



**Deputy Clinical Department Head
Department of Family Medicine
Alberta Health Services - Calgary Zone**

Position Summary

The Department of Family Medicine, Calgary Zone has over 900 physician members providing patient care in diverse community, outpatient and inpatient settings in Calgary. Over 300 physician members have academic appointments in the Department of Family Medicine, Faculty of Medicine, University of Calgary supporting a very large educational and research agenda.

Leadership of the Department of Family Medicine is shared between the Academic and Clinical Department Heads. The Academic Head has overall accountability for education and research while the Zone Clinical Department Head (ZCDH) has overall accountability for leading and managing clinical services.

The Deputy Clinical Department Head is a key leadership position in the Department, providing support to the ZCDH to meet its strategic objectives. The Deputy Head will take day-to-day responsibilities for specified areas as well as other duties as required.

Accountabilities and Deliverables

Under the direction of the ZCDH and in collaboration with relevant Department staff and relevant stakeholders, the Deputy Head's areas of responsibility will include:

- Contributing to the deliberations of the Clinical Department Executive Committee in leading the direction, development and management of all clinical services provided by the Department;
- Leading the development and ongoing revisions of the Department's work force plan;
- Leading the development and coordination of a leadership development plan;
- Coordinating the Department's Quality and Safety Improvement activities;
- Develop a Department reward and recognition program;
- Assist in the mentorship of other more junior leaders within the Department;
- Assist and/or lead special projects on an ad hoc basis; and
- Assisting the ZCDH in attending various committees and otherwise representing the Department as required;
- A liaison role with the academic arm of the DFM to explore ways of increasing the level collaboration and integration between the Department's clinical and academic activities.

(continued)

Meeting Responsibilities

- Department of Family Medicine Executive
- Department of Family Medicine – Primary Care Network Committee
- Other meetings as determined jointly with ZCDH.

Time Commitment

0.3 – 0.5 FTE; negotiable, dependent upon the candidate's availability

Accountability

Accountable to the Clinical Department Head, Department of Family Medicine, Calgary Zone, Alberta Health Services.

Qualifications

- Experienced Family Physician who is a member of the Department of Family Medicine, Calgary Zone, AHS.
- Demonstrated leadership skills with the ability to effectively develop and lead teams.
- Demonstrated successful interpersonal and communication skills.
- Proven organizational skills.
- Knowledge of Calgary Zone–AHS structure, governance, clinical and operational departments.
- Ability to identify and balance priorities and interests of the public, Alberta Health Services and physicians.
- Clinical appointment with AHS, Calgary Zone.
- Canadian College of Family Physicians (CCFP) Certification.
- Understanding of community-based Family Medicine.
- Champion for Family Medicine.
- Knowledge and/or experience in academic Family Medicine would be an asset.

Please submit your letter of interest and curriculum vitae by March 30, 2012 to:

Ted C. Braun, MD CCFP FCFP
Clinical Head, Department of Family medicine
Medical Leader, Primary Care, CDM, Public Health and Allied Health
Alberta Health Services - Calgary Zone
8th Floor, Sheldon M. Chumir Health Centre
1213 4th Street SW
Calgary, Alberta T2R 0X7
Phone: 403.955.9360 Fax: 403.476.8765 Email:
Ted.Braun@albertahealthservices.ca