

SUMMARY OF THE PUBLIC BOARD MEETING – May 3, 2012

The Alberta Health Services (“AHS”) Board met on May 3, 2012 at the Medicine Hat Regional Hospital. The following is an account of the resolutions approved at the meeting. A Summary is released following each Board meeting and posted on the AHS website. The meeting can also be viewed in its entirety from a link at www.albertahealthservices.ca. If you have any questions regarding this information, please contact the Board Office at ahsb.admin@albertahealthservices.ca.

ITEMS OF DISCUSSION

1. **AHS Performance Report, Q3 2011/12**
2. **Health Plan and Business Plan 2012-2015**
3. **Third Quarter Financial Report**
4. **Linen Services Contract: K-Bro Linen Systems Inc.**
5. **Internal Audit Charter**
6. **Internal Audit and Enterprise Risk Management Plan**
7. **DynaLifeDX Consolidated Agreement**
8. **Provincial Advisory Council on Addiction and Mental Health Member Appointments**
9. **Health Advisory Council Member Appointments**
10. **Appointment of Trustees to Foundations**
11. **Human Resources Committee Chair and Board Committee Appointments**
12. **Alberta Union of Provincial Employees (General Support Services) Collective Agreement**
13. **Health Sciences Association of Alberta Collective Agreement**
14. **Code of Conduct and Safe Disclosure / Whistleblower Policy**

1. AHS Performance Report, Q3 2011/12

The third quarter performance report shows that AHS is making progress year over year on a number of performance targets, including access to cataract surgery, wait times for radiation therapy, reducing emergency department wait times and access to continuing care. In areas where AHS is not yet reaching targets, it continues to take action and implement strategies for improvement, such as access to hip and knee surgeries with the addition of more than 1,000 procedures in 2011/12, new and improved referral programs, and recruitment of additional staff.

Overall, the Board was satisfied with the performance and progress described in the report.

The Alberta Health Services Board:

- (a) approved the “Alberta Health Services Q3 Performance Report 2011/12” in the form reviewed by the Committee of the Whole, with such non-substantive changes that management of AHS considers necessary or advisable; and
- (b) authorized and directed management to deliver this report to the Minister of Health and Wellness, and thereafter to make this report available to the public through the AHS website.

➤ [AHS Q3 Performance Report 2011/2012](#)

2. Health Plan and Business Plan 2012-2015

AHS is committed to open and transparent communications about its efforts to build a progressive, responsive and patient-focused health care system. This year marks the third year of Alberta's Five-Year Health Action Plan and a five-year funding commitment from the Government of Alberta. The Health Plan and Business Plan sets out the strategic direction, key priorities, actions and budget for the organization for 2012-2015 and reflects the strategies outlined in the Five-Year Health Action Plan and the five legislated responsibilities of AHS under the *Regional Health Authorities Act*. The plan also outlines the 2012/13 Operating Budget that focuses on investments in priority areas, such as reducing wait times and improving access.

Contained in the Business Plan is the \$12.684 billion Operating Budget for 2012-2013. AHS continues to make priority investments in key areas outlined in the Five-Year Health Action Plan and 2012-2015 Health Plan and Business Plan. The Operating Budget for 2012-2013 includes investments in reducing emergency department wait times, growth in continuing care beds and services, addiction and mental health programs and services, Strategic Clinical Networks and primary care.

The Alberta Health Services Board:

- (a) approved the "Alberta Health Services Health Plan and Business Plan – 2012 – 2015" (the "Health Plan") in the form reviewed by the Committee of the Whole, with such non- substantive changes that management of AHS considers necessary or advisable; and**
- (b) authorized and directed management of AHS to deliver the Health Plan to the Minister of Health and Wellness for approval, and after receiving such approval of the Health Plan, to make the Health Plan available to the public through the AHS website.**

➤ Health Plan and Business Plan 2012-2015

3. Third Quarter Financial Report

The third quarter financial report indicates that AHS is positioned to meet its annual budget targets. In June, 2011, AHS approved an \$11.994 billion expense budget that included priority spending in key areas such as emergency department wait times, radiation therapy wait times, growth in continuing care, and timely access to surgical procedures. For the third quarter, total current revenue is at \$8.661 billion and total current expenses are \$8.489 billion.

The Alberta Health Services Board:

- (a) ratified and approved the Quarterly Financial Report to Alberta Health and Wellness for the quarter ended December 31, 2011 in the form reviewed by the Committee of the Whole, with such non-substantive changes that management of AHS considers necessary or advisable;**
- (b) approved the Quarterly Financial Statements for the quarter ended December 31, 2011 (the "Q3 Financial Statements") in the form reviewed by the Committee of the Whole, with such non-substantive changes that management of AHS considers necessary or advisable; and**
- (c) authorized and directed management of AHS to make the Q3 Financial Statements available to the public through the AHS website.**

➤ Third Quarter Financial Report "For the Nine Months Ended December 31, 2011"

4. Linen Services Contract: K-Bro Linen Systems Inc.

AHS conducted a Request for Proposal process to find a suitable vendor for linen and laundry services in the Edmonton area. K-Bro Linen Systems is the successful vendor and is awarded a ten year contract, with an option to extend for five years.

The Alberta Health Services Board:

- (a) approved the Agreement for the Provision of Laundry and Linen Services between AHS and K-Bro Linen Systems Inc., effective April 1, 2013 (the “K-Bro Agreement”), on substantially the terms and conditions reviewed by the Committee of the Whole; and**
- (b) authorized the President and Chief Executive Officer of AHS to execute the K-Bro Agreement on behalf of AHS.**

5. Internal Audit Charter

The Audit and Finance Committee is required to review the Charter for Internal Audit Services and make a recommendation for approval to the Board if substantive changes are made to the Charter. Internal Audit Services recommended changes to the Charter are necessary based on current activities and plans for the function in the next three years.

The Alberta Health Services Board:

- (a) approved the amended Internal Audit Charter (the “Charter”) in the form reviewed by the Committee of the Whole, with such non-substantive changes that management of AHS considers necessary or advisable; and**
- (b) authorized and directed management of AHS to make the Charter available to the public through the AHS website.**

➤ [AHS Internal Audit Charter](#)

6. Internal Audit and Enterprise Risk Management Plan

The terms of reference for the Audit and Finance Committee require review of the Internal Audit Plan and a recommendation to the Board for approval. The 2012-2013 Plan for the Internal Audit and Enterprise Risk Management department is based on the previous audit plan and includes feedback from several stakeholders including the Committee, Management, the Office of the Auditor General, and the audit team. The Enterprise Risk Management portion of the plan was reviewed by the Enterprise Risk Committee.

The Alberta Health Services Board:

- (a) approved the April 2012 to March 2015 Internal Audit Plan in the form reviewed by the Committee of the Whole, with such non-substantive changes that management of AHS considers necessary or advisable; and**
- (b) authorized and directed management of AHS to take all such other action as management considers necessary or advisable in order to give full effect to the foregoing.**

7. DynaLifeDX Consolidated Agreement

On April 1, 2012, all individual contracts AHS held with DynaLifeDX were consolidated into a single agreement. Prior to this consolidation former health regions, including the former Capital Health, Peace Country, Aspen County, David Thompson and East Central regions, were paying different prices for the same laboratory services. The consolidated agreement provides for standardized pricing for all AHS and DynaLifeDX contracts and represents potential contract savings of 5.8 per cent over the next three years.

The Alberta Health Services Board:

- (a) approved the DynaLifeDX Consolidated Agreement (the “DL Agreement”) effective April 1, 2012, on substantially the terms and conditions reviewed by the Committee of the Whole; and**
- (b) authorized the President and Chief Executive Officer of AHS to execute the DL Agreement on behalf of AHS.**

8. Provincial Advisory Council on Addiction and Mental Health Member Appointments

The Provincial Advisory Council on Addiction and Mental Health provides an opportunity for Albertans to provide their insight and feedback into addiction and mental health issues and care. The 15 individuals put forward for appointment represent members of the public and experts, and offer diverse perspectives in this area. Their input will help strengthen our addiction and mental health network.

The Alberta Health Services Board appointed:

- i) Mr. Geoffrey Tagg as Chair of the Provincial Advisory Council on Addiction & Mental Health for a three year term, effective May 3, 2012; and**
- ii) the individuals in the table below as members to the Provincial Advisory Council on Addiction & Mental Health for the term indicated, effective May 3, 2012.**

Candidate	Zone Represented	Term (Years)
Loretta Lynn Anderson	Calgary	2
Karen Andresen	Central	2
Trevor Berard	Edmonton	3
Judy Bogdan	North	2
Gerry Lynn Carter	South	3
Heather Hanberg	Calgary	3
Kaj Korvela	Calgary	3
Peter LeBlanc	Central	3
Bill Leggat	South	2
Monique Maisonneuve	North	3
Austin Mardon	Edmonton	3
Barbara Murray	South	3
Bavie Sara	Edmonton	2
Geoffrey Tagg	Central	3
Kathryn Wiebe	North	3

9. Health Advisory Council Member Appointments

Health Advisory Councils were established to enhance and develop partnerships between communities throughout the province and AHS. Council members provide feedback about what is working well within the health system, suggest areas for improvement and engage their local community in dialogue about health service delivery. Following an annual recruitment campaign in 2011, candidates for these four councils were selected and approved by the council chairs. The AHS Board approved the appointment of members to the Peace, Prairie Mountain, Palliser Triangle and Oldman River Health Advisory Councils.

The Alberta Health Services Board appointed the following individuals as members to the Health Advisory Council indicated in the table below for a term of three years, effective May 3, 2012:

Health Advisory Council	Location	Candidate
Peace	Wanham	Connie Hansen
Prairie Mountain	Calgary	Tracy D. Mah
Palliser Triangle	Medicine Hat	Dianna Jossa
Oldman River	Lethbridge	Tracy Oosterbroek

10. Appointment of Trustees to Foundations

Foundations provide critical support and advocacy for AHS programs and facilities. Candidates were selected for the Bow Island & District, Brooks & District, Canmore & Area, Cardston & Area, Medicine Hat & District, Mental Health and Windy Slopes Foundations. The AHS Board approves all trustee appointments to foundations.

The Alberta Health Services Board appointed or re-appointed, as applicable, the following individuals as trustees to the foundation indicated for the term as set forth in the table below, effective May 3, 2012:

Foundation	Name	Term (Years)
Bow Island & District Health Foundation	Charlaine Brocklesby	3
	Myrna Cecchini	2
	Brenda Garrecht	2
	Ann Geldreich	3
	Dianne Hyland	2
	Nan MacLean	3
	Dallas Mitchell	3
	Pam Moen	2
	Kathy Ressler	2
	Maria Sprenkels	2

Brooks & District Health Foundation	Martin Shields	3
	James Burton	3
Canmore & Area Health Care Foundation	Rodger Conner	3
	Carla Helder	3
	Harold McBain	3
Cardston & District Health Foundation	Kathy Selk	3
Medicine Hat & District Health Foundation	Dr. Adeel Azam	3
	Michael Dolan	3
Mental Health Foundation	Peggy Garritty	3
Windy Slopes Health Foundation	Adrian Hartman	3
	Sylvia Inabnit	3
	Sahra Hancock	3

11. Human Resources Committee Chair and Board Committee Appointments

The appointment of the Chair for the Human Resources Committee and several Board members to Committees took place.

The Alberta Health Services Board appointed:

- (a) Dr. Ruth Collins-Nakai as Chair of the Human Resources Committee;**
- (b) Ms. Sheila Weatherill as a member of the Human Resources Committee;**
- (c) Dr. Ray Block as a member of the Audit and Finance Committee; and**
- (d) Dr. Eldon Smith as a member of the Quality and Safety Committee and removed him from the Audit and Finance Committee.**

12. Alberta Union of Provincial Employees (General Support Services) Collective Agreement

AHS firmly believes that staff makes an important contribution to the health and well-being of Albertans. AHS' respective goals and mutual commitment is to patient care. As such, AHS ratified the collective agreement with Alberta Union of Provincial Employees, as they believe they have met an agreement that works for Alberta Union of Provincial Employees union members, AHS, and for our patients. Ratification represents AHS' ongoing effort to work collaboratively to achieve exceptional patient care.

The Alberta Health Services Board:

- a) approved the renewal of the Collective Agreement between the Alberta Union of Provincial Employees (General Support Services) and AHS for the three year term commencing April 1, 2011 and ending March 31, 2014 (the "AUPE Agreement") on substantially the terms and conditions reviewed by the Committee of the Whole; and**
- b) authorized the President and Chief Executive Officer of AHS to execute the AUPE Agreement on behalf of AHS.**

13. Health Sciences Association of Alberta Collective Agreement

AHS reiterated their belief that all staff - including HSAA union members – have a critical impact on care of Albertans and their families. The collective agreement reached with HSAA was ratified as AHS believes the agreement works for all parties involved. Ratification represents AHS’ ongoing commitment to work collaboratively with our union partners to deliver high quality, accessible patient care.

The Alberta Health Services Board:

- a) approved the renewal of the Collective Agreement between the Health Sciences Association of Alberta (Paramedical Technical & Professional Employees) and AHS for the three year term commencing April 1, 2011 and ending March 31, 2014 (the “HSAA Agreement”) on substantially the terms and conditions reviewed by the Committee of the Whole; and**
- b) authorized the President and Chief Executive Officer of AHS to execute the HSAA Agreement on behalf of AHS.**

14. Code of Conduct and Safe Disclosure / Whistleblower Policy

The Ethics and Compliance Office reports to the Governance Committee on a quarterly, and as needed basis, and makes recommendations of revisions for the AHS Code of Conduct, Safe Disclosure Policy and Conflict of Interest Bylaw. The review of the AHS Code of Conduct is in accordance with the policy requirement for review every year, and the key change to the Code is the addition of AHS’ three new values: safety, learning and performance. The addition of these values to the Code represents our commitment to being a values-led organization focused on quality patient care.

The Alberta Health Services Board:

- a) approved the amended Alberta Health Services Code of Conduct in the form reviewed by the Committee of the Whole, with such non-substantive changes that management of AHS considers necessary or advisable; and**
- b) authorized and directed management to make such code available to the public through the AHS website.**

➤ AHS Code of Conduct:

The review of the Safe Disclosure/Whistleblower Policy is in accordance with the requirement for review every three years. The key change is to the name of the policy, specifically adding in the word whistleblower, which reflects AHS’ commitment to be transparent and to encourage reporting and supporting those who disclose improper activity within AHS. Other changes include additional language adjustments for consistency with other governance documents in the Code of Conduct.

The Alberta Health Services Board:

- a) approved the amended Safe Disclosure/Whistleblower Policy in the form reviewed by the Committee of the Whole, with such non-substantive changes that management of AHS considers necessary or advisable; and**

- b) authorized and directed management to make such policy available to the public through the AHS website.

➤ [AHS Safe Disclosure/Whistleblower Policy](#):

Over the two days the Board met at Medicine Hat Regional Hospital, they had a discussion with Mr. Marvin Fyten, Chair of the Lakeland Health Advisory Council, and Ms. Deanna Andersen, Former Chair of the Lakeland Health Advisory, with respect to work being done by this council in the Lakeland area. In addition, the Board attended a Community Engagement Event with AHS Senior Leadership, local physicians, Palliser Triangle Health Advisory Council members, Foundation leaders, and local elected representatives.