

SUMMARY OF THE PUBLIC BOARD MEETING – September 15, 2011

The Alberta Health Services (“AHS”) Board met on September 15, 2011 at the Medicine Hat Regional Hospital in Medicine Hat. The following is an account of the resolutions approved at the meeting. A Summary is released following each Board meeting and posted on the AHS website. The meeting can also be viewed in its entirety from a link at www.albertahealthservices.ca. If you have any questions regarding this information, please contact the Board Office at ahsb.admin@albertahealthservices.ca.

ITEMS OF DISCUSSION

1. **First Quarter Investment Report (PH&N), 2011/2012**
2. **Supplemental Pension Plan Investment Manager & Investment Policy Amendments**
3. **First Quarter Financial Reports, 2011/2012**
4. **K-Bro Linen Systems Inc.**
5. **Terms of Reference (Governance Committee, Health Advisory Committee & Human Resources Committee)**
6. **Health Advisory Council – Appointment of Chair and Vice Chair Positions**
7. **Foundations / Health Trusts Appointments**
8. **Naming Opportunity – Medicine Hat Cancer Centre**
9. **Provincial Advisory Council on Cancer Appointments**
10. **2011 AHS Health Status Assessment Report**
11. **Infection Prevention and Control 2010/ 2011 Annual Report for AH&W**
12. **AHS Performance Report, Q1 2011/ 2012**
13. **Delegation of Appointment of Administrator under the *Hospitals Act***

1. First Quarter Investment Report (PH&N), 2011/2012

The first quarter investment report was prepared by Phillips, Hager & North Investment Management Ltd. and highlights the performance of AHS’ investment portfolio in the first quarter of the 2011/2012 fiscal year. The Audit and Finance Committee reviews these reports, summarizing the quarterly performance of AHS’ investment portfolio.

The Alberta Health Services Board ratified the investment transactions described as follows, reviewed and recommended by the Committee of the Whole, and made on behalf of AHS by Phillips, Hager & North Investment Management Ltd. (“PH&N”):

- (a) as of June 30, 2011, AHS held restricted and unrestricted funds totaling \$1.566 billion (the “Funds”);
- (b) AHS has retained the services of PH&N to invest the Funds in accordance with AHS’ Investment Bylaw and Investment Policy;
- (c) both PH&N and management of AHS, have confirmed that all of the Funds invested by PH&N during the quarter ended June 30, 2011, were invested in accordance with the Investment Bylaw and Investment Policy; and
- (d) the Funds were invested in short term treasury bills, federal, provincial and corporate fixed income bonds and equity funds.

2. Supplemental Pension Plan Investment Manager & Investment Policy Amendments

The Alberta Health Services Board approved, the following, as reviewed and recommended by the Committee of the Whole:

1. the appointment of Standard Life as AHS' investment manager and plan administrator for the purpose of providing investment management services over the unrestricted funds for AHS' Defined Contribution Supplemental Pension Plan ("DC SPP"); and
2. in connection with AHS' DC SPP, the following amendments to the AHS Investment Policy:
 - (a) the Target Asset Mix for equities in the "Long Term 5+ Years Balanced Growth" category be revised from 0-15% to 0-30% in Section 4.5 of the Investment Policy; and
 - (b) the term "Investment Manager" be pluralized throughout the Investment Policy."

3. First Quarter Financial Reports, 2011/2012

In June 2011, the Board approved an \$11.99 billion expense budget that included priority spending in key areas including emergency department wait times, radiation therapy wait times, growth in continuing care beds and services, and timely access to a range of surgical procedures. For the first quarter, total revenues are \$2.847 billion and expenses are \$2.782 billion, resulting in an operational surplus of \$65 million.

AHS' financial reporting is done in accordance with Canadian generally accepted accounting principles and reporting requirements of Financial Directives issued by Alberta Health and Wellness.

These financial results indicate that AHS is well positioned to achieve a balanced budget for the 2011/2012 fiscal year.

The Alberta Health Services Board:

- (a) approved the Quarterly Financial Report to Alberta Health and Wellness for the quarter ended June 30, 2011 (the "Q1 Financial Report") in the form reviewed and recommended by the Committee of the Whole, with such non-substantive changes that management of AHS considers necessary or advisable;
- (b) authorized and directed management of AHS to deliver the Q1 Financial Report to the Minister of Health and Wellness;
- (c) approved the Quarterly Financial Statements for the quarter ended June 30, 2011 (the "Q1 Financial Statements") in the form reviewed and recommended by the Committee of the Whole, with such non-substantive changes that management of AHS considers necessary or advisable; and
- (d) authorized and directed management of AHS to make the Q1 Financial Statements available to the public through the AHS website.

➤ [AHS Releases First Quarter Financial Results](#)

4. K-Bro Linen Systems Inc.

AHS conducted a review of whether to move linen services for Edmonton and area in-house, or to

continue with a third party service provider. Based on this review, AHS issued an open and transparent Request for Proposal to interested vendors in February 2011. This process aligns with AHS' commitment to providing sustainable, accessible and quality health care to Albertans. It also aligns with best business practices for the organization.

The Alberta Health Services Board, authorized and directed management of AHS to proceed with final contract negotiations with K-Bro Linen Systems Inc. ("K-Bro"), on substantially the terms and conditions reviewed and recommended by the Committee of the Whole, with respect to AHS outsourcing linen services for Edmonton and area to K-Bro.

5. Terms of Reference (Governance Committee, Health Advisory Committee & Human Resources Committee)

The AHS Board is required to review terms of reference of its committees for matters of consistency and clarification of responsibilities.

The Alberta Health Services Board:

- (a) approved the Governance Committee, Health Advisory Committee and Human Resources Committee Terms of Reference in the form reviewed and recommended by the Committee of the Whole, with such non-substantive changes that management of AHS considers necessary or advisable; and**
- (b) authorized and directed management of AHS to make such Terms of Reference available to the public through the AHS website.**

➤ [Terms of Reference \(Governance Committee, Health Advisory Committee & Human Resources Committee\)](#)

6. Health Advisory Council – Appointment of Chair and Vice Chair Positions

The work of the Health Advisory Councils is fundamental to successfully accomplishing the targets AHS has set. The Councils were established to enhance and develop partnerships between communities and AHS. Council members work diligently to provide AHS feedback about what is working, and what needs improvement. They engage their communities in the health care dialogue and ensure AHS understands trends, issues and local perspectives. To date, Health Advisory Councils have proved highly effective in building relationships between communities and the Board and Leadership at AHS, and the Chairs and Vice Chairs for each council played a critical role in this success.

The Alberta Health Services Board:

- (a) appointed the following individuals as Chairs and Vice Chairs to the Health Advisory Council indicated the table below for a term ending April 30, 2012; and**
- (b) authorized and directed management of AHS to inform the Minister of Health and Wellness of such appointments.**

HEALTH ADVISORY COUNCIL	CHAIR	VICE CHAIR
True North	Clark McAskile	Gord Burnell
Peace	Theresa Sandul	Michael Ouellette
Lesser Slave Lake	George Keay	Colleen Greer
Wood Buffalo	Iris Kirschner	Jim Moore
Lakeland Communities	Deanna Anderson	Pat Palechuk
Tamarack	Douglas McDermid	Ruth Martin Williams
Greater Edmonton	Kathleen LeClair	Carol Rempel
Yellowhead East	Colleen Vennard	Glenn Thompson
David Thompson	Bruce Buruma	Diana Rowe
Prairie Mountain	Larry Albrecht	Gloria Wilkinson
Palliser Triangle	Kenneth Sauer	Martin Shields
Oldman River	Barbara Lacey	Kerry Milder

7. Foundations / Health Trusts Appointments

In reference to Foundations & Health Trusts noted as established under the *Regional Health Authorities Act, Regulation* requires that AHS appoint Trustees based on recommendations made by Foundation Board Chairs.

The Alberta Health Services Board appointed the following individuals as trustees to the foundation indicated for the term as follows:

Foundation	Name	Period of Appointment
Alberta Cancer Foundation	Heather Culbert	Three year Term (September 2014)
	Katie McLean	Three Year Term (September 2014)
Bow Island & District Health Foundation	Cindy Reynolds	Two Year Term (September 2013)
	Charlaine Brockelsby	Three Year Term (September 2014)

	Myrna Cecchini	Two Year term (September 2013) Non-Voting
Brooks & District Health Foundation	Kimberley Sharkey	Three Year Term (September 2014)
Canmore & Area Health Services Foundation	Marvin Phillips	Three Year Term (September 2014)
Claresholm & District Health Foundation	George Krueger	Three Year term (September 2014)
Medicine Hat & District Health Foundation	Donna Regier	Three Year Term (September 2014)
	Jean Bauer	Three Year Term (September 2014)
	Lynne Sangster	Three Year Term (September 2014)
	Dr. Amelia Corriea	Three Year Term (September 2014)
	Dr. M Talal Alphin	Three Year Term (September 2014)
	Linda Wahl	Three Year Term (September 2014)
Lacombe Hospital & Care Centre Foundation	Suzanne Telford	Three year Term (September 2014) Non-voting
Mental Health Foundation	Carla Madra	Three Year Term (September 2014)
Ponoka & District Health Foundation	Sue Mackenzie	Three year Term (September 2014) Non-voting
Windy Slopes Health Foundation	Dan Crawford	Three Year Term (September 2014)
	Sandra Breckenridge	Three Year Term (September 2014)
	Sandra Lewis	Three Year Term (September 2014)

8. **Naming Opportunity – Medicine Hat Cancer Centre**

The Alberta Cancer Foundation submitted a proposal for the naming of the Medicine Hat Cancer Centre in recognition of a significant philanthropic contribution to the facility.

The Alberta Health Services Board:

- (a) approved changing the name of the Medicine Hat Cancer Centre to the “Margery E. Yuill Cancer Centre” in recognition of the philanthropic gifts to the Alberta Cancer Foundation from Willard (Bill) H. Yuill and Gerry and Beverly Berkhold; and
- (b) authorized and directed management of AHS to make all necessary amendments in any documents and matters to give effect to the changed name accordingly.

➤ [Renamed Cancer Centre](#)

9. Provincial Advisory Council on Cancer Appointments

The objective of the Council is to advise AHS on cancer issues and the health interests of Albertans. The appointments follow a recruitment process that sought members of the public from across the province and experts from across Canada to fill vacancies and maximize representation on the advisory council.

The Alberta Health Services Board:

1. appointed the following individuals as public members to the Provincial Advisory Council on Cancer for the terms as set forth in the table below:

Name	Term in Years	Zone Represented
Lorelee Marin	3 (Sept 2014)	Central
Ray Clark	2 (Sept 2013)	Calgary
Lorraine Meneen	3 (Sept 2014)	Edmonton
Christine Ferguson	2 (Sept 2013)	Edmonton
Brian Lowery	3 (Sept 2014)	South
Tricia Antonini	2 (Sept 2013)	Calgary
Kenneth Landry	3 (Sept 2014)	North
Ashley Rose	2 (Sept 2013)	Edmonton

2. appointed the following individuals as expert members to the Provincial Advisory Council on Cancer for the terms determined by management of AHS; and

Name/Title	Agency	Representing
Dr. Heather Bryant	Canadian Partnership Against Cancer	Prevention & Screening
Dr. Margaret Churcher	Provincial Cancer Care Initiative (Co-Chair)	Primary Care
Dr. Kelly Dabbs	Comprehensive Breast Cancer Program	Specialized Acute Care
Dr. Deborah Dudgeon	Queen's University, School of Medicine	Palliative Care
Dr. Anthony Fields, Professor Emeritus of Oncology	University of Alberta	Oncology
Dan Holinda, Executive Director	Canadian Cancer Society	Stakeholder
Patti Morris, Executive Director	Wellspring	Supportive Care
Myka Osinchuk, CEO	Alberta Cancer Foundation	Stakeholder

3. appointed Dr. Anthony Fields as Chair of the Provincial Advisory Council on Cancer for a term of three years

➤ [AHS Appoints 16 to Provincial Advisory Council on Cancer](#)

10. 2011 AHS Health Status Assessment Report

The 2011 Alberta Health Status Assessment Report provides a snapshot of the population's health. The report details population demographics, socioeconomic and health indicators, as well as health service utilization data, across Alberta.

Monitoring and reporting on the health status of Albertans is one of the action items identified in Alberta's Five-Year Health Action Plan. The report will inform of priority setting and service planning that is aligned with health requirements and health status of the people and communities AHS serves. The 2011 Alberta Health Status Report will be forwarded to Alberta Health and Wellness for review, and released publicly at a later date.

The Alberta Health Services Board:

- (a) approved the "2011 Alberta Health Services Health Status Assessment Report" in the form reviewed and recommended by the Committee of the Whole, with such non-substantive changes that management of AHS considers necessary or advisable; and**
- (b) authorized and directed management of AHS to deliver this report to the Minister of Health and Wellness, and thereafter to make this report available to the public through the AHS website.**

➤ [How Healthy Are We? AHS Health Status Assessment Report](#) .

11. Infection Prevention Control 2010/2011 Annual Report for AH&W

In accordance with standards set by Alberta Health and Wellness, AHS is required to submit an annual report on Infection Prevention & Control activities and actions in the last year. 2010/2011 marked the second year of operations for AHS' Infection Prevention & Control provincial program, and the report details strategic goals and objectives, priorities, compliance with Alberta Health & Wellness standards, trends and emerging issues, among other activities.

The Alberta Health Services Board:

- (a) approved the "Alberta Health Services 2010-2011 Annual Report on Infection Prevention & Control to Alberta Health and Wellness" in the form reviewed and recommended by the Committee of the Whole, with such non-substantive changes that management of AHS considers necessary or advisable; and**
- (b) authorized the Chair of the Board to deliver this report to the Minister of Health and Wellness.**

12. AHS Performance Report, Q1 2011/2012

The AHS Performance Report for the first quarter of the 2011/2012 fiscal year highlights the progress AHS has made towards annual performance targets set in consultation with Alberta Health and Wellness. The targets are outlined in Alberta's Five-Year Health Action Plan. The report indicates we are performing at, or trending toward target regarding wait times for radiation therapy, patients requiring admission to hospital from emergency, and patients requiring cataract surgery.

The report also highlights areas where AHS is taking immediate action toward improving performance in, including access to heart surgery, hip and knee replacement wait times, continuing care, and mental health treatment for children. AHS reports regularly on progress made as part of the commitment to increased transparency and accountability.

The Alberta Health Services Board:

- (a) approved the “Alberta Health Services Performance Report, Q1 2011/2012” in the form reviewed and recommended by the Committee of the Whole, with such non-substantive changes that management of AHS considers necessary or advisable; and**
- (b) authorized and directed management of AHS to deliver this report to the Minister of Health and Wellness, and thereafter to make this report available to the public through the AHS website.**

➤ [**AHS Releases Q1 Performance Results**](#)

13. Delegation of Appointment of Administrator under the *Hospitals Act*

Under the *Hospitals Act*, the Administrator is the most senior official in the administrative organization who is responsible for the day to day management of the hospital. AHS needs to appoint administrators for each hospital in order to meet the requirements of the Act.

The Alberta Health Services Board made the following delegation:

- 1. the President and Chief Executive Officer be granted the power to appoint a hospital administrator as set out in Section 23 of the *Hospitals Act* (Alberta);**
- 2. pursuant to section 9.3 of the General Bylaws of AHS, the President and Chief Executive Officer may further delegate such power; and**
- 3. any prior delegations respecting the power to appoint a hospital administrator as set out in Section 23 of the *Hospitals Act* (Alberta) are revoked without prejudice to the effectiveness of any lawful exercise, prior to the date of this revocation, of the powers and duties assigned under the prior delegation.**

Over the two days the Board met at the Medicine Hat Regional Hospital they had a discussion with Dr. Ken Sauer, Chair of the Palliser Triangle Health Advisory Council, with respect to work being done by the Council in this area, and were given a presentation on the Mental Health Strategy and Plan. In addition, the Board participated in the Groundbreaking for Re-Development Project with respect to the addition of a new wing of the Hospital, and attended the Cancer Centre Donation and Naming Event and a Community Engagement Reception.

➤ [**Medicine Hat Regional Hospital Redevelopment Project**](#)