

AHS Board and Executive Expense Report

Name Todd Gilchrist
Title VP People, Legal & Privacy
Location Edmonton

Expenses submitted during the month of April 2017

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Apr-17	Expense Claim	Meetings		285	972	1,194	2,451			
Apr-17	Direct Billing	Meetings	884				884			
Total			\$ 884	\$ 285	\$ 972	\$ 1,194	\$ 3,335	\$ -	\$ -	\$ -

Total for the Month \$ 3,335

Maximum daily single meal expense claimed in the month \$ 24
 Maximum daily base hotel rate claimed in the month \$ 154
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
GILCHRIST, TODD	VP, People, Legal & Privacy	Edmonton	\$ 2,451.03									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
4/4/2017	MEALS - Todd Talks Live session (1st session) & various meetings in Calgary	AB - Other Zones	Meals Per Diem	\$ 24.00			MEALS - Todd Talks Live session & various meetings in Calgary Dinner \$24.00	1				
4/4/2017	MILEAGE from AUPE LOU Arbitration Mtg to Calgary Delta South Hotel for Calgary Zone Todd Talks Live (1st Session) & Various Mtgs		Mileage-Other	\$ 149.48	Neuman Thomson Offices (550-91 St SW, Edmonton)	Delta South Calgary Hotel	MILEAGE - from AUPE LOU Arbitration Mtg to Calgary Delta South Hotel for Calgary Zone Todd Talks Live (1st Session) & Various Mtgs	1			296	
4/5/2017	MEALS - Todd Talks Live session (1st session) & various meetings in Calgary	AB - Other Zones	Meals Per Diem	\$ 47.50			MEALS - Todd Talks Live session & various meetings in Calgary Bfast \$10.50 Lunch \$13.00 Dinner \$24.00	1				
4/6/2017	MILEAGE from Red Deer Regional Hospital to Home		Mileage-Other	\$ 84.84	Red Deer Regional Hospital	Home	MILEAGE from Red Deer Regional Hospital to Home	1			168	
4/6/2017	MEALS - Various Meetings in Calgary & Central Zone Todd Talks Live session	AB - Other Zones	Meals Per Diem	\$ 23.50			MEALS - Various Meetings in Calgary & Central Zone Todd Talks Live session in Red Deer Bfast \$10.50 Lunch \$13.00	1				
4/6/2017	MILEAGE from Southport to Red Deer Regional Hospital for the Central Zone Todd Talks Live Session		Mileage-Other	\$ 80.30	Southport Calgary	Red Deer Regional Hospital	MILEAGE - from Southport to Red Deer Regional Hospital for the Central Zone Todd Talks Live Session	1			159	
4/6/2017	HOTEL in Calgary for Todd Talks Live Session (1st Session) and various mtgs	AB - Other Zones	Accommodations	\$ 342.88			HOTEL in Calgary for Todd Talks Live Session and various mtgs	2				

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
GILCHRIST, TODD	VP, People, Legal & Privacy	Edmonton	\$ 2,451.03									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
4/6/2017	PARKING at Red Deer Regional Hospital for Central Zone Todd Talks Live session	AB - Other Zones	Parking - Lot or Parkade	\$ 6.25			PARKING at Red Deer Regional Hospital for Central Zone Todd Talks Live session	1				
4/6/2017	PARKING at Southport for various Mtgs before travel to Red Deer for the Central Zone Todd Talks session.	AB - Other Zones	Parking - Lot or Parkade	\$ 13.50			PARKING at Southport for various Mtgs before travel to Red Deer for the Central Zone Todd Talks session.	1				
4/19/2017	MILEAGE from SSP to Calgary Delta South Hotel for Calgary Zone Todd Talks Live Session (2nd Session) & various meetings		Mileage-Other	\$ 156.05	Seventh Street Plaza (Edmonton)	Calgary Delta South Hotel	MILEAGE from SSP to Calgary Delta South Hotel for Calgary Zone Todd Talks Live Session (2nd Session) & various meetings	1			309	
4/19/2017	MEALS - Todd Talks Live Session (2nd session) & various meetings in Calgary	AB - Other Zones	Meals Per Diem	\$ 24.00			MEALS - Todd Talks Live Session (2nd session) & various meetings in Calgary Dinner \$24.00	1				
4/20/2017	MILEAGE from Southport Tower (Calgary) to Clarion Hotel (Medicine Hat) for South Zone Todd Talks Live session		Mileage-Other	\$ 141.91	Southport Tower (Calgary)	Clarion Hotel (Medicine Hat)	MILEAGE from Southport Tower (Calgary) to Clarion Hotel (Medicine Hat) for South Zone Todd Talks Live session	1			281	
4/20/2017	MEALS - Todd Talks Live Session (2nd session) & various meetings in Calgary	AB - Other Zones	Meals Per Diem	\$ 47.50			MEALS - Todd Talks Live Session (2nd session) & various meetings in Calgary Bfast \$10.50 Lunch \$13.00 Dinner \$24.00	1				

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
GILCHRIST, TODD	VP, People, Legal & Privacy	Edmonton	\$ 2,451.03									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
4/20/2017	PARKING at Southport Tower for Todd Talks Live session (2nd Session)	AB - Other Zones	Parking - Lot or Parkade	\$ 15.00			PARKING at Southport Tower for Todd Talks Live session (2nd Session)	1				
4/20/2017	HOTEL for Calgary Zone Todd Talks Live Session (2nd Session) & Various meetings	AB - Other Zones	Accommodations	\$ 171.44			HOTEL for Calgary Zone Todd Talks Live Session (2nd Session) & Various meetings	1				
4/21/2017	PARKING at Medicine Hat Hospital for South Zone Todd Talks Live Session	AB - Other Zones	Parking - Street Meter	\$ 7.00			PARKING at Medicine Hat Hospital for South Zone Todd Talks Live Session	1				
4/21/2017	HOTEL for South Zone Todd Talks Live Session in Medicine Hat	AB - Other Zones	Accommodations	\$ 114.89			HOTEL for South Zone Todd Talks Live Session	1				
4/21/2017	MEALS - South Zone Todd Talks Live Session in Medicine Hat	AB - Other Zones	Meals Per Diem	\$ 23.50			MEALS - South Zone Todd Talks Live Session in Medicine Hat Bfast \$10.50 Lunch \$13.00	1				
4/21/2017	MILEAGE from Medicine Hat Hospital (Todd Talks Live session) to Home		Mileage-Other	\$ 260.08	Medicine Hat Hospital	Home	MILEAGE from Medicine Hat Hospital (Todd Talks Live session) to Home	1			515	
4/24/2017	PARKING for Design Lab Studio Event (Day 1 of 2) in Edmonton	AB - Local	Parking - Lot or Parkade	\$ 6.00			PARKING for Design Lab Studio Event in Edmonton	1				
4/25/2017	PARKING for Design Lab Studio Event (Day 2 of 2) in Edmonton	AB - Local	Parking - Lot or Parkade	\$ 6.00			PARKING for Design Lab Studio Event (Day 2 of 2) in Edmonton	1				

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
GILCHRIST, TODD	VP, People, Legal & Privacy	Edmonton	\$ 2,451.03								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
4/26/2017	MEALS - AHS Board meetings and meet with staff in Calgary	AB - Other Zones	Meals Per Diem	\$ 24.00			MEALS - AHS Board meetings and meet with staff in Calgary Dinner \$24.00	1			
4/26/2017	MILEAGE from SSP (Edmonton) to the Edmonton International Airport		Mileage-Other	\$ 14.95	SSP (Edmonton)	Edmonton International Airport	MILEAGE from SSP (Edmonton) to the Edmonton International Airport	1			29.6
4/27/2017	MEALS - AHS Board meetings and meet with staff in Calgary	AB - Other Zones	Meals Per Diem	\$ 47.50			MEALS - AHS Board meetings and meet with staff in Calgary Bfast \$10.50 Lunch \$13.00 Dinner \$24.00	1			
4/26/2017	TAXI from Calgary Airport to Calgary Delta South Hotel	AB - Other Zones	Taxi	\$ 55.77	Calgary Airport	Calgary Delta South Hotel	TAXI from Calgary Airport to Calgary Delta South Hotel. **The receipt copy displaying the breakdown of tax/tip was not provided. The tip did not exceed the allowable amount as per AHS policy.	1			
4/28/2017	TAXI from Calgary Delta South Hotel to South Health Campus for Hospital Tour	AB - Other Zones	Taxi	\$ 31.60	Calgary Delta South Hotel	South Health Campus (Calgary)	TAXI from Calgary Delta South Hotel to South Health Campus for Hospital Tour	1			
4/28/2017	HOTEL for various meetings in Calgary	AB - Other Zones	Accommodations	\$ 342.88			HOTEL for various meetings in Calgary.	2			

AHS Public Disclosure Expense Claims

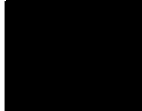
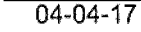
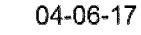
Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
GILCHRIST, TODD	VP, People, Legal & Privacy	Edmonton	\$ 2,451.03									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
4/28/2017	PARKING at the Edmonton International Airport for travel to Calgary for AHS Board meeting and Hospital Tour	AB - Local	Parking - Lot or Parkade	\$ 59.00			PARKING at the Edmonton International Airport for travel to Calgary for AHS Board meeting and Hospital Tour	1				
4/28/2017	TAXI from Southport Tower to Calgary Airport	AB - Other Zones	Taxi	\$ 53.20	Southport Tower (Calgary)	Calgary Airport	TAXI from Southport Tower to Calgary Airport	1				
4/28/2017	MILEAGE from the Edmonton International Airport to Home		Mileage-Other	\$ 21.01	Edmonton International Airport	Home	MILEAGE from the Edmonton International Airport to Home	1			41.6	
4/28/2017	MEALS - Hospital Tour	AB - Other Zones	Meals Per Diem	\$ 23.50			MEALS - Hospital Tour Bfast \$10.50 Lunch \$13.00	1				
4/28/2017	TAXI from South Health Campus to Southport Tower for hospital tour	AB - Other Zones	Taxi	\$ 32.00	South Health Campus (Calgary)	Southport Tower (Calgary)	TAXI from South Health Campus to Southport Tower for hospital tour	1				
Approver(s) for the claim		Approval Status		Approval Date								
YIU, VERNA		Approve		12-May-17								




DELTA
CALGARY SOUTH

135 Southland Drive S.E Calgary, Alberta, T2J 5X5
Telephone: 403-278-5050 Fax: 403-225-5834

AB HEALTH SERVICES
Richard Gilchrist

Room: 
Folio: 
Cashier: 
Arrival: 04-04-17
Departure: 04-06-17

Date	Description	Additional Information	Charges	Credits
04-04-17	Room Charge		154.00	
04-04-17	DMF		4.02	
04-04-17	Tourism Levy		5.52	
04-04-17	Rooms - GST		7.90	
04-05-17	Room Charge		154.00	
04-05-17	DMF		4.02	
04-05-17	Tourism Levy		5.52	
04-05-17	Rooms - GST		7.90	
04-06-17	Master Card			342.88

GST Summary	
Registration No:	895126332
Room	15.80
F&B	0.00
Other	19.08
Total	34.88

Total	342.88	342.88
Balance Due	0.00	CDN

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

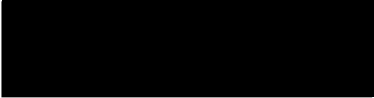


DELTA

CALGARY SOUTH

135 Southland Drive S.E Calgary, Alberta, T2J 5X5
Telephone: 403-278-5050 Fax: 403-225-5834

Richard Gilchrist



Date: 04-06-17

Time: 07:43

Room:



Conf. No.:

Receipt No.:

PAYMENT RECEIPT

Date	Description	Approval Code	Exp. date	Amount
04-06-17	Master Card			342.88CAD

Guest Signature

Cashier 10

RECEIPT

Red Deer
Regional Hospital

License Plate Number



Expiration Date/Time

03:39 PM
APR 06, 2017

Purchase Date/Time: 01:09pm Apr 06, 2017
Total Due: \$6.25 Rate: METER RATE UP TO \$6
Total Paid: \$6.25 Payment Type: Card
Ticket #: [Redacted]
S/N #: [Redacted]
Setting: Red Deer
Mach Name: [Redacted]

MasterCard

Auth #: [Redacted]

DO NOT PLACE ON DASH

RECEIPT
Southland Park IV
Southport Tower

License Plate Number



Expiration Date/Time

10:50 AM
APR 06, 2017

Purchase Date/Time: 07:50am Apr 06, 2017
Total Due: \$13.50 Rate: \$13.50 - 3 Hours
Total Paid: \$13.50 Payment Type: Card
Ticket #: [Redacted]
S/N #: [Redacted]
Setting: SPT Wireless
Mach Name: [Redacted]

MasterCard

www.ahs.ca

DO NOT PLACE ON DASH

RECEIPT
Southland Park IV
Southport Tower

License Plate Number



Expiration Date/Time

07:15 AM
APR 21, 2017

Purchase Date/Time: 07:15am Apr 20, 2017
Total Due: \$15.00 Rate: \$15.00 - 24 Hours
Total Paid: \$15.00 Payment Type: Card
Ticket #: [Redacted]
S/N #: [Redacted]
Setting: SPT Wireless
Mach Name: [Redacted]

MasterCard

www.ahs.ca

DO NOT PLACE ON DASH

THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT

RECEIPT

Welcome to
MEDICINE HAT
REGIONAL HOSPITAL

License Plate Number



Expiration Date/Time

11:26 AM
APR 21, 2017

Purchase Date/Time: 07:56am Apr 21, 2017
Total Due: \$7.00 Rate: METER RATE UP TO \$7
Total Paid: \$7.00 Payment Type: Card
Ticket #: [Redacted]
S/N #: [Redacted]
Setting: Medicine Hat (GSM)
Mach Name: [Redacted]

MasterCard

Auth #: [Redacted]

THANK YOU
DRIVE SAFELY

CITY OF EDMONTON

Terminal: 6051 Zone: 6051

Plate: [Redacted]

104 AVE From 124 ST to LANE WEST South Side

Valid through:

MONDAY 24 APR 17

12:51 PM

Amount Paid: \$6.00 (GST incl.)
Start Time: 4/24/2017 10:51 AM
Trn: [Redacted]

Auth No: [Redacted]
Receipt No: [Redacted]

THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT

CITY OF EDMONTON

Terminal: 6057b Zone: 6057

Plate: [Redacted]

124 ST, 103 AVE-104 AVE West Side

Valid through:

TUESDAY 25 APR 17

4:26 PM

Amount Paid: \$6.00 (GST incl.)
Start Time: 4/25/2017 2:26 PM
Trn: [Redacted]

Auth No: [Redacted]
Receipt No: [Redacted]

THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT

GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton
Tax Code CA5%

Exit Lane 28/04/17 17:38
Receipt [Redacted]

Short-term parking tkt
HL - No. 009112
26/04/17 16:41
28/04/17 17:38
Period 2d1h0'
(Tax) \$59.00

Total \$59.00

Payment Received
MC [Redacted] \$59.00

Type: Swiped

Sub Total \$56.19
Tax 5% \$2.81

ING RECEIPT PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT


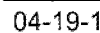
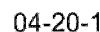



DELTA
CALGARY SOUTH

135 Southland Drive S.E Calgary, Alberta, T2J 5X5
Telephone: 403-278-5050 Fax: 403-225-5834

AB HEALTH SERVICES
Richard Gilchrist



Room: 
Folio: 
Cashier: 
Arrival: 04-19-17
Departure: 04-20-17

Date	Description	Additional Information	Charges	Credits
04-19-17	Room Charge		154.00	
04-19-17	DMF		4.02	
04-19-17	Tourism Levy		5.52	
04-19-17	Rooms - GST		7.90	
04-20-17	Master Card			171.44

GST Summary	
Registration No: 895126332	
Room	7.90
F&B	0.00
Other	9.54
Total	17.44

Total	171.44	171.44
Balance Due	0.00	CDN

Guest Signature: _____



**Clarion Hotel & Conference Centre
(CN841)**

954 7th Street S.W.
Medicine Hat, AB T1A 7R7
(403) 527-8844
GM.CN841@choicehotels.com

Account: [REDACTED]

Date: 4/21/17

Room: [REDACTED]

Arrival Date: 4/20/17

Departure Date: 4/21/17

Check In Time: 4/20/17 7:23 PM

Check Out Time:

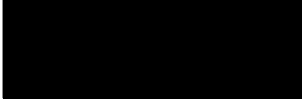
Rewards Program ID:

You were checked out by:

You were checked in by: [REDACTED]

Total Balance Due: 0.00

GILCHRIST, RICHARD TODD



Post Date	Description	Comment	Amount
4/20/17	Master Card	[REDACTED]	(114.89)
4/20/17	Room Charge	[REDACTED] GILCHRIST, RICHARD TODD	103.50
4/20/17	Destination Marketing Fee		2.07
4/20/17	Goods & Services Tax		5.18
4/20/17	Tourism Levy		4.14

Folio Summary 4/17/17 - 4/21/17

Room Charge	103.50
Destination Marketing Fee	2.07
Goods & Services Tax	5.18
Tourism Levy	4.14
Master Card	(114.89)
Master Card	0.00

Balance Due: 0.00

This rate is eligible for partner rewards. If this rate is changed, you may no longer be entitled to partner rewards.

GST# 850078775RT0001
1764239 Alberta Ltd.

x _____



You could be earning free nights and other great rewards. Join Choice Privileges today, at www.choiceprivileges.com.

ASSOCIATED CAB
 ALLIED LIMOUSIN
 307-41 AVENUE NE
 CALGARY AB T2E 2N4
 (403) 299 1111
 CAR# [REDACTED]

* The copy that displays tax/tip was not provided.
 This statement confirms that the tip did not
 exceed the maximum allowance as per AMS
 Guidelines. This taxi was for travel from the
 Calgary airport to Calgary Delta South
 Hotel for Todd's South Health Campus
 tour & various meetings.

[Signature]

SALE

MID: [REDACTED]
 TID: [REDACTED] REF#: [REDACTED]
 Batch #: [REDACTED] SEQ: [REDACTED]
 04/26/17 18:58:18
 APPR CODE: [REDACTED]
 MASTERCARD [REDACTED]

AMOUNT \$55.77

00 - APPROVED - 001

CUSTOMER COPY

316 MERIDIAN ROAD SE
 CALGARY, AB T2A 1X2

316 MERIDIAN ROAD SE
 CALGARY, AB T2A 1X2

316 MERIDIAN ROAD SE
 CALGARY, AB T2A 1X2

TERMINAL ID: [REDACTED]
 MERCHANT ID: [REDACTED]
 VEHICLE ID: [REDACTED]
 DRIVER ID: [REDACTED]
 GST ACCOUNT #: 182554029
 TRIP NUMBER: [REDACTED]
 PASSENGERS: [REDACTED]

04/28/2017
 START: 07:15 END: 07:31
 DISTANCE: 167.00 RATE: 1

FARE AMOUNT: \$ 27.24

TAX AMOUNT: \$ 1.36
 TIP AMOUNT: \$ 3.00

TOTAL : \$ 31.60

MASTER CARD SALE : [REDACTED]

APPROVAL NUMBER : 039702

PASSENGER COPY

TERMINAL ID: [REDACTED]
 MERCHANT ID: [REDACTED]
 VEHICLE ID: [REDACTED]
 DRIVER ID: [REDACTED]
 GST ACCOUNT #: 823779772
 TRIP NUMBER: [REDACTED]
 PASSENGERS: [REDACTED]

04/28/2017
 START: 09:51 END: 10:07
 DISTANCE: 169.00 RATE: 1

FARE AMOUNT: \$ 27.62

TAX AMOUNT: \$ 1.38
 TIP AMOUNT: \$ 3.00

TOTAL : \$ 32.00

MASTER CARD SALE : [REDACTED]

APPROVAL NUMBER : 044592

PASSENGER COPY

TERMINAL ID: [REDACTED]
 MERCHANT ID: [REDACTED]
 VEHICLE ID: [REDACTED]
 DRIVER ID: [REDACTED]
 GST ACCOUNT #: 839254745
 TRIP NUMBER: [REDACTED]
 PASSENGERS: [REDACTED]

04/28/2017
 START: 14:29 END: 15:00
 DISTANCE: 298.00 RATE: 1

FARE AMOUNT: \$ 45.90

TAX AMOUNT: \$ 2.38
 TIP AMOUNT: \$ 5.00

TOTAL : \$ 53.20

MASTER CARD SALE : [REDACTED]

APPROVAL NUMBER : 013842

PASSENGER COPY

THANK YOU
 (403)299-9999
 WWW.THECHECKERGROUP.COM



THANK YOU
 (403)299-9999
 WWW.THECHECKERGROUP.COM



THANK YOU
 (403)299-9999
 WWW.THECHECKERGROUP.COM









DELTA
CALGARY SOUTH

135 Southland Drive S.E Calgary, Alberta, T2J 5X5
Telephone: 403-278-5050 Fax: 403-225-5834

Richard Gilchrist

Room: 
Folio: 
Cashier: 
Arrival: 04-26-17
Departure: 04-28-17

Date	Description	Additional Information	Charges	Credits
04-26-17	Room Charge		154.00	
04-26-17	DMF		4.02	
04-26-17	Tourism Levy		5.52	
04-26-17	Rooms - GST		7.90	
04-27-17	Room Charge		154.00	
04-27-17	DMF		4.02	
04-27-17	Tourism Levy		5.52	
04-27-17	Rooms - GST		7.90	
04-28-17	Master Card			342.88

GST Summary	
Registration No: 895126332	
Room	15.80
F&B	0.00
Other	19.08
Total	34.88

Total	342.88	342.88
Balance Due	0.00	CDN

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name : Todd Gilchrist	Reporting Period for the Month of : Apr-17
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
19-Jan-2017	Direct Billing	Airline Ticket	Vancouver - Council of HR Executives Western Canada (March 1-2, 2017)	Marlin Travel	270.96
25-Apr-2017	Direct Bill	Airline Ticket	Various Meetings in Calgary including a South Health Campus Tour with Senior Leadership and the Board Meeting.	Marlin Travel	381.12
10-May-2017	Direct Bill	Airline Ticket	PEA Awards Presentations and various meetings in Calgary	Marlin Travel	231.68
Total Paid in the Month					\$ 883.76



Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4	Trip #: [REDACTED] Booking Date: 19 Jan 17 Client: [REDACTED] Agent: [REDACTED] File Locator: [REDACTED]
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PASSENGERS: MR RICHARD TODD GILCHRIST

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
WESTJET Ticket # [REDACTED]	182.00	0.00	\$0.00	88.96	0.00	270.96 CAD
Total:	182.00	0.00	0.00	88.96	0.00	270.96 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	01/19/2017		[REDACTED]	270.96 CAD
Total Payment:					270.96 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL HR EXECUTIVE CONFERENCE

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
 ***** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 *****
 ***** PLEASE REVIEW YOUR ITINERARY FOR ACCURACY *****
 PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -----
 ----AIR CANADA RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO CHECK IN AND PRINT YOUR BOARDING PASS. -----
 ***** PLEASE NOTE CHECKIN TIMES ***** **DOMESTIC FLIGHTS--CHECKIN 90 MINUTES PRIOR **DOMESTIC COUNTER WILL CLOSE 45 MINUTES PRIOR

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 19 Jan 17
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
RICHARD TODD GILCHRIST	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: RICHARD TODD GILCHRIST

Booking Date: 01/19/2017
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
WESTJET	00137	EDMONTON INTL 03/01/2017 11:30AM		VANCOUVER INTL 03/01/2017 12:06PM	I		
WESTJET	00186	VANCOUVER INTL 03/02/2017 6:55PM		EDMONTON INTL 03/02/2017 9:22PM	I		



Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4	Trip #: [REDACTED] Booking Date: 25 Apr 17 Client: [REDACTED] Agent: [REDACTED] Agents email: [REDACTED]@MARLINTRAVEL.CA File Locator: [REDACTED]
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PASSENGERS: MR RICHARD TODD GILCHRIST

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
WESTJET Ticket # [REDACTED]	271.66	0.00	\$0.00	98.96	0.00	370.62 CAD
PRE PAID SEATS CAD Confirmation # [REDACTED]	10.50	0.00	\$0.00	0.00	0.00	10.50 CAD
Total:	282.16	0.00	0.00	98.96	0.00	381.12 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	04/21/2017	[REDACTED]	[REDACTED]	370.62 CAD
	[REDACTED]	04/21/2017	[REDACTED]	[REDACTED]	10.50 CAD
				Total Payment:	381.12 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL EXECUTIVE MEETING

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
 ***** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 ***** PLEASE REVIEW YOUR ITINERARY FOR ACCURACY***
 PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -----
 -----WESTJET AIRLINE RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY TICKET MUST BE CANCELLED AT LEAST 2 HOURS PRIOR OR NO CREDIT WILL APPLY 24 HOURS IN ADVANCE GO TO WWW.WESTJET.COM TO CHECK IN AND PRINT YOUR BOARDING PASS.

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 25 Apr 17
Client: [REDACTED]
Agent: [REDACTED]
Agents email: [REDACTED]@MARLINTRAVEL.CA
File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
RICHARD TODD GILCHRIST	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers:	RICHARD TODD GILCHRIST	Booking Date:	04/21/2017
		File Locator/Ticket #:	[REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
WESTJET	03142	EDMONTON INTL		CALGARY INTL	Q		
		04/26/2017 5:30PM		04/26/2017 6:25PM			

Passengers:	RICHARD TODD GILCHRIST	Booking Date:	04/21/2017
		File Locator/Ticket #:	[REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
WESTJET	03142	EDMONTON INTL		CALGARY INTL	Q		
		04/26/2017 5:30PM		04/26/2017 6:25PM			



AIR

Passengers:	RICHARD TODD GILCHRIST	Booking Date:	04/21/2017
		File Locator/Ticket #:	[REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
WESTJET	03145	CALGARY INTL		EDMONTON INTL	L		
		04/28/2017 4:28PM		04/28/2017 5:19PM			

GOVERNMENT CENTRE
MAIN FLOOR, 9929- 108TH ST, EDMONTON, AB T5K1G8
Tél.: 780 425 8611
GST REG# 88510191

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: 84727
Booking Date: 25 Apr 17
Client: 000000ZCH
Agent: TIFFANY ASKE
Agents email: TIFFANY.ASKE@MARLINTRAVEL.CA

File Locator: RN28TS

Passengers: RICHARD TODD GILCHRIST

Booking Date: 04/21/2017
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
WESTJET	03145	CALGARY INTL 04/28/2017 4:28PM		EDMONTON INTL 04/28/2017 5:19PM	L		



Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4	Trip #: [REDACTED] Booking Date: 10 May 17 Client: [REDACTED] Agent: [REDACTED] Agents email: [REDACTED]@MARLINTRAVEL.CA File Locator: [REDACTED]
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PASSENGERS: MR RICHARD TODD GILCHRIST

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
WESTJET Ticket # [REDACTED]	122.22	0.00	\$0.00	98.96	0.00	221.18 CAD
PRE PAID SEATS CAD Confirmation # [REDACTED]	10.50	0.00	\$0.00	0.00	0.00	10.50 CAD
Total:	132.72	0.00	0.00	98.96	0.00	231.68 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	05/09/2017	[REDACTED]	[REDACTED]	221.18 CAD
	[REDACTED]	05/09/2017	[REDACTED]	[REDACTED]	10.50 CAD
				Total Payment:	231.68 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL PLP MEETING

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
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 -----WESTJET AIRLINE RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY TICKET MUST BE CANCELLED AT LEAST 2 HOURS PRIOR OR NO CREDIT WILL APPLY 24 HOURS IN ADVANCE GO TO WWW.WESTJET.COM TO CHECK IN AND PRINT YOUR BOARDING PASS.

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 10 May 17
Client: [REDACTED]
Agent: [REDACTED]
Agents email: [REDACTED]@MARLINTRAVEL.CA
File Locator: [REDACTED]

MY ITINERARY

Passengers RICHARD TODD GILCHRIST	Citizenship Not Specified	Required Travel Documents Not Specified
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All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: RICHARD TODD GILCHRIST

Booking Date: 05/09/2017

File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
WESTJET	03148	EDMONTON INTL 06/05/2017 6:45PM		CALGARY INTL 06/05/2017 7:40PM	D		

Passengers: RICHARD TODD GILCHRIST

Booking Date: 05/09/2017

File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
WESTJET	03148	EDMONTON INTL 06/05/2017 6:45PM		CALGARY INTL 06/05/2017 7:40PM	D		



AIR

Passengers: RICHARD TODD GILCHRIST

Booking Date: 05/09/2017

File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
WESTJET	03145	CALGARY INTL 06/06/2017 5:15PM		EDMONTON INTL 06/06/2017 6:08PM	D		

GOVERNMENT CENTRE
MAIN FLOOR, 9929- 108TH ST, EDMONTON, AB T5K1G8
Tél.: 780 425 8611
GST REG# 88510191

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 10 May 17
Client: [REDACTED]
Agent: [REDACTED]
Agents email: [REDACTED]@MARLINTRAVEL.CA
File Locator: [REDACTED]

Passengers: RICHARD TODD GILCHRIST

Booking Date: 05/09/2017
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
WESTJET	03145	CALGARY INTL 06/06/2017 5:15PM		EDMONTON INTL 06/06/2017 6:08PM	D		