

AHS Board and Executive Expense Report

Name David Carpenter
Title AHS Board Member
Location Edmonton

Expenses submitted during the month of March 2016

Travel (1)

MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Mar-16	Expense Claim	Meetings	1,047	85	502	387	2,021			
Total			\$ 1,047	\$ 85	\$ 502	\$ 387	\$ 2,021	\$ -	\$ -	\$ -

Total for the Month \$ 2,021

Maximum daily single meal expense claimed in the month \$ 21
 Maximum daily base hotel rate claimed in the month \$ 149
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.



AHS - AP Processing - Internal Use Only
 Voucher # _____
 Naming Convention: _____
 TAVNR Application? - If yes, indicate line & amt.

BOARD MEMBER EXPENSE CLAIM FORM

SECTION 1: PAYEE INFORMATION

Name: David Carpenter
 Address: [Redacted]
 Province: AB City: Lethbridge
 Postal Code: [Redacted] Country: Canada
 Expense Period Month: Mar-15
 Reason for Expense: Attendance at Quality & Safety Committee Meeting on March 3, 2016 and Board Meetings on March 29-30, 2016.

SECTION 2: FINANCE CODING & TOTAL CLAIM

Description	CHRG/BUD ID	Location (if applicable)	Functional Centre/Primary	Expense/Secondary Acct	Total (Note: This column will auto-fill)
Meals (A)	101	0005	71110300000	45000000	\$85.45
Travel Exp (B+C+E)	101	0005	71110300000	62212000	\$1,936.36
Other (D)	101	0005	71110300000	41090000	\$0.00
TOTAL AMOUNT PAYABLE BY ACCOUNTS PAYABLE					\$2,021.81

SECTION 3: AUTHORIZATION

I attest that I have read and understand all applicable policies that pertain to these expenses, and confirm expenses being claimed are in compliance with such policies.
 I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services Board and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization.
 I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided below.

Claimant (Print Name): David Carpenter
 Signature: [Signature] Date: Apr 8, 2016 Phone: [Redacted]

I attest that I have read and understand all applicable policies of that pertain to these expenses, and confirm expenses being claimed are in compliance with such policies.
 I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services Board and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization.
 I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided below.

Approved by (Print Name): Linda Hughes
 Position/Title/Program Group: Board Chair
 Signature: [Signature] Date: April 13/16

Health and Personal Information on this form is collected by AHS under the authority of section 20(b) of the Health Information Act (HIA) and sections 33(c) and 34(2) of the Freedom of Information and Protection of Privacy (FOIP) Act, respectively, for the purpose of administering AHS Procure to Pay program.

For Deborah Rhodes Apr-12/16
 Deborah Rhodes, VP Corporate Services & CFO
 Position [Redacted] DOFA Level: [Redacted]

Carry forward from Section 1

Name: **David Carpenter** Expense Period Month: ██████

Completion of the "cost effective method used" Column is required. If you select "No" in this column, Further Explanation is Required in the "Rationale is Required" section below

Rationale is Required for expenses that are not Cost Effective: (supporting analysis and documentation must be attached to this form)

SECTION 4A: BOARD MEMBER - TRAVEL EXPENSE CLAIM

Date	Description: (include purpose of trip, mode of travel, starting point, details of expenditure)	Cost Effective method used?	Meal (Allowance OR Receipt)(A)				Accommodation (B)	Transportation (Flight, Car Rental, Fuel, Parking, Taxi) (C)	Other (Itemize) (D)	Mileage km (E)
			Allowance		With Receipt					
			Meal Type	Allowance	Meal Type	With Receipt				
2-Mar-16	Mileage from residence to YQL and return to attend Quality & Safety Committee Meeting on March 03, 2016; and parking at YQL.	Yes					\$ 16.00	✓	40	
2-Mar-16	Flight from YQL to YEG and return to attend Quality & Safety Committee on March 3, 2016.	Yes					\$ 494.81	✓		
2-Mar-16	Taxi from YEG to hotel and return on March 03, 2016.	Yes					\$ 145.20	✓		
2-Mar-16	1 night accommodation to attend Quality & Safety Committee on March 3, 2016.	Yes	LD-\$32.35	\$32.35			\$ 167.28	✓		
3-Mar-16	Transit fare from hotel to SSP to attend Quality & Safety Committee meeting.	Yes					\$ 3.25	✓		
28-Mar-16	Mileage from residence to YQL and return to attend Board Meetings on March 29 and 30, 2016; and parking at YQL.	Yes					\$ 24.00	✓	40	
28-Mar-16	Flight from YQL to YEG and return to attend Board Meetings on March 29 and 30, 2016.	Yes					\$ 494.81	✓		
28-Mar-16	Change Fee to accommodate the change in the Board Meeting's end time.	Yes					\$ 57.75	✓		
28-Mar-16	Taxi from YEG to hotel and return on March 30, 2016.	Yes					\$ 151.80	✓		
28-Mar-16	2 nights accommodation to attend Board Meetings on March 29 and 30, 2016.	Yes	D-\$20.75	\$20.75			\$ 334.56	✓		
29-Mar-16	Transit fare from hotel to SSP to attend Board Meeting on March 29, 2016.	Yes	D-\$20.75	\$20.75			\$ 3.25	✓		
Total: (amount auto fills to page 1)			\$73.85	✓	\$0.00	\$501.84	\$1,390.87	\$0.00	80.00	

BOARD MEMBER Mileage Rate	0.505	Total Mileage	\$ 40.40
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For payment please submit to:
 14th Floor, North Tower, Seventh Street Plaza, 10030 - 107 St, Edmonton AB T5J 3E4, Attention: Jennifer Hamstra

Carry forward from Section 1

Name:	David Carpenter	Expense Period Month:	
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Completion of the "cost effective method used" Column is required. If you select "No" in this column, Further Explanation is Required in the "Rationale is Required" section below

Rationale is Required for expenses that are not Cost Effective: (supporting analysis and documentation must be attached to this form)

SECTION 4B: BOARD MEMBER - TRAVEL EXPENSE CLAIM

Date	Description: (include purpose of trip, mode of travel, starting point, details of expenditure)	Cost Effective method used?	Meal (Allowance OR Receipt)(A)				Accommodation (B)	Transportation (Flight, Car Rental, Fuel, Parking, Taxi) (C)	Other (Itemize) (D)	Mileage km (E)
			Allowance		With Receipt					
			Meal Type	Allowance	Meal Type	With Receipt				
30-Mar-16	Transit fare from hotel to SSP to attend Board Meeting on March 30, 2016.	Yes	L-\$11.60	\$11.60			\$3.25	✓		
Total: (amount auto fills to page 1)			\$11.60	✓	\$0.00	\$0.00	\$3.25	\$0.00	0.00	

BOARD MEMBER Mileage Rate	0.505	Total Mileage \$ -
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For payment please submit to:
 14th Floor, North Tower, Seventh Street Plaza, 10030 - 107 St, Edmonton AB T5J 3E4, Attention: Jennifer Hamstra

THIS IS YOUR RECEIPT

County of Lethbridge

Airport Parking

GST #106989023

Space # [REDACTED]
Transaction #:
[REDACTED]

DATE: MAR/2/16
TIME: 03:54 PM

Amount: \$16.00

Card [REDACTED]

Parking Expires At:
MAR/4/16
03:54 PM

Please Retain Ticket.
Lock your vehicle and
secure all valuables.

THIS IS YOUR RECEIPT

ATS GROUP
4608 101 ST NW
7809897099
EDMONTON AB

CARD [REDACTED]
CARD TYPE AMEX
DATE 2016/03/02
TIME [REDACTED]
INVOICE # [REDACTED]
RECEIPT NUMBER
[REDACTED]

PURCHASE
AMOUNT \$132.00
TIP \$13.20
TOTAL

\$145.20

AMERICAN EXPRESS
A000000250 10801
D15DBD9994463387
000008000-E800
9CBA78227EFE6617
000008000-F800

APPROVED

AUTH: [REDACTED] 00-025
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GST 89368 2658 RT0001

①

✓

③

✓



Senior
Expires
Mar 03/16 10:47

INSERT THIS END INTO
VALIDATOR

⑤

\$3.25

✓

Your booking is confirmed. Booking reference: [REDACTED]

An email booking confirmation has been sent to [REDACTED]

Use your booking reference to retrieve your official itinerary/Receipt at aircanada.com.

② M/C ✓

Passengers Mr David B Carpenter

Flight	From	To	Departure	Arrival	Air Transp. Charges
AC7218 AC8140	Lethbridge (YQL)	Edmonton (YEG) - Connection in Calgary -	12:55 Wed 02-Mar 2016	16:17 Wed 02-Mar 2016	412.00
AC8151 AC7219	Edmonton (YEG)	Lethbridge (YQL) - Connection in Calgary -	16:30 Thu 03-Mar 2016	19:57 Thu 03-Mar 2016	Options 0.00 Taxes, fees and charges 62.81
Grand Total Canadian dollars					\$494.81

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



Booking Information

<p>Booking Reference: [REDACTED]</p> <p>Electronic Ticketing confirmed. This is your official itinerary/receipt.</p> <p>Main Contact: Mr David B Carpenter [REDACTED] Mobile: [REDACTED] Home: [REDACTED] Work: [REDACTED]</p>	<p>Customer Care Air Canada 1-888-247-2882</p> <p>Flight Arrivals and Departures 1-888-422-7333</p>
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Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC7218 ¹	Lethbridge (YQL) Wed 02-Mar 2016 12:55	Calgary (YYC) Wed 02-Mar 2016 13:46	0	2hr22	BEH	Flex, G	
AC8140 ²	Calgary (YYC) Wed 02-Mar 2016 14:25	Edmonton, Edmonton Int'l (YEG) Wed 02-Mar 2016 16:17	0		DH4	Flex, G	
AC8151 ³	Edmonton, Edmonton Int'l (YEG) Thu 03-Mar 2016	Calgary (YYC) Thu 03-Mar 2016 16:24	0	3hr27	DH4	Flex, G	

2016
18:30

AC7219 ¹	Calgary (YYC) Thu 03-Mar 2016 18:10	Lethbridge (YQL) Thu 03-Mar 2016 18:57	0	BEH	Flex. G
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Operated by:

¹ Air Canada Express - Air Georgian

² Air Canada Express - Jazz

Passenger Information

1: Mr David B Carpenter : Adult (16+), Ticket Number: [REDACTED]

Air Canada - Aeroplan : [REDACTED] Meal Preference: None

Payment Card: [REDACTED] Special Needs: None

Seat Selection: AC7216 1A, AC8140 2D (**Preferred**),
AC8151 2D (**Preferred**), AC7218 1A

Congratulations on your selection of a **Preferred seat**. Please read the **Terms and conditions**.

Purchase Summary

Fare Summary	
Passenger Type	Adult
Air Transportation Charges	
Departing Flight - Flex	194.00
Return Flight - Flex	194.00
Surcharges	24.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	45.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	23.56
Air Travellers Security Charge (ATSC)	14.25
Total before options (per passenger)	494.81
Number of passengers	x 1
Total with options	494.81
Grand Total - Canadian dollars	\$494.81

Payment Information

Credit/Debit Card [REDACTED] Amount paid: \$494.81

The following amount (tax inclusive) will appear on your credit card or debit card statement:

- Air Canada: \$494.81 (Air Transp. Charges - per ticket)

Ticket number(s) [REDACTED]

Fare Rules

Departing Flight Lethbridge (YQL) To Edmonton (YEG) - Flex

Return Flight Edmonton (YEG) To Lethbridge (YQL) - Flex

- Changes:

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GUEST ACCOUNT

CARPENTER DAVID



ALBERTA HEALTH SERVICES

Room # [REDACTED] Invoice # [REDACTED]

Arrive 03/02/16 Depart 03/03/16

DATE	CLERK	DEPARTMENT	DESCRIPTION	AMOUNT
03/02/16	[REDACTED]	2-Room Charge		149.00
03/02/16	[REDACTED]	41-Tourism Le	On Room Charge	5.96
03/02/16	[REDACTED]	42-DMF		4.47
03/02/16	[REDACTED]	41-Tourism Le	On DMF	0.18
03/03/16	[REDACTED]	93-Amex. Expr		-167.28
			GST On DMF	0.22
			GST On Room Charge	7.45
			Tax Reg. # R897343794	

✓
④

BILLING INSTRUCTIONS

BALANCE DUE

0.00

COMPANY

ATTENTION

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

SIGNATURE

X _____

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10053 Jasper Avenue, Edmonton, AB, Canada T5J 1S5

Phone: 780.423.3600 • Fax: 780.423.4623

E-mail: info@unionbankinn.com • Web: unionbankinn.com

THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT

County of Lethbridge

Airport Parking

GST #106989023

Space # [redacted]
Transaction #: [redacted]

Date: MAR/28/16
Time: 12:11 PM

Amount Paid: \$24.00

Card # [redacted]

Parking Expires At:

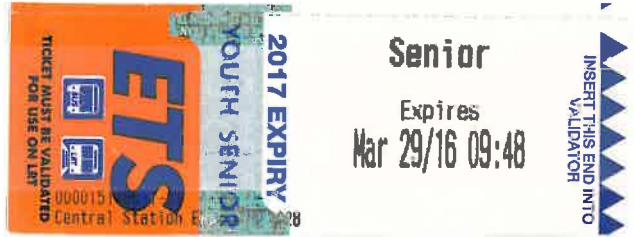
MAR/31/16
12:11 PM

Please Retain Ticket.
Lock your vehicle and
secure all valuables.

THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT

①

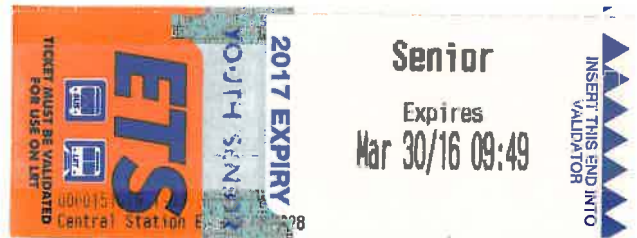
✓



⑪

3.25

✓



⑫

3.25

✓

Your booking is confirmed. Booking reference: [REDACTED]
 An email booking confirmation has been sent to: [REDACTED]
 Use your booking reference to retrieve your official Itinerary/Receipt at aircanada.com.



Passengers Mr David B Carpenier

Flight	From	To	Departure	Arrival	Air Transp. Charges	Options	Taxes, fees and charges	Grand Total Canadian dollars
AC7216 AC8140	Lethbridge (YQL)	Edmonton (YEG) - Connection in Calgary -	12:50 Mon 28-Mar 2016	15:15 Mon 28-Mar 2016	412.00	0.00	82.81	\$494.81
AC8151 AC7219	Edmonton (YEG)	Lethbridge (YQL) - Connection in Calgary -	16:30 Tue 29-Mar 2016	18:54 Tue 29-Mar 2016				

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



Booking Information

Booking Reference: [REDACTED] Customer Care
 Air Canada
 1-888-247-2262

Electronic Ticketing confirmed. This is your official itinerary/receipt. Flight Arrivals and Departures
 1-888-425-7555

Main Contact:
 Mr David B Carpenier
 [REDACTED]
 Home: [REDACTED]
 Work: [REDACTED]

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC7216 ¹	Lethbridge (YQL) Mon 28-Mar 2016 12:50	Calgary (YYC) Mon 28-Mar 2016 13:34	0	2hr25	BEH	Flex, G	
AC8140 ²	Calgary (YYC) Mon 28-Mar 2016 14:25	Edmonton, Edmonton Int'l (YEG) Mon 28-Mar 2016 15:15	0		DH4	Flex, G	
AC8151 ²	Edmonton, Edmonton Int'l (YEG) Tue 29-Mar 2016	Calgary (YYC) Tue 29-Mar 2016 16:17	0	3hr24	DH4	Flex, G	

2018
18:30

AC7219 ¹	Calgary (YYC) Tue 29-Mar 2018 18:10	Lethbridge (YQL) Tue 29-Mar 2018 18:54	D	BEH	Flex, G
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Operated by:

¹ Air Canada Express - Air Georgian² Air Canada Express - Jazz

Passenger Information

1: Mr David B Carpenter : Adult (16+), Ticket Number: [REDACTED]

Air Canada - Aeroplan: [REDACTED] Meal Preference: None

Payment Card: [REDACTED] Special Needs: None

Seat Selection: AC7216 1A, AC8140 2D (**Preferred**),
AC8151 2D (**Preferred**), AC7219 1ACongratulations on your selection of a **Preferred** seat. Please read the **Terms and conditions**.

Purchase Summary

Fare Summary

Passenger Type	Adult
Air Transportation Charges	
Departing Flight - Flex	194.00
Return Flight - Flex	194.00
Surcharges	24.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	45.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	23.56
Air Travelers Security Charge (ATSC)	14.25
Total before options (per passenger)	494.81
Number of passengers	x 1
Total with options	494.81
Grand Total - Canadian dollars	\$494.81

Payment Information

Credit/Debit Card [REDACTED] Amount paid: \$494.81

The following amount (tax inclusive) will appear on your credit card or debit card statement:

- Air Canada: \$494.81 (Air Transp. Charges - per ticket)

Ticket number: [REDACTED]

Fare Rules

Departing Flight Lethbridge (YQL) To Edmonton (YEG) - Flex

Return Flight Edmonton (YEG) To Lethbridge (YQL) - Flex

- Charges:

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

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Passengers Mr David Carpenter

Flight	From	To	Departure	Arrival		
AC7216 AC8140	Lethbridge (YQL)	Edmonton (YEG) - Connection in Calgary -	12:50 Mon 28-Mar 2016	16:16 Mon 28-Mar 2016	Air Transp. Charges	5.00
					Options	0.00
					Taxes, fees and charges	0.25
					Extras (Change Fee)	52.50
					Grand Total	\$57.75
					Canadian dollars	

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Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



Booking Information

Booking Reference: [REDACTED]

Customer Care

Air Canada
1-888-247-2262

Electronic Ticketing confirmed. This is your [REDACTED]

Flight Arrivals and Departures
1-888-422-7333

Main Contact:

Mr David Carpenter

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC7216 ¹	Lethbridge (YQL) Mon 28-Mar 2016 12:50	Calgary (YYC) Mon 28-Mar 2016 13:34	0	2hr26	BEH	Flex. G	
AC8140 ²	Calgary (YYC) Mon 28-Mar 2016 14:26	Edmonton, Edmonton Int'l (YEG) Mon 28-Mar 2016 16:15	0		DH4	Flex. G	
AC8147 ³	Edmonton, Edmonton Int'l (YEG) Wed 30-Mar 2016	Calgary (YYC) Wed 30-Mar 2016 16:40	0	2hr14	DH4	Flex. G	

2016
13:50

AC7217 ¹	Calgary (YYC) Wed 30-Mar 2016 15:20	Lethbridge (YQL) Wed 30-Mar 2016 16:04	0	BEH	Flex. G
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Operated by:

¹ Air Canada Express - Air Georgian² Air Canada Express - Jazz

Passenger Information

1: Mr David Carpenter : Adult (18+), Ticket Number: [REDACTED]

Air Canada - Aircraft: [REDACTED] Meal Preference: None

Payment Card: [REDACTED] Special Needs: None

Seat Selection: AC7216 1A , AC8140 2D (**Preferred**) ,
AC8147 1C (**Preferred**) , AC7217 1ACongratulations on your selection of a **Preferred** seat. Please read the **Terms and conditions**.

Additional amount payable and/or refund - Summary

	Additional charges
Passenger Type	Adult
Air Transportation Charges	
Air Transportation Charges (including surcharges)	5.00
Taxes, Fees and Charges	
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	0.25
Total Additional Fare	5.25
Extras (Change Fee)	
Change Fee	50.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	2.50
Total Extras (Change Fee)	52.50
Number of passengers	x 1
Total with options	57.75
Grand Total - Canadian dollars	\$57.75

Payment Information

Credit/Debit Card [REDACTED] - Amount paid: \$57.75

The following amount (tax inclusive) will appear on your credit card or debit card statement:

- Air Canada: \$5.25
- Air Canada: \$52.50 (Change Fee per ticket)

Ticket number(s) [REDACTED]

Fare Rules

Departing Flight Lethbridge (YQL) To Edmonton (YEG) - Flex

Return Flight Edmonton (YEG) To Lethbridge (YQL) - Flex



9

1315863 ALBERTA Ltd. Corporate Transport

\$151.80

Custom Amount	\$132.00
Subtotal	\$132.00
Tip	\$19.80
Total	\$151.80

Handwritten signature



1315863 ALBERTA Ltd. Corporate Transport
 3515-113B Street
 Edmonton, AB T6J1L6
780-910-1750



28/03/2016,

16:11

DAVID B CARPENTER
GST/HST: 822200507

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CA 94103 USA

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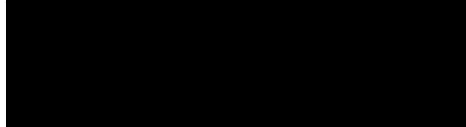


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GUEST
ACCOUNT

CARPENTER, DAVID



10

ALBERTA HEALTH SERVICES

Room # [REDACTED] Invoice # [REDACTED]

Arrive 03/28/16 Depart 03/30/16

DATE	CLERK	DEPARTMENT	DESCRIPTION	AMOUNT
03/28/16	[REDACTED]	2-Room Charge		149.00
03/28/16	[REDACTED]	41-Tourism Le	On Room Charge	5.96
03/28/16	[REDACTED]	42-DMF		4.47
03/28/16	[REDACTED]	41-Tourism Le	On DMF	0.18
03/29/16	[REDACTED]	2-Room Charge		149.00
03/29/16	[REDACTED]	41-Tourism Le	On Room Charge	5.96
03/29/16	[REDACTED]	42-DMF		4.47
03/29/16	[REDACTED]	41-Tourism Le	On DMF	0.18
03/30/16	[REDACTED]	93-Amex. Expr		-334.56 ✓
			GST On DMF	0.44
			GST On Room Charge	14.90
			Tax Reg. # R897343794	

BILLING INSTRUCTIONS

BALANCE DUE →

0.00

COMPANY

ATTENTION

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

SIGNATURE

X _____

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10053 Jasper Avenue, Edmonton, AB, Canada T5J 1S5

Phone: 780.423.3600 • Fax: 780.423.4623

E-mail: info@unionbankinn.com • Web: unionbankinn.com