

## AHS Board and Executive Expense Report

**Name** Shelly Pusch  
**Title** Chief Zone Officer North Zone  
**Location** Westlock

Expenses submitted during the month of January 2016

### Travel (1)

MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Jan-16	P-Card	Meetings				25	25			
<b>Total</b>			\$ -	\$ -	\$ -	\$ 25	\$ 25	\$ -	\$ -	\$ -

**Total for the Month** \$ 25

Maximum daily single meal expense claimed in the month \$ -  
 Maximum daily base hotel rate claimed in the month \$ -  
 Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

**Instruction:**

- Attached ALL original detailed receipts and supporting documents in the same order as it appears on this statement
- Cardholder AND Approver's signatures required where indicated below

<u>PUSCH, SHELLY</u> Cardholder's Name	<u>CHIEF ZONE OFFICER</u> Cardholder's Position/Title	Billing Reporting Period: <u>20/01/2016</u>
<u>NORTH ZONE</u> Cardholder's Dept	<u>WESTLOCK ADMIN BUILDING</u> Cardholder's Site/Location	Total Statement Amount: <u>\$24.50</u>
<u>SHELLY.PUSCH@ALBERTAHEALTHSERVICES.CA</u> Cardholder's e-mail address	Last 6 digits of the P-Card # <u>[REDACTED]</u>	

**Transactions without Receipts or supporting documentation**

Transaction Date	Trans ID	Merchant Name & Description	Trans Original Amount	Currency	Trans Amount	GST	Freight	Description
05/01/2016	414786978	EDMONTON INTERNATIONAL AUTOMOBILE PARKING LOTS AND GARAGES	24.50	CAD	24.50	1.17	0012	Senior Leadership Meeting at Airport



Edmonton Airports

Can-T5J 2T2 Edmonton  
Tax CodeCA5%

POF 2nd Fl 05/01/16 12:12  
Receipt 084841

Short-term parking tkt  
HL - No. [REDACTED]  
05/01/16 09:04  
05/01/16 12:33  
Period 0d3h30'  
(Tax) \$24.50

Total ----- \$24.50

Payment Received  
MC \$24.50

Merch [REDACTED]  
Auth: [REDACTED]  
Type: Swiped

Sub Total \$23.33  
Tax 5% \$1.17

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