

## **PUBLIC BOARD MEETING**

Minutes of the meeting of the Alberta Health Services (AHS) Board (Board) held by teleconference on December 19, 2024.

### **Attendees:**

**Board Members:** Angela Fong, Board Chair  
Sandy Edmonstone, Board Vice-Chair  
Cynthia Farmer  
Evan Romanow  
Dr. Lyle Oberg

**Management:** Andrea Beckwith-Ferraton, Interim General Counsel & Corporate Secretary and Chief Ethics & Compliance Officer

**Regrets:** Andre Tremblay  
Paul Haggis

Angela Fong acted as Chair of the meeting and Andrea Beckwith-Ferraton acted as Recording Secretary.

Angela Fong called the meeting to order at approximately 11:25 a.m. Notice of the meeting had been properly given and quorum was met.

### **❖ Welcome & Comments from the Board Chair**

**The following is an abstract of Angela Fong's, Board Chair, remarks at the meeting. It is not an official transcript:**

Good morning, everyone. I am Angela Fong, Chair of the AHS Board, and I would like to welcome you to this AHS public Board meeting. Thank you for taking the time to join us. This is a meeting of the Board to consider six motions.

To start, in the spirit of promoting reconciliation and gratitude, and in keeping with the calls to action from the Truth and Reconciliation Commission, on behalf of the Board, I would like to take this opportunity to acknowledge that the work of AHS takes place on historical and contemporary Indigenous lands, including the territories of Treaties 6, 7 & 8 and the homeland of the Metis. I would also like to acknowledge the 46 First Nations communities within what we call Alberta, as well as the Metis and Inuit Peoples who form an important part of our healthcare system. We are grateful to those who have come before us and mindful of those who will follow us as we steward and protect these lands.

### **❖ Review of Agenda**

**UPON MOTION** duly moved, seconded and unanimously carried, the AHS Board approved the agenda for the meeting of the Board held on December 19, 2024, which was provided to the Board in advance of the meeting.

❖ **Declaration of Conflicts of Interest**

Angela Fong requested that any conflicts of interest relevant to the meeting or items noted on the agenda be declared. None were declared.

**1. Approval of Minutes**

**UPON MOTION** duly moved, seconded and unanimously carried, the minutes of the AHS Board meeting held on November 28, 2024 were approved and the Board Chair and Interim General Counsel & Corporate Secretary and Chief Ethics & Compliance Officer were authorized and directed to sign the minutes in the form so approved; and the Interim General Counsel & Corporate Secretary and Chief Ethics & Compliance Officer was directed to file them, together with all ancillary documents attached thereto, in the corporate records of AHS and to deliver a copy of these to the Minister of Health.

**2. Governance, Compliance & Human Resources Committee**

**a) Alberta Health Services Health Workforce Action Plan**

Sandy Edmonstone, Board Member, presented the first motion for Board approval.

The Governance, Compliance & Human Resources Committee (Committee) and the Board received an update on AHS' Health Workforce Strategy Action Plan. The Committee recommended that the Board pass a resolution relating to AHS' recruitment and retention. The members support the resolution.

**UPON MOTION** duly moved, seconded and unanimously carried the Alberta Health Services Board supported Management taking all possible measures to advance Alberta Health Services' recruitment and retention efforts, with a focus on professions within Alberta Health Services where there is a documented workforce supply challenge. This will include, but is not limited to, continued work with Alberta Health to streamline and reduce the administrative burden that may be associated with the recruitment and retention of internationally educated health care workers and internationally educated medical graduates.

**b) Alberta Health Services Infection Prevention and Control 2023-24 Annual Report**

Sandy Edmonstone, Board Member, presented the second motion for Board approval.

The Committee and the Board reviewed the Infection Prevention & Control Annual Report. The members support the approval of the Report.

**UPON MOTION** duly moved, seconded and unanimously carried the Alberta Health Services Board:

- 1. Approved the Alberta Health Services Infection Prevention and Control 2023-24 Annual Report to Alberta Health, as reviewed by the Governance, Compliance & Human Resources Committee and the Alberta Health Services Board, subject to such non-substantive changes that management of Alberta Health Services may consider necessary or advisable; and**
- 2. Supported the submission of the Report by the Alberta Health Services Board Chair to Alberta Health.**

**c) Amended Board Member Remuneration, Expense Reimbursement and Ongoing Education Procedure**

Sandy Edmonstone, Board Member, presented the third motion for Board approval.

The Committee and the Board reviewed the Amended Board Member Remuneration, Expense Reimbursement and Ongoing Education Procedure. The members support the approval of the Procedure.

**UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved the revisions to the Board Member Remuneration, Expense Reimbursement, and Ongoing Education Procedure, as reviewed by the Governance, Compliance & Human Resources Committee and the Alberta Health Services Board, with such non-substantive changes that management of Alberta Health Services considers necessary or advisable.**

**d) Appointments and Reappointments of Trustees to Established Health Foundations**

Sandy Edmonstone, Board Member, presented the fourth motion for Board approval.

The Committee and the Board considered the appointments and reappointments of Trustees to established Health Foundations. The members support the approval of the appointments.

**UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved the appointments and reappointments of Trustees to Health Foundations for the terms reviewed by the Governance, Compliance & Human Resources Committee and the Alberta Health Services Board.**

**e) Philanthropic and Honorific Naming and Recognition Policy**

Sandy Edmonstone, Board Member, presented the fifth motion for Board approval.

The Committee and the Board reviewed the Philanthropic and Honorific Naming and Recognition Policy. The members support the approval of the Policy.

**UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved the revised Alberta Health Services Philanthropic and Honorific Naming and Recognition Policy, as reviewed by the Governance, Compliance & Human Resources Committee and the Alberta Health Services Board, with such non-substantive changes that management of Alberta Health Services may consider necessary or advisable, effective February 1, 2025**

**3. Foundations Committee**

**a) Foundations Committee Disestablishment**

Sandy Edmonstone, Board Member, presented the motion for Board approval.

**UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved the disestablishment of the Foundations Committee of the Alberta Health Services Board, effective December 19, 2024.**

❖ **Adjournment**

There being no further business, the meeting was adjourned at 11:35 a.m.

/s

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Angela Fong  
Board Chair

/s

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Andrea Beckwith-Ferraton, Interim General Counsel  
& Corporate Secretary and Chief Ethics &  
Compliance Officer