

SUMMARY OF THE PUBLIC BOARD MEETING – December 2, 2010

The Alberta Health Services Board (Board) met on December 2, 2010 at Royal Alexandra Hospital in Edmonton. The following is an account of the resolutions approved at the meeting. A Summary is released following each Board meeting and posted on the Alberta Health Services (AHS) website. The meeting can also be viewed in its entirety from a link at www.albertahealthservices.ca. If you have any questions regarding this information, please contact the Board Office at ahsb.admin@albertahealthservices.ca.

ITEMS OF DISCUSSION

- 1. Executive Leadership Changes**
- 2. AHS Covenant Health Cooperation Services Agreement**
- 3. Second Quarter Financial Reports**
- 4. Alberta Infrastructure Transition Term Sheet**
- 5. Appointment of Board Members to Committees**
- 6. Mandate and Roles Document**
- 7. Health Advisory Council Appointments**
- 8. AHS Performance Report, First and Second Quarter 2010/2011**

1. Executive Leadership Changes

The Alberta Health Services Board considered changes to the role and title of certain executives as a result of the appointment of Dr. Chris Eagle as Acting President and Chief Executive Officer. Dr. Eagle formerly held the title of Executive Vice President of Quality and Service Improvement.

Once a permanent President and Chief Executive Officer has been recruited, the intention is for Dr. Eagle to assume his previous role and title as Executive Vice President of Quality and Service Improvement and for these executives to reassume the roles and titles they currently have.

President and Chief Executive Officer ;

The Alberta Health Services Board approved the:

- I. End of Employment Contract of Alberta Health Services President and Chief Executive Officer dated the 23rd day of March, 2009**
 - A. The Board of Alberta Health Services (the “Board”) hereby approves the end of the employment contract of Dr. Stephen Duckett as the President and Chief Executive Officer of Alberta Health Services, with effect as of the 24th day of November, 2010.**
 - B. In the event that there are found to be any defects related to the end of the employment contract of Dr. Stephen Duckett on the 24th day of November, 2010, the Board hereby ends the employment contract of Dr. Stephen Duckett as the President and Chief Executive Officer of Alberta Health Services, effective immediately.**

- C. The Board directs and delegates to the Human Resources and Legal departments of Alberta Health Services, the authority to negotiate the reasonable terms of any settlement or agreement with Dr. Stephen Duckett in connection with the end of his employment contract as President and Chief Executive Officer.
- D. The Board hereby ends the Delegation of Authority made on the 24th day of November, 2010 under which Dr. Chris Eagle was delegated certain authority by the President and Chief Executive Officer of Alberta Health Services.

II. Appointment of Acting President and Chief Executive Officer

- A. The Board approves the appointment of Dr. Chris Eagle as the Acting President and Chief Executive Officer (Acting P&CEO) of Alberta Health Services, with effect from the 24th day of November, 2010, subject to the approval of the Minister of Alberta Health and Wellness.
- B. The Board directs and delegates to the Human Resources and Legal departments of Alberta Health Services the authority to amend the employment agreement that exists between Alberta Health Services and Dr. Chris Eagle to reflect his new title and role as Acting P&CEO and to make such amendments to that employment agreement that the Human Resources and Legal departments consider to be necessary or advisable, and such amended terms shall be applicable until such time as the Board appoints a permanent President and Chief Executive Officer.

III. Other Actions

The Board directs and delegates to the Human Resources and Legal departments of Alberta Health Services the authority to do all such other acts and things that they consider to be necessary or desirable to give full effect to the foregoing resolutions.

Appointments of Acting Executive Vice Presidents;

The Alberta Health Services Board approved:

- a. the appointment of Dr. David Megran as the Acting Executive Vice President of Quality and Service Improvement of Alberta Health Services, with immediate effect;
- b. the appointment of Dr. François Bélanger as the Acting Executive Vice President and Chief Medical Officer of Alberta Health Services, with immediate effect; and
- c. the authorization of management to do all such additional acts and things that management considers to be necessary or desirable to give full effect to the foregoing resolutions.

2. Alberta Health Services Covenant Health Cooperation Services Agreement

Alberta Health Services has a close relationship with Covenant Health. They provide services on contract to Alberta Health Services including acute care, continuing care, assisted living, hospice, rehabilitation, respite care and seniors housing.

Alberta Health Services has worked with Covenant Health to finalize a cooperation agreement which defines the contractual relationship between Alberta Health Services and Covenant Health for the provision of services and the establishment of funding levels.

The Alberta Health Services Board approved the Cooperation and Services Agreement between Alberta Health Services and Covenant Health, in substantially the form now tabled and authorized and directed management to enter into the said agreement on behalf of Alberta Health Services and to do all such other acts and things that management considers to be necessary or advisable in connection therewith.

3. Second Quarter Financial Reports

Alberta Health Services considered the second quarter financial reports for submission to Alberta Health and Wellness within 30 days of the quarter end in accordance with Financial Directive 2, issued pursuant to the *Regional Health Authorities Act* and the *Government Accountability Act*.

The Alberta Health Services Board approved:

- 1. the Quarterly Financial Report to Alberta Health and Wellness, for the quarter ended September 30, 2010, prepared in accordance with requirements of the Minister of Health and Wellness, and authorized and directed management of Alberta Health Services to deliver this report to Alberta Health and Wellness; and**
- 2. the Quarterly Financial Statements, for the quarter ended September 30, 2010, and authorized and directed management of Alberta Health Services to publicly publish this report.**

➤ [2nd Quarter 2010-2011 Financial Results](#)

4. Alberta Infrastructure Transition Term Sheet

Most current (20 projects) and all future health facility capital projects with a value of \$5 million or more will be managed by Alberta Infrastructure. Therefore, Alberta Health Services management has been working with Alberta Infrastructure to ensure a smooth transition of project management work from Alberta Health Services to Government, which is to be completed by the end of December 2010.

Alberta Health Services will assist the province in the reconciliation of the funding within the Consolidated Cash Investment Trust Funds accounts and to transfer \$324,999,892 to Alberta Infrastructure subject to a reduction by any amounts spent by Alberta Health Services between June 30, 2010 and the date of transfer.

The Alberta Health Services Board approved the *Alberta Infrastructure Transition Term Sheet*:

- a. sets out the fundamental terms relating to the transition of approximately twenty current health facility capital projects, each with a value of \$5 million or more, to Alberta Infrastructure; and**

b. contemplates the transfer of Consolidated Cash Investment Trust Funds used for major capital projects from Alberta Health Services to Alberta Infrastructure,

in substantially the form now tabled, with such reasonable changes that Alberta Health Services management and Alberta Infrastructure may agree upon and management of Alberta Health Services is authorized and directed to execute the said term sheet on behalf of Alberta Health Services and to do all such other acts and things that management considers to be necessary or advisable, including to negotiate the terms of and execute, upon approval by the Senior Vice President and General Counsel of Alberta Health Services, a master agreement based substantially on the terms and conditions set out in the term sheet and such other matters as the parties may agree upon.

5. **Appointment of Board Members to Committees**

Membership of the Alberta Health Services (AHS) Board has recently changed and accordingly committee membership was updated.

The Alberta Health Services Board approved the appointment of members of the Alberta Health Services Board to its committees as follows:

	GOVERNANCE	HEALTH ADVISORY	HUMAN RESOURCES	AUDIT & FINANCE	QUALITY & SAFETY
Chair	S. Lockwood	J. Lehnert	I. Lewis	D. Sieben	G. Winkel
Members	K. Gangopadhyay T. L. Bougie	S. Crowfoot K. Gangopadhyay	S. Crowfoot S. Lockwood	G. Winkel S. Lockwood	T. L. Bougie K. Gangopadhyay

6. **Mandate and Roles Document**

The Alberta Health Services Board worked with the Minister of Alberta Health and Wellness to develop this document which outlines the roles and responsibilities among the Minister of Health and Wellness, Alberta Health Services Board Chair, Deputy Minister, Alberta Health Services President and Chief Executive Officer, and staff of Alberta Health and Wellness and Alberta Health Services.

This document replaces a Memorandum of Understanding that guided the relationship to date.

The Alberta Health Services Board approved the Mandate and Roles Document, in substantially the form now tabled, and authorized and directed Mr. Ken Hughes, Chair, Alberta Health Services Board, to execute the Mandate and Roles Document on behalf of Alberta Health Services and deliver it to the Minister of Alberta Health and Wellness.

➤ [News Release](#)

7. Health Advisory Council Appointments

To facilitate a full complement of Health Advisory Council members, the Alberta Health Services Board appointed new members to Health Advisory Councils and thanked them for their commitment to improving health care in Alberta.

The Alberta Health Services Board approved the appointment of the following individuals as members of the Health Advisory Councils for the term length indicated, with all such appointments to be effective immediately:

Candidate Recommended for Appointment	Health Advisory Council	Location	Term Length (in years)
Karina Pillay-Kinnee	Lesser Slave Lake Health Advisory Council	Slave Lake	3
Christy Fong	Wood Buffalo Health Advisory Council	Fort McMurray	3
Peter Forster	Wood Buffalo Health Advisory Council	Fort McMurray	2
David Beale	Lakeland Communities Health Advisory Council	Fort Kent	3
Patricia Palechuk	Lakeland Communities Health Advisory Council	Smoky Lake	3
Patricia Joy Clarke	Lakeland Communities Health Advisory Council	Bonnyville	2
Daniel Pritchard	Tamarack Health Advisory Council	Blue Ridge	3
George Turk	Tamarack Health Advisory Council	Sangudo	2
Douglas Heine	Tamarack Health Advisory Council	Hinton	3
Don Whittaker	Yellowhead East Health Advisory Council	Marwayne	3
Barb Shepherd	David Thompson Health Advisory Council	Lacombe	2
Darren Kuz	David Thompson Health Advisory Council	Red Deer	3
Landa O'Neill	David Thompson Health Advisory Council	Red Deer	2
Janice Lockhart	David Thompson Health Advisory Council	Wetaskiwin	3
Grace Higgins	David Thompson Health Advisory Council	Red Deer	2
Natasha Ruskowski	Palliser Triangle Health Advisory Council	Medicine Hat	3
Robert Oliver	Palliser Triangle Health Advisory Council	Oyen	2
Marjorie Moncrieff	Palliser Triangle Health Advisory Council	Bow Island	3

➤ [News Release](#)

8. AHS Performance Report, First and Second Quarter 2010/2011

Alberta Health Services requires an integrated performance report which provides for a clear overview of strategic targets and process against these outcomes - quality, access, sustainability, and operational performance targets in running the organization.

The Alberta Health Services quarterly performance reports now incorporate all the key targets established in the Board endorsed 2010-2015 Health Plan, recording both short (1-year) and longer term (5-year) targets. The reports also include key Quality and Safety Committee-sponsored indicators as well as Human Resources Committee-sponsored indicators which are over and above those identified in the Health Plan.

The Q2 2010/11 performance report was modified to incorporate pro-rated quarterly targets for all quarterly indicators. The “staggering” of targets throughout the year allows Alberta Health Services to

determine whether we are achieving the level of performance expected at the end of each quarter.

The Alberta Health Services Board approved the “Alberta Health Services Q1 and Q2 Performance Report” in substantially the form now tabled, with such non-substantive changes that management of Alberta Health Services management considers necessary or advisable and authorized Alberta Health Services management to release these Performance Reports publicly.

➤ [News Release](#)

OTHER BOARD ACTIVITIES IN THE EDMONTON AREA

In addition to the public meeting, the Board participated in the opening of the Orthopedic Surgery Centre.

The next public Board meeting is scheduled to be held in Calgary on January 27, 2011. Please check the Alberta Health Services website for further information.