

## AHS Board and Executive Expense Report

**Name** Sherie Allen  
**Title** Chief Zone Officer Central Zone - Acting  
**Location** Westlock  
 Expenses submitted during the month of March 2017

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Mar-17	P-Card	Meetings		6	337		343			
<b>Total</b>			\$ -	\$ 6	\$ 337	\$ -	\$ 343	\$ -	\$ -	\$ -

**Total for the Month** \$ 343

Maximum daily single meal expense claimed in the month \$ 3  
 Maximum daily base hotel rate claimed in the month \$ 165  
 Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

### AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total
ALLEN, SHERIE L	Chief Zone Officer, Central Zone - Acting	Red Deer	\$ 343.00

  

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
3/15/2017	Attend long range planning meetings	AB - Other Zones	Accommodations	\$ 161.84				1			
3/18/2017	attend long range planning meeting	AB - Other Zones	Accommodations	\$ 181.16				1			

  

Approver(s) for the claim	Approval Status	Approval Date
HUBAND, BRENDA	Approve	29-Mar-17



**Holiday Inn**  
& Suites

96

03-23-17

Sherin Allen

Folio No. : [REDACTED]  
A/R Number :  
Group Code :  
Company :  
Membership No. :  
Invoice No. :

Room No. : [REDACTED]  
Arrival : 03-16-17  
Departure : 03-17-17  
Conf. No. : [REDACTED]  
Rate Code : [REDACTED]  
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Date	Description	Charges	Credits
03-16-17	*Accommodation	164.55	
03-16-17	Tourism Levy 4%	6.58	
03-16-17	GST 5%	8.23	
03-16-17	DMF 1%	1.65	
03-16-17	Tourism Levy 4%	0.07	
03-16-17	GST 5%	0.08	
03-17-17	MasterCard [REDACTED]		181.16
<b>Total</b>		<b>181.16</b>	<b>181.16</b>
<b>Balance</b>		<b>0.00</b>	

**Guest Signature:** \_\_\_\_\_

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

# Residence Inn<sup>®</sup> Marriott.

Residence Inn by Marriott  
Calgary South

3710 Market Street SE  
Calgary AB T3M 2P2  
T 587.349.8633

Sherie Allen  
Edmonton AB 11111

Room Type: STKT

Number of Guests: 1

Alberta Health Services

Rate: \$139.00

Clerk: [REDACTED]

Arrive: 14Mar17

Time: 11:35PM

Depart: 15Mar17

Time: 08:03AM

Folio Number: [REDACTED]

Date	Description	Charges	Credits
14Mar17	Market Packaged Food <span style="color: red;">Bottle of Water</span>	2.75	
14Mar17	Gst	0.14	
14Mar17	Market Packaged Food <span style="color: red;">Bottle of Water</span>	2.75	
14Mar17	Gst	0.14	
14Mar17	Room Charge	139.00	
14Mar17	Gst	7.16	
14Mar17	Hotel Levy	5.73	
14Mar17	Destination Marketing Fee	4.17	
15Mar17	Master Card		161.84
	Card #: [REDACTED]		
	Amount: 161.84 Auth [REDACTED] Signature on File		
	This card was electronically swiped on 14Mar17		
	<b>Balance:</b>	<b>0.00</b>	

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As requested, a final copy of your bill will be emailed to you at: SHERIE.ALLEN@AHS.CA. See "Internet Privacy Statement" on Marriott.com.