

AHS Board and Executive Expense Report

Name Jitendra Prasad
Title Chief Program Officer, Contracting, Procurement & Supply Management
Location Edmonton
 Expenses submitted during the month of May 2016

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
May-16	Expense Claim	Meetings			142	157	298			
May-16	Direct Billing	Meetings	271				271			
Total			\$ 271	\$ -	\$ 142	\$ 157	\$ 569	\$ -	\$ -	\$ -

Total for the Month \$ 569

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ 122
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim
PRASAD, JITENDRA	Chief Program Officer, Contracting, Procurement & Supply Management	Edmonton	298.41

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
5/9/2016	Attended HSCN Conference in Toronto	ON	Accommodations	141.52				2			
5/31/2016	Carewest/vendor meetings in Calgary. All day parking at Edmonton Airports	AB - Local	Parking - Lot or Parkade	25.00				1			
5/31/2016	Taxi from Dr. Fanning Centre to attend Vendors meeting at East Lake Office	AB - Other Zones	Taxi	35.40				1			
5/31/2016	Taxi from East Lake to Calgary Airport	AB - Other Zones	Taxi	63.25				1			
5/31/2016	Taxi from Calgary Airport to attend Carewest Board meeting	AB - Other Zones	Taxi	33.24				1			
Approver(s) for the claim		Approval Status		Approval Date							
RHODES, DEBORAH		Approve		6-Jul-16							



Jitendra Prasad



DATE: 17-06-16
 TIME: 14:55
 ROOM: [REDACTED]
 ARRIVAL: 09-05-16
 DEPARTURE: 10-05-16
 CONF. NO.: [REDACTED]
 FOLIO NO.: [REDACTED]

INFORMATION INVOICE

PAGE: 1 of 1

Group Code: HEALTHCARE SUPPLY CHAIN NETWORK

DATE	DESCRIPTION	REFERENCE	CHARGES	CREDITS
09-05-16	Harry's Bar - Wine Dinner	Room# [REDACTED] : CHECK# [REDACTED]	-15.56	
09-05-16	Guest Room		122.00	
09-05-16	HST- Room Tax		15.86	
09-05-16	Destination Marketing Program		3.24	
09-05-16	HST - General		0.42	
10-05-16	Mastercard			157.08

Paid by cheque

TOTAL 157.08 157.08

HST ID: 875933160 RT000 Other **BALANCE** 0.00 CAD

Total = \$141.52

HST ROOM: 16.28 CAD
 HST F&B: 0.00 CAD
 HST OTHER: 0.00 CAD
 HST TOTAL: 17.84 CAD
 Room: 134.00 CAD
 Total: 157.08 CAD



Thank you for choosing the International Plaza Hotel; how was your visit? Please scan the QR code to complete our online survey, or go to www.surveymonkey.com/s/YYZIP Also, review us at [Tripadvisor](https://www.tripadvisor.com)®

May 31, 2016 attended Canewer-
Board mtg; met with vendors at
AHS East-lake office

ASSOCIATED CAB
ALLIED LIMOUSIN
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299-1111

May 31, 2016
Taxi from
Calgary Airport
to Canewer-Em
Fanning

SALE

MID: 4189233
TID: QE189233 REF#: [REDACTED]
Batch #: 131 SEQ: 131001001002
05/31/16 07:18:32
APPR CODE: [REDACTED]
MASTERCARD [REDACTED]

AMOUNT \$28.90
TIP \$4.34
TOTAL \$33.24

00 - APPROVED - 001

MasterCard
AID: A0000000041010
TVR: 00 00 00 80 00
TSL E8 00

THANK YOU

CUSTOMER COPY

31, HURDLEHILL ROAD SE
CALGARY, AB T2E 1A2

TERMINAL ID:
PERSON ID:
VEHICLE ID:
DRIVER ID:
JOB ACCOUNT ID:
TRIP NUMBER:
FACILITY ID:

May 31, 2016
Taxi from
Dr. Fanning's
Centre to
AHS East-lake
Office

FARE AMOUNT: \$ 33.71
TAX AMOUNT: \$ 1.69
TOTAL : \$ 35.40 **\$35.40**
MASTERCARD SALE: [REDACTED]
APPROVAL NUMBER: 809966

PASSENGER COPY

THANK YOU
403-299-1111
WWW.CHECKER-CAB.COM



CHECKER-YELLOW CAB
316 MERIDIAN ROAD SE
CALGARY, AB T2A 1X2

YAS-0271-0099
4881 THE TRUCK BUILDING.COM

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RETAIN THIS COPY FOR STATEMENT
PURPOSES ONLY

316 MERIDIAN ROAD SE
CALGARY, AB T2A 1X2

May 31, 2016
Taxis from East-Lake
to Calgary Airport.

Merchant ID: 43276501
Driver ID: [REDACTED]
Record Num: [REDACTED]

Sale

Receipt Label: INTERAC
Description: [REDACTED]

AID: A0000002771010

INTERAC

Entry Method: Chip

Amount: \$ 55.00

Tip: \$ 8.25

Total: CAD\$ 63.25

2016/05/31

17:39:50

ISO Code: [REDACTED]

Bank Code: 001

SEON: [REDACTED]

Resp Code: 00

Exp: 12/31/2016
Exp: 12/31/2016

Exp: [REDACTED]

Appr Code: [REDACTED]

Appr Code: [REDACTED]

TERMINAL ID: [REDACTED]
RECEIPT ID: [REDACTED]
VEHICLE ID: [REDACTED]
DRIVER ID: [REDACTED]
CST ACCOUNT ID: [REDACTED]
TRIP NUMBER: [REDACTED]
ISSUE DATE: [REDACTED]

05/31/2016
START: 17:39:50
END: 17:40:00
DISTANCE: 322 KM
RATE: 1

FARE AMOUNT \$ 52.00

TAX AMOUNT \$ 2.00
TIP AMOUNT \$ 8.25

TOTAL = \$ 63.25

INTERAC
APPROVAL NUMBER: [REDACTED]

PASSENGER COPY

Thank You
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GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton
Tax CodeCA5%

POF 2nd F1 31/05/16 20:31
Receipt 048797

Short-term parking tkt

HL - No. 094615

31/05/16 05:09

01/06/16 05:08

Period 1d0h0'

(Tax) \$25.00

Total \$25.00

Payment Received
MC \$25.00

Type: Swiped

Sub Total \$23.81
Tax 5% \$1.19

May 31, 2016
All day Parking
at Edmonton
Airports.

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name : Jitendra Prasad	Reporting Period for the Month of : April 21 to May 20, 2016
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
21-Mar-2016	Direct Billing	Airline Ticket	Flight was booked then canceled.	Marlin Travel	176.89
10-May-2016	Direct Billing	Airline Ticket	Flight change fee for HSCN Conference to return early due to the Fort McMurray Fires	Marlin Travel	94.14
	Direct Billing	Airline Ticket		Marlin Travel	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	-
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	-
Total Paid in the Month					\$ 271.03

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8
GST Reg#: 885101915
Branch: N61107
Agent: TIFFANY ASKE Tel: 780-425-8611

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: April 11, 2016
Page: 1/2
Our Reference: [REDACTED]
Your Reference: [REDACTED]

INVOICE

For

MR JITENDRA PRASAD
AC [REDACTED]

Monday, March 21, 2016

 **Air**

AIR CANADA **Flight:** 8172 G CLASS
From: CALGARY AB 05:55 PM
To: EDMONTON INTL AB 06:47 PM
Stops: 0 **Arrival:** 21Mar16

Cost:

AIR CANADA WEB 2 [REDACTED] 139.41
Tax: 37.48
Ticket Total: 176.89

Total:

Grand Total: 176.89
Less Credit Card Payments: 176.89
Credit / Balance Due To This Invoice: 0.00
Total Previous Payments: 260.59
Total Charges Previous Invoices: 260.59
Total Balance Due: 0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE
ACCEPTED:.....DECLINED:.....

**To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4**

Invoice Number: [REDACTED]
Date: April 11, 2016
Page: 2/2
Our Reference: [REDACTED]
Your Reference: [REDACTED]

INVOICE

DOCUMENTATION REQUIRED: VALID PASSPORT...VISA..TOURIST CARD..
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....
PLEASE RECONFIRM ALL FLIGHTS BETWEEN 48 AND 72 HOURS PRIOR
TO EACH DEPARTURE DIRECTLY WITH THE AIRLINE.
CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY
GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL
1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0
OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.

Busines Reasons: Flight was booked for Calgary to attend Western Supply Chain Collaborative Steering Committee In person Meeting. One-way flight was later cancelled.

MARLIN TRAVEL
 O-O PERCY HUNT TRAVELGROUP INC
 MAIN FLOOR, 9929 108TH ST.
 EDMONTON, AB T5K 1G8
GST Reg#: 885101915
Branch: N61107
Agent: TRINA MACAULEY Tel: 780-425-8611

To: ALBERTA HEALTH SERVICES
 SUITE 800, NORTH TOWER
 10030-107 ST
 EDMONTON AB
 CA T5J 3E4

Invoice Number: [REDACTED]
Date: May 10, 2016
Page: 1/2
Our Reference: [REDACTED]

INVOICE

For

MR JITENDRA PRASAD
 AC [REDACTED]

Tuesday, May 10, 2016

 **Air**

AIR CANADA	Flight: 177	M CLASS	
From: TORONTO PEARSON	04:55 PM	Equipment: A320	
To: EDMONTON INTL AB	07:04 PM		Mile(s) Flown: 1671
Stops: 0 Arrival: 10May16			
AIR CANADA CONFIRMATION [REDACTED]			
E TICKET [REDACTED]			
SEAT [REDACTED]			

Cost:

AIR CANADA WEB [REDACTED]	[REDACTED]	75.00
AIR CANADA WEB [REDACTED]	[REDACTED]	19.14

Total:

Grand Total:	94.14
Less Credit Card Payments:	94.14
Credit / Balance Due To This Invoice:	0.00
Total Balance Due:	0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE
 ACCEPTED:.....DECLINED:.....

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: May 10, 2016
Page: 2/2
Our Reference: [REDACTED]

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CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY
GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL
1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0
OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.

Business Reasons: Attended HSCN Conference May 9 to May 10 -- returned early due to the Fort McMurray Fires.