

AHS Board and Executive Expense Report

Name Barbara Burton

Title Human Resources Advisory Committee

Location Calgary

Expenses submitted during the month of March 2016

					Travel (1)					
ммм-үү	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Mar-16	Expense Claim	Meetings				35	35			
Total			\$ -	\$ -	- \$	\$ 35	\$ 35	\$ -	\$ -	\$ -

Total for the Month

\$ 35

Maximum daily single meal expense claimed in the month \$ - Maximum daily base hotel rate claimed in the month \$ - Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.



AHS - AP Processing - Internal Use Only	
Voucher#	
Haming Convention:	
T4A 666 Applicable? - If yes, indicate the & lend	-

BOARD MEMBER EXPENSE CLAIM FORM

SECTION	1: PAY	E INFORM	ATION							
Name:	Barb 3u	rton		Expen: Month:			se Period Feb-March 2016			
Address:					City: Edmo		31.10.10.10.10.10.10.10.10.10.10.10.10.10			
Province:	AB			Postal Code:		Country	Country: Cana		nada	
Reason for	Expense	Expenses to	etterd Human R	descurces Committee	Meetings.	3				
SECTION	2: FINA	NCE CODIN	G & TOTAL C	AIM					4. 3	-
Description		Corp/BU/O	Location (dapplicates)		ctionel /Primary	and but		(Note: †h	Total his column will auto fil	
Meals (A)	-	101	0005	71110	300000	45000000		\$0.00		
Travel Exp (B+C+E)		101	0005	71110	300000	6221	62212000		\$35.00	
ther (D) 101 0005			71110	090000		\$0.00				
Jther (D)		101	0000	, , , , , ,	300000	1 7100	0000			
Other (D)		101		TOTAL AMOUNT PA					\$35.00	/-
				TOTAL AMOUNT PA	AYABLE BY ACTION	COUNTS PA	YABLE		\$35.00 V	/
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14th Floor, North Tower, Seven Dobonah Bhodas Apr. 14/16

Deborah Rhodes, VP Corporate Services & CFO
Position # DOFA Level

Created: November 61, 2013 Roy 8 eff December 17, 2015

AP Quality Compliance

AF 3 000 F Page 1

Carry for	rward from Section 1							1		
Name:	Barb Burton		Expense Period Month:	Feb-March 2016						
Comp	eletion of the "cost effective r						ect "No" in ction below	this column, Furt	her Expla	nation is
Rational	e is Required for expense	s that are	not Cos	st Effec	tive: (st	pporting an	alysis and do	cumentation must be	attached to	this form)
SECTION	N 4A: BOARD MEMBER - T	RAVEL E	XPENS	E CLAIN	Л					
	Description: (include purpose	Cost	Meal (Allowance OR Receipt)(A)					Transportation		
Date	of trip, mode of travel, starting point, details of	Effective method	Allowance W		With	Receipt	Accom- modation	(Flight, Car Rental,	Other (Itemize)	Mileage km
	expenditure)	used?	Meal Type	Allow- ance	Meal Type	With Receipt	(8)	Fuel, Parking, Taxi) (C)	(D)	(E)
4-Feb-16	Parking at SSP to attend Human Resources Committee Meeting.	Yes						\$20.00	V	
17-Mar-16	Parking at SSP to attend Human Resources Committee Meeting.	Yes						\$15.00	/	
									<u> </u>	
	Total: (amount auto fills to	page 1)	**************************************	\$0.00		\$0.00	\$0.00	\$35.00	\$0.00	0.00

For payment please submit to:

0.505

Total Mileage

BOARD MEMBER Mileage Rate

14th Floor, North Tower, Seventh Street Plaza, 10030 - 107 St, Edmonton AB T5J 3E4, Attention: Jennifer Hamstra





\$15.00



1

\$20.00