

Wood Buffalo Health Advisory Council Work Plan 2010 – 2011

Status:

The Work Plan has been reviewed by Teri Lynn Bougie, Member, Alberta Health Services Board and Iris Kirschner, Chair, Wood Buffalo Health Advisory Council on Monday, November 1, 2010. Suggested amendments will be reviewed and approved at the next Health Advisory Council meeting on Tuesday, January 11, 2011.

Purpose of the Work Plan:

The Work Plan allows each council the opportunity to describe the work to be undertaken for each year and ensure adequate resources are made available to support their efforts. Each council will develop a Work Plan to be submitted to the Health Advisory Committee of the Board at the beginning of the fiscal year that shall include the goals and strategies to meet those goals, as determined by the council, and include proposals for formal consultations and engagement activities with communities. This allows the Alberta Health Services Board to ensure support for the work of the councils and anticipate needs and expectations each year.

The process for these Work Plans is out of sync with the planning cycle in this initial year of council existence. In many cases councils have considered the work they have already done and placed it on the Work Plan and this will be reported as completed activity in their 2010/2011 Annual Report. Plans for 2011/2012 may be included in this Work Plan but councils will not undertake this work until that time.

We have asked each council to consider three goals when creating their Work Plans.

Roles and Functions of Health Advisory Councils – to act in an advisory capacity to Alberta Health Services.

- A) Engage the public, gather information and provide the public input with respect to health, health needs and health services in the area
- B) Provide feedback and advice to Alberta Health Services on what is working well and areas for improvement regarding;
 - i) the health care system and services, issues, needs and priorities, access, promotion of health and any other matters requested by Alberta Health Services
 - ii) strategies to further engage the community on health care delivery, and
 - ii) consider information provided by Alberta Health Services, and identify issues and trends from a local perspective
- C) Promote and participate in activities that enhance the health of residents

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GOAL					
A. ENGAGEMENT OF THE PUBLIC					
STRATEGY	ACTIONS REQUIRED TO ACHIEVE (HOW)	SUPPORTS/RESOURCES REQUIRED	RESPONSIBILITY (WHO)	TIMELINE	OUTCOME
1. Increase the awareness of the role of the Health Advisory Council among community members and gather input from stakeholders	<ul style="list-style-type: none"> Identify and participate in 2 community events. Submit information promoting Council meetings and other engagement opportunities to existing community newsletters and the local media. Two Council meetings per year are held in outlying communities. 	<ul style="list-style-type: none"> Display developed Business cards Print materials Rural and urban community calendars identifying events/opportunities. Funding for registration fees/venues/advertising 	<ul style="list-style-type: none"> Council members 	March 2011	<ul style="list-style-type: none"> Community is aware of the Health Advisory Council and its role and responsibilities. Identification of common themes from community members Community members in outlying communities have the opportunity to attend a meeting.
2. Consider ways to foster opportunities to engage with and address unique needs of shadow population	<ul style="list-style-type: none"> Organize a meeting of work site partners in the Council area to develop solutions to address the disconnect with shadow population. 	<ul style="list-style-type: none"> Hosting budget 	<ul style="list-style-type: none"> Council members and worksite partners 	March 2012	<ul style="list-style-type: none"> Documentation of strategies that identify gaps and solutions for addressing the gaps

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GOAL A. ENGAGEMENT OF THE PUBLIC					
STRATEGY	ACTIONS REQUIRED TO ACHIEVE (HOW)	SUPPORTS/RESOURCES REQUIRED	RESPONSIBILITY (WHO)	TIMELINE	OUTCOME
3. Identify opportunities to support the integration of international medical staff into the community	<ul style="list-style-type: none"> Host a meeting of community partners to explore community interest in supporting a host program for international medical staff. 	<ul style="list-style-type: none"> Hosting budget Administrative support 	<ul style="list-style-type: none"> Council Alberta Health Services Community Agencies 	March 2012	<ul style="list-style-type: none"> Medical staff is retained in the community.

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A. ENGAGEMENT OF THE PUBLIC					
STRATEGY	ACTIONS REQUIRED TO ACHIEVE (HOW)	SUPPORTS/RESOURCES REQUIRED	RESPONSIBILITY (WHO)	TIMELINE	OUTCOME
4. Develop a mechanism for connecting with cultural groups in area	<ul style="list-style-type: none"> Encourage the awareness of existing publications about health services in the community among cultural groups. Engage and connect with the Multi Cultural Association and the Young Men's Christian Association (YMCA) Immigration Committee. 	<ul style="list-style-type: none"> Meeting resources. Administrative support. Printing/photocopying. 	<ul style="list-style-type: none"> Council. Cultural groups in the area. 	March 2012	<ul style="list-style-type: none"> Resources are developed to promote the Health Advisory Council that is suited to the audience. Cultural groups report an increased awareness of services available. Cultural groups meet with Health Advisory Council members.

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GOAL					
B. PROVIDE FEEDBACK AND ADVICE TO ALBERTA HEALTH SERVICES					
STRATEGY	ACTIONS REQUIRED TO ACHIEVE (HOW)	SUPPORTS/RESOURCES REQUIRED	RESPONSIBILITY (WHO)	TIMELINE	OUTCOME
1. Regularly communicate successes and challenges to Alberta Health Services in the area	<ul style="list-style-type: none"> Share information gathered from community with Alberta Health Services. Council is an advocate for health in the area. 	<ul style="list-style-type: none"> Alberta Health Services representation at Council meetings. Commitment of Council members. 	<ul style="list-style-type: none"> Council. Alberta Health Services. 	Ongoing.	<ul style="list-style-type: none"> Council meeting minutes and correspondence identify what is working well in community and solutions to address areas for improvement.
2. Consider opportunities to obtain information that acknowledges and suggest solutions regarding disparities in the delivery of services in the area	<ul style="list-style-type: none"> Gather information that is specific to region and identifies gaps in service through engagement opportunities, presentations at Council meetings etc. 	<ul style="list-style-type: none"> Administrative and Liaison support. Provision of information from Alberta Health Services. 	<ul style="list-style-type: none"> Council. Alberta Health Services. 	Ongoing.	<ul style="list-style-type: none"> Increased understanding of health concerns by Alberta Health Services senior staff as a result of Council feedback. Solutions identified for consideration by Alberta Health Services senior staff.

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GOAL C. PROMOTE AND PARTICIPATE IN ACTIVITIES THAT ENHANCE THE HEALTH OF RESIDENTS					
STRATEGY	ACTIONS REQUIRED TO ACHIEVE (HOW)	SUPPORTS/RESOURCES REQUIRED	RESPONSIBILITY (WHO)	TIMELINE	OUTCOME
1. Act as an advocate for wellness and prevention	<ul style="list-style-type: none"> Participate in two community wellness events. Council members use informal networks to promote Alberta Health Services programs and services. 	<ul style="list-style-type: none"> Resources Administrative support 	<ul style="list-style-type: none"> Council, in collaboration with Alberta Health Services. 	March 2011	<ul style="list-style-type: none"> A Council representative attends two community wellness events.
2. Contribute to messaging that reinforces a healthy lifestyle	<ul style="list-style-type: none"> Promote current wellness initiatives through messaging to the community media. 	<ul style="list-style-type: none"> Alberta Health Services – information to support feature 	<ul style="list-style-type: none"> Council, in collaboration with Alberta Health Services and other wellness groups. 	March 2012	<ul style="list-style-type: none"> Submissions to community newsletters 4 -6 times a year Participation on community radio shows