

**MINUTES
PUBLIC BOARD MEETING**

Tuesday, July 8, 2008

**Great Room A & B
Sandman Inn
29 Hopewell Way NE
Calgary, Alberta**

PRESENT:

Board Members: Mr. Ken Hughes, Chair
Mr. Jack Ady
Mr. Pierre Crevolin
Ms. Linda Hohol
Mr. John Lehnert
Ms. Irene Lewis
Mr. Don Sieben

Executive & Staff: Ms. Charlotte Robb, Interim CEO, Alberta Health Services
Ms. Patti Grier, Alberta Health Services Board Office
Mr. David Weyant, Legal Counsel

CALL TO ORDER

The meeting was called to order at 11:30 a.m.

Mr. Hughes advised this was a public meeting for purposes of conducting official business of the Board and that a media availability session would follow the conclusion of the meeting.

DECLARATION OF CONFLICT OF INTEREST

No conflicts of interest were declared relative to the agenda.

APPROVAL OF AGENDA

MOVED BY MR. PIERRE CREVOLIN, SECONDED BY MR. DON SIEBEN, that the agenda for the Alberta Health Services Board Public Meeting of July 8, 2008 be approved, as distributed.

MOTION UNANIMOUSLY CARRIED

APPROVAL OF MINUTES

MOVED BY MS. IRENE LEWIS, SECONDED BY MR. PIERRE CREVOLIN, that the minutes for the Alberta Health Services Board Public Meeting dated May 30, 2008 and June 17, 2008 be approved.

MOTION UNANIMOUSLY CARRIED

CHAIR'S REMARKS

Mr. Hughes welcomed everyone to the meeting and advised that the Alberta Health Services Board is making good progress in working towards the creation of a single patient-focused healthcare system within Alberta. He further advised that previous meetings of the Board dealt with financial and auditing requirements and today's meeting would deal with the organizational structure and other Board business.

Mr. Hughes further commented that the Alberta Health Services Board is a committed group of individuals with a broad range of experience who are dedicated to deliver the tasks at hand.

AGENDA ITEMS

AHSB08-01 Alberta Health Services Board Calendar

Mr. Weyant spoke to the motion contained in the agenda and advised, as per the General Bylaws of the Alberta Health Services Board, that the Board is required to make decisions in public. One aspect of this requirement is to advise the public of the Board's meetings and, accordingly, all Public Meetings will be posted on the Alberta Health Services website.

Mr. Hughes advised that the Board would be meeting in different locations across the Province for each Public Board Meeting. He further advised that the Alberta Health Services website would be launched today and encouraged everyone to log on to it.

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| <u>AHSB08-01 Alberta Health Services Board Calendar</u> MOVED BY MR. JACK ADY, SECONDED BY MR. PIERRE CREVOLIN , that as per Section 7.2 a) of the Alberta Health Services Board General Bylaws, the Board approves the following 2008/2009 Alberta Health Services Public Board Meeting dates and that any further revisions would be posted on the Alberta Health Services Board website: August 13, 2008 September 24, 2008 October 16, 2008 November 13, 2008 December 10, 2008 January 14, 2009 February 25, 2009 | Board Office Communications |
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March 25, 2009
April 29, 2009

MOTION UNANIMOUSLY CARRIED

AHSB08-02 Patient Concerns Officer Resolution

Mr. Hughes advised that the Patient Concerns Officer Resolution highlights the importance that all decisions made by the Board should be focused on the patient.

Mr. Weyant spoke to the resolution contained in the agenda and advised that in accordance with the *Regional Health Authorities Act* and Regulations, each Board shall establish a patient resolution process to include Patient Concerns Officers who report to the Interim CEO with reporting back to the Board as appropriate.

AHSB08-02 Patient Concerns Officer Resolution

MOVED BY MR. DON SIEBEN, SECONDED BY MS. IRENE LEWIS, that the Board approves Report AHSB08-02, resolution granting the responsibility for appointments of patient concerns officers to the Chief Executive Officer of each respective Authority, as follows:

WHEREAS:

A. Pursuant to subsection 3(b) of the *Concerns Resolution Process Regulation* (“CRPR”) made under the *Regional Health Authorities Act* (Alberta) (“RHA”) and the *Cancer Programs Act* (Alberta) (“CPA”), each of the Authorities is required to appoint one or more patient concerns officers who report directly to the administrative head of the health authority or to a senior officer who reports directly to the administrative head;

B. Pursuant to subsection 6(2) of the RHA, the regional health authority may delegate any power or duty conferred or imposed on it under the RHA, or any other provincial legislation, to a committee of the regional health authority, to any of its employees, officers or agents or to a community health council;

C. Pursuant to subsection 4(1) of the *Alberta Mental Health Board Regulations* made under the RHA, subsection 6(2) of the RHA applies in respect of the Alberta Mental Health Board as if it were a regional health authority;

D. Pursuant to subsection 13(1) of the CPA, the Alberta Cancer Board may delegate any of its powers and duties to, *inter alia*, any of its employees, or staff;

Alberta Health Services
Executive Team

AHSB08-02 Patient Concerns Officer Resolution (Continued)

E. Pursuant to section 5.3 of the Alberta Health Services Board General Bylaws (“Bylaws”), the Alberta Health Services Board (the “Board”) may delegate any power or duty conferred or imposed on it under the Enactments (as that term is defined under the Bylaws) or any other relevant law, to a committee, council, task force, to a senior officer, to an employee, or to an agent of the Board, including without limitation, the Chief Executive Officer of Alberta Health Services, whether on an interim basis or otherwise, (the “Chief Executive Officer”); and

F. The Members consider it appropriate for this responsibility to be delegated to the Chief Executive Officer.

NOW THEREFORE the undersigned being all of the Members of the Authorities do hereby resolve that:

1. The Chief Executive Officer be granted the powers and duties set out in subsection 3(b) of the CRPR.

2. The Chief Executive Officer shall, from time to time as directed by the Board, report to the Board regarding appointments of the patient concerns officers.

3. Any prior appointments or delegations respecting the powers and duties set out in subsection 3(b) of the CRPR are revoked without prejudice to the effectiveness of any lawful exercise prior to the date of this revocation of the powers and duties assigned under the prior delegation.

4. Notwithstanding the delegations set out in this resolution, the Board may do any act or thing in respect of which these delegations were granted.

MOTION UNANIMOUSLY CARRIED

AHSB08-03 Alberta Health Services Organizational Structure Resolution

Mr. Weyant spoke to the Alberta Health Services Organizational Structure Resolution contained in the agenda.

In accordance with the Ministerial Order and the Memorandum of Understanding, the Board is tasked with effecting the transition of nine Regional Health Authorities and three entities to a single Authority by April 1, 2009. Further, the CEO is tasked with determining a structure to move the organization forward in this regard.

Ms. Robb, Interim CEO, Alberta Health Services, spoke to the organizational re-alignment and advised that the overall structure recognizes the Board is ultimately responsible to the Minister of Health and Wellness.

She further advised there will be four distinct areas within the new structure of Alberta Health Services:

Ms. Kay Best, Interim Chief Financial Officer, will be responsible for: Finance, Capital, and Procurement.

Mr. Jim Saunders, Interim Chief Operating Officer, Corporate Services, will be responsible for: Strategic/Business Plans, Policy, Risk Management; Legal, Privacy, HIA; Human Resources; Communications; and IT/IS.

Mr. Aslam Bhatti, Interim Chief Operating Officer, Planning and Programs, will be responsible for: Health Research; Community Connections – Health Councils & Foundations; Mental Health; Public Health, Prevention Wellness; EMS; and Emergency Preparedness.

Ms. Paddy Meade, Executive Operating Officer, Continuum of Care, will be responsible for: Clinical Advisors; Healthcare Pathways, Integration Network; and Quality / Safety, and the continuum of care across all of Alberta.

Reporting to Ms. Meade are:

Dr. Chris Eagle, Chief Operating Officer, Urban; and

Ms. Pam Whitnack, Chief Operating Officer Rural & Community.

Supporting Ms. Whitnack in leading the rural team is:

Mr. Andrew Will, Senior Operating Officer.

The Continuum of Care portfolio includes responsibility for the majority of patient and client services including areas such as trauma services, acute care, cancer services, mental health, continuing care, home care, immunization programs and rehabilitation.

Ms. Robb further advised other areas of responsibility within the existing portfolios will be defined over time.

Ms. Robb stated that the mandate for the Alberta Health Services leadership team is to eliminate the geographic boundaries previously existing within the nine health regions in order to deliver healthcare in a seamless and coordinated fashion across Alberta recognizing that there will always be distinct differences between rural and urban health settings. Ms. Robb stressed that as Alberta Health Services moves forward in the delivery of healthcare programs that she is committed to consult with the many individuals within healthcare organizations and also the surrounding communities. In this regard, an integration network will be established with members of the Team which will be confirmed at a later date.

Ms. Robb closed by saying that a healthcare system with a focus on patient and patient care is the number one priority for the Alberta Health Services leadership team.

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| <p>AHSB08-03 Alberta Health Services Organizational Structure Resolution</p> <hr/> <p>MOVED BY MS. LINDA HOHOL, SECONDED BY MR. JOHN LEHNERS, that the Board approves Report AHSB08-03, Alberta Health Services Organizational Structure Resolution, as follows:</p> <p>WHEREAS on May 15, 2008, by M.O. #50/2008, the Minister has removed all of the Members of the Aspen Regional Health Authority, Calgary Health Region, Capital Health, Chinook Regional Health Authority, David Thompson Regional Health Authority, Northern Lights Health Region, Palliser Health Region, and Peace Country Health and has removed the administrator of East Central Health;</p> <p>AND WHEREAS by M.O. #51/2008, the Minister of Health and Wellness has removed the Members of the Alberta Cancer Board;</p> <p>AND WHEREAS by M.O. #52/2008 the Minister of Health and Wellness has removed the Members of the Alberta Mental Health Board;</p> <p>AND WHEREAS by O.C. #219/2008, the Lieutenant Governor in Council has removed the Members of the Alberta Alcohol and Drug Abuse Commission;</p> <p>AND WHEREAS the Minister has appointed and will continue to appoint Members of the Authorities;</p> <p>AND WHEREAS on April 1, 2009, the Authorities, with the exception of East Central Health, will be disestablished;</p> <p>AND WHEREAS in the period between May 15, 2008 and April 1, 2009, or such later date as may be established by the Minister (the “Transition Period”), the Minister has appointed a common governance board for the Authorities;</p> <p>AND WHEREAS in the Transition Period the Authorities are collectively carrying on business as Alberta Health Services;</p> <p>AND WHEREAS the Alberta Health Services Board, as the common governance board for Alberta Health Services, has delegated to Charlotte Robb, interim Chief Executive Officer of Alberta Health Services (the “CEO”), the responsibility for creating a new organizational structure for Alberta Health Services;</p> | <p>Charlotte Robb Kay Best Jim Saunders Aslam Bhatti Paddy Meade Dr. Eagle Pam Whitnack Andrew Will</p> |
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**AHSB08-03 Alberta Health Services Organizational Structure
Resolution (Continued)**

AND WHEREAS the CEO has, after having undertaken appropriate due diligence including consultation with the Alberta Health Services Board and members of the executive of each of the Authorities, advised the Alberta Health Services Board of the proposed structure of Alberta Health Services during this phase of the Transition Period:

NOW THEREFORE the Members of each Authority do hereby resolve that:

- 1. The recommendations and organizational structure proposed by the CEO are hereby approved and the CEO may implement them in a reasonable timeframe.**
- 2. The CEO may make such other changes to the organizational structure of the Authorities, collectively carrying on business as Alberta Health Services, as she deems appropriate and in keeping with the usual powers and duties of a chief executive officer of a corporation.**

Approved by all of the Members of the Alberta Health Services Board on behalf of each of the Authorities as of this 8th day of July, 2008.

MOTION UNANIMOUSLY CARRIED

Mr. Hughes advised that a number of individuals who have served Alberta long and well are today being released from their employment contracts. Mr. Hughes thanked these individuals for their leadership.

MOVED BY MR. JACK ADY, SECONDED BY MS. LINDA HOHOL, that the Board acknowledges and thanks the former CEO's for their leadership and commitment to healthcare within Alberta.

MOTION UNIMOUSLY CARRIED

**Board Office
Communications**

In closing, Mr. Hughes commented that Alberta has a fabulous healthcare system. Alberta Health Services is building on current strengths to take it to the next level of service and further building on the energy of a lot of people who deserve a lot of credit.

OTHER BUSINESS

No other business was discussed.

NEXT MEETING

Date: August 13, 2008
Location: Grande Prairie
Time: TBD

ADJOURNED

MOVED BY MR. JACK ADY, SECONDED BY MR. DON SIEBEN, that the Alberta Health Services Board adjourn at 12:30 p.m.

Chair

Recording Secretary