

AHS Board and Executive Expense Report

Name Sean Chilton
Title VP Collaborative Practice, Nursing & Health Professions
Location Edmonton

Expenses submitted during the month of July 2017

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Jul-17	P-Card	Meetings			223	77	300			
Jul-17	Expense Claim	Meetings		74		321	395			
Jul-17	Direct Billing	Meetings	385				385			
Total			\$ 385	\$ 74	\$ 223	\$ 398	\$ 1,080	\$ -	\$ -	\$ -

Total for the Month \$ 1,080

Maximum daily single meal expense claimed in the month \$ 24
 Maximum daily base hotel rate claimed in the month \$ 199
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
CHILTON, SEAN A	VP Collaborative Practice, Nursing & Health Professions	Edmonton	\$ 300.35									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
6/19/2017	Provincial Clinical Information System	AB - Local	Parking - Lot or Parkade	\$ 14.25			Reciprocal Lot full	1				
6/22/2017	Parking for L. So Team Orientation at NWI	AB - Other Zones	Parking - Lot or Parkade	\$ 12.00			Parking for L. So Team Orientation at NWI	1				
6/22/2017	Team meetings and Exec Education in YYC	AB - Other Zones	Accommodations	\$ 223.42			Arriving the night before a full day of meetings starting at 8:00 AM	1				
6/22/2017	Fuel for rental car in YYC	AB - Other Zones	Fuel	\$ 5.83	YYC airport	Southport, and NWI	Charge for fuel in Calgary for rental vehicle	1				
6/22/2017	Taxi back from YEG airport	AB - Other Zones	Taxi	\$ 44.85	YEG Airport	home (closer than SSP - work)	Taxi back from YEG airport	1				
Approver(s) for the claim		Approval Status	Approval Date									
YIU, VERNA		Approve	31-Jul-17									

UNIVERSITY OF ALBERTA
HOSPITAL - 83 AVE. PARKADE

UAH East Parkade Booth #1

Rcpt# [REDACTED]
06/19/17 16:20 LA 1 AM 3 Txn#109389
06/19/17 12:24 In 06/19/17 16:20 Out
Lost Fee 01 \$ 14.25
Total Fee \$ 14.25
MASTER CARD \$ 14.25-
Change Due \$ 0.00

Parking Rates are GST Exempt

Comments? - Email us:
parkings@monton@
albertahealthservices.ca

RECEIPT

License Plate Number



Expiration Date/Time

05:07 PM JUN 22, 2017

Purchase Date/Time: 02:07pm Jun 22, 2017

Total Due: \$12.00 Rate: 3 HOURS
Total Paid: \$12.00 Payment Type: Card

Ticket # [Redacted]
S/N # [Redacted]

Setting: Bow River Exterior
Mach Name: Bow River W - Dent

[Redacted] MasterCard

Auth #: [Redacted]

PARKING RECEIPT

GREATER EDMONTON TAXI SERVICE

10135 31 AVE NW
EDMONTON AB

CARD [Redacted]
CARD TYPE MASTERCARD
DATE 2017/06/22
TIME 2040 20:26:42
INVOICE # [Redacted]
RECEIPT NUMBER



PURCHASE
AMOUNT \$39.00
TIP \$5.85
TOTAL

\$44.85

MasterCard



GREATER EDMONTON TAXI SERVICE
10135 31 AVE NW
EDMONTON AB T6E 4R8
Tel: 780-443-1111
Fax: 780-443-1112
www.greateredmontontaxi.com
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MARRIOTT
CALGARY AIRPORT
IN-TERMINAL HOTEL

Mr Sean Chilton
[REDACTED]

Room Number: [REDACTED]
Arrival Date: 06-21-17
Departure Date: 06-22-17
CRS Number: [REDACTED]
Rewards No: [REDACTED]
Page No: 1 of 1

INFORMATION INVOICE

Folio No: [REDACTED]

06-22-17

Date	Description	Charges	Credits
06-21-17	Room Charge	199.00	
06-21-17	Rooms Destination Market Fee	5.97	
06-21-17	Rooms Tourism Levy	8.20	
06-21-17	Room GST	10.25	
06-22-17	Master Card [REDACTED]		223.42
Total		223.42	223.42
Balance		0.00	

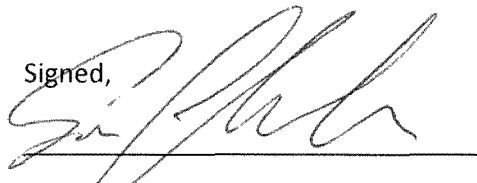
Your Marriott Rewards Points/Frequent Flyer Miles earned will be credited to your account and will appear on your next statement.

Attestation for Lost Receipts

On my P-card report for June 21 – July 20, 2017, I have one charge for which I am missing the receipt. This expense has not been claimed previously, and the charge was incurred in relation to AHS business. The receipt is for an airport taxi service, so it is not available for reprinting.

1. Transaction date June 22, 2017, 7-11 Store in Calgary, AB - \$5.83. This is the purchase of fuel for my rental car on a trip to Calgary for AHS Executive Education.

Signed,

A handwritten signature in black ink, appearing to read 'Sean Chilton', written over a horizontal line.

July 24, 2017

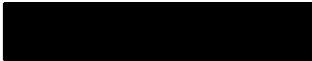
Sean Chilton

Vice President Collaborative Practice, Nursing & Health Professions



AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim								
CHILTON, SEAN A	VP Collaborative Practice, Nursing & Health Professions	Edmonton	\$ 395.20								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
6/22/2017	Parking at U of C for AHS Exec Education	AB - Other Zones	Parking - Lot or Parkade	\$ 18.20			Parking at U of C for AHS Exec Education	1			
6/22/2017	AHS Exec Education and Team meetings in YYC	AB - Other Zones	Meals Per Diem	\$ 24.00			AHS Exec Education and Team meetings in YYC Dinner \$24.00	1			
6/26/2017	Health Care Management meetings at RDC	AB - Other Zones	Meals Per Diem	\$ 37.00			Left for Red Deer at 9:00 AM, didn't return until 8:30 PM	1			
6/26/2017	Health Care Management meetings at RDC		Mileage-Other	\$ 151.50	SSP, Edmonton	RDC, Red Deer	Health Care Management meetings at RDC	1			300
7/14/2017	Health Professional Strategy meeting and CoACT meeting in Red Deer		Mileage-Other	\$ 151.50	SSP, Edmonton	Michener Bend, Red Deer	Health Professional Strategy meeting and CoACT meeting in Red Deer	1			300
7/14/2017	Health Professional Strategy meeting and CoACT meeting in Red Deer	AB - Other Zones	Meals Per Diem	\$ 13.00			Health Professional Strategy meeting and CoACT meeting in Red Deer Lunch \$13.00	1			
Approver(s) for the claim		Approval Status		Approval Date							
YIU, VERNA		Approve		31-Jul-17							



From: Sean Chilton [REDACTED]
Sent: Thursday, June 22, 2017 9:06 AM
To: [REDACTED]
Subject: Fwd: PayByPhone Parking Receipt

Follow Up Flag: Follow up
Flag Status: Flagged

Parking for today. On my own card.

Sent from my iPhone

Begin forwarded message:

From: "support@paybyphone.com" <support@paybyphone.com>
Date: June 22, 2017 at 8:51:36 AM MDT
To: [REDACTED]
Subject: PayByPhone Parking Receipt



PayByPhone Parking Receipt
IMPERIAL PARKING, Calgary,

Location Number: [REDACTED]
 Location Name: 010 8TH AVE SW
 License Plate: [REDACTED]
 Parking Started: 2017/06/22 8:51AM
 Parking Expiry: 2017/06/22 6:00PM
 Parking Cost: **\$18.20**
 (including Service Charge)
 Payment Method: AMEX [REDACTED]
 Transaction No. [REDACTED]
 Payment Date: 2017/06/22 8:51AM

Thank you for using **PayByPhone**

You can access a full list of all your parking transactions and update your profile at paybyphone.com.

If you're a smartphone user and haven't already, why not try our mobile web site at m.paybyphone.com or our apps via the links below.



Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name : Sean Chilton	Reporting Period for the Month of : Jul-17
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
13-Jun-2017		Airline Ticket	Air Canada flight to YYC for AHS Executive Education	Marlin Travel	364.01
16-Jun-2017		Airline Ticket	Air Canada seat selection fee	Marlin Travel	21.00
		Airline Ticket		Marlin Travel	
		Airline Ticket		Marlin Travel	
Total Paid in the Month					\$ 385.01



Invoice

ALBERTA HEALTH SERVICES/ALBERTA HEALTH SERVICES SUITE 800, NORTH TOWER 10030-107 ST EDMONTON, AB T5J 3E4 CANADA	Trip #: [REDACTED] Booking Date: 19 Jun 17 Client: [REDACTED] Agent: [REDACTED] File Locator: [REDACTED]
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PASSENGERS: MR SEAN CHILTON

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	289.05	0.00	\$0.00	74.96	0.00	364.01 CAD
AIR CANADA Ticket # [REDACTED]	21.00	0.00	\$0.00	0.00	0.00	21.00 CAD
Total:	310.05	0.00	0.00	74.96	0.00	385.01 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]				0.00 CAD
	[REDACTED]	06/16/2017		[REDACTED]	21.00 CAD
				Total Payment:	21.00 CAD

Balance Due CAD Currency 364.01 CAD

Payment Due Date: 19 Jun 17

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL EXECUTIVE EDUCATION

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
 ***** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 *****
 *****PLEASE REVIEW YOUR ITINERARY FOR ACCURACY*****
 PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY

ALBERTA HEALTH SERVICES/ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON, AB T5J 3E4
CANADA

Trip #: [REDACTED]
Booking Date: 19 Jun 17
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
SEAN CHILTON	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



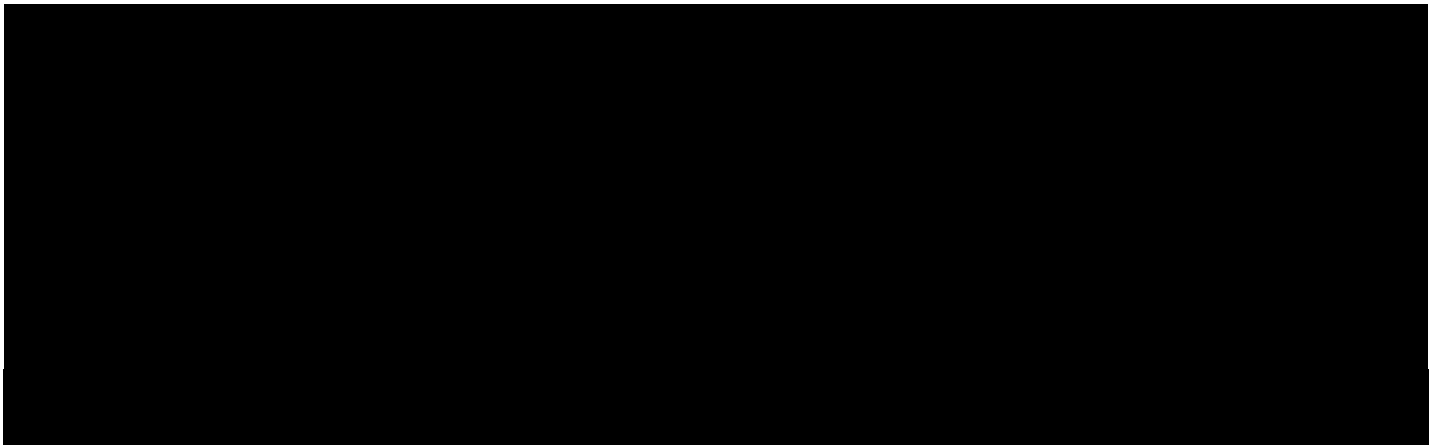
AIR

Passengers:	SEAN CHILTON	Booking Date:	06/13/2017
		File Locator/Ticket #:	[REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
AIR CANADA	08163	EDMONTON INTL		CALGARY INTL	V		
		06/21/2017 10:15PM		06/21/2017 11:07PM			

Passengers:	SEAN CHILTON	Booking Date:	06/13/2017
		File Locator/Ticket #:	[REDACTED]

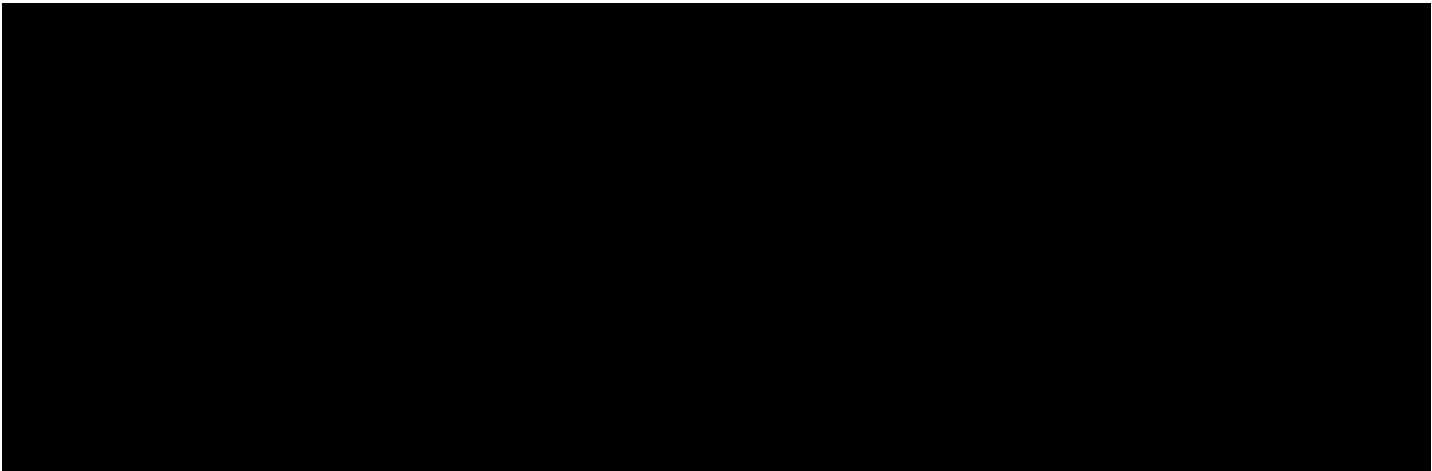
Airline	Flight	From	Terminal	To	Class	Seat	Stops
AIR CANADA	08163	EDMONTON INTL		CALGARY INTL	V		
		06/21/2017 10:15PM		06/21/2017 11:07PM			



ALBERTA HEALTH SERVICES/ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON, AB T5J 3E4
CANADA

Trip #: [REDACTED]
Booking Date: 19 Jun 17
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]



AIR

Passengers: SEAN CHILTON
Booking Date: 06/13/2017
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
AIR CANADA	08225	CALGARY INTL 06/22/2017 6:35PM		EDMONTON INTL 06/22/2017 7:25PM	W		

Passengers: SEAN CHILTON
Booking Date: 06/13/2017
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
AIR CANADA	08225	CALGARY INTL 06/22/2017 6:35PM		EDMONTON INTL 06/22/2017 7:25PM	W		