

## AHS Board and Executive Expense Report

**Name** Jitendra Prasad  
**Title** Chief Program Officer, Contracting, Procurement & Supply Management  
**Location** Edmonton  
 Expenses submitted during the month of October 2016

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Oct-16	Expense Claim	Meetings			191	68	259			
Oct-16	Direct Billing	Meetings	121				121			
<b>Total</b>			\$ 121	\$ -	\$ 191	\$ 68	\$ 380	\$ -	\$ -	\$ -

**Total for the Month**      \$            380

Maximum daily single meal expense claimed in the month      \$            -  
 Maximum daily base hotel rate claimed in the month            \$            169  
 Non economy air travel in the month                                    \$            -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

## AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total
PRASAD, JITENDRA	Chief Program Officer, Contracting, Procurement & Supply Management	Edmonton	\$ 258.87

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
9/23/2016	Attended Anterior Hip Arthroplasty Course	AB - Other Zones	Taxi	\$ 42.90				1			
9/23/2016	Attended Anterior Hip Arthroplasty Course	AB - Other Zones	Parking - Lot or Parkade	\$ 25.00				1			
10/25/2016	GHX Supplier Day Event Meeting	ON	Accommodations	\$ 190.97				2			

Approver(s) for the claim	Approval Status	Approval Date
RHODES, DEBORAH	Approve	20-Dec-16

Direct Total Hip Arthroplasty  
Course, University of Calgary  
September 23rd, 2016

GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton  
Tax Code CA5%

POF 2nd Fl 23/09/16 19:12  
Receipt [REDACTED]

Short-term parking tkt  
HL - No. [REDACTED]  
23/09/16 05:09  
23/09/16 19:12  
Period 1d0h0'  
(Tax) \$25.00  
Total \$25.00

Payment Received  
MC [REDACTED] \$25.00

Merch [REDACTED]  
Auth [REDACTED]  
Type: Swiped

Sub Total \$23.81  
Tax 5% \$1.19

03356828 - 1/1

APPROVED CAB  
ALLIED LIMOUSIN  
307-41 AVENUE NE  
CALGARY AB T2E 2N4  
(403) 299-1111  
CAR#1291

SALE

MID: [REDACTED]  
TID: [REDACTED] REF# [REDACTED]  
Batch #: [REDACTED] SEQ: [REDACTED]  
09/23/16  
APPR CODE: [REDACTED]  
MASTERCARD [REDACTED]

AMOUNT \$37.90  
TIP \$5.00  
TOTAL \$42.90

00 - APPROVED - 001

MasterCard



THANK YOU

CUST. # [REDACTED]

September 23, 2016  
All-day Parking at  
Edmonton Airports.

Taxi from Calgary  
Airport to University  
of Calgary.

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Name & Address

PRASAD, JITENDRA

Room [REDACTED]  
 Arrival Date 10/25/2016 3:21:00 PM  
 Departure Date 10/28/2016

Adult/Child 1/0  
 Room Rate 169.00

Rate Plan:  
 HH # [REDACTED]  
 AL:  
 Car: [REDACTED]

*Folio*

*October 25th  
 Attendees at X Supplier  
 Day Event*

Confirmation Number: [REDACTED]

10/28/2016

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDITS	BALANCE
10/25/2016	1 GLASS OF WHITE WINE	MARIE	[REDACTED]	\$5.00		
10/25/2016	HST - 13% 865259071RT001	MARIE	[REDACTED]	\$0.65		
10/25/2016	1 GLASS OF WHITE WINE	MARIE	[REDACTED]	\$5.00		
10/25/2016	HST - 13% 865259071RT001	MARIE	[REDACTED]	\$0.65		
10/25/2016	GUEST PAIDOUT	MARIE	[REDACTED]	\$2.00		
10/25/2016	1 GLASS OF WHITE WINE	MARIE	[REDACTED]	\$5.00		
10/25/2016	HST - 13% 865259071RT001	MARIE	[REDACTED]	\$0.65		
10/25/2016	GUEST PAIDOUT	MARIE	[REDACTED]	\$3.00		
10/26/2016	GUEST ROOM	LUCIA	[REDACTED]	\$169.00		
10/26/2016	TRANSIENT [XFR FR GRP MASTER HEALTHPRO RCPT A - 10/25/2016]					
10/26/2016	HST - 13% 865259071RT001 [XFR FR GRP MASTER HEALTHPRO RCPT A - 10/25/2016]	LUCIA	[REDACTED]	\$21.97		



ACCOUNT NO [REDACTED]

CARD MEMBER NAME  
PRASAD, JITENDRA

ESTABLISHMENT NO. & LOCATION ESTABLISHMENT AGREES TO TRANSMIT TO CARDHOLDER FOR PAYMENT

DATE OF CHARGE  
10/28/2016

FOLIO NO./CHECK NO.  
[REDACTED]

AUTHORIZATION  
[REDACTED]

INITIAL

PURCHASES & SERVICES

TAXES

TIPS & MISC.

TOTAL AMOUNT -216.92

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND.

PAYMENT DUE UPON RECEIPT



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Name & Address

PRASAD, JITENDRA

Room [REDACTED]  
 Arrival Date 10/25/2016 3:21:00 PM  
 Departure Date 10/28/2016

Adult/Child 1/0  
 Room Rate 169.00

Rate Plan: [REDACTED]  
 HH # [REDACTED]  
 AL: [REDACTED]  
 Car: [REDACTED]

*Folio*

Confirmation Number [REDACTED]

10/28/2016

DATE	DESCRIPTION	ID	REF. NO	CHARGES	CREDITS	BALANCE
10/27/2016	1 X NUTS	KWRIGHT21	[REDACTED]	\$3.54		
10/27/2016	HST - 13%	KWRIGHT21	[REDACTED]	\$0.46		
	865259071RT001					
10/28/2016	[REDACTED]	LUCIA	[REDACTED]		(\$216.92)	
	**BALANCE**					\$0.00
<b>EXPENSE REPORT SUMMARY</b>						
		10/25/2016	10/26/2016	10/27/2016	STAY TOTAL	
<b>ROOM AND TAX</b>	<b>\$0.00</b>	<b>\$190.97</b>	<b>\$0.00</b>	<b>\$190.97</b>		
MISCELLANEOUS	\$15.00	\$0.00	\$3.54	\$18.54		
OTHER	\$1.95	\$0.00	\$0.46	\$2.41		
DAILY TOTAL	\$16.95	\$190.97	\$4.00	\$211.92		
Hilton HHonors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 4,000 hotels and resorts in 100 countries, please visit HHonors.com.						
HST	\$187.54	\$24.38				
Total Invoice Amount	\$192.54	\$24.38				

ACCOUNT NO. [REDACTED]

CARD MEMBER NAME  
PRASAD, JITENDRA

ESTABLISHMENT NO. & LOCATION ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT

DATE OF CHARGE  
10/28/2016

FOLIO NO./CHECK NO.  
[REDACTED]

AUTHORIZATION  
[REDACTED]

INITIAL

PURCHASES & SERVICES

TAXES

TIPS & MISC.

TOTAL AMOUNT -216.92



MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND

PAYMENT DUE UPON RECEIPT

## Expense Report Direct Bill Summary

**Purpose of This Form:**

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

**Expenses Paid Directly to Third Party Vendors:**

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

<b>Name :</b> Jitendra Prasad	<b>Reporting Period for the Month of :</b> September 21, 2016 to October 20, 2016
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
25-Oct-2016	Direct Billing	Airline Ticket	Extended flight in conjunction with AC Ticket# [REDACTED] to accommodate GHX Supplier Day Event Meeting	Choose from Drop-down List	121.00
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	-
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	-
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	-
<b>Total Paid in the Month</b>					<b>\$ 121.00</b>



**Trip Statement**

ALBERTA HEALTH SERVICES  
 "SUITE 800, NORTH TOWER"  
 10030-107 ST  
 EDMONTON, AB T5J 3E4  
 CANADA

Trip #: [REDACTED]  
 Booking Date: 18 Oct 16  
 Client: [REDACTED]  
 Client Phone #: [REDACTED]  
 Client Email: [REDACTED]  
 Agent: TIFFANY ASKE

File Locator: [REDACTED]

**INSURANCE**

**PASSENGERS:** MR JITENDRA PRASAD

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	100.00	0.00	\$0.00	0.00	0.00	100.00 CAD
PRE PAID SEATS CAD Confirmation # [REDACTED]	21.00	0.00	\$0.00	0.00	0.00	21.00 CAD
<b>Total:</b>	<b>121.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>121.00 CAD</b>

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	10/18/2016	[REDACTED]	[REDACTED]	100.00 CAD
	[REDACTED]	10/18/2016	[REDACTED]	[REDACTED]	21.00 CAD
	<b>Total Payment:</b>				<b>121.00 CAD</b>

**Balance Due CAD Currency 0.00 CAD**

**Balance Due -CA Currency \$0.00 -CA**

CORPORATE UNIT 101

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL  
 \*\*\*\*\* AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 \*\*\*\*\* \*\*PLEASE REVIEW YOUR ITINERARY FOR ACCURACY\*\*  
 PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -----  
 ---AIR CANADA RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO CHECK IN AND PRINT YOUR BOARDING PASS.

**Business Reason:**

JP extended flight to accommodate the October 25, 2016 GHX Supplier Day Event in Mississauga

ALBERTA HEALTH SERVICES  
"SUITE 800, NORTH TOWER"  
10030-107 ST  
EDMONTON, AB T5J 3E4  
CANADA

Trip #: [REDACTED]  
Booking Date: 18 Oct 16  
Client: [REDACTED]  
Client Phone #: [REDACTED]  
Client Email: [REDACTED]  
Agent: TIFFANY ASKE

File Locator: [REDACTED]

### MY ITINERARY

<b>Passengers</b> JITENDRA PRASAD	<b>Citizenship</b> Not Specified	<b>Required Travel Documents</b> Not Specified
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All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: JITENDRA PRASAD

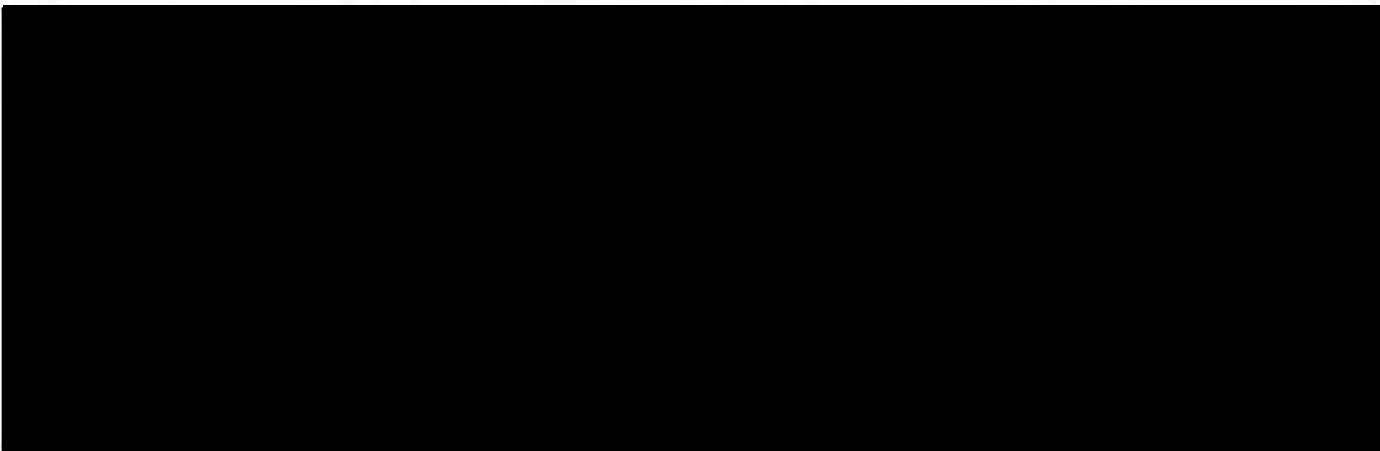
Booking Date: 26 Aug 16  
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
AIR CANADA	00114	EDMONTON INTL 25 Oct 16 6:00AM		TORONTO PEARSON 25 Oct 16 11:39AM	A		

Passengers: JITENDRA PRASAD

Booking Date: 26 Aug 16  
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
AIR CANADA	00114	EDMONTON INTL 25 Oct 16 6:00AM		TORONTO PEARSON 25 Oct 16 11:39AM	A		





ALBERTA HEALTH SERVICES  
"SUITE 800, NORTH TOWER"  
10030-107 ST  
EDMONTON, AB T5J 3E4  
CANADA

Trip #: [REDACTED]  
Booking Date: 18 Oct 16  
Client: [REDACTED]  
Client Phone #: [REDACTED]  
Client Email: [REDACTED]  
Agent: TIFFANY ASKE

File Locator: [REDACTED]



AIR

Passengers: JITENDRA PRASAD

Booking Date: 26 Aug 16

File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
AIR CANADA	00127	TORONTO PEARSON 28 Oct 16 2:40PM		EDMONTON INTL 28 Oct 16 4:49PM	L		

Passengers: JITENDRA PRASAD

Booking Date: 26 Aug 16

File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
AIR CANADA	00127	TORONTO PEARSON 28 Oct 16 2:40PM		EDMONTON INTL 28 Oct 16 4:49PM	L		