

Corrections Outbreak Checklist 5

Roles and Responsibilities

AHS Clinical Nurse Educator or Nurse Clinician

All HCW/staff are responsible to review and be familiar with the [Guide for Outbreak Prevention & Control in Provincial Correctional Centres](#) and site-specific processes. This checklist is used in combination with those resources to outline the roles and responsibilities for the AHS Clinical Nurse Educator or Nurse Clinician before, during and after an outbreak. These actions help protect everyone at the centre and ensure a coordinated response.

Task/Responsibility	Timeline/ Frequency ⁱ
<input type="checkbox"/> Maintain familiarity with the Guide for Outbreak Prevention & Control in Provincial Correctional Centres .	Ongoing
<input type="checkbox"/> Coordinate with site AHC Infection Control Practitioner/designate to provide annual staff education on the Guide for Outbreak Prevention & Control in Provincial Correctional Centres .	As required
<input type="checkbox"/> Participate in the Outbreak Management Team.	As required
<input type="checkbox"/> Participate in the post outbreak debriefing to review and evaluate outbreak management and make recommendations for improvement.	Post outbreak

ⁱ **Ongoing:** Tasks that are completed throughout the outbreak period

As required: Complete task according to need (as necessary)

Post outbreak: Complete after the outbreak is ended