



## Work Plan 2020-21

**Goal #1: Provide advice on priorities, emerging initiatives and progress to AHS through the program leadership of CancerControl Alberta and of Population, Public and Indigenous Health**

| Objectives   | Actions   | Responsibility   | Timeline (1-3 years)                         | Measures of Success   |
|--|---|--|--|---|
| <b>Review and provide advice on AHS priorities and progress.</b>                     | Receive, discuss and provide feedback on presentations by: <ul style="list-style-type: none"> <li>• CancerControl Alberta (CCA);</li> <li>• Population, Public and Indigenous Health (PPIH) (includes prevention initiatives supported by Alberta Cancer Prevention Legacy Fund) Cancer Strategic Clinical Network (SCN)</li> </ul> | Provincial Advisory Council on Cancer (PACC)) Chair and Members<br><br>CCA, PPIH, SCN Leadership | Ongoing<br>Quarterly<br>At least Bi-annually | Presentations and discussions as planned.<br><br>Evidence of influence of PAC Cancer (PACC) input on initiatives and program evolution. |
| <b>Review progress on <i>Changing Our Future: Alberta's Cancer Plan to 2030</i>.</b> | Presentations by CCA and PPIH.  | CCA and PPIH Leadership  | Ongoing Annual                               | Presentations and discussions as planned.<br><br>Evidence of progress towards goals of Alberta's Cancer Plan.                           |



## Work Plan 2020-2021

**Goal #2: Engage with HACs, Wisdom Council, Seniors and Continuing Care PAC, Addiction and Mental Health PAC, and also potentially the public, to harness patient and community perspectives to enrich PACC’s deliberations and advice.**

| Objectives  | Actions  | Responsibility      | Timeline (1-3 years)  | Measures of Success  |
|---|--|---------------------|---|--|
| Foster interactions between PACC and Health Advisory Councils (HACs).   | <p>Encourage joint appointments of individuals to PACC and a HAC.</p> <p>Encourage PACC members to attend HAC meetings.</p> <p>Invite HAC Chairs to attend, or designate a member to attend PACC meetings.</p> <p>Request HACs to submit local concerns and issues about cancer services to PACC.</p> <p>Disseminate key messages from PACC to HACs.</p> | PACC and HAC Chairs | <p>Ongoing</p> <p>At least Bi-annually</p> <p>At least Bi-annually</p> <p>At least Bi-annually</p> <p>Quarterly</p> | <p>Number of “cross-fertilization” activities tracked.</p> <p>Solicited feedback from HACs on value of activities is tracked.</p> <p>The PACC members’ evaluation of activities is tracked.</p>                    |
| Build linkages with the Wisdom Council to ensure First Nations, Inuit, and Métis perspectives are considered by PACC. | <p>Letter of invitation to Chair &amp; Vice Chair of Wisdom Council, with calendar of PACC meetings.</p> <p>Disseminate key messages from CPACC to Wisdom Council.</p>   | PACC Chair          | <p>Ongoing</p> <p>Quarterly</p>   | <p>The attendance at PACC meetings by Wisdom Council is recorded.</p> <p>Solicited evaluation from Wisdom Council on value of activities is tracked.</p> <p>PACC members’ evaluation of activities is tracked.</p> |
| Strengthen interaction with Council of Chairs.  | Cancer PAC Chair to present Cancer plans and progress to Council of Chairs.  | CPACC Chair         | Ongoing<br>Annually   | Annual report given and tracked in minutes.  |



## Work Plan 2020-2021

|  |   |   |  |  |
|--|---|---|--|--|
|  |   |   |  | Solicited Council of Chairs' evaluation of CPAC annual report.   |
| Educate members of HACs and PACs on cancer control and activities of PACC. | <a href="#">Click here to enter text.</a>   | PACC Chair, CPACC Members, Community Engagement | At least Bi-Annually                     | CPACC members attend and present at local HAC meetings.<br><br>Spring Forum's evaluation of PACC's activity. |
| Engage directly with public.   | Explore development of social media, promotional material(s) to encourage public engagement on cancer services. | CPACC Member(s), Community Engagement           | Target feasibility completion in 2020/21 | Feasibility report is developed.   |



## Work Plan 2020-2021

### Goal #3: Share lived experiences and perspectives with Alberta Health Services

| Objectives  | Actions   | Responsibility                                 | Timeline (1-3 years)                | Measures of Success  |
|---|---|--|-------------------------------------|--|
| Foster opportunities for public members of PACC to participate in planning committees and activities of: <ul style="list-style-type: none"> <li>• CancerControl Alberta</li> <li>• Population, Public and Indigenous Health</li> </ul> Other AHS programs and committees involved in cancer control | PACC communication with relevant AHS program leadership.<br><br>Encourage full participation of PACC members in community engagement opportunities. | PACC members, leaders of relevant AHS programs | Ongoing<br><br>At least Bi-annually | Number of interactions is tracked.<br><br>PACC members' evaluation of interactions is developed. |



## Work Plan 2020-2021

### Goal #4: Foster continuous improvement of PACC performance.

| Objectives  | Actions  | Responsibility               | Timeline (1-3 years) | Measures of Success   |
|---|--|------------------------------|----------------------|---|
| Achieve effective orientation of new CPACC members. | Consistent application and periodic review of orientation package and process.   | CPACC Chair,<br>PACC liaison | Ongoing<br>Annually  | Feedback on process by new members is tracked.              |
| Improve effectiveness of PACC meetings.             | Written evaluation of each meeting by PACC members.<br><br>Periodic review of evaluation comments and suggestions (at least annually). | PACC members                 | Ongoing<br>Annually  | Evidence of progressive improvement of meetings is tracked. |