

BOARD MEETING

Minutes of the meeting of the Board (the “**Board**”) of Alberta Health Services (“**AHS**”) held at the Northern Lights Health Region Corporate Offices, Ron Wolff Auditorium, 7 Hospital Street in Fort McMurray on October 14th, 2011.

Present:

Board Members: Mr. Ken Hughes (Chair)
Ms. Catherine Roozen (Vice Chair)
Dr. Ray Block
Ms. Teri Lynn Bougie
Dr. Kamallesh Gangopadhyay
Ms. Irene Lewis
Mr. Stephen Lockwood
Mr. Don Sieben
Dr. Eldon Smith
Ms. Sheila Weatherill

Management: Dr. Chris Eagle, President & Chief Executive Officer
Ms. Patti Grier, Vice President & Chief of Staff

Regrets: Dr. Ruth Collins-Nakai
Mr. Don Johnson
Mr. John Lehnert
Mr. Gord Winkel

Mr. Hughes acted as Chair of the meeting and Ms. Grier acted as Corporate Secretary.

Mr. Hughes called the meeting to order at approximately 1:15 p.m. Notice of the meeting had been properly given and quorum was met.

1. Review of Agenda

UPON MOTION duly moved, seconded and unanimously carried, the Board approved the agenda for the meeting of the Board held on October 14, 2011, which was provided to the Board in advance of the meeting.

2. Conflict of Interest

Mr. Hughes requested that any conflicts of interest, other than those previously declared, relevant to the meeting or items noted on the agenda be declared. None were declared.

3. Approval of Minutes

UPON MOTION duly moved, seconded and unanimously carried, the Board approved the minutes of the meeting of the Board dated September 15, 2011, in substantially the form before them, and the Chair of the Board and the Corporate Secretary were authorized and directed to sign the minutes in the form so approved and the Corporate Secretary was directed to file them in the corporate records of AHS and deliver a copy to the Minister of Health and Wellness.

4. Comments to the Board

a) Chair's Report

The following is an abstract of Mr. Ken Hughes', Board Chair, remarks at the meeting. It is not an official transcript:

I would like to welcome everyone here in person and those watching through Telehealth to the Alberta Health Services public board meeting, being held this month at the Northern Lights Regional Hospital in Fort McMurray. We appreciate your interest and participation.

We move our meetings around to different parts of the province so that we can get a first hand account of what is going on throughout the province. We learn a lot from these visits and they help ensure that our decisions are well informed and that they reflect the real needs of the healthcare system in Alberta.

We have had three great days here in Fort McMurray. Earlier today, we announced an expanded program to increase access to influenza immunization in the North Zone of the province. Increasing the percentage of people who get immunized is one of the priorities that we have identified in our Five-Year Health Action Plan and it is an important way to decrease the prevalence of this very preventable illness. We will be bringing flu shots closer to where northern Albertans live, shop, work and play, with the goal being that a higher percentage of northern Albertans receive flu shots this year.

On Wednesday, the Board attended a Community Engagement event with our local Health Advisory Council and other community members. That same evening, Dr. Eagle and the Board were pleased to be a part of our very first Report to the Community event. Both these events were really good opportunities for us to connect with folks from the community, share our direction and our vision, and answer questions and receive feedback. We shared a number of successes that are quite specific to the North Zone, which Dr. Eagle will speak about in a few minutes.

Understanding what modern healthcare service delivery looks like locally is an important focus for our system. Indeed, local decision making and community engagement are top priorities for Alberta Health Services.

The amalgamation of Alberta's former health regions is our history. Our future lies in our strength and our realigned structure of a single health system that we have built and we are now starting to see the results of that hard work.

The future also lies in recognizing and understanding that the health care needs of every community in this province are different and unique. That is why Alberta Health Services has worked to realign and reorganize itself. The result of this incredible effort is a modified new structure within the single health system that ensures that the decisions about health care are made as close as they can be to where the care is actually delivered.

The foundation of this new structure is local decision making and accountability. Make no mistake, we are not adding layers or budget processes or decision making structures, but we do now have clinicians working hand in hand with operational leaders at the local level in order to make the appropriate decisions. In turn, these zone leadership teams work directly with the men and women locally accountable for health services delivery to ensure that health needs are being met.

Albertans from across the province have been loud and clear about this. They want us to see the health care system through their eyes in order to address health needs of specific communities. The realignment I just described, along with increased community engagement, are ways to accomplish this.

Fundamentally, we can't achieve the very ambitious Five-Year Health Action Plan alone, as the members of the Alberta Health Services team. That is why right now, today, we are focused on connecting with community stakeholders within each zone. We need and want to hear the voices of Albertans who need and use the services we deliver. These voices are critical for understanding what is working in our health system and what needs improvement.

We are already on track to improving engagement in a deeper more meaningful manner to Albertans. We have created a stronger role for our Health Advisory Councils. They are working diligently with our Foundation and Health Trust partners and are continuing to connect with business leaders directly. Our Report to the Community events are simply one more step in this direction and it is a great way to report back on accountability in the community.

I have said it before, and I will say it again, partnerships and community engagement help us move towards successfully transforming the health system to make it what we want it and need it to be. With such intentionally ambitious targets ahead of us, we need all of our government partners, Health Advisory Councils, Foundations, Health Trusts, business and community leaders, as well as everyday Albertans, alongside us.

Our reasons for connecting to communities are simple. As we move this health system forward, we are committed to being open, transparent and accountable. The people of this province need to regularly hear what we're doing to make health care more accessible and they also need to know that we have created one of the most accountable, open and transparent health care delivery services in the country.

There is a lot more work ahead of us and this will take time. We have come a very long way, and we can move forward with confidence knowing that we have stable funding in hand thanks to the first Five-Year Health Care Funding Agreement in Canada. We now have a structure that allows for growth. We are focused, we are driven, and we are moving health care forward in a way that only Albertans can do. With that in mind, I will now turn to business.

Today the Board will review and approve land sales to the City of Edmonton. Additionally the Board will review and approve appointments to the provincial Health Advisory Councils. We will also be hearing a report from the Quality and Safety Committee and the Governance Committee. I would now like to turn things over to Dr. Eagle for his comments.

b) President & CEO's Report

The following is an abstract of Dr. Chris Eagle's, President and Chief Executive Officer, remarks at the meeting. It is not an official transcript:

Thank you Mr. Chair.

It has been a great three days here in Fort McMurray. For those of you in the audience, there are question cards available. If you fill out a question card we will post a response on the AHS webpage, without individual identifiers, within two weeks. If you have any questions, we look forward to receiving them.

Today I would like to offer you a brief update on AHS' progress in reaching the targets that were set out in the Five-Year Health Action Plan.

In the past eleven months, we have accomplished 18 of the 19 immediate targets outlined in the Five-Year Health Action Plan. We are well on our way to achieving the next series of targets as well. We are balancing long term planning with immediate action, and we are keeping our focus on improving the quality of patient care and access.

Our performance results for the first quarter of this year show our renewed focus on patient care is resulting in success. There are several areas where AHS is improving and performing at target or trending toward target. I will mention some of them:

- Once identified as ready to treat, 90% of Albertans are receiving radiation therapy within 3.3 weeks. That is better than the 4 week target.
- Over capacity protocols and other initiatives to improve emergency department flow and decrease wait times are having a big impact as well. Across the entire system there has been increased movement of patients and decreased wait times for those patients in emergency departments requiring admission to hospital. In fact, there has been a 7% decrease in wait times in the last year despite significant increases in emergency department visits. Right now, 46% of patients across the province are admitted to hospital within 8 hours of entry in the emergency department. That is short of the 60% target, but we are improving.
- For patients requiring cataract surgeries, an increased numbers of surgeries have decreased wait times to 41.7 weeks from 45.9 weeks at this time last year. The target is 30 weeks, so we are improving, but we still have a ways to go.

- We set a target to hire 70% of registered nurse graduates last year. In this first quarter, AHS hired 1,287 registered nurses, 756 of which were new graduates, which is on track to meet the target by March 31, 2012.

In the North Zone, we are working closely with our zone leaders to move front line health services forward. I will give you a few recent examples of what we are doing:

- We have an expanded intensive care unit capital project underway at the Northern Lights Regional Hospital.
- We are working on an expanded women's health program that is in partnership with one of our local energy companies.
- Construction is now underway for the new Grande Prairie Hospital, the Shields Health and Education Center.
- Capital projects are underway in High Prairie and Edson, and we are looking forward to construction beginning on a new Fort McMurray Continuing Care Center in the near future.
- Three primary care networks are now in development, and a new Walk On program is helping northern Albertans prevent, reduce and manage chronic disease.
- As announced earlier today, beginning on Monday, October 17, 2011, we are offering expanded influenza immunization clinics throughout the north, including more clinics here in Fort McMurray.

With all of these successes, we know that we have much work ahead of us. Our targets are ambitious and will take time and effort to accomplish.

We are also reaching out to our communities. As Ken mentioned, two nights ago, we had our first Report to the Community. This type of community engagement is critical because the health care system must match the needs of communities.

I am confident that we are moving in the right direction and that we are making progress. We are getting the basics right and the results of the past few months demonstrate that. We have moved beyond simply talking about what needs to be done and we are actually taking the actions necessary to address our number one target, which is improved and accessible patient care.

As we look towards the coming weeks, months, and years, we hold ourselves accountable to Albertans and to each other. We are starting with the cornerstone of Alberta Health Services, which is respect, not a word often heard in the health care context. It is a value upon which this organization was founded. In health services, we are talking about people, not processes, and respect helps us to stay on track and maintain a focus on people over processes. There is no doubt that the last three years have been tough, but necessary, and the results are evident, and the direction is clear.

Our job is quite simple - we take care of Albertans. We work hard to keep them healthy, and we do everything we can to treat them and to ensure that dignity and compassion are paramount in this delivery of care.

Going forward, we ask Albertans to help us live up to our commitment of accountability, transparency and respect. Measure us by what we are doing today and tomorrow to make your health care system better.

Thank you, Mr. Chair.

5. Audit and Finance Committee

a. [AFC11-69] Approval of Land Sale to City of Edmonton – University of Alberta Hospital, North LRT Extension

Mr. Don Sieben, Chair of the Audit and Finance Committee, advised that the City of Edmonton has requested that AHS sell a strip of land adjacent to the current Light Rail Transit or LRT right of way at the University of Alberta Hospital, along 114th Street. The additional right of way is required by the City to establish a south terminal of the new North LRT line. The parcel is 9 metres wide, for a total land sale of 0.39 acres. The parcel is valued at \$ 1.01 million, as per two independent appraisals.

UPON MOTION duly moved, seconded and unanimously carried, the Board of Alberta Health Services ("AHS"):

- (a) approved the sale of the 0.39 acre strip of land situated along the eastern boundary of the property located at the University of Alberta Hospital site along 114th Street in Edmonton and legally described as "Parcel Q, Plan 882 1049", from AHS to the City of Edmonton for consideration of \$1.01 million, subject to receipt of approval from the Minister of Health and Wellness; and**
- (b) authorized and directed management of AHS to request that the Minister of Health and Wellness approve this land sale.**

b. [AFC11-70] Approval of Land Sale to City of Edmonton –Glenrose-Norwood Road Widening

Mr. Sieben advised that the City of Edmonton also requested that AHS sell a small parcel of land along 111th Avenue adjacent to the Capital Care Norwood site. This parcel is required for road widening associated with the City's North LRT construction. The sale price is \$9,600.00.

UPON MOTION duly moved, seconded and unanimously carried, the Board of Alberta Health Services ("AHS"):

- (a) approved the sale of the 35.60m² parcel of land situated along 111th Avenue adjacent to the Capital Care Norwood site in Edmonton and legally described as a portion of "Block 2, Plan 972**

0909", from AHS to the City of Edmonton for consideration of \$9,600.00, subject to receipt of approval from the Minister of Health and Wellness; and

(b) authorized and directed management of AHS to request that the Minister of Health and Wellness approve this land sale.

Mr. Sieben provided a summary of the September 22, 2011 Audit and Finance Committee meeting.

Specifically, Mr. Sieben spoke to the South Health Campus and the Edmonton Clinic South Project and advised of the expected costs and opening dates of both these projects. He also advised that the Audit and Finance Committee reviewed the Enterprise Risk Management quarterly report and that the members were very pleased with the work of the risk management department. Lastly, Mr. Sieben commented on the status of the Consolidated Cash Investment Trust Fund reconciliation.

6. Governance Committee

Mr. Stephen Lockwood, Chair of the Governance Committee, advised that the Governance Committee met on October 3, 2011 and discussed some key items, none of which require Board approval.

Mr. Lockwood advised that a review of the governance of AHS' subsidiaries, AHS' relationships with foundations, trusts, insurance and pension providers, and Covenant Health, is underway, and as progress is made, he will report back to the Board.

Secondly, Mr. Lockwood advised that the Agency Governance Secretariat is a division of the Government of Alberta which supports departments and agencies in understanding and implementing the government's expectations on governance practices. He spoke to these guidelines and advised that AHS follows the governance practices that have been established. He further advised that AHS is complying with the principles outlined in Bill 32, the proposed *Alberta Public Agencies Governance Act*, which has not yet been proclaimed. He commented that AHS is a leader throughout the province in terms of its governance structure.

Mr. Lockwood advised that the Governance Committee was provided with an overview of the quarterly organizational risk management report, which led to a discussion of those risks applicable to the Governance Committee, namely Patient Satisfaction, Public Confidence, Policies and Regulatory Compliance. He advised that the Governance Committee is satisfied with the progress being made in these areas.

7. Health Advisory Committee

On behalf of the Board, Ms. Teri Lynn Bougie, Member of the Health Advisory Committee, thanked Ms. Iris Kirschner, Chair of the Wood Buffalo Health Advisory Council, for her hard work and commitment to the Wood Buffalo Health Advisory Council. She also thanked Dr. Kevin Worry, Zone Medical Director, North, for the tour of the hospital he provided to the Board and she further thanked the staff of the hospital for allowing the Board to interrupt their busy days.

Ms. Bougie provided highlights from her recent attendance of the Lakeland Communities Health Advisory Council meeting.

a. [HAC11-46] Health Advisory Council – Appointment of Chair

Ms. Teri Lynn Bougie, Member of the Health Advisory Committee, advised that Mr. Lawrence Tymko has been a member of the Greater Edmonton Health Advisory Council since October 2009, and was nominated to serve as Chair at the September 22nd council meeting. She commented that Mr. Tymko has great ties to the Edmonton community and is interested in ensuring that Albertans have access to a viable and accessible health care system that works effectively to meet their needs.

UPON MOTION duly moved, seconded and unanimously carried, the Board of Alberta Health Services (“AHS”) appointed Mr. Lawrence Tymko as Chair of the Greater Edmonton Health Advisory Council for a term effective October 14, 2011 and ending April 30, 2012.

b. [HAC11-47] Health Advisory Council Member Appointments

Ms. Teri Lynn Bougie, Member of the Health Advisory Committee, advised that the second item for approval is the appointment of 86 members to Health Advisory Councils across the province. She spoke to these appointments and noted that these members will act as volunteer ambassadors for AHS, engage their community in dialogue about health service delivery, and advise AHS on matters pertaining to health service delivery and design.

UPON MOTION duly moved, seconded and unanimously carried, the Board of Alberta Health Services appointed or re-appointed, as applicable, the following individuals as members to the Health Advisory Council indicated for a term of 3 years starting from the effective date as set forth in the table below:

Health Advisory Council	Location	Candidate	Recommended Appointment / Re-appointment Effective:
True North	La Crete	Andy Wiebe	October 14, 2011
True North	Fort Vermilion	Danny Friesen	January 1, 2012
True North	High Level	Matthew Murphy	January 1, 2012
True North	Rainbow Lake	Jo Bentley	January 1, 2012
True North	La Crete	Mary Janzen	January 1, 2012
True North	High Level	Sandra Mann	January 1, 2012
True North	Fort Vermilion	Noreen McAteer	January 1, 2012
True North	High Level	Michael Osborn	January 1, 2012
Peace Health	Peace River	Kim Pinnock	October 14, 2011
Peace Health	Grand Cache	Marcie Reuer	October 14, 2011
Peace Health	Fairview	Rebecca Stewart	October 14, 2011
Peace Health	Grande Prairie	Shelley West	October 14, 2011
Peace Health	Spirit River	Judy Brown	January 1, 2012
Peace Health	Beaverlodge	Leona Hanson	January 1, 2012
Peace Health	Grande Prairie	Michelle Margarit	January 1, 2012
Peace Health	Grande Prairie	Michael Ouellete	January 1, 2012
Peace Health	La Glace	Cheryl Van Eerden	January 1, 2012
Lesser Slave Lake	High Prairie	Marilyn Delorme	October 14, 2011
Lesser Slave Lake	Grouard	Connie McKee	October 14, 2011
Lesser Slave Lake	Swan Hills	Mark Pickering	October 14, 2011
Lesser Slave Lake	Fawcett	Frances Schultz	January 1, 2012
Wood Buffalo	Fort McMurray	Dave Bacon	October 14, 2011
Wood Buffalo	Fort Chipewyan	Blue Eyes Simpson	October 14, 2011
Wood Buffalo	Fort McMurray	Amanda Nielson	January 1, 2012
Wood Buffalo	Fort McMurray	David Reynolds	January 1, 2012
Wood Buffalo	Fort McMurray	Carole Bouchard	January 1, 2012
Wood Buffalo	Fort McMurray	Jim Moore	January 1, 2012
Lakeland Communities	Cold Lake	Robert Brassard	October 14, 2011
Lakeland Communities	Lac La Biche	Marvin Fyten	October 14, 2011
Lakeland Communities	Cold Lake	Kaylee Kinch	October 14, 2011
Lakeland Communities	St. Paul	James Lamouche	October 14, 2011
Lakeland Communities	Cold Lake	Russ Robertson	January 1, 2012
Lakeland Communities	Elk Point	Deanna Anderson	January 1, 2012
Lakeland Communities	Sputinow	Lorne Dustow	January 1, 2012
Lakeland Communities	St. Paul	Louise Reidy	January 1, 2012
Lakeland Communities	Elk Point	Parrish Tung	January 1, 2012
Tamarack	Hinton	Gail Dunn	October 14, 2011
Tamarack	Edson	Gwendolyn Jones	October 14, 2011
Tamarack	Onoway	Denise Lambert	October 14, 2011
Tamarack	Barrhead	Brian Schulz	October 14, 2011
Tamarack	Alberta Beach	Jason Wallsmith	October 14, 2011

Health Advisory Council	Location	Candidate	Recommended Appointment / Re-appointment Effective:
Tamarack	Barrhead	Peggy Carty	January 1, 2012
Tamarack	Hinton	Daniel Leis	January 1, 2012
Tamarack	Mayerthorpe	Douglas McDermid	January 1, 2012
Tamarack	Whitecourt	Trevor Thain	January 1, 2012
Greater Edmonton	Edmonton	Brenda Chomey	October 14, 2011
Greater Edmonton	Edmonton	Randy Dreger	October 14, 2011
Greater Edmonton	Edmonton	Dunsi Oladele Rabi	October 14, 2011
Greater Edmonton	Redwater	Mel Smith	January 1, 2012
Greater Edmonton	Leduc	David Tencer	January 1, 2012
Greater Edmonton	Edmonton	Winnie Bogosoff	January 1, 2012
Greater Edmonton	Thorsby	Crystal Krueger	January 1, 2012
Greater Edmonton	Edmonton	Lawrence Tymko	January 1, 2012
Greater Edmonton	Edmonton	Sandra Woitas	January 1, 2012
Yellowhead East	Hardisty	Brian Betts	October 14, 2011
Yellowhead East	Vermilion	Katherine Carey	October 14, 2011
Yellowhead East	Round Hill	Bill Porteous	October 14, 2011
Yellowhead East	Vegreville	Cara Speidel	October 14, 2011
Yellowhead East	Vegreville	William Hamm	January 1, 2012
Yellowhead East	Vermilion	Denis Cunnighame	January 1, 2012
Yellowhead East	Two Hills	Elaine Sorochan	January 1, 2012
Yellowhead East	Daysland	Martha Waldorf	January 1, 2012
David Thompson	Red Deer	Halima Ali	October 14, 2011
David Thompson	Drumheller	Sharel Shoff	October 14, 2011
David Thompson	Red Deer	Elizabeth Starling	October 14, 2011
David Thompson	Markerville	Margaret Miller	October 14, 2011
David Thompson	Winfield	Christine Cripps-Woods	October 14, 2011
David Thompson	Drayton Valley	Jeannette Vatter	January 1, 2012
Prairie Mountain	Calgary	Jason Evanson	January 1, 2012
Prairie Mountain	Calgary	Ola Lawal	January 1, 2012
Prairie Mountain	Irricana	Carmela Hutchison	January 1, 2012
Prairie Mountain	Calgary	Clark Kassian	January 1, 2012
Prairie Mountain	Calgary	Joghinder Sangha	January 1, 2012
Prairie Mountain	Calgary	Kirsten Wallace	January 1, 2012
Palliser Triangle	Medicine Hat	Terry Cooper	October 14, 2011
Palliser Triangle	Bow Island	Ruth Babcock	January 1, 2012
Palliser Triangle	Oyen	Rudi Brockmann	January 1, 2012
Palliser Triangle	Medicine Hat	Warren Drefs	January 1, 2012
Palliser Triangle	Redcliff	Diane MacNaughton	January 1, 2012
Palliser Triangle	Seven Persons	Patty Rooks	January 1, 2012
Palliser Triangle	Brooks	Martin Shields	January 1, 2012
Oldman River	Monarch	Virginia Goulet	October 14, 2011
Oldman River	Lethbridge	Angela Best	January 1, 2012

Health Advisory Council	Location	Candidate	Recommended Appointment / Re-appointment Effective:
Oldman River	Taber	George Epp	January 1, 2012
Oldman River	Coutts	Emma Hulit	January 1, 2012
Oldman River	Lethbridge	Kerry Milder	January 1, 2012

Mr. Hughes commented that AHS owes a great deal of appreciation to Health Advisory Council members for their commitment to the community.

8. Quality and Safety Committee

Ms. Teri Lynn Bougie, Vice Chair of the Quality and Safety Committee, commented that the Quality and Safety Committee met on September 21, 2011 to discuss a series of items.

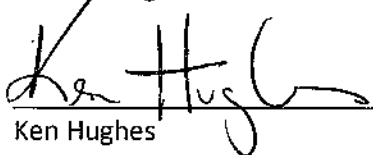
Ms. Bougie spoke to the First Quarter Patient Safety Report, which summarizes patient safety related activities conducted from April 1, 2011 to June 30, 2011. She advised that the Quality and Safety Committee was provided with the highlights of the report, and the follow up process and feedback system with respect to reported events were discussed.


Ms. Bougie spoke to the First Quarter Patient Relations Feedback Report, which provides an overview of the feedback received and managed through the Patient Relations Department, as well as Emergency Medical Services and Covenant Health from April 1, 2011 to June 30, 2011. Ms. Bougie advised that the Quality and Safety Committee stressed the importance of having a follow up assurance plan in place with respect to patient feedback as a measure of AHS' commitment to accountability.

Lastly, Ms. Bougie commented that the Quality and Safety Committee receives regular updates on the current status of the accreditation through Accreditation Canada.

9. Adjournment of Meeting

There being no further business, the meeting was adjourned at 1:50 p.m.


Ken Hughes
Chair


Patti Grier
Corporate Secretary