

PUBLIC BOARD MEETING

Minutes of the meeting of the Alberta Health Services (“AHS”) Board (the “Board”) held at Southport Tower, Room 1002 and 1003, 10301 Southport Lane SW, Calgary, Alberta, on September 30, 2016.

Attendees

Board Members: Ms. Linda Hughes (Chair)
Dr. Brenda Hemmelgarn (Vice-Chair)
Mr. David Carpenter
Mr. Hugh Sommerville
Ms. Marliss Taylor
Ms. Glenda Yeates

Management: Dr. Verna Yiu, President & Chief Executive Officer
Ms. Catherine MacNeill, Corporate Secretary & General Counsel

Regrets: Mr. Richard Dicerni

Dr. Hemmelgarn acted as Chair of the meeting and Ms. MacNeill acted as Corporate Secretary.

Dr. Hemmelgarn called the meeting to order at approximately 12:00 p.m. Notice of the meeting had been properly given and quorum was met.

❖ **Review of Agenda**

UPON MOTION duly moved, seconded and unanimously carried, the Board approved the agenda for the meeting of the Board held on September 30, 2016, which was provided to the Board in advance of the meeting.

❖ **Declaration of Conflicts of Interest**

Dr. Hemmelgarn requested that any conflicts of interest relevant to the meeting or items noted on the agenda be declared. None were declared.

1. Approval of Minutes – July 29, 2016

UPON MOTION duly moved, seconded and unanimously carried, the minutes of the AHS Board meeting held on July 29, 2016 were approved and the Chair of the Board and Corporate Secretary were authorized and directed to sign the minutes in the form so approved; and the Corporate Secretary was directed to file them, together with all ancillary documents attached thereto, in the corporate records of Alberta Health Services and to deliver a copy of these to the Minister of Health.

❖ Comments

a. **Comments from the Vice Chair**

The following is an abstract of Dr. Brenda Hemmelgarn's, Board Vice Chair, remarks at the meeting. It is not an official transcript:

Good afternoon everyone and welcome to the monthly Alberta Health Services public board meeting. I am glad you could all be here. My name is Brenda Hemmelgarn. I am the Vice Chair of the AHS Board. I will be chairing today's meeting as our Board Chair, Linda Hughes, could not be with us in person today. Linda is participating in today's meeting by teleconference.

This is our first board meeting of what will be a busy fall season for AHS. I hope everyone here — as well as the hard-working staff, physicians and volunteers of AHS — had an opportunity to take some time off and recharge during the summer. As a health system, we believe Albertans should strive for work-life balance.

That said, AHS did complete a lot of important work over the spring and summer.

AHS and DynaLife reached a tentative agreement on a contract extension for laboratory services in Edmonton and northern Alberta. This extension is coming to the Board today for approval. For the Board, we want to make sure this contract protects continuity of care and gives patients the treatment and information they need in a timely and efficient manner. It is also important to give lab staff stability and predictability in order to do their jobs to the best of their abilities. So that is one order of business for today.

We will also approve the mandate and roles document. It was developed collaboratively between AHS and Alberta Health to reflect a common understanding of our respective roles and responsibilities, as required under the *Alberta Public Agencies Governance Act*. The mandate and roles document is a priority for the Board, and a significant development for AHS, as a clear delineation of roles and responsibilities can only improve operational efficiency and the delivery of health care in the province.

There are several items under the Community Engagement Committee. This is also a key focus for the Board. The health system belongs to Albertans and, as such, their voices need to be heard — and considered — when AHS is planning health services and making decisions about health care delivery. I chair the Community Engagement Committee and can say we are making great progress on this front. For instance, over the past several months, AHS leadership has partnered with representatives from Sylvan Lake, Sundre, Airdrie and Beaverlodge to address specific concerns about health care delivery and infrastructure in these communities. We are working together and we are finding solutions together.

AHS has also spent considerable time and effort in recent months to recruit individuals to our Health Advisory Councils, Provincial Advisory Councils and Wisdom Council. These advisory councils bring the diverse voices of Albertans to the decision-making table, so health services can meet the unique needs of communities across the province. The councils do crucial work for AHS, and we need to make sure the councils are supported, fully staffed and given meaningful work to do. A rigorous recruitment campaign aimed to fill 120 vacant council seats on 12 Health Advisory Councils, two Provincial Advisory Councils and the Wisdom Council. We looked for people who are passionate about health care; and we needed people who wanted to learn what is working and where improvements can be made in how

health care services in their communities are delivered. Today, the Community Engagement Committee of the Board will review existing member renewals and recommendations for new advisory council appointments.

Finally, AHS spent time this summer developing strategies to embed our organization's refreshed values into everything we do within the health system. I already sense a shift in culture within AHS. It is a shift towards enhanced patient and family-centred care and towards greater workforce satisfaction. We want our staff, physicians and volunteers to feel safe, healthy, valued and supported at work. And we want patients and families to feel like they are at the centre of their health care team and fully involved in decisions that affect their treatment. AHS is on the right track, and the organization's refreshed values will only improve the patient experience and the workforce experience.

I now invite Dr. Verna Yiu to share with you details about a program that embodies our organization's refreshed values.

b. Comments from the President & Chief Executive Officer

The following is an abstract of Dr. Verna Yiu's, President & Chief Executive Officer, remarks at the meeting. It is not an official transcript:

Thank you very much, Brenda, and good afternoon to everyone. As Brenda mentioned, Alberta Health Services developed strategies over the summer to really try to embed our refreshed core values since we launched them in June. These values are: compassion, accountability, respect, excellence and safety; and, they form the acronym, CARES, which reminds us who we are as people and as well as an organization. I see these values in action when I visit our sites and watch the excellent care that our people provide to Albertans. I hear about our values in action when I speak with patients and their families. We are a values-driven organization. Still, we must remain vigilant and make sure that we live our values every day in every encounter, whether that be within health care, with each other or with our communities and partners.

Members of the AHS Executive Team recently issued each other, and our workforce, a little challenge. We wanted everyone within AHS to choose a value, or two, or five, and identify specific ways to how we live them. The goal is simple: keep our values conversation alive and vibrant, and to keep thinking and talking about what our values mean to us.

I am choosing the value of compassion and making my continued commitment to listen with an empathetic ear and show kindness to our patients, their families and my colleagues. For our workforce, we have developed a simple booklet that is designed as a conversation starter to help us talk about how we live and embed our values.

Our values will also influence how we manage performance and train our leaders. As I mentioned, our values are on display every day throughout Alberta Health Services — in our facilities and in our communities. I want to share with you one example of this happening right now. The Alberta Children's Hospital in Calgary, which recently celebrated its 10th anniversary, is the first hospital in Canada to send nurses into family homes to administer chemotherapy to young cancer patients. You can imagine the family struggles and how difficult this situation must be. So the Hospital at Home program was developed with funding from the Alberta Children's Hospital Foundation. The initiative began four years ago and, to this day, brings a sense of normalcy to young cancer patients and their

families during what is already a stressful time. Take a look at the video screen to see how Hospital at Home has helped one local family.

[A video was shown with respect to Hospital at Home]

Hospital at Home has made more than 2,200 home visits, helping more than 180 unique patients, since its launch in 2012. Every year the program is adding 40 new patients. As you can see, the Hospital at Home program embodies all of our organization's values. It shows compassion and respect for young patients and their families who need to juggle the essential home activities, as well as balancing the cancer treatments during difficult times. In-home chemotherapy takes about 45 minutes rather than the several hours to travel, if needed, and waiting to see specialists. It is no wonder families love this program. By delivering the same quality of care as what is available in our acute care facilities, Hospital at Home also demonstrates our values of accountability, excellence and safety. Values really do make a difference. They are the bedrock of all four of our foundational strategies, especially the Patient First Strategy and Our People Strategy. By living our values, AHS will provide the patient and family-focused care that Albertans expect and deserve.

Thank you for your time today, and for your ongoing interest in Alberta Health Services.

2. Finance Committee

a) Report to the Board

Mr. David Carpenter, Chair of the Finance Committee (the "Committee") advised that the Committee met on August 18, 2016 and September 15, 2016. He noted that the Committee, amongst other things, reviewed the alignment of operational plans to the AHS Action Plan.

b) [FC16-39] June 30, 2016 – First Quarter Investment Report

As mandated by AHS' Investment Bylaw, the Finance Committee is required to review reports prepared by management and investment managers summarizing the activities and performance of AHS' investment portfolio on a quarterly basis. The *Regional Health Authorities Regulation* and the AHS Investment Bylaw describe the requirements for the Board to approve or ratify by resolution AHS' investment decisions. The Finance Committee of the Board was presented the June 30, 2016 First Quarter Investment Report and recommended that the Board ratify the investment portfolio and transactions as reviewed.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board ratified the investment portfolio and transactions described below:

- a) as at June 30, 2016, AHS held restricted and unrestricted funds managed by Phillips, Hager & North and Standard Life Canada totalling \$1.722 billion;**
- b) the funds were invested in short term treasury bills, federal, provincial and corporate fixed income bonds, pooled mortgage funds, bond funds, and Canadian and Global equity funds; and**

- c) **all of the funds invested during the quarter ended June 30, 2016, were invested in accordance with the Investment Bylaw and Investments Policy as certified by signed investment compliance certificates from AHS and Phillips, Hager & North Investment Management.**

c) [FC16-40] Delegation of Signing Authority to the President and Chief Executive Officer for Renewing Associated Ambulance and Services Ltd. Provision of Services Agreement

The Finance Committee reviewed a proposal for a four year contract renewal of the Associated Ambulance and Services Ltd. Ground Ambulance Service Agreement, such renewal being contemplated in the current service based agreement. The renewal exceeds the approval and signing authority level of the President & CEO and therefore needs to be approved by the Board. The Committee recommended that the Board approve the renewal as reviewed by the Committee and delegate signing authority of the renewal on behalf of AHS to the President & CEO.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

- a) **approved the four year contract renewal of the Associated Ambulance and Services Ltd. ground ambulance service agreement; and**
- b) **delegated signing authority to the President & CEO to execute the four year contract renewal.**

d) [FC16-41] Restricted AH Grant Agreements Over \$90M – Pharmaceuticals

The Finance Committee reviewed two draft restricted grant agreements between Alberta Health and AHS with respect to the provision of outpatient cancer drugs and short-term exceptional drug therapy and rare disease drugs. Each of the grant agreements exceed the approval and signing authority level of the President & CEO and therefore needs to be approved by the Board. The Committee recommended that the Board approve the grant agreements as reviewed by the Committee and delegate signing authority of the agreements on behalf of AHS to the President & CEO.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

- a) **approved the Alberta Health grant agreement for the provision of cancer pharmaceuticals to outpatient cancer patients at no cost for the term September 1, 2016 to March 31, 2019;**
- b) **approved the Alberta Health grant agreement for the provision of specialized high cost drugs, short-term exceptional drug therapy and rare disease drugs to Albertans at no cost for the term September 1, 2016 to March 31, 2019; and**
- c) **delegated authority to execute these grant agreements on behalf of Alberta Health Services to the President & Chief Executive Officer.**

e) [FC16-43] Amend and Restate Legacy Continuing Care Contracts to a Master Services Agreement and New Continuing Care Capacity

The Finance Committee reviewed details of the amendment and restatement of 15 legacy contracts with Extencicare (Canada) Inc. to a single Master Services Agreement and an increase of 24 net new long term care spaces at one site. The amendment and restatement and space increase exceeds the approval and signing authority level for the President & CEO. The Committee has recommended the Board approve the amendment and restatement and the increase in capacity and delegate the signing authority to effect the same to the President & CEO.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

- a) approved the continuing care Master Services Agreement, the terms of which have been reviewed by the Board, with respect to Extencicare (Canada) Inc. and the increase in the space capacity; and**
- b) delegated authority to execute the Master Services Agreement with Extencicare (Canada) Inc. on behalf of Alberta Health Services to the President & Chief Executive Officer.**

g) [AHSB16-03] AHS & DynaLife Contract Addendum

Alberta Health Services and DynaLife are parties to a Consolidation Agreement effective April 1, 2012, as amended. The parties wish to enter into a further amendment to extend the term of the Consolidation Agreement and the Board has reviewed the terms of such amendment as reflected in a draft Agreement Extending and Amending the 2012 Consolidation Agreement.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

- a) approved the Agreement Extending and Amending the 2012 Consolidation Agreement, a draft of which has been reviewed by the Board; and**
- b) delegated authority to execute such agreement on behalf of Alberta Health Services to the President & Chief Executive Officer.**

3. Governance Committee

- Mandate & Roles**

Mr. Hugh Sommerville, Chair of the Governance Committee (the "Committee") advised that in accordance with the *Alberta Public Agencies Governance Act*, AHS is required to have a Mandate & Roles jointly developed with the Minister of Health. He noted that AHS has been working with Alberta Health to establish a new Mandate & Roles for AHS and that the Board has reviewed a final draft which it will approve today and submit to the Minister for approval and execution. The Mandate and Roles will be made public in due course.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

- a) approved the draft Mandate & Roles in the form reviewed by the Board; and**

- b) authorized the Board Chair to execute the document on behalf of AHS, and to forward the signed document to the Minister of Health for her approval and execution.

4. Community Engagement Committee

a) Report to the Board

Ms. Marliss Taylor, Vice Chair of the Community Engagement Committee (the “Committee”) advised that the Committee met on September 14, 2016.

Ms. Taylor noted that Dr. Tagg, the Chair of the Provincial Advisory Council on Addiction & Mental Health (PAC) attended the meeting and provided a great presentation on the make-up of the PAC and its role. She noted that the Committee received for information Annual Reports of the advisory councils.

b) [CEC16-15] Advisory Council Member Renewals and Appointment

The Committee reviewed appointment renewals effective July 1, 2016 and new member appointments effective October 1, 2016 to Health Advisory Councils, new member appointments effective September 1, 2016 to the Addiction and Mental Health Provincial Advisory Council and appointment renewals effective October 1, 2015 to the Cancer Provincial Advisory Council. The Committee recommended that the AHS Board approve such appointment renewals and new member appointments. Given the number of renewals and appointments, the names were not read but were incorporated into these minutes and posted publicly.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved member renewals and new appointments as applicable, for the following individuals, for terms specified:

Health Advisory Council Renewals – for a Three Year Term – effective July 1, 2016 to June 30, 2019	
Health Advisory Council	Name
David Thompson	Ms. Heather Donald Ms. Terry Johnston
Greater Edmonton	Mr. Alexander Kuznetsov Ms. Sheila Raffray Mr. Lawrence Tymko
Lakeland Communities	Mr. Robert Brassard

	<p>Mr. Marvin Fyten</p> <p>Mr. Mel Smith</p>
Lesser Slave Lake	<p>Mr. Ernie Grach</p> <p>Mr. Ken Matthews</p> <p>Ms. Connie McKee</p> <p>Ms. Marian Wolitski</p>
Oldman River	<p>Mr. Dick Burnham</p> <p>Ms. Emma Hulit</p> <p>Dr. Barbara Lacey</p> <p>Ms. Willemina Mulder</p> <p>Ms. Lorraine Neal</p>
Palliser Triangle	<p>Ms. Sara Joan Armour</p> <p>Mr. Rudi Brockman</p> <p>Ms. Diane MacNaughton</p> <p>Ms. Patty Rooks</p> <p>Dr. Kenneth Sauer</p>
Peace	<p>Ms. Judy Brown</p> <p>Ms. Lucille Partington</p>
Prairie Mountain	<p>Mr. Larry Albrecht</p> <p>Ms. Sandra Robertshaw</p> <p>Ms. Gloria Wilkinson</p>
Tamarack	<p>Mr. Gary Beeson</p> <p>Ms. Christie Homeniuk</p> <p>Ms. Denise Lambert</p> <p>Mr. Garry Lorenz</p> <p>Ms. Ruth Martin-Williams</p>

True North	Mr. Gord Burnell Mr. Gary Callihoo Ms. Joyce Fehr Ms. Mary Janzen Mr. Eric Jorgensen Ms. Noreen McAteer Mr. Michael Osborn Ms. Wendy Ward
Wood Buffalo	Mr. Paul McWilliams Mr. Jim Moore Mr. Edwin Rideout
Yellowhead	Ms. Katherine Carey Ms. Elna Eidsvik Ms. Patricia Johnston Mr. Allan MacKay Mr. Ken McNeil
Health Advisory Council New Appointments – for a Three Year Term – effective October 1, 2016 to September 30, 2019	
Health Advisory Council	Name
David Thompson	Ms. Desiree Bauer Ms. Marie Cornelson Ms. Melanie Hassett Ms. Kim Kornylo-Walton Ms. Phyllis Loewen Mr. Robert Long Ms. Debra Murphy Ms. Faith Pilgrim

	Ms. Carole Tkach
Greater Edmonton	Mr. Fahim Hassan Mr. Victor Do Ms. Shirley Munro Ms. Iqra Nazir Ms. Marlene Pedrick Mr. Fahim Rahman
Lakeland Communities	Ms. Adriaan Botha Ms. DeAnne Geleta Mr. Parrish Tung Ms. Carol Ulliac
Lesser Slave Lake	Ms. Dollie Anderson Ms. Lindsay Davies Ms. Lindy Fors Mr. Shahriar Roszen Ms. Eleonore Twardzik
Oldman River	Mr. Ryaan EL-Andari Ms. Georgette Fox Mr. Bradley Gillespie Mr. Brian Hammond Mr. Henry Heinen Mr. Sanowar Hossain
Palliser Triangle	Mr. Ajit Atwal Ms. Patricia Dietrich Mr. Barry Morishita Mr. Paul Nederveen Ms. Heather Norris Mr. Blake Pedersen

	<p>Mr. Reg Radke</p> <p>Ms. Stephanie Shaw</p>
Peace	<p>Ms. Sandra Baker</p> <p>Ms. Helen Neufeld</p> <p>Ms. Cindy Park</p> <p>Mr. Kishor Ojha</p> <p>Ms. Gloria Robertson</p>
Prairie Mountain	<p>Ms. Laureen Darr</p> <p>Mr. Steven Herbert</p> <p>Ms. Sarah Hissett</p> <p>Ms. Anita Jenkins</p> <p>Mr. Larry Loomes</p> <p>Mr. Tyler Magwood</p> <p>Mr. Scott Mitchell</p> <p>Mr. Lawrence Santiago</p> <p>Ms. Whitney Smithers</p> <p>Ms. Sheena Taggart</p>
Tamarack	<p>Ms. Debra Hagman</p> <p>Ms. Sherry Jeffreys</p> <p>Mr. Roger Manuel</p> <p>Ms. Sheila McKeand</p>
True North	<p>Ms. Wilma Cardinal</p> <p>Mr. Richard Cartier</p> <p>Mr. Dan Fletcher</p> <p>Ms. Liane Mercredi</p>
Yellowhead East	<p>Mr. Andrei Dolgirev</p> <p>Ms. Deborah McMann</p>

	Ms. Glenys Reeves Ms. Pat Spady
Addiction & Mental Health PAC New Appointments – for a Two Year Term - effective September 1, 2016 to August 31, 2018	
	Name
	Ms. Candice Horne Ms. Emily Macphail
Cancer PAC Renewals – for a Two Year Term - effective October 1, 2015 to September 30, 2017	
	Name
	Dr. Margaret Churcher Mr. Ray Clark Ms. Patti Morris
Cancer PAC Renewals – for a Two Year Term - effective November 1, 2016 to October 31, 2018	
	Name
	Mr. Varinder Bhullar Mr. Tim Buckland Dr. Angeline Letendre Mr. Mike Ross
Cancer PAC Renewals – for a Three Year Term - effective September 30, 2016 to September 29, 2019	
	Name
	Dr. Heather Bryant Dr. Tony Fields (Chair) Mr. Dan Holinda Mr. Ken Landry Ms. Lorelee Marin Ms. Myka Osinchuk

c) [CEC16-16] Appointment of Trustees to Foundations

The responsibility to appoint Trustees to established Foundations lies with the AHS Board pursuant to the *Regional Health Authorities Foundations Regulation*. The Committee reviewed appointments to certain Foundations effective October 1, 2016. The Committee recommended that the AHS Board approve such appointments. Again, given the number of appointments, the names were not read but are incorporated into these minutes and posted publicly.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved the appointments or re-appointments, as applicable, for the following individuals as trustees to the noted Foundations indicated, for the terms specified:

Foundation	Name	Term
Airdrie Health	Ms. Shelly Bitz, Dr., and Dr. Emmanuel Gye Ms. Brandy Horn Mr. Ryan Thompson	Two (effective October 1, 2016 to September 30, 2018)
Alberta Cancer	Mr. Chris LaBossierre Ms. Andrea McManus Ms. Leigh-Anne Palter Ms. Gelaine Pearman Mr. Greg Tisdale Mr. Rory Tyler	Three (effective October 1, 2016 to September 30, 2019)
Bow Island and District Health	Ms. Dixie Conquergood Ms. Maxine Eisman Ms. Kathy Ressler Ms. Maria Sprenkels Ms. Coreen Thacker	Two (effective October 1, 2016 to September 30, 2018)
	Mr. Dallas Mitchell Ms. Virginia Thiessen	Three (effective October 1, 2016 to September 30, 2019)
Brooks and District Health	Ms. Loretta Darango Ms. Diane Declerq Ms. Wendy Metcalf	Three (effective October 1, 2016 to September 30, 2019)

	Ms. Cindy Simpson Mr. Richard Wutzke Mr. Dave Zahenaiko	
Calgary Health Trust	Mr. Sherrold Moore	One (effective October 1, 2016 to September 30, 2017)
	Mr. Carlo Bellusci Ms. Brenda Huband Mr. Bobby Libin Ms. Cynthia Moore for	Three (effective October 1, 2016 to September 30, 2019)
Crowsnest Pass Health	Ms. Diane Nummi Ms. Becky Rinaldi	Three (effective October 1, 2016 to September 30, 2019)
Mental Health	Mr. Josh Benko Mr. Cody Lakevold Ms. Margo Long Ms. Deb Manz Mr. Cory Wosnack	Three (effective October 1, 2016 to September 30, 2019)

Oyen and District Health	Ms. Beverly Farnden	Three (effective October 1, 2016 to September 30, 2019)
Ponoka and District Health	Ms. Linda Steinmann	Two (effective October 1, 2016 to September 30, 2018)
	Mr. Barry Neath	Three (effective A October 1, 2016 to September 30, 2019)
Stettler Health Services	Ms. Romi Potter	Three (effective October 1, 2016 to September 30, 2019)
Vulcan Country Health & Wellness	Ms. Linda Cloutier Ms. Brenda Findlay Ms. Peggy Hovde Mr. Glen Hutton Ms. Jillian King Ms. Louise Markert Mr. James McNiven	Two (effective October 1, 2016 to September 30, 2018)

d) [CEC16-17] Establishing a Foundation for Rocky Mountain House

The Committee reviewed a proposal to establish a Foundation for the Rocky Mountain House area in compliance with the *Regional Health Authorities Foundations Regulation*. As part of the process for establishing the Foundation, the AHS Board is to approve draft bylaws and then submit them to the Minister of Health for approval. The Committee recommended that the AHS Board approve the draft Bylaws for the Rocky Mountain House and Area Health Services Foundation.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

- a) approved the draft Bylaws for the Rocky Mountain House and Area Health Services Foundation in the form presented to the Committee and Alberta Health Services Board and prepared in accordance with the *Regional Health Authorities Foundation Regulation, AR 28/2007*; and**
- b) directed management of AHS to submit the draft Bylaws to Alberta Health for final approval by the Minister of Health.**

e) [CEC16-19] Calgary Health Trust Amended Bylaws

The Committee reviewed amendments to the Calgary Health Trust Bylaws to address term limits and the number of trustees. The AHS Board and Minister of Health approval is required for the amendments to be effective. The Committee recommended that the AHS Board approve the amendments and submit them to the Minister of Health for approval. Therefore:

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

- a) approved the amended Calgary Health Trust Bylaws, as reviewed by the Committee and the Alberta Health Services Board; and**
- b) directed management of AHS to submit the amended Bylaws to Alberta Health for final approval by the Minister of Health.**

5. Audit & Risk Committee

- **Report to the Board**

Mr. David Carpenter, Chair, of the Audit & Risk Committee (the “Committee”) advised the Committee met on September 15, 2016.

Standard practice is that the Office of the Auditor General and KPMG are guests at the meetings in their role as external auditors of AHS. The Committee discussed the status of audit recommendations. The Committee received a presentation on the alignment of the current enterprise risk register and new risks with the AHS 2016-17 Health Plan & Business Plan. The Committee also discussed the importance of aligning the risks to the four foundational strategies of AHS. The Committee received the Quarterly report on Enterprise Risk Management and the 2015-16 Annual Report for Internal Audit and Enterprise Risk Management.

6. Quality & Safety Committee

- a) Report to the Board**

Ms. Glenda Yeates, Chair, of the Quality & Safety Committee (the “Committee”) advised the Committee met on September 19, 2016 and September 28, 2016.

- b) [QSC16-40] 2016/16 Infection Prevention & Control Annual Report**

At the September 19th meeting the Committee discussed, and provided feedback to management on, the 2015-16 Infection Prevention & Control Annual Report. The Committee recommended that the Board approve the Annual Report with the suggested amendments. The Board has reviewed the revised Annual Report.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

a) approved the AHS Infection Prevention and Control 2015/16 Annual Report (IPC Annual Report) to Alberta Health as reviewed by the Board; and

b) directed the Board Chair to submit the IPC Annual Report to the Minister of Health.

Ms. Yeates advised that at the September 28th meeting, the Committee viewed a digital patient story, which is an initiative by the organization to use photos, videos, music and narrative to share a poignant experience. These stories are shared throughout the organization to enhance and remind all staff, families and volunteers of the importance and the outcomes of some of the healthcare journey stories that we touch in terms of people's lives.

She also noted the Committee discussed the influenza immunization program and the Committee considered the importance for both the Board and the Executive Leadership Team to show leadership in terms of own immunization initiatives, records and enthusiasm.

She also noted the Committee reviewed the Accreditation Canada annual report and that the report was noted having very positive initiatives, trends and processes throughout the organization. The Committee had a summary of various Q&S related reports, and discussed hand hygiene compliance.

Finally, Ms. Yeates commented that the Committee reviewed the agenda for the upcoming Quality Summit, which is being held later in October. It is a very innovative and comprehensive agenda for AHS staff and others to attend. There was an encouragement about the quality and innovation being shown in that agenda and the focus on quality and safety that that event demonstrates.

7. Human Resources Committee

• Report to the Board

Ms. Marliss Taylor, Vice Chair of the Human Resources Committee (the "Committee") advised the Committee met on September 28, 2016.

She noted the Committee received an overview of the proposed success measures for *Our People Strategy*, and an overview of various labour relations activities. The Committee also received an update on the work regarding essential services, an update on grievances, discussed workplace health and safety measures, the Local Authorities Pension Plan, and heard about the upcoming AHS *Our People Survey* and a presentation on safety performance in EMS.

❖ Adjournment

There being no further business, the meeting was adjourned at 12:35 p.m.

Dr. Brenda Hemmelgarn
Acting Chair

Catherine MacNeill
Corporate Secretary & Legal Counsel