

## **PUBLIC BOARD MEETING**

Minutes of the meeting of the Alberta Health Services (“AHS”) Board (the “Board”) held at Southport Tower, Room 1002 and 1003, 10301 Southport Lane SW, Calgary, on July 29, 2016.

### **Attendees**

**Board Members:** Ms. Linda Hughes (Chair)  
Dr. Brenda Hemmelgarn (Vice-Chair)  
Mr. David Carpenter  
Mr. Richard Dicerni  
Mr. Hugh Sommerville  
Ms. Marliss Taylor  
Ms. Glenda Yeates

**Management:** Dr. Verna Yiu, President & Chief Executive Officer  
Ms. Catherine MacNeill, Corporate Secretary & General Counsel

Ms. Hughes acted as Chair of the meeting and Ms. MacNeill acted as Corporate Secretary.

Ms. Hughes called the meeting to order at approximately 1:30 p.m. Notice of the meeting had been properly given and quorum was met.

### **❖ Review of Agenda**

**UPON MOTION** duly moved, seconded and unanimously carried, the Board approved the agenda for the meeting of the Board held on July 29, 2016, which was provided to the Board in advance of the meeting.

### **❖ Declaration of Conflicts of Interest**

Ms. Hughes requested that any conflicts of interest relevant to the meeting or items noted on the agenda be declared. None were declared.

### **1. Approval of Minutes – June 3, 2016**

**UPON MOTION** duly moved, seconded and unanimously carried, the Board approved the minutes of the AHS Board meeting held on June 3, 2016 and authorized and directed the Chair of the Board and Corporate Secretary to sign the minutes in the form so approved; and directed the Corporate Secretary to file them, together with all ancillary documents attached thereto, in the corporate records of AHS and to deliver a copy of to the Minister of Health.

### **❖ Comments**

#### **a. Comments from the Chair**

**The following is an abstract of Ms. Linda Hughes’, Board Chair, remarks at the meeting. It is not an official transcript:**

Good afternoon, everyone, and welcome to today's public board meeting. I am the Board Chair, Linda Hughes.

I thought I would point out that this afternoon also marks the first AHS board meeting for the second half of 2016. We have come a long way in six months and progress has been made on many fronts, particularly the appointment of our new President & CEO. Dr. Verna Yiu will be talking about some of the things we have accomplished over the last six months. However, on behalf of the Board, I would like to commend Dr. Yiu, her leadership team, and the staff, physicians and volunteers of AHS for helping us sustain momentum towards building a vision and a sense of hard work and integrity within AHS.

I think Albertans deserve a high-performing health care system that delivers safe, quality, patient and family centred care. The Board feels we have made a lot of progress towards that in the last six months. We still have a lot of work ahead of us but I think that we all feel at the Board that there is a bright future and we have made a lot of progress. With that I want to hand it over to Dr. Verna Yiu.

**b. Comments from the President & Chief Executive Officer**

**The following is an abstract of Dr. Verna Yiu's, President and Chief Executive Officer, remarks at the meeting. It is not an official transcript:**

Thank you very much Linda. I would like to thank the Board and yourself Linda for your ongoing support and guidance over the past several months. Good governance is essential to drive change in an organization, especially one as large as AHS. The stable, constructive relationships that we have had, not only with the Board, but also with the Ministry of Health have contributed significantly to the progress we have made over the past few months.

As we enter the height of summer, I want to share with you some of the checkmarks that I think that we have managed to complete on our to-do list. Earlier this year, AHS consulted our staff, physicians, volunteers and stakeholders to select a new vision — Healthy Albertans. Healthy Communities. Together; as well as a refreshed set of core values. We believe every large organization needs to have strong values from which it can build, grow and be successful. Values are at the heart of what we stand for. Last month, we landed on a refreshed set of core values.

The first value we identified is **Respect**. Respect was identified because, as a health care system charged with safeguarding the health of all Albertans, we must value diversity, inspire trust, and treat others with respect and dignity. The second value is **Excellence**. The value of excellence calls on each of us to strive to be our best and create the kinds of environments where learning is valued and where quality and innovation can thrive. The third value is **Accountability**. Accountability speaks to our promise to conduct ourselves in ways that are honest, principled and transparent and show integrity by living our values, and taking responsibility for our actions and results. The fourth value we identified is **Compassion**. Through our value of Compassion, we will show kindness and empathy for all in our care, and for each other. The final value, but one of the most important, is **Safety**. Safety remained a value because we must place safety and quality improvement at the centre of all of our decisions.

So these are the five values that represent who we are as an organization and as people who care for Albertans. They will guide us in our behaviours and actions, and help us to create the type of environment where we can give our full attention to patient and family centred care. To make these values easy to remember, they form an acronym: CARES, as in AHS CARES - because we do.

Last month, we also completed the rollout of our four foundational strategies, with the launch of Our People Strategy and the Information Management/Information Technology Strategy. Our People Strategy aims to help our physicians, staff and volunteers feel safe, healthy and valued at work, and also to help them understand where we are going as an organization and how they can contribute. The Information Management/Information Technology Strategy is designed to give health providers and patients access to complete information at the point of care, and to put data at the fingertips of researchers and health care leaders to inform their decision-making. Used in conjunction with the Patient First Strategy and the Clinical Research, Innovation and Analytics Strategy, these four strategies will help AHS address pressures on the health system, co-ordinate current efforts, guide future directions and optimize every patient encounter.

Also this year, we have drafted our 2016-2017 Health Plan and Business Plan, which has been approved by the Board, and is now under review by the ministry. So, like Linda, I am pleased with the momentum we have generated over the past few months and it is essential that we sustain it. We will do that: by embedding and living our values; by operationalizing our foundational strategies; and, by preparing for a new three-year health and business plan in which we are going to drive improvements using the quadruple aim — or Balanced Scorecard — approach. That means, as an organization, we will be equally focused on four areas of health care: Clinical Best Practice and Health Outcomes; The Patient Experience; Financial Health and Operational Best Practices; and, Our People. When we balance all four of these areas, we are doing the best we can for both the patient and for the health system.

Finally, I would like to say a few words about our people. I have said it before when I took on the interim position and that is that people are our greatest asset. Our staff, physicians and volunteers care deeply about the people they serve, and they care about each other. They deliver, or support the delivery, of compassionate, quality care; and, they save lives each and every day. I would like to thank them on behalf of all of us, not just as Albertans, for their support, ideas and energy they have provided to AHS as we evolve into a high-performing, learning health care organization. I remain optimistic about the future of health care in Alberta because, time and time again, our people have shown their willingness and ability to rise to any challenge. I would also like to thank you for your attendance today and hope that you enjoy the afternoon.

## **2. Finance Committee**

### **a) Report to the Board**

Mr. David Carpenter, Chair of the Finance Committee (the “Committee”) advised the Committee met on June 13, 2016 to review the Q4 2015-16 Performance Agreement Action Update and Performance Measures Update. The Committee supported the submission of these Updates by the Board Chair to the Minister of Health.

### **b) [AHSB16-02] Delegation of Signing Authority to the President and CEO for Continuing Care Contracts**

Mr. Carpenter advised he had been asked to report on certain amendments the Board has been asked to approve regarding continuing care master services agreements. The Board reviewed details regarding certain new Master Services Agreements and amendments to the others. There are 17 affected agreements in total. Board approval is required for the new agreements and the amendments as each Master Services Agreement (MSA) has total contract combined commitment value greater than \$30M annually and/or \$90M multiyear.

**UPON MOTION** duly moved, seconded and unanimously carried the AHS Board:

- (a) approved the continuing care Master Services Agreements, the terms of which have been reviewed by the Board, with respect to the following providers:**
  - i. Hamlets at Red Deer Inc.**
  - ii. Masterpiece Care Corporation**
  - iii. Points West Living Cochrane Inc.**
  - iv. Points West Living Wetaskiwin Inc.; and**
  - v. Silverado Seniors Village Partnership**
- (b) approved the amendments to the following Master Services Agreements, the terms of which have been reviewed by the Board, with respect to the following providers:**
  - i. AgeCare Health Services Inc.**
  - ii. Bethany Care Society**
  - iii. Chinese Christian Wing Kei Nursing Home Association**
  - iv. Christenson Communities Ltd.**
  - v. Covenant Care**
  - vi. Edmonton People in Need Shelter Society**
  - vii. Intercare Corporate Group Inc.**
  - viii. Rosedale Partnership**
  - ix. All Seniors Care Living Centres Ltd.**
  - x. Revera Long Term Care Inc.**
  - xi. Excel Resources Society; and**
  - xii. Shepherd's Care Foundation**
- (c) delegated signing authority on behalf of AHS with respect to the above agreements and amendments to the AHS President & Chief Executive Officer.**

### **3. Governance Committee**

#### **a) Report to the Board**

Mr. Hugh Sommerville, Chair of the Governance Committee (the "Committee") met on July 20, 2016 and discussed the draft Mandate & Roles. The Board will shortly be sending a proposed final draft to the Minister of Health for review and approval.

#### **b) [GOV16-29] Terms of Reference**

- **Board Chair**
- **Board Member**
- **Audit & Risk Committee**
- **Community Engagement Committee**
- **Finance Committee**
- **Governance Committee**
- **Human Resources Committee**
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Mr. Sommerville advised the Committee also considered draft terms of reference for the Board, Board Chair, Board Member, and all of the Board Committees except the Quality & Safety Committee, which will be reviewing its draft terms of reference at its September meeting and then sending them to the Governance Committee for ultimate Board approval. The Board is to approve terms of reference in accordance with the AHS Amended General Bylaws. The Governance Committee recommended that the Board approve the draft terms of reference except the Board Terms of Reference that will be approved at the same time as those of the Quality & Safety Committee.

**UPON MOTION duly moved, seconded and unanimously carried the AHS Board:**

**(i) approved the draft terms of reference as reviewed by the Board, with such non-substantive changes that management of AHS considers necessary or advisable, for the:**

- Board Chair
- Board Member
- Audit & Risk Committee
- Finance Committee
- Community Engagement Committee
- Governance Committee
- Human Resources Committee; and

**(ii) authorized and directed management of AHS to make such terms of reference available to the public through the AHS website.**

❖ **Adjournment**

There being no further business, the meeting was adjourned at 1:45 p.m.

/s/

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Linda Hughes  
Chair

/s/

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Catherine MacNeill  
Corporate Secretary & Legal Counsel