

AHS Board and Executive Expense Report

Name David Carpenter
Title AHS Board Member
Location Edmonton

Expenses submitted during the month of November 2016

Travel (1)

MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Nov-16	Expense Claim	Meetings	642	61	167	222	1,092			
Total			\$ 642	\$ 61	\$ 167	\$ 222	\$ 1,092	\$ -	\$ -	\$ -

Total for the Month \$ 1,092

Maximum daily single meal expense claimed in the month \$ 24
 Maximum daily base hotel rate claimed in the month \$ 149
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

Employee # [REDACTED]

AHS - AP Processing - Internal Use Only
Voucher #
Naming Convention:
T4A/NR Applicable? - If yes, indicate line & amt

BOARD MEMBER EXPENSE CLAIM FORM

SECTION 1: PAYEE INFORMATION

Name:	David Carpenter	Expense Period Month:	Nov-16
Address:	[REDACTED]	City:	[REDACTED]
Province:	[REDACTED]	Postal Code:	[REDACTED]
Country:	Canada		
Reason for Expense	Attendance at Community Engagement Committee Meeting on November 24th and Finance Committee and Audit & Risk Committee Meetings on November 25, 2016.		

SECTION 2: FINANCE CODING & TOTAL CLAIM

Description	Corp/BU/Org	Location (If applicable)	Functional Centre/Primary	Expense/Secondary Acct	Total (Note: This column will auto fill)
Meals (A)	101	0005	71110300000	45000000	\$61.00 ✓
Travel Exp (B+C+E)	101	0005	71110300000	62212000	\$1,030.79 ✓
Other (D)	101	0005	71110300000	41090000	\$0.00
TOTAL AMOUNT PAYABLE BY ACCOUNTS PAYABLE					\$1,091.79 ✓/pt

SECTION 3: AUTHORIZATION

I attest that I have read and understand all applicable policies that pertain to these expenses, and confirm expenses being claimed are in compliance with such policies.

I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services Board and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization.

I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided below.

Claimant (Print Name)	Signature: I, by signing this form, attest that I am compliant to all the above statements	Date	Phone#
David Carpenter	<i>[Signature]</i>	Dec 8/16	[REDACTED]

I attest that I have read and understand all applicable policies of that pertain to these expenses, and confirm expenses being claimed are in compliance with such policies.

I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services Board and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization.

I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided below.

Approved by (Print Name)	Position Title/Program Group
Linda Hughes	Board Chair
Signature: I, by signing this form, attest that I am compliant with all the above statements	Date
<i>[Signature]</i>	Dec 22/16

Health and Personal information on this form is collected by AHS under the authority of Privacy (FOIP) Act, resp

ation and Protection

Deborah Rhodes Dec. 9/16

Deborah Rhodes, VP Corporate Services & CFO
Position #: [REDACTED] DOFA Level: [REDACTED] Date:

14th Floor, North Tower, Seventh Street P

Carry forward from Section 1

Name:	David Carpenter	Expense Period Month:	42675
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Completion of the "cost effective method used" Column is required. If you select "No" in this column, Further Explanation is Required in the "Rationale is Required" section below

Rationale is Required for expenses that are not Cost Effective: (supporting analysis and documentation must be attached to this form)

SECTION 4A: BOARD MEMBER - TRAVEL EXPENSE CLAIM

Date	Description: (include purpose of trip, mode of travel, starting point, details of expenditure)	Cost Effective method used?	Meal Allowance				Accommodation (B)	Transportation (Flight, Car Rental, Fuel, Parking, Taxi) (C)	Other (Itemize) (D)	Mileage km (E)
			Within Canada		Outside Canada					
			Meal Type	Allowance	Meal Type	Allowance				
24-Nov-16	Taxi from residence to YQL to attend Board Committee Meetings in Edmonton on November 24-25, 2016.	Yes	LD-\$37.00	\$37.00	✓		\$35.00	✓		
24-Nov-16	Flight from YQL to Edmonton to attend Board Committee Meetings and return on November 25, 2016 (includes flight change fees).	Yes					\$641.81	✓		
24-Nov-16	Taxi from YEG to hotel and return on November 25, 2016.	Yes					\$145.20	✓		
24-Nov-16	1 night accommodation.	Yes				\$167.28		✓		
24-Nov-16	ETS fare from hotel to SSP to attend Board Committee Meeting.	Yes					\$3.25	✓		
25-Nov-16	ETS fare from hotel to SSP to attend Board Committee Meetings.	Yes					\$3.25	✓		
25-Nov-16	Taxi from YQL to residence.	Yes	D-\$24.00	\$24.00	✓		\$35.00	✓		
Total: (amount auto fills to page 1)			\$61.00		\$0.00	\$167.28	\$863.51	\$0.00	0.00	

BOARD MEMBER Mileage Rate	0.505	Total Mileage	\$ -
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For payment please submit to:

14th Floor, North Tower, Seventh Street Plaza, 10030 - 107 St, Edmonton AB T5J 3E4, Attention: Jennifer Hamstra

Charge Receipt

Amount 35.00

Driver 219 Date Nov 24

From _____

To Airport

Signature [Signature]

Fifth Avenue CABS **403-381-1111**

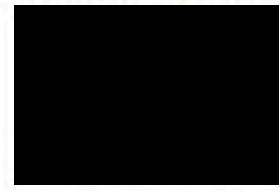
ATS GROUP
4608 101 ST NW
7809897099
EDMONTON AB

CARD [Redacted]
CARD TYPE AMEX
DATE 2016/11/24
TIME 3733 13:08:42
INVOICE # [Redacted]
RECEIPT NUMBER [Redacted]

PURCHASE
AMOUNT \$132.00
TIP \$13.20
TOTAL

\$145.20

AMERICAN EXPRESS



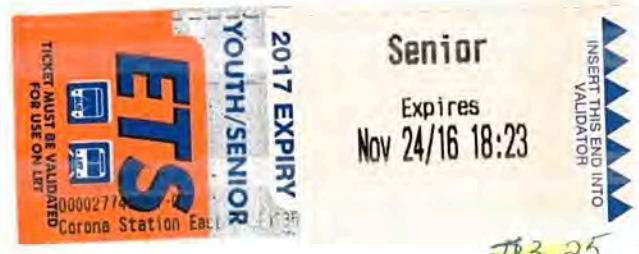
APPROVED

AUTH# [Redacted]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GST#871338299



Charge Receipt

Amount 35.00

Driver 298 Date Nov 26/16

From AIRPORT

To Home

Signature [Signature]

Fifth Avenue CABS **403-381-1111**

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

*EDMONTON MEETING
CHANGED TO CALGARY*

Passengers Mr David Carpenter

Flight	From	To	Departure	Arrival
AC7214 AC8142	Lethbridge (YQL)	Edmonton (YEG) - Connection in Calgary -	09:50 Thu 24-Nov 2016	12:59 Thu 24-Nov 2016
AC8171 AC7221	Edmonton (YEG)	Lethbridge (YQL) - Connection in Calgary -	19:30 Fri 25-Nov 2016	00:40 Sat 26-Nov 2016

Air Transp. Charges	25.00
Options	0.00
Taxes, fees and charges	1.25
Extras (Change Fee)	105.00
Grand Total Canadian dollars	\$131.25

*ORIGINAL 4948)
POSTAGE 120.75
PERSONAL (105.00)
64181*

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



AIR CANADA

Booking Information

Booking Reference: [REDACTED] Customer Care
 Air Canada
 1-888-247-2262

Electronic Ticketing confirmed. This is your official itinerary/receipt. Flight Arrivals and Departures
 1-888-422-7533

Main Contact:
 Mr David Carpenter
[REDACTED]

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC7214 ¹	Lethbridge (YQL) Thu 24-Nov 2016 09:50	Calgary (YYC) Thu 24-Nov 2016 10:39	0	3hr09	BEH	Flex G	
AC8142 ²	Calgary (YYC) Thu 24-Nov 2016 12:05	Edmonton, Edmonton Int'l (YEG) Thu 24-Nov 2016 12:59	0		DH3	Flex G	
AC8171 ²	Edmonton, Edmonton Int'l (YEG) Fri 25-Nov	Calgary (YYC) Fri 25-Nov 2016 20:24	0	5hr10	DH3	Flex G	

	2016 19:30				
AC7221 ¹	Calgary (YYC) Fri 25-Nov 2016 23:55	Lethbridge (YQL) Sat 26-Nov 2016 00:40	0	BEH	Flex G

Operated by:
¹ Air Canada Express - Air Georgian
² Air Canada Express - Jazz

Passenger Information

1: Mr David Carpenter : Adult (16+), Ticket Number: [REDACTED]

Air Canada - Aeroplan : [REDACTED] Meal Preference: None
 Payment Card: [REDACTED] Special Needs: None
 Seat Selection: AC7214 1A , AC8142 1C (Preferred) ,
 AC8171 1C (Preferred) , AC7221 1A

Congratulations on your selection of a Preferred seat. Please read the **Terms and conditions**.

Additional amount payable and/or refund - Summary

	Additional charges
Passenger Type	Adult
Air Transportation Charges	
Air Transportation Charges (including surcharges)	25.00
Taxes, Fees and Charges	
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	1.25
Total Additional Fare	26.25
Extras (Change Fee)	
Change Fee	100.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	5.00
Total Extras (Change Fee)	105.00
Number of passengers	x 1
Total with options	131.25
Grand Total - Canadian dollars	\$131.25

Payment Information
 Credit/Debit Card [REDACTED] - Amount paid: \$131.25
 The following amount (tax inclusive) will appear on your credit card or debit card statement:

- Air Canada: \$26.25
- Air Canada: \$105.00 (Change Fee per ticket)

Ticket number(s) [REDACTED]

Fare Rules

Departing Flight Lethbridge (YQL) To Edmonton (YEG) - Flex
Return Flight Edmonton (YEG) To Lethbridge (YQL) - Flex

Your booking is confirmed. Booking reference: [REDACTED]

An email booking confirmation has been sent to [REDACTED]

Use your booking reference to retrieve your official Itinerary/Receipt at aircanada.com

N/A

Passengers Mr David B Carpenter

Flight	From	To	Departure	Arrival		
AC7216 AC8140	Lethbridge (YQL)	Edmonton (YEG) - Connection in Calgary -	12:55 Tue 15-Mar 2016	15:17 Tue 15-Mar 2016	Air Transp. Charges	412.00
AC8151 AC7219	Edmonton (YEG)	Lethbridge (YQL) - Connection in Calgary -	15:30 Thu 17-Mar 2016	18:57 Thu 17-Mar 2016	Options	0.00
					Taxes, fees and charges	82.81
Grand Total						\$494.81
					Canadian dollars	

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



Booking Information

Booking Reference: [REDACTED]

Customer Care

Air Canada
1-888-247-2262

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Flight Arrivals and Departures
1-888-422-7533

Main Contact:
Mr David B Carpenter



Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC7216 ¹	Lethbridge (YQL) Tue 15-Mar 2016 12:55	Calgary (YYC) Tue 15-Mar 2016 13:46	0	2hr22	BEH	Flex G	
AC8140 ²	Calgary (YYC) Tue 15-Mar 2016 14:25	Edmonton, Edmonton Int'l (YEG) Tue 15-Mar 2016 15:17	0		DH4	Flex G	
AC8151 ²	Edmonton, Edmonton Int'l (YEG) Thu 17-Mar 2016	Calgary (YYC) Thu 17-Mar 2016 16:24	0	3hr27	DH4	Flex G	

	2016 15:30				
AC7219 ¹	Calgary (YYC) Thu 17-Mar 2016 18:10	Lethbridge (YQL) Thu 17-Mar 2016 18:57	0	BEH	Flex, G
Operated by:					
¹ Air Canada Express - Air Georgian					
² Air Canada Express - Jazz					

Passenger Information

1: Mr David B Carpenter : Adult (16+), Ticket Number: [REDACTED]			
Air Canada - Aeroplan :	[REDACTED]	Meal Preference:	None
Payment Card:	[REDACTED]	Special Needs:	None
Seat Selection:	AC7216 1A , AC8140 2D (Preferred) , AC8151 2D (Preferred) , AC7219 1A		
Congratulations on your selection of a Preferred seat . Please read the Terms and conditions .			

Purchase Summary

Fare Summary	
Passenger Type	Adult
Air Transportation Charges	
Departing Flight - Flex	194.00
Return Flight - Flex	194.00
Surcharges	24.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	45.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	23.56
Air Travellers Security Charge (ATSC)	14.25
Total before options (per passenger)	494.81
Number of passengers	x 1
Total with options	494.81
Grand Total - Canadian dollars	\$494.81
Payment Information	
Credit/Debit Card [REDACTED] - Amount paid: \$494.81	
The following amount (tax inclusive) will appear on your credit card or debit card statement:	
• Air Canada: \$494.81 (Air Transp. Charges - per ticket)	
Ticket number(s) [REDACTED]	

Fare Rules

Departing Flight Lethbridge (YQL) To Edmonton (YEG) - Flex
Return Flight Edmonton (YEG) To Lethbridge (YQL) - Flex
• Changes:

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Passengers Mr David Carpenter

Flight	From	To	Departure	Arrival	Air Transp. Charges	
AC7216 AC8140	Lethbridge (YQL)	Edmonton (YEG) - Connection in Calgary -	13:00 Wed 27-Jul 2016	15:20 Wed 27-Jul 2016	15.00	
AC8147 AC7217	Edmonton (YEG)	Lethbridge (YQL) - Connection in Calgary -	14:00 Fri 29-Jul 2016	17:00 Fri 29-Jul 2016	0.00	
					Taxes, fees and charges	0.75
					Extras (Change Fee)	105.00
					Grand Total	\$120.75
					Canadian dollars	

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



Previous booking 494.81
less change fee (105.00) +
510.56
 AIR CANADA

Booking Information

Booking Reference: [REDACTED] Customer Care
 Air Canada
 1-888-247-2262

Electronic Ticketing confirmed. This is your official itinerary/receipt. Flight Arrivals and Departures
 1-888-422-7533

Main Contact:
 [REDACTED]

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC7216 ¹	Lethbridge (YQL) Wed 27-Jul 2016 13:00	Calgary (YYC) Wed 27-Jul 2016 13:47	0	2hr20	BEH	Flex G	
AC8140 ²	Calgary (YYC) Wed 27-Jul 2016 14:30	Edmonton, Edmonton Int'l (YEG) Wed 27-Jul 2016 15:20	0		CRJ	Flex G	
AC8147 ³	Edmonton, Edmonton Int'l (YEG) Fri 29-Jul 2016	Calgary (YYC) Fri 29-Jul 2016 14:49	0	3hr00	DH4	Flex G	

** changed for personal reason*

2016
14:00

AC7217 ¹	Calgary (YYC) Fri 29-Jul 2016 16:15	Lethbridge (YQL) Fri 29-Jul 2016 17:00	0	BEH	Flex. G
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Operated by

¹ Air Canada Express - Air Georgian

² Air Canada Express - Jazz

Passenger Information

1: Mr David Carpenter : Adult (16+), Ticket Number: [REDACTED]

Air Canada - Aeroplan: [REDACTED] Meal Preference: None

Payment Card: [REDACTED] Special Needs: None

Seat Selection: AC7216 1A , AC8140 1C (**Preferred**) , AC8147 1C (**Preferred**) , AC7217 1A

Congratulations on your selection of a **Preferred seat**. Please read the **Terms and conditions**

Additional amount payable and/or refund - Summary

	<u>Additional charges</u>
	<u>Adult</u>
Passenger Type	
Air Transportation Charges	
Air Transportation Charges (including surcharges)	15.00
Taxes, Fees and Charges	
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	0.75
Total Additional Fare	<u>15.75</u>
Extras (Change Fee)	
Change Fee	100.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	5.00
Total Extras (Change Fee)	<u>105.00</u>
Number of passengers	x 1
Total with options	<u>120.75</u>
Grand Total - Canadian dollars	\$120.75

Payment Information

Credit/Debit Card [REDACTED] - Amount paid: **\$120.75**

The following amount (tax inclusive) will appear on your credit card or debit card statement.

- Air Canada: \$15.75
- Air Canada: \$105.00 (Change Fee per ticket)

Ticket number(s) [REDACTED]

Fare Rules

Departing Flight Lethbridge (YQL) To Edmonton (YEG) - Flex

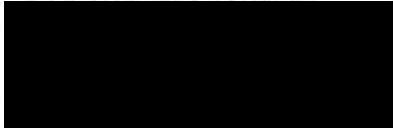
Return Flight Edmonton (YEG) To Lethbridge (YQL) - Flex

UNION BANK INN

A CENTURY OF HISTORY · MODERN RENAISSANCE STYLE

GUEST ACCOUNT

CARPENTER DAVID



④

Arrive 11/24/16 Depart 11/25/16

ALBERTA HEALTH SERVICES

Room # [REDACTED] Invoice # [REDACTED]

DATE	CLERK	DEPARTMENT	DESCRIPTION	AMOUNT
11/24/16	MN	2-Room Charg		149.00
11/24/16	MN	41-Tourism Le	On Room Charge	5.96
11/24/16	MN	42-DMF		4.47
11/24/16	MN	41-Tourism Le	On DMF	0.18
11/25/16	AE	93-Amex. Expr		-167.28 ✓
			GST On DMF	0.22
			GST On Room Charge	7.45
			Tax Reg. # R897343794	

BILLING INSTRUCTIONS

BALANCE DUE →

0.00

COMPANY

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

ATTENTION

SIGNATURE

X _____

UNION BANK INN

A CENTURY OF HISTORY · MODERN RENAISSANCE STYLE

10053 Jasper Avenue, Edmonton, AB, Canada T5J 1S5

Phone: 780.423.3600 • Fax: 780.423.4623

E-mail: info@unionbankinn.com • Web: unionbankinn.com