

AHS Board and Executive Expense Report

Name Penny Rae
Title Chief Information Officer
Location Calgary

Expenses submitted during the month of May 2017

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
May-17	P-Card	Meetings			160	240	400			
May-17	Expense Claim	Meetings		95			95			
May-17	Direct Billing	Meetings	608				608			
Total			\$ 608	\$ 95	\$ 160	\$ 240	\$ 1,103	\$ -	\$ -	\$ -

Total for the Month \$ 1,103

Maximum daily single meal expense claimed in the month \$ 24
 Maximum daily base hotel rate claimed in the month \$ 149
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
RAE, PENELOPE JANE	Chief Information Officer	Calgary	399.61									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
4/20/2017	Parking at the Red Deer Regional Hospital on April 20th while attending an all day CIO Retreat	AB - Other Zones	Parking - Lot or Parkade	\$ 8.50			Parking on April 20th at the Red Deer Regional Hospital while attending an all day CIO Retreat	1				
4/21/2017	Taxi on April 21st from the Calgary International Airport to my residence after attending the Edmonton Zone Medical Leadership Retreat	AB - Local	Taxi	\$ 44.10	Calgary International Airport	Residence	Taxi on April 21st from the Calgary International Airport to my residence after attending the Edmonton Zone Medical Leadership Retreat	1				
4/21/2017	Edmonton Hotel the night of April 20th prior to attending the Edmonton Zone Medical Leadership Retreat on April 21	AB - Other Zones	Accommodations	\$ 159.61			Edmonton Hotel the night of April 20th prior to attending the Edmonton Zone Medical Leadership Retreat on April 21st	1				
5/1/2017	Taxi on May 1st from the Edmonton International Airport to the Glenrose Rehabilitation Hospital to attend an all day IT Managers meeting	AB - Other Zones	Taxi	\$ 63.00	Edmonton International Airport	Glenrose Rehabilitation Hospital	Taxi on May 1st from the Edmonton International Airport to the Glenrose Rehabilitation Hospital to attend an all day IT Managers meeting	1				
5/1/2017	Taxi on May 1st from the Glenrose Rehabilitation Hospital to the Edmonton International Airport after attending an all day IT Managers meeting	AB - Other Zones	Taxi	\$ 62.00	Glenrose Rehabilitation Hospital	Edmonton International Airport	Taxi on May 1st from the Glenrose Rehabilitation Hospital to the Edmonton International Airport after attending an all day IT Managers meeting	1				

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
RAE, PENELOPE JANE	Chief Information Officer	Calgary	399.61									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
5/1/2017	Parking on May 1st at the Calgary International Airport while attending an all day IT Managers meeting in Edmonton	AB - Local	Parking - Lot or Parkade	\$ 29.35			Parking at the Calgary International Airport on May 1st while attending an all day IT Managers meeting in Edmonton	1				
5/9/2017	Taxi on May 9th from residence to the Calgary International Airport	AB - Local	Taxi	\$ 33.05	Residence	Calgary International Airport	Taxi on May 9th from residence to the Calgary International Airport	1				
Approver(s) for the claim		Approval Status	Approval Date									
RHODES, DEBORAH		Approve	30-May-17									

RECEIPT

Red Deer
Regional Hospital

License Plate Number



Expiration Date/Time

07:55 AM
APR 21, 2017

**Parking at the Red Deer Regional Hospital
on April 20th while attending an all day
CIO Retreat.**

Purchase Date/Time: 07:55am Apr 20, 2017
Total Due: \$8.50 Rate: VALU-RATE 24HR/\$8.50
Total Paid: \$8.50 Payment Type: Card
Ticket # [REDACTED]
S/N # [REDACTED]
Setting: Red Deer
Mach Name: [REDACTED]

MasterCard

Auth #: [REDACTED]

DO NOT PLACE ON DASH

ASSOCIATED CAB
ALLIED LIMOUSIN
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299 1111
CAR#1279

**Taxi on April 21st from the Calgary
International Airport to my residence
after attending the Edmonton Zone
Medical Leadership Retreat.**

SALE

MID [REDACTED]
TID [REDACTED] REF# [REDACTED]
Batch [REDACTED] SEQ. [REDACTED]
04/21/17 18:24:05
APPR CODE: [REDACTED]
MASTERCARD
[REDACTED]

AMOUNT \$39.10
TIP \$5.00
TOTAL \$44.10

00 - APPROVED - 001

MasterCard
[REDACTED]

CUSTOMER COPY

GREATER EDMONTON TAXI
SERVICE
10135 31 AVE NW
EDMONTON AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2017/05/01
TIME 5587 15:49:05
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
AMOUNT \$56.00
TIP \$6.00
TOTAL

\$62.00

MasterCard
[REDACTED]

**Taxi on May 1st from the Glenrose
Rehabilitation Hospital to the Edmonton
International Airport after attending an
all day IT Managers meeting**

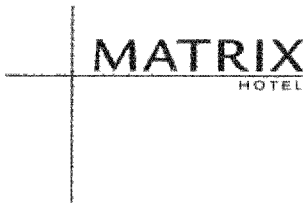
APPROVED

AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

YELLOW CAB 780.462.3456
BARREL TAXI 780.489.7777
EDMTAXI.COM
GST 100403070



Penelope Rae
T2N 3K9
Canada

Room Number: [REDACTED]
Arrival Date: 04-20-17
Departure Date: 04-21-17
Page No: 1 of 1

Guest Name:

INFORMATION INVOICE

Folio No: [REDACTED]

04-21-17

Date	Description	Charges	Credits
04-20-17	Room Revenue	149.00	
04-20-17	Destination Marketing Fee - 3%	4.47	
04-20-17	Tourism Levy - 4%	6.14	
04-21-17	Mastercard [REDACTED]		159.61
Total		159.61	159.61
Balance		0.00	

Signature: _____

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #105631154 RT 0008

**Edmonton hotel the night of April 20th
prior to attending the Edmonton Zone
Medical Leadership Retreat**

RECEIPT
GST NO. R122556194

TKT NO: [REDACTED]
POF: [REDACTED]
IN: 05/01/17 05:49
OUT: 05/01/17 18:18
PAID: \$ 29.35
DURATION: 0 12: 29
(GST INCLUDED)

MASTERCARD
[REDACTED]
REF. [REDACTED]
YOU HAVE 10 MIN.
TO EXIT



**Parking at the Calgary International
Airport on May 1st while attending an
all day IT Managers meeting in Edmonton**

AIRPORT TAXI SERVICE
4608 101 ST.
(7808907070)
EDMONTON AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2017/05/01
TIME 2133 08:39:36
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
AMOUNT \$57.00
TIP \$6.00
TOTAL
\$63.00

MasterCard
[REDACTED]

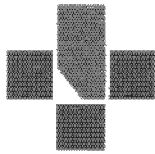
APPROVED

AUTH# [REDACTED]
THANK YOU

**Taxi on May 1st from the Edmonton
International Airport to the Glenrose
Rehabilitation Hospital to attend an all
day IT Managers meeting**

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS



**Alberta Health
Services**

May 25th, 2017

TO WHOM IT MAY CONCERN:

**Re: Taxi Receipt - \$33.05
May 9th, 2017**

On Tuesday, May 9th I flew from Calgary to Edmonton to attend a number of meetings. Using my Alberta Health Services credit card, I paid for a taxi from my residence to the Calgary International Airport totaling \$33.05. Unfortunately the receipt for this taxi has been misplaced/lost. I am therefore unable to attach the receipt to my expense claim.

I can attest as follows:

1. The expense was incurred and related to Alberta Health Services business;
2. The expense was not claimed previously; and,
3. The receipt has been lost/misplaced.

Sincerely,

Alberta Health Services

Penny Rae, P.Eng.
Chief Information Officer

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
RAE, PENELOPE JANE	Chief Information Officer	Calgary	\$ 95.00								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
4/21/2017	Attending Edm. Zone Medical Leadership Retreat	AB - Other Zones	Meals Per Diem	\$ 13.00			Lunch in Edmonton on April 21st prior to attending Edmonton Zone Medical Leadership Retreat Lunch \$13.00	1			
4/24/2017	Lunch on April 24th prior to attending an eClinician introductory meeting at the Misericordia Hospital	AB - Other Zones	Meals Per Diem	\$ 13.00			Lunch on April 24th in Edmonton prior to attending an eClinician introductory meeting at the Misericordia Hospital Lunch \$13.00	1			
5/1/2017	All day IT Managers Meeting in Edmonton on May 1st	AB - Other Zones	Meals Per Diem	\$ 34.50			All day IT Managers meeting in Edmonton on May 1st. Bfast \$10.50 Dinner \$24.00	1			
5/9/2017	SUDP Phase 3 Discussion on May 9th in Edmonton	AB - Other Zones	Meals Per Diem	\$ 34.50			SUDP Phase 3 Discussion in Edmonton on May 9th Bfast \$10.50 Dinner \$24.00	1			
Approver(s) for the claim		Approval Status		Approval Date							
RHODES, DEBORAH		Approve		30-May-17							

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name : Penny Rae	Reporting Period for the Month of : April 21st to May 20th, 2017
-------------------------	---

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
27-Apr-2017	Direct Billing	Airline Ticket	Airfare Calgary to Edmonton on May 1st, 2017 to attend all day IT Managers meeting	Marlin Travel	202.70
27-Apr-2017	Direct Billing	Airline Ticket	Airfare Edmonton to Calgary on May 1st, 2017 after attending an all day IT Managers meeting	Marlin Travel	212.48
5-May-2017	Direct Billing	Airline Ticket	Airfare Calgary to Edmonton on May 9 to attend the following meetings: (1) SUDP Phase 3 Discussion with GoA (2) Performance Appraisals x 2 (3) CIO Portfolio Teleconference (4) QP Executive Directors' workstations (NOTE: Carpoled back to Calgary)	Marlin Travel	193.30
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	-
Total Paid in the Month					\$ 608.48



Invoice

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #:
Booking Date: 27 Apr 17
Client:
Agent:

File Locator:

PASSENGERS: MRS PENELOPE RAE

Table with columns: REFERENCE/ DESCRIPTION, FARE, HST/GST, PST, OTHER TAXES, PENALTY, TOTAL. Row 1: WESTJET Ticket, 153.22, 0.00, \$0.00, 49.48, 0.00, 202.70 CAD. Total: 153.22, 0.00, 0.00, 49.48, 0.00, 202.70 CAD.

Table with columns: PAYMENTS, Invoice #, Payment Date, Card Holder, Form of Payment, Amount. Row 1: Invoice #, 04/26/2017, Form of Payment, 202.70 CAD. Total Payment: 202.70 CAD.

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

TRAVEL APPROVED BY DEBORAH.RHODES
CORPORATE UNIT 101
BOOKING METHOD NUTRAVEL
REASON FOR TRAVEL CIO AND EDMONTON & AREA IT MANAGERS MTG.

Airfare Calgary to Edmonton on May 1st
to attend an all day IT Managers
meeting

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS
UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
***** AFTER HOURS EMERGENCY HELP DE
STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...
CODE 2EC0 ***** PLEASE REVIEW YOUR

PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE
NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -----
-----WESTJET AIRLINE RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO
FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY TICKET MUST BE CANCELLED AT LEAST 2 HOURS
PRIOR OR NO CREDIT WILL APPLY 24 HOURS IN ADVANCE GO TO WWW.WESTJET.COM TO CHECK IN AND PRINT YOUR
BOARDING PASS. -----AIR CANADA RULES----- TICKET IS NON REFUNDABLE
CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY
24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO CHECK IN AND PRINT YOUR BOARDING PASS.

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 27 Apr 17
Client: [REDACTED]
Agent: [REDACTED]
File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
PENELOPE RAE	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers:	PENELOPE RAE	Booking Date:	04/26/2017
		File Locator/Ticket #:	[REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
WESTJET	00376	CALGARY INTL		EDMONTON INTL	Q		
		05/01/2017 7:00AM		05/01/2017 7:48AM			



Invoice

ALBERTA HEALTH SERVICES
 ALBERTA HEALTH SERVICES
 10030 - 107 STREET
 EDMONTON AB
 T5J 3E4

Trip #: [REDACTED]
 Booking Date: 27 Apr 17
 Client: [REDACTED]
 Agent: [REDACTED]
 File Locator: [REDACTED]

PASSENGERS: MRS PENELOPE RAE

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	175.00	0.00	\$0.00	37.48	0.00	212.48 CAD
Total:	175.00	0.00	0.00	37.48	0.00	212.48 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	04/26/2017	[REDACTED]	[REDACTED]	212.48 CAD
Total Payment:					212.48 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

TRAVEL APPROVED BY DEBORAH.RHODES
 CORPORATE UNIT 101
 BOOKING METHOD NUTRAVEL
 REASON FOR TRAVEL CIO AND EDMONTON & AREA IT MANAGERS MTG.

Airfare Edmonton to Calgary on May 1st after attending an all day IT Managers meeting

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
 ***** AFTER HOURS EMERGENCY HELP DESK...
 STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 ***** **PLEASE REVIEW YOUR ITINERARY FOR ACCURACY**
 PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -----
 -----WESTJET AIRLINE RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY TICKET MUST BE CANCELLED AT LEAST 2 HOURS PRIOR OR NO CREDIT WILL APPLY 24 HOURS IN ADVANCE GO TO WWW.WESTJET.COM TO CHECK IN AND PRINT YOUR BOARDING PASS. -----
 -----AIR CANADA RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO CHECK IN AND PRINT YOUR BOARDING PASS.

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 27 Apr 17
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
PENELOPE RAE	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: PENELOPE RAE

Booking Date: 04/26/2017

File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
AIR CANADA	08169	EDMONTON INTL 05/01/2017 5:05PM		CALGARY INTL 05/01/2017 5:57PM	V		



Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4	Trip #: [REDACTED] Booking Date: 05 May 17 Client: [REDACTED] Agent: [REDACTED] File Locator: [REDACTED]
--	--

PASSENGERS: MRS PENELOPE RAE

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
WESTJET Ticket # [REDACTED]	143.82	0.00	\$0.00	49.48	0.00	193.30 CAD
Total:	143.82	0.00	0.00	49.48	0.00	193.30 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	05/04/2017	[REDACTED]	[REDACTED]	193.30 CAD
Total Payment:					193.30 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

TRAVEL APPROVED BY DEBORAH.RHODES
CORPORATE UNIT 101
BOOKING METHOD NUTRAVEL
REASON FOR TRAVEL SUDP - PHASE 3 DISCUSSION

Airfare Calgary to Edmonton on May 9th to attend the following mtgs.: (1) SUDP Phase 3 discussion with GoA (2) Performance Appraisals x 2 (3) CIO Portfolio Teleconference (4) QP Executive Directors workstations

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENT UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL SERVICES. AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 ***** PLEASE REVIEW YOUR ITINERARY FOR ACCURACY*** PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 05 May 17
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
PENELOPE RAE	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers:	PENELOPE RAE	Booking Date:	05/04/2017
		File Locator/Ticket #:	[REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
WESTJET	03394	CALGARY INTL		EDMONTON INTL	Q		
		05/09/2017 7:00AM		05/09/2017 7:53AM			