

Guide to Lab Services Histology Information on Submitting Tissue Effective Date: November 2016

AHS Laboratory Services

Laboratory Job Aid GLS.320 Version: 1.00

Histology Information on Submitting Tissue

A. Specimens Submitted to Red Deer Hospital Lab

- 1. Contact a pathologist if in doubt about specimen submission or if specimen is unusual.
- 2. Specimen submission criteria.

Submitted tissue may be considered in one or more of 4 categories:

- i) IMMEDIATE ATTENTION REQUIRED:
 - eg. Frozen section, intraoperative consultation, suspected lymphoma cases.
 - Submit fresh (unfixed) tissue in an appropriately labelled container.
 - Call a pathologist IMMEDIATELY at 403-343-4735 or 587-876-4274.
- ii) URGENT ATTENTION REQUIRED (WITHIN SEVERAL HOURS):
 - This category includes cases that will require special attention or handling by the pathologist in a timely fashion.
 - The tissue should be placed in formalin unopened and the pathologist on-call notified at 587-876-4274.
 - Specific examples include:
 - a) Large solid specimens (>5 cm) that arrive in the pathology pick-up area after 5 pm on a regular workday <u>OR</u> evenings/weekends (out-of-hours).
 - b) Suspected neoplastic uterii or ovaries that are done out-of-hours.
 - c) Abdominoperineal resections (these are fixed in a specific manner different from other bowel resections).
 - d) Whipple's procedure.

iii) ROUTINE TISSUE SPECIMENS:

- Submit in 10% buffered formalin ONLY.
- Volume of formalin should be ten times the volume of the tissue.
- Special considerations for ROUTINE PATHOLOGY:
 - a) Hollow organs
 - i) If during regular hours (8-5 pm) leave specimen unopened.
 - ii) If after hours surgeon opens hollow organs except for specimens above (APR, Whipple's).
 - Uteri: If delivered to the pathology area in OR before 5 pm, place in formalin UNOPENED. After 5 pm and other after-hour times, benign uteri should be BIVALVED to allow for adequate fixation of endometrium.
 - **Breast biopsies for x-ray** MUST be placed in formalin PRIOR to being sent out to Diagnostic Imaging.



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iv) SITES OF BIOPSY REQUIRING A SCHEDULED BOOKING TIME:

- Includes muscle, nerve, renal and suspected lymphoma cases.
 - a) Call Histology at 343-4729 to book procedure at least one day prior to procedure being performed.
 - b) Book procedure Monday through Thursday before 09:00 am.
 - c) Submit a sterile, fresh specimen.
 - d) If there is a need to perform these biopsies more urgently, the clinician should contact the pathologist on-call at 587-876-4274 to discuss the details.

NOTE: Specimens may be time sensitive and require procurement and handling by laboratory staff prior to 0930 am.

3. Specimen Orders:

- i) Submit with ALL pathology specimens:
 - A completed Histopathology Test Request Form.
 - A Meditech order notice if order is placed in the Meditech System.
- ii) Complete the Histopathology Test Request Form with the following information:
 - Patient demographics (patient name, DOB, gender, MRN and account number for inpatients, PHN).
 - List all tissues to be examined.
 - All pertinent clinical history.
 - Full name of submitting and copy to physicians or location.
 - Ordering location.
 - Date and time specimen is collected.
- B. Specimens Submitted to Dynalife Diagnostics Laboratory Services

https://www.dynalifedx.com/AnatomicPathology

C. Tissue Exclusion List

http://www.qp.alberta.ca/574.cfm?page=1990_247.cfm&leg_type=Regs&isbncln=9780779722143)

Special note for Central Zone:

- Normal singleton placentas.
- Femoral heads removed at the time of arthroplasty are not routinely processed unless requested by clinician.