

## AHS Board and Executive Expense Report

**Name:** Dr Jane Ojedokun  
**Title:** Zone Medical Director North Zone  
**Location:** Whitecourt  
 Expenses posted during the month of April 2026

### Travel (1)

Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
	P-Card	Meetings					-			
	Expense Claim	Meetings					-			
Apr-26	Direct Bill	Meetings			158		158			
<b>Total by category</b>			\$ -	\$ -	\$ 158	\$ -	\$ 158	\$ -	\$ -	\$ -

**Total  
posted for  
the Month**    \$        158

Maximum daily single meal expense posted in the month    \$        -  
 Maximum daily base hotel rate posted in the month        \$       149  
 Non economy air travel in the month                            \$        -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include membership dues, small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

## Expense Report Direct Bill Summary

**Purpose of This Form:**

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

**Expenses Paid Directly to Third Party Vendors:**

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- Refer to Quick Reference Guide for: [Providing a Standard Business Reason\(s\)](#)
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

<b>Name :</b> Dr. Jane Ojedokun	<b>Reporting Period for the Month of :</b> Apr-26
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Invoice Date DD-MMM-YYYY	Payment Method	Category	Business Reason	Name of Vendor	Amount Paid
20-Apr-2026	Direct Billing	Hotel	In Bonnyville on April 20, 2026 for in-person physician meetings in the new Edmonton Rural Corridor April 20 and 21, 2026	Best Western Bonnyville Inn & Suites	\$157.94
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
<b>Total Paid in the Month</b>					\$ 157.94

Bonnyville Inn & Suites  
#101-5401 43rd Street  
Bonnyville, AB T9N 0B2

Fax: (780)826-6270  
Email: fd@bestwesternbonnyville.com

Phone: (780)826-6226

Web: bestwesternbonnyville.com



## Guest Charges

Folio #:	[REDACTED]	Guest : OJEDUKON, JANE	Conf #:	[REDACTED]
Room #:	[REDACTED]		CRS #:	[REDACTED]
Payment Method : Direct Bill		Billing Reference : R124072513	CRS #2	[REDACTED]
Rate :		Company : ALBERTA HEALTH SERVICES	Arrival:	4/20/2026
	4/20/2026	\$149.00	Departure:	4/21/2026

Date	Department	Reference	Voucher	Room	Charge	Credit	Balance
4/20/2026	Room Charge	Auto Posted		[REDACTED]	\$149.00		\$149.00
4/20/2026	Tourism Levy	Auto Posted		[REDACTED]	\$8.94		\$157.94
<b>Balance</b>							<b>\$157.94</b>

Tax Summary	
Tourism Levy	\$8.94

GST # 808101935RT0001

All payments must be made to Best Western Bonnyville Inn & Suites.

I agree that my liability for all charges is not waived.

Guest Signature \_\_\_\_\_