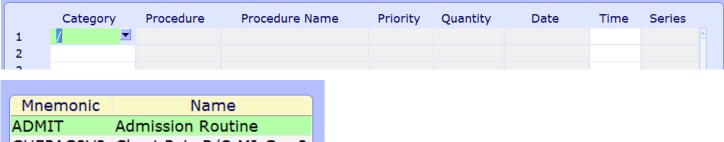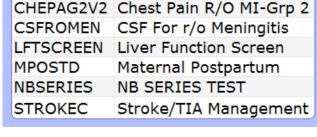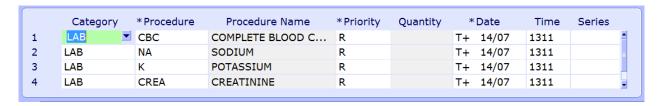**Alberta Health Services**

Order Sets

An Order Set is a group of tests/procedures commonly ordered together. These would include such things as Standing Orders, Protocols and occasionally specialty profiles.

1. At the Category prompt, enter a "/", press F9 or click the Lookup ▼ to view a complete list of all available order sets. To shorten the list, you can type a letter after the "/" (ie. "/C" to get a list of order sets starting with the letter "C").

	Category	Procedure	Procedure Name	Priority	Quantity	Date	Time	Series
1	/ ▼							
2								

Mnemonic	Name
ADMIT	Admission Routine
CHEPAG2V2	Chest Pain R/O MI-Grp 2
CSFROMEN	CSF For r/o Meningitis
LFTSCREEN	Liver Function Screen
MPOSTD	Maternal Postpartum
NBSERIES	NB SERIES TEST
STROKEC	Stroke/TIA Management

2. Once you select an Order Set, all orders in the pre-set automatically default into the order entry section of the screen.

	Category	*Procedure	Procedure Name	*Priority	Quantity	*Date	Time	Series
1	LAB ▼	CBC	COMPLETE BLOOD C...	R		T+ 14/07	1311	
2	LAB	NA	SODIUM	R		T+ 14/07	1311	
3	LAB	K	POTASSIUM	R		T+ 14/07	1311	
4	LAB	CREA	CREATININE	R		T+ 14/07	1311	

3. The answers to the questions associated to each Procedure may already auto populate. Tab through each order and confirm the information is accurate and questions associated have been completed. The default responses can be changed, if required.

4. If you need to **delete any of the orders** in the Order Set, click on the test within the Category field , select delete on the keyboard, and then press Enter.

5. **Additional orders** can be placed at the bottom of the order set list.

6. Once you have verified the accuracy of the information, select Save or F12.