

## **SUMMARY OF THE DECISIONS OF THE OFFICIAL ADMINISTRATOR**

The Finance Committee, which is a governance advisory committee of the Official Administrator of Alberta Health Services (“AHS”) (the “**Official Administrator**”), met on April 2, 2015 to discuss key issues regarding the below items. If you have any questions regarding this information, please contact the Office of the Official Administrator at [official.administrator@albertahealthservices.ca](mailto:official.administrator@albertahealthservices.ca).

Below is an account of the resolutions approved by the Official Administrator following that meeting.

### **ITEMS OF APPROVAL**

1. **[FC15-16] Q1 Authorization to Spend**
2. **[FC15-22] Amendments to the Delegation of Authority and Establishment of Controls for Commitments Policy #1100**

#### **1. [FC15-16] Q1 Authorization to Spend**

The AHS 2015/16 budget has not yet been approved so an authorization to spend is recommended until the final budget is approved.

**WHEREAS** this Resolution is enacted pursuant to Section 11(2)(a) of the *Regional Health Authorities Act* (Alberta) (“RHA”) and the Order of the Minister of Health of Alberta (the “Minister”) effective November 17, 2014, appointing Dr. Carl Amrhein as the Official Administrator of AHS (the “Official Administrator”);

**AND WHEREAS** the AHS 2015/16 Budget has not yet been approved by the Minister;

**AND WHEREAS** Alberta Health has provided an authorization for AHS to commence Q1 spending in accordance with the AHS budget provided in the 2015/2016 Ministry Business Plan;

**AND WHEREAS** AHS has expenses that are not funded by the base operating grant but are funded by own source revenues including restricted grants, fees, charges and investment income;

**AND WHEREAS** AHS requires approval for the authorization to spend for the first quarter of 2015/16 expenses from AHS own source revenue and unexpended deferred capital revenue and internally funded amortization;

**NOW THEREFORE BE IT RESOLVED THAT:**

1. maximum expenses of \$335 million from own source revenues; and
2. maximum capital expenditures of \$100 million from unexpended deferred capital revenue and internally funded amortization.

2. **[FC15-22] Amendments to the Delegation of Authority and Establishment of Controls for Commitments Policy #1100**

The existing Delegation of Authority and Establishment of Controls for Commitments Policy #1100 requires amendments to allow for greater operational efficiency related to approving commitments.

**WHEREAS** this Resolution is enacted pursuant to Section 11(2)(a) of the *Regional Health Authorities Act* (Alberta) (the “RHA”) and the Order of the Minister of Health of Alberta effective November 17, 2014, appointing Dr. Carl Amrhein as the Official Administrator of AHS (the “Official Administrator”);

**AND WHEREAS** pursuant to Section 6(2) of the RHA, the regional health authority may delegate any power or duty conferred or imposed on it under the RHA or any other provincial legislation, to a committee of the regional health authority, to any of its employees, officers or agents or to a community health council;

**AND WHEREAS** the AHS Delegation of Authority and Establishment of Controls for Commitments Policy (the “Policy”) sets the delegated approval limits for the President and CEO(s);

**AND WHEREAS** the Policy has been amended to insert CEO in place of “Chief Financial Officer” and “Executive Management” on page 1 of the Policy; to delete the defined terms for Chief Financial Officer and Executive Management; to clarify the language around approvals received from the governing body and to remove the definitions; to remove references to renewals as they relate to changes to commitments as the value of renewals for commitments are taken into account in the total value of a commitment when the original contract or other commitment is approved; and, to clarify that amendments to commitments include restated contracts or commitments and the transfer of contracts or commitments to new forms or templates (the “Amended Policy”);

**NOW THEREFORE BE IT RESOLVED THAT:**

1. The Amended Policy is hereby approved on substantially the terms and conditions reviewed by the Official Administrator.
2. Management of AHS is hereby authorized and directed to make the Amended Policy available to the public through the AHS website.
  - *Link to Delegation of Authority and Establishment of Controls for Commitments Policy #1100 to be provided at a later date.*

/s/

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Catherine MacNeill  
Acting Corporate Secretary