

## **SUMMARY OF THE PUBLIC BOARD MEETING – April 14, 2011**

The Alberta Health Services Board (Board) met on April 14, 2011 at the Queen Elizabeth II Hospital in Grande Prairie. The following is an account of the resolutions approved at the meeting. A Summary is released following each Board meeting and posted on the Alberta Health Services (AHS) website. The meeting can also be viewed in its entirety from a link at [www.albertahealthservices.ca](http://www.albertahealthservices.ca). If you have any questions regarding this information, please contact the Board Office at [ahsb.admin@albertahealthservices.ca](mailto:ahsb.admin@albertahealthservices.ca).

### **ITEMS OF DISCUSSION**

1. **Internal Audit Plan**
2. **Internal Audit Charter**
3. **Medical Residents' Salaries and Benefits Grant Agreement**
4. **Appointment of President and Chief Executive Officer**
5. **Strategic Governance Framework Document**
6. **Foundations and Health Trusts - Bylaws and Appointments**
7. **Appointments to Health Advisory Councils**
8. **Provincial Advisory Council - Cancer**
9. **Third Quarter 2010/2011, AHS Performance Report**

#### **1. Internal Audit Plan**

The Terms of Reference of the Audit and Finance Committee require that the Committee annually review and approve the Internal Audit Plan.

The Committee and the Committee of the Whole reviewed the three year Internal Audit Plan which is based on the previous audit plan and feedback was received from several stakeholders including the Committee, Management, the Office of the Auditor General and the audit team.

**The Alberta Health Services Board approved the Internal Audit Plan, in substantially the form reviewed and recommended by the Committee of the Whole and with such non-substantive amendments as management considers necessary or advisable.**

#### **2. Internal Audit Charter**

The Terms of Reference of the Audit and Finance Committee require that the Committee annually review and approve the Internal Audit Charter.

The Committee and the Committee of the Whole have reviewed the Charter and have concluded that no changes to the Charter are necessary based on the current activities and plans for the function in the next three years.

**The Alberta Health Services Board approved the Internal Audit Charter, in substantially the form reviewed and recommended by the Committee of the Whole and with such non-substantive amendments as management considers necessary or advisable.**

### 3. **Medical Residents' Salaries and Benefits Grant Agreement**

To be eligible for licensure to practice medicine in their particular area of specialization, physicians are required to undertake residency training following the completion of their undergraduate medical degree. As part of their training, medical residents work in AHS facilities under supervision.

Recently, AHS received the Grant Agreement between Alberta Health and Wellness, AHS, University of Alberta and University of Calgary for the purpose of funding the salaries and benefits of postgraduate medical residents employed by AHS.

The amount of funding to be released under the Grant Agreement exceeds the financial authority delegated to the President and Chief Executive Officer of AHS under the Delegation of Authority and Establishment of Controls for Commitments Policy, therefore:

**The Alberta Health Services Board approved that the President and Chief Executive Officer of Alberta Health Services be delegated the authority to enter into and execute the Grant Agreement on behalf of AHS; and furthermore, that:**

- 1. the President and Chief Executive Officer be authorized and directed to take all such other acts and things that he considers to be necessary or advisable in connection with the forgoing resolution, including any amendments thereof; and**
- 2. such authority be delegated to the President and Chief Executive Officer for the period of April 1, 2010 to March 31, 2013.**

### 4. **Appointment of President and Chief Executive Officer**

Pursuant to the Alberta Health Services General Bylaws, the Board has an obligation to appoint an individual to serve as the President and Chief Executive Officer of AHS. In addition, the Mandate and Roles Document requires the Board to recruit and determine the compensation (including benefits) and the contract terms and conditions of the CEO subject to the approval of the Minister of Health and Wellness.

In the fall of 2010, a special committee of the Board was created for the purpose of overseeing the recruitment of a CEO. As most of you are aware, the search of the AHS President and CEO began after the termination of the former President and CEO. The international executive recruiter firm Egon Zehnder, retained as a result of a competitive process, conducted a worldwide search which yielded excellent candidates to be interviewed for this position. The Recruitment Committee as well as the Human Resources Committee and Committee of the Whole of the AHS Board, considered the matter and recommended that Dr. Chris Eagle, the Acting President and CEO at the time, be appointed as the President and Chief Executive Officer of AHS.

The Minister of Alberta Health and Wellness also gave his approval to the appointment of Dr. Chris Eagle.

**The Alberta Health Services Board appointed Dr. Chris Eagle as the President and Chief Executive Officer of Alberta Health Services, effective as of April 1, 2011 and approved the employment agreement made effective April 1, 2011, between Dr. Chris Eagle and AHS, in the form reviewed at the Committee of the Whole, which sets out the terms and conditions applicable to Dr. Eagle's role as President and Chief Executive Officer;**

**In addition, the Alberta Health Services Board authorized and directed the Chair of the AHS Board to enter into and execute the Employment Agreement on behalf of AHS;**

**And furthermore, approved that the management of AHS be authorized and directed to take all such other acts and things that they consider to be necessary or advisable in connection with the foregoing resolutions.**

## **5. Strategic Governance Framework**

The creation of Alberta Health Services (AHS) presented a unique opportunity to design and implement a single, cohesive and strategic framework for the governance documents that facilitate the clinical and corporate business operations of AHS. The initial Strategic Governance Document Framework was approved by the AHS Board in February 2009.

As part of the continuing commitment on the part Executive Committee, and the clinical and corporate policy departments to ensuring a high standard and quality of governance, and in consultation with a range of stakeholders, the Framework has been revised to better meet the needs of the organization and those who work within or on behalf of AHS.

**The Alberta Health Services Board approved the delegation of the regular updating of the Strategic Governance Document Framework to the management of Alberta Health Services, with any fundamental changes made to the document receive prior approval by the Alberta Health Services Board.**

➤ [\*\*Link to Framework\*\*](#)

## **6. Foundations and Health Trusts Bylaws and Appointments**

### **a. Approval of Bylaws and Appointments of Trustees to Vulcan County Health and Wellness Foundation**

Members of the community in Vulcan County and surrounding areas have made a commitment to work with both the hospital and care centre to support their prioritized initiatives, where possible, through fundraising initiatives. The Alberta Health Services Board is pleased to support this community commitment and has reviewed the established bylaws and appointments.

**The Alberta Health Services Board:**

- 1. approved the Establishing Bylaws (Bylaws) of the Vulcan County Health and Wellness Foundation in substantially the form reviewed and recommended by the Committee of the Whole subject to the approval of the Minister of Alberta Health and Wellness; and**

2. appointed the following individuals as trustees to the Foundation, for the term length indicated, with all such appointments to be effective on the day the Minister of Alberta Health and Wellness approves the Establishing Bylaws of the Foundation:

NAME	ROLE	APPOINTMENT
Scott Mitchell	Trustee	Three Year Term (March 2014)
Donna Graham	Trustee	Three Year Term (March 2014)
Lorna Pasolli	Trustee	Three Year Term (March 2014) Non-voting
Donna Anderson	Trustee	Three Year Term (March 2014)
Peggy Hovde	Trustee	Two Year Term (March 2013)
Brenda Findlay	Trustee	Two Year Term (March 2013) Non-voting
Howard Dirks	Trustee	Three Year Term (March 2014)
Myrna McLellan	Trustee	Two Year Term (March 2013)
Rick Geschwendt	Trustee	Three Year Term (March 2014)
Jim McNiven	Trustee	Two Year Term (March 2013)

**b. Approval of Amended Bylaws of Grimshaw/Berwyn & District Hospital Foundation**

The Grimshaw/Berwyn & District Hospital Foundation (Foundation) was established in 1998. All Foundations were directed to amend their bylaws following changes made in 2007 to the *Regional Health Authorities Foundations Regulation* (AR 28/2007). This foundation did not amend their bylaws at that time and are requesting approval of at this time. The Alberta Health Services Board is pleased to support this community commitment and has reviewed the amended established bylaws.

**The Alberta Health Services Board approved the Establishing Bylaws of the Grimshaw/Berwyn & District Hospital Foundation in substantially the form reviewed and recommended by the Committee of the Whole; upon approval by the Minister of Alberta Health & Wellness.**

**c. Foundations and Health Trusts Appointments**

The Alberta Health Services Board is pleased to support the many members of the community across Alberta who dedicate themselves to support local facilities and programs.

**The Alberta Health Services Board appointed the following individuals as trustees to the foundation listed in the table below, for the term length indicated, with effect from April 14, 2011:**

Foundation	Name	Role	Period of Appointment
Mental Health Foundation	Heather Stephens	Trustee	One Year Term (March 2012)
Jasper Healthcare Foundation	Eleanor Bye	Trustee	Three Year Term (March 2014)
Medicine Hat & District Health Foundation	Jeremy Robinson	Trustee	Three Year Term (March 2014)
Windy Slopes Health Foundation	Donna Schauerte	Trustee	Two Year Term (March 2013)
Strathcona Community Hospital Foundation	Keith Paterson	Trustee	Three Year Term (March 2014)
	Arlene Mazoleski	Trustee	Three Year Term (March 2014)
	Vic Bidzinski	Trustee	Three Year Term (March 2014)
	Doug Enders	Trustee	Three Year Term (March 2014)
	Bob Horton	Trustee	Three Year Term (March 2014)
	Marg Marciak	Trustee	Three Year Term (March 2014)
	Wilma Sanford	Trustee	Three Year Term (March 2014)

#### d. Health Advisory Council Appointments

The Alberta Health Services Board is committed to support councils in their important work and as a result have undergone a recruitment process for councils who would benefit from additional members.

**The Alberta Health Services Board appointed the following individuals as members to the Foundation, listed in the table below, for the term length indicated, with all such appointments to be effective on the day the Minister of Alberta Health and Wellness approves:**

Health Advisory Council	Name	Term Length
Wood Buffalo	Tracy Czuy McKinnon	Three year Term
	Cathy Payne-Davis	Two year Term
	David Hodson	Three year Term
	Abbi Pittman	Two year Term
Tamarack	Maryann Chichak	Three year Term
Prairie Mountain	Carole Goruk	Three year Term
	Jean Quigley	Two year Term
	Beth Kish	Three year Term
Oldman River	Jill Bruder	Three year Term

	Dory Rossiter	Two year Term
	Kevin Nemeth	Three year Term
	Willemina (Wilma) Mulder	Two year Term

**e. Provincial Advisory Council – Cancer**

In May 2008, with the announcement of the formation of AHS, the Minister of Alberta Health and Wellness also requested the establishment of a Provincial Advisory Council - Cancer.

The Advisory Council will provide advice and suggestions to the AHS Board and management on service delivery and program design for a province-wide cancer system.

Due to the nature of cancer care, it is appropriate for the Provincial Advisory Council - Cancer to balance the representation of experts in the area with consumers and/or family members whose experience includes cancer care, or members of the public. It is also important that cancer care be considered within the context of chronic disease and it is the expectation of the Board that they work within this context.

**The Alberta Health Services Board approved the Terms of Reference and Establishing Bylaws of the Provincial Advisory Council – Cancer, in the form reviewed by the Committee of the Whole, subject to and effective on the date the Bylaws are approved by the Minister of Alberta Health and Wellness.**

Motion Arising:

**The Alberta Health Services Board approved that within two years of the approval of the Bylaws by the Minister of Alberta Health and Wellness, the Alberta Health Services Board undertake an evaluation of this Provincial Advisory Council to ensure that the operation continues to be aligned with the priorities of AHS.**

**7. Third Quarter 2010/2011, Alberta Health Services Performance Report**

The Third Quarter 2010/2011, Alberta Health Services Performance Report shows that AHS is improving patient access to services in several areas, including community mental health treatment for children and radiation therapy. These are areas of care in which we've made strategic improvements – with AHS staff and physicians finding ways to get children in crisis and patients with cancer the help they need more quickly.

The report also provides information about where AHS needs to intensify its efforts. With that information, AHS will be making strategic investments in several areas to accelerate improvements.

AHS is investing approximately \$190 million for improvement related to high-priority initiatives which they link directly to performance targets, and are in addition to annual funding in these areas.

AHS is investing an additional \$19 million to support emergency department wait time reductions for patients waiting for admission to hospital, and for patients who are treated and discharged.

AHS is investing an additional \$15 million to reduce wait times for patients who need radiation therapy, and an additional \$46 million to reduce surgical wait times in key areas, including cardiac and cancer surgeries, hip and knee replacement surgeries, and cataract surgeries.

And also investing an additional \$110 million to reduce the number of people waiting in hospitals or in the community for a continuing care bed.

The \$190 million AHS is investing in these targeted improvements is part of the 2011/12 Budget and Business Plan still in development.

AHS has set intentionally aggressive targets, and will be driving hard to reach them. It is known that the care patients receive once they are in the system is quality care – they just need to get in the door more quickly.

**The Alberta Health Services Board approved the “Alberta Health Services Q3 Performance Report 2010/11” in substantially the form reviewed and recommended by the Committee of the Whole, with such non-substantive changes that management of Alberta Health Services considers necessary or advisable; and furthermore approved that management be authorized and directed to deliver this report to the Minister of Alberta Health and Wellness and thereafter management will make the report available to the public through the Alberta Health Services website.**

➤ [\*\*Link to Report\*\*](#)