

## AHS Board and Executive Expense Report

**Name** Dr. Verna Yiu  
**Title** President & Chief Executive Officer  
**Location** Edmonton

Expenses submitted during the month of January 2017

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Jan-17	P-Card	Meetings				152	152			
Jan-17	Expense Claim	Meetings				88	88			
Jan-17	Direct Billing	Meetings	1,623				1,623			
<b>Total</b>			<b>\$ 1,623</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 240</b>	<b>\$ 1,863</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Total for the Month** \$ 1,863

Maximum daily single meal expense claimed in the month \$ -  
 Maximum daily base hotel rate claimed in the month \$ -  
 Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

## AHS Public Disclosure P-CARD

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
YIU, VERNA	President & CEO	Edmonton	\$ 152.16								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
12/22/2016	Short Term Parking: EIA - Meeting in Ft. McMurray with Deputy Minister of Health	AB - Local	Parking - Lot or Parkade	\$ 25.00			Short Term Parking: EIA - Meeting in Ft. McMurray with Deputy Minister of Health	1			
1/10/2017	Taxi: Southport Tower to Calgary Airport - attended Executive Leadership Team budget meeting	AB - Other Zones	Taxi	\$ 60.00			Taxi: Southport Tower to Calgary Airport - attended Executive Leadership Team budget meeting	1			
1/10/2017	Taxi: Calgary airport to Southport Tower - attended Executive Leadership Team budget meeting	AB - Other Zones	Taxi	\$ 67.16			Taxi: Calgary airport to Southport Tower - attended Executive Leadership Team budget meeting	1			
Approver(s) for the claim		Approval Status		Approval Date							
RHODES, DEBORAH		Approve		27-Jan-17							

GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton  
Tax Code CA5%

POF 1st Fl 22/12/16 17:22  
Receipt [REDACTED]

Short-term parking tkt  
HL - No. [REDACTED]  
22/12/16 07:05  
22/12/16 17:22  
Period 1d0h0'  
(Tax) \$25.00  
-----  
Total \$25.00

Payment Received  
MC [REDACTED] \$25.00

Merch [REDACTED]  
Auth: [REDACTED]  
Type: Swiped

Sub Total \$23.81  
Tax 5% \$1.19

9887566A - 1/1

CHECKER/YELLOW CAB  
316 MERIDIAN ROAD SE  
CALGARY, AB T2A 1X2

Merchant ID: 432765KT  
Driver ID: 8213  
Record Num. [REDACTED]

### Sale

Application Label: MasterCard

AID [REDACTED]  
MASTERCARD Entry Method: Chip

Amount: \$ 58.40  
Tip: \$ 8.76

-----  
Total: CAD\$ 67.16

2017/01/10 17:02:58

Resp Code: 00

TRV: [REDACTED]  
IS1: [REDACTED]

Trn#: [REDACTED]  
Apprvd: Online

Appr Code: [REDACTED]  
Batch#: [REDACTED]

TRN Ref #: [REDACTED]

ASSOCIATED CAB  
ALLIED LIMOUSIN  
307-41 AVENUE NE  
CALGARY AB T2E 2N4  
(403) 299-1111

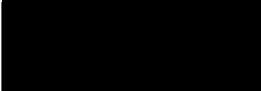
### SALE

MID: [REDACTED]  
TID: [REDACTED] REF#: [REDACTED]  
Batch #: [REDACTED] SEQ: [REDACTED]  
01/10/17 09:23:26  
APPR CODE: [REDACTED]  
MASTERCARD

AMOUNT \$53.50  
TIP \$6.50  
TOTAL \$60.00

00 - APPROVED - 001

MasterCard



THANK YOU  
CUSTOMER COPY

DESCRIPTION: -----

THANK YOU  
1403299 9999  
WWW.MASTERCARD.COM

## AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total
YIU, VERNA	President & CEO	Edmonton	\$ 87.87

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
12/22/2016	Attended meeting in Ft. McMurray with Deputy Minister of Health		Mileage-Local-Home Zone	\$ 29.29			Attended meeting in Ft. McMurray with Deputy Minister of Health	1			58
1/10/2017	Travel to Calgary - attend Executive Leadership Team Budget Meeting		Mileage-Local-Home Zone	\$ 29.29			Travel to Calgary - attend Executive Leadership Team Budget Meeting	1			58
1/20/2017	Edmonton International Airport (return)		Mileage-Local-Home Zone	\$ 29.29			Travel to Lethbridge - tour Chinook Hospital and Telehealth sessions for AHS staff	1			58

Approver(s) for the claim	Approval Status	Approval Date
RHODES, DEBORAH	Approve	27-Jan-17

## Expense Report Direct Bill Summary

**Purpose of This Form:**

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

**Expenses Paid Directly to Third Party Vendors:**

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

<b>Name :</b> Dr. Verna Yiu	<b>Reporting Period for the Month of :</b> Jan-17
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
10-Jan-2017	Direct Billing	Airline Ticket	Airfare: Flight Edmonton to Calgary - attend ELT Budget meeting	Marlin Travel	367.81
20-Jan-2017	Direct Billing	Airline Ticket	Airfare: Flight Edmonton to Lethbridge - Tour Chinook Regional Hospital and Telehealth for AHS staff	Marlin Travel	741.29
23-Jan-2017	Direct Billing	Airline Ticket	Airfare: Flight Edmonton to Calgary - Speaker at CCHL event; attended ELT meeting and tour of Libin Cardiovascular Institute	Marlin Travel	347.86
23-Jan-2017	Direct Billing	Choose from Drop-down List	Airfare: Change fee - required earlier flight Edmonton to Calgary on Jan 23.	Marlin Travel	166.20
	Direct Billing	Choose from Drop-down List		Marlin Travel	-
<b>Total Paid in the Month</b>					<b>\$ 1,623.16</b>

**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** Thursday, January 05, 2017 12:20 PM  
**To:** Carley Walls  
**Subject:** Air Canada - DR VERNA YIU - 10-Jan/YEG-YYC (booking ref [REDACTED]) Itinerary-Receipt

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*




## Itinerary-Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



Booking Date: **Jan 05, 2017** Passengers **DR VERNA YIU**  
 Agent Name: **CARI**  
 Agency ID: [REDACTED]

 **Purchase a travel option** Relax in Air Canada's Maple Leaf lounges. Purchase On My Way travel assistance.

### Booking Information

**Booking Reference** [REDACTED]

**Electronic Ticketing confirmed. This is your official itinerary/receipt.**

**Main Contact**

Marlin Travel  
 KAREN.GONZALEZ@MARLINTRAVEL.CA  
 01 780 4258611

**Online Services**

**Select Seats**

**Manage My Booking** (change, cancel, upgrade).

**Alert me** of flight status changes directly to my mobile phone or email.

**Flight Arrivals & Departures** check online if my flight is on time.

**Check-in** online and print my boarding pass.

### Customer Care

**Air Canada**

1-888-335-4189\*


**Flight Arrivals and Departures**

1-888-422-7533

\*For use from phones in Canada, the continental USA, Hawaii and Alaska.

\* [Can my booking be changed online?](#)

### Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type
 AC8133	<b>Edmonton Intl (YEG)</b> Tue 10-Jan 2017 07:20	<b>Calgary (YYC)</b> Tue 10-Jan 2017 08:19	0	0hr59	<u>DH3</u>	<u>Flex W</u>



Flight AC8133 is operated by Air Canada Express - Jazz. Please check in directly at the Air Canada Express - Jazz. Certain smaller carriers conduct airport operations through the ticketing counters of larger airlines.



**Calgary (YYC)**  
Thu 12-Jan 2017  
06:45

**Edmonton Intl  
(YEG)**  
Thu 12-Jan 2017  
07:41

0

0hr56

DH3

Flex  
W



Flight AC8130 is operated by Air Canada Express - Jazz. Please check in directly at the Air Canada Express - Jazz. Certain smaller carriers conduct airport operations through the ticketing counters of larger airlines.

Operated by <sup>1</sup> Air Canada Express - Jazz

**Passenger Information**

**1: DR VERNA YIU : Adult (16+)** Ticket Number: [REDACTED]  
 Frequent Flyer Pgm : [REDACTED] Meal Preference : **None**  
 Payment Card : [REDACTED] Special Needs : **None**  
 Seat Selection : **None**

**Purchase Summary**

**Corporate Rewards Account**

**Fare Summary**

Passenger Type	<b>Adult</b>
Departing Flight - <u>Flex</u>	<b>129.20</b>
Returning Flight - <u>Flex</u>	<b>139.65</b>
<u>Surcharges</u>	24.00
<b>Sub Total</b>	<b>292.85</b>

**Taxes, Fees and Charges**

<u>Canada Airport Improvement Fee</u>	60.00
<u>Air Travellers Security Charge (ATSC)</u>	14.96
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	0.00
Total airfare and taxes (per passenger)	<b>367.81</b>
Number Of Passengers	<u>1</u>
Total	<b>367.81</b>
<b>Grand Total - Canadian Dollar (CAD)</b>	<b>\$367.81</b>

**Payment Information**

The following charges (tax inclusive) will appear on your MasterCard card statement: [REDACTED]

- Air Canada: **\$367.81** (Airfare per Adult ticket)

Ticket number [REDACTED]

**Fare Rules**

**Departing Flight** Edmonton (YEG) To Calgary (YYC) - **Flex**

- **Changes:**
  - Prior to day of departure - **Change fee** per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
  - **Airport same-day changes** (subject to availability) are permitted at a flat fee of \$75 CAD per direction, per passenger. Same-day flights only.
  - **Same-day standby** is available on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
  - Flights can only be used in sequence from the place of departure specified on the itinerary.

**From:** res@integraair.com  
**Sent:** Wednesday, January 11, 2017 2:14 PM  
**To:** Tiffany Aske; Ashley Quach  
**Subject:** Your Ticketless Itinerary - Integra Air YIU, VERNA

**Importance:** High

**Passenger Itinerary for YIU, VERNA**

Please print/retain this page for your records. Thank you for choosing Integra Air.

**Itinerary**  
[www.integraair.com](http://www.integraair.com)



**Customer Care**  
Toll Free 1-877-213-8359  
Local 403-381-UFLY (8359)

**Booking Information** - Booking Reference/Locator# [REDACTED]  
- Booked On: 01/11/2017 14:14

**Passenger**

Name: YIU, VERNA

Phone #: [REDACTED]

**Contact**

Name: MARLIN TRAVEL\_GOVVERNMENT CENTRE GSTEX

Form of Payment: MASTERCARD

**Flight Information**

FLIGHT	FROM	TO	DEPART	ARRIVE	STATUS
819	Edmonton (YEG)	Lethbridge (YQL)	01/20/2017 08:20	09:35	CONFIRMED
928	Lethbridge (YQL)	Edmonton (YEG)	01/20/2017 15:30	16:45	CONFIRMED

**Notes**

**Flight Rationale:** Integra Air is the only carrier to fly into Lethbridge. They offer two flights per day for only a few days per week. There were no other options available:

**Fare Summary**

Fare	\$608.05
<b>Taxes, Fees and Charges</b>	
Nav Canada Surcharge	\$24.00
Security Fee	\$14.24
Other Charges	\$95.00
Subtotal	<b>\$741.29</b>
GST(100411966RG0001)	\$0.00
<b>Total - CAD</b>	<b>\$741.29</b>
<b>Balance Due</b>	<b>\$0.00</b>

**Terms and Condition**

**General**



ALBERTA HEALTH SERVICES  
ALBERTA HEALTH SERVICES  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

Trip #: [REDACTED]  
Booking Date: 06 Jan 17  
Client: [REDACTED]  
Agent: [REDACTED]

File Locator: [REDACTED]

**MY ITINERARY**

Passengers: Verna Yiu      Citizenship: Not Specified      Required Travel Documents: Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada

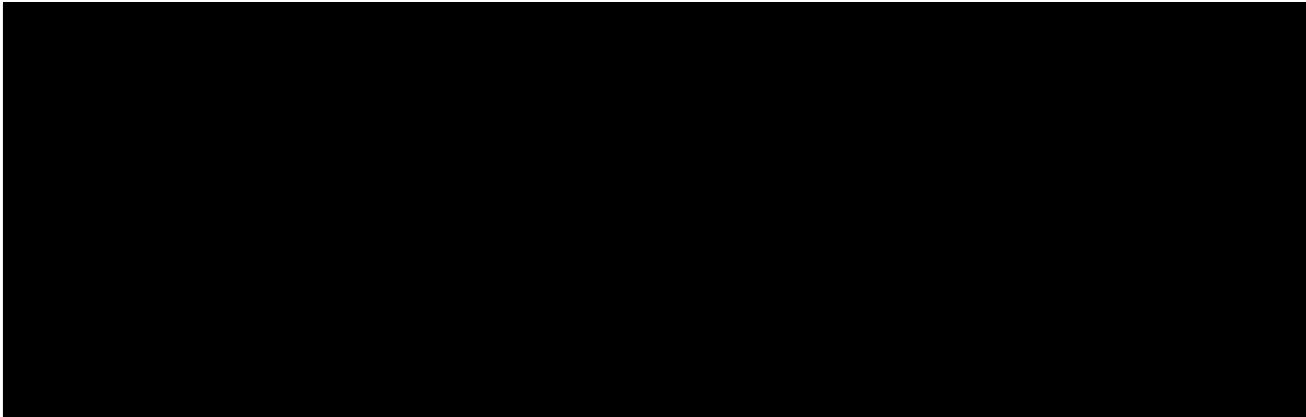


AIR

Passengers: Verna Yiu

Booking Date: 06 Jan 17  
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08171	EDMONTON INTL 23 Jan 17 6:00PM		CALGARY INTL 23 Jan 17 6:59PM	G/	



AIR

Passengers: Verna Yiu

Booking Date: 06 Jan 17  
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08138	CALGARY INTL 24 Jan 17 10:45AM		EDMONTON INTL 24 Jan 17 11:37AM	G/	



**Invoice**

ALBERTA HEALTH SERVICES  
ALBERTA HEALTH SERVICES  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

Trip #: [REDACTED]  
Booking Date: 06 Jan 17  
Client: [REDACTED]  
Agent: [REDACTED]

File Locator: [REDACTED]

PASSENGERS: DR VERNA YIU

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	272.90	0.00	\$0.00	74.96	0.00	347.86 CAD
<b>Total:</b>	<b>272.90</b>	<b>0.00</b>	<b>0.00</b>	<b>74.96</b>	<b>0.00</b>	<b>347.86 CAD</b>

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	01/06/2017	[REDACTED]	[REDACTED]	347.86 CAD
<b>Total Payment:</b>					<b>347.86 CAD</b>

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101  
REASON FOR TRAVEL PRESENTING AT EVENT

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL  
\*\*\*\*\* AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 \*\*\*\*\*  
\*\*\*\*\*PLEASE REVIEW YOUR ITINERARY FOR ACCURACY\*\*\*  
PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -----  
---AIR CANADA RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO CHECK IN AND PRINT YOUR BOARDING PASS. -----  
\*\*\*\*PLEASE NOTE CHECKIN TIMES\*\*\*\*\*  
\*\*DOMESTIC FLIGHTS--CHECKIN 90 MINUTES PRIOR \*\*DOMESTIC COUNTER WILL CLOSE 45 MINUTES PRIOR



**Invoice**

ALBERTA HEALTH SERVICES  
 ALBERTA HEALTH SERVICES  
 10030 - 107 STREET  
 EDMONTON AB  
 T5J 3E4

Trip #: [REDACTED]  
 Booking Date: 16 Jan 17  
 Client: [REDACTED]  
 Agent: [REDACTED]

File Locator: [REDACTED]

PASSENGERS: DR VERNA YIU

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA ONLINE Confirmation # [REDACTED]	75.00	0.00	\$0.00	0.00	0.00	75.00 CAD
AIR CANADA ONLINE Confirmation # [REDACTED]	91.20	0.00	\$0.00	0.00	0.00	91.20 CAD
<b>Total:</b>	<b>166.20</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>166.20 CAD</b>

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	01/06/2017			0.00 CAD
	[REDACTED]	01/16/2017		[REDACTED]	75.00 CAD
	[REDACTED]	01/16/2017		[REDACTED]	91.20 CAD
				<i>Change Fee / Fare Difference</i>	Total Payment: 166.20 CAD
				Balance Due CAD Currency	0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101  
 REASON FOR TRAVEL PRESENTING AT EVENT

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL  
 \*\*\*\*\* AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 \*\*\*\*\*  
 \*\*\*\*\*PLEASE REVIEW YOUR ITINERARY FOR ACCURACY\*\*\*\*\*  
 PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -----  
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 \*\*\*\*\*PLEASE NOTE CHECKIN TIMES\*\*\*\*\*  
 \*\*\*\*\*DOMESTIC FLIGHTS--CHECKIN 90 MINUTES PRIOR \*\*DOMESTIC COUNTER WILL CLOSE 45 MINUTES PRIOR

ALBERTA HEALTH SERVICES  
ALBERTA HEALTH SERVICES  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

Trip #: [REDACTED]  
Booking Date: 16 Jan 17  
Client: [REDACTED]  
Agent: [REDACTED]

File Locator: [REDACTED]

**MY ITINERARY**

<b>Passengers</b>	<b>Citizenship</b>	<b>Required Travel Documents</b>
VERNA YIU	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: VERNA YIU

Booking Date: 06 Jan 17  
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08171	EDMONTON INTL 23 Jan 17 6:00PM		CALGARY INTL 23 Jan 17 6:59PM	G/	

Passengers: VERNA YIU

Booking Date: 06 Jan 17  
File Locator/Ticket #: [REDACTED]



AIR

Passengers: VERNA YIU

Booking Date: 06 Jan 17  
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08154	CALGARY INTL 24 Jan 17 5:00PM		EDMONTON INTL 24 Jan 17 5:52PM	M/	