

SUMMARY OF THE PUBLIC BOARD MEETING – December 6, 2017

The Alberta Health Services (“AHS”) Board met on December 6, 2017 at Seventh Street Plaza, 10030 – 107 Street NW, Main Floor, Conference Room A, in Edmonton. The following is an account of the resolutions approved at the meeting. Minutes of the Board meeting will also be posted once approved. If you have any questions regarding this information, please contact the Board Office at ahs.board@ahs.ca.

ITEMS OF DISCUSSION

1. [QSC17-36] Revisions and Updates to the Alberta Health Services Quality Assurance Committee Structure
2. [AHSB17-04] Appointment of New External Member and Reappointment of Existing External Member to the Quality & Safety Committee of the Board
3. [ARC17-55] Internal Audit Charter - Update
4. [FC17-54] September 30, 2017 – Second Quarter Investment Report
5. [FC17-55] CEO Delegation of Grants Over \$90M
 - i) Clinical Information System Grant Agreement
 - ii) Intercare Corporate Group Inc.
 - iii) Retail Electricity Services Contract Amendments with ENMAX Energy Corporation
 - iv) Lethbridge Family Services
 - v) Microsoft Enterprise Agreement Contract
6. [FC17-57] Amendments to Policy #1100
7. [CEC17-33] Q3 Appointment of Trustees to Health Foundations
8. [CEC17-34] Amended Bylaws of Grande Cache Hospital Foundation
9. [CEC17-35] Q3 Advisory Council Appointments and Renewals
10. [GOV17-22] Review of Proposed Changes to Terms of Reference of the Human Resources Committee

1. **[QSC17-36] Revisions and Updates to the Alberta Health Services Quality Assurance Committee Structure**

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved:

(a) the following Quality Assurance Committee (QAC) name changes:

Calgary Zone:

- Integrated Seniors Health (Calgary Zone) QAC to Seniors, Palliative, Continuing Care (Calgary Zone) QAC;

Provincial:

- CancerControl Alberta Provincial CancerControl Complex Review QAC to Provincial CancerControl Complex Review QAC
- CancerControl Alberta Tom Baker Cancer Centre QAC to Tom Baker Cancer Centre QAC;
- CancerControl Alberta Cross Cancer Institute QAC to Cross Cancer Institute QAC; and

(b) the standing down of the CancerControl Alberta Community Oncology Quality Assurance Subcommittee of the Tom Baker Cancer Centre Quality Assurance Committee.

2. **[AHSB17-04] Appointment of New External Member and Reappointment of Existing External Member to the Quality & Safety Committee of the Board**

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved the reappointment of Gord Winkel, for a two year term, and the appointment of Dr. Brian Postl, for a three year term, to the Quality & Safety Committee commencing January 1, 2018.

3. **[ARC17-55] Internal Audit Charter - Update**

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved the updated Internal Audit Charter, as reviewed by the Board.

4. **[FC17-54] September 30, 2017 – Second Quarter Investment Report**

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board ratified the investment portfolio and transactions described below:

- (a) as at September 30, 2017, AHS held restricted and unrestricted funds managed by Phillips, Hager & North Investment Management (“PH&N”) and Manulife Financial totalling \$1.515 billion;
- (b) the funds were invested in short term treasury bills, federal, provincial and corporate fixed income bonds, pooled mortgage funds, bond funds, Canadian and Global equity funds; and
- (c) all of the funds invested during the quarter ended September 30, 2017, were invested in accordance with the Investment Bylaw and Investments Policy as certified by signed investment compliance certificates from AHS and PH&N).

5. **[FC17-55] CEO Delegation of Grants Over \$90M**

i) **Clinical Information System Grant Agreement**

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

- (a) approved the Alberta Health grant agreement for the capital expenditures of the Provincial Clinical Information System for the period April 1, 2017 to March 31, 2022; and
- (b) delegated signing authority of the Alberta Health grant agreement to the President and Chief Executive Officer in accordance with the *Delegation of Authority and Establishment of Controls for Commitments Policy*.

ii) Intercare Corporate Group Inc.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

- (a) approved the Amended and Restated Master Services Agreement and amendments with Intercare Corporate Group Inc.; and
- (b) delegated signing authority of the Amended and Restated Master Services Agreement and amending agreement to the President & Chief Executive Officer in accordance with the *Delegation of Authority and Establishment of Controls for Commitments Policy*.

iii) Retail Electricity Services Contract Amendments with ENMAX Energy Corporation

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

- (a) approved the amendments to the o the current contract ENMAX Energy Corporation with respect to the provision of services since January 1, 2016; and
- (b) delegated signing authority of such amendments to the President & Chief Executive Officer in accordance with the *Delegation of Authority and Establishment of Controls for Commitments Policy*.

iv) Lethbridge Family Services

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

- (a) approved the one year extension agreement with Lethbridge Family Services; and
- (b) delegated signing authority of the extension agreement to the President & Chief Executive Officer in accordance with the *Delegation of Authority and Establishment of Controls for Commitments Policy*.

v) Microsoft Enterprise Agreement Contract

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

- (a) approved a 5 year contract with Microsoft Canada Inc. for the provision and support of Microsoft products and services to be executed by December 31, 2017; and
- (b) delegated signing authority for the Contract to the President and Chief Executive Officer in accordance with the *Delegation of Authority and Establishment of Controls for Commitments Policy*.

6. **[FC17-57] Amendments to Policy #1100**

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved the proposed amendments to the *Delegation of Authority and Establishment of Controls for Commitments Policy #1100*, as reviewed by the Board.

<https://extranet.ahsnet.ca/teams/policydocuments/1/clp-ahs-pol-doa-establishment-controls-commitments.pdf>

7. **[CEC17-33] Q3 Appointment of Trustees to Health Foundations**

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved the appointment of Trustees to Health Foundations as reviewed by the Committee and the Alberta Health Services Board, as follows:

Foundation	Name	Period of Appointment
Brooks and District Health Foundation	Mr. Rolf Bander	December 6, 2017 (expiring December 5, 2020)
	Ms. Barb Tymko	December 6, 2017 (expiring December 5, 2020)
Calgary Health Trust	Ms. Angela Butler	December 6, 2017 (expiring December 5, 2018)
Crowsnest Pass Health Foundation	Mr. Shane Collett	December 6, 2017 (expiring December 5, 2019)
Fort Saskatchewan Community Hospital Foundation	Mr. Cameron McCormick	December 6, 2017 (expiring December 5, 2019)
	Mr. Christopher Culhane	December 6, 2017 (expiring December 5, 2019)
Mental Health Foundation	Ms. Mary Pat Barry	December 6, 2017 (expiring December 5, 2020)
	Mr. Michael Saunders	December 6, 2017 (expiring December 5, 2020)
Strathcona Community Hospital Foundation	Mr. J. Keith Rankin	December 6, 2017 (expiring December 5, 2019)
	Ms. Arlene Mazoleski	December 6, 2017 (expiring December 5, 2020)
	Ms. Teri Lynn Bougie	December 6, 2017 (expiring December 5, 2020)

8. **[CEC17-34] Amended Bylaws of Grande Cache Hospital Foundation**

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved the Amended Bylaws for the Grande Cache Hospital Foundation.

9. **[CEC17-35] Q3 Advisory Council Appointments and Renewals**

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved

- (i) the proposed advisory council appointments and renewals, as reviewed by the Committee and the Board, outlined in the tables below; and
- (ii) the appointment of Dr. Geoffry Tagg as Chair of the Addiction & Mental Health Provincial Advisory Council for the term indicated below.

Seniors & Continuing Care Provincial Advisory Council Appointments –effective January 1, 2018	
Name	Term
Calgary Area	
Ms. Della Robertson	3 years
Mr. Jim Hubbard	2 years
Mr. Ray Clark	2 years
Edmonton area	
Ms. Joan Monson	3 years
Ms. Julie Kelndorfer	2 years
Ms. Susan Sommerfeldt	2 years
North Zone	
Ms. Diahann Polege-Aulotte	3 years
Ms. Irene Pirie	2 years
Ms. Linda Grant	2 years
Central Zone	
Mr. John Erkelens	3 years
Ms. Lou (Marylou) Henderson	2 years
Ms. Teresa Willigar	2 years
South Zone	
Ms. Gabrielle Kirk	3 years
Mr. Fred Bosma	2 years
Ms. Judy Long	2 years

Addiction & Mental Health Provincial Advisory Council Appointment –effective January 1, 2018	
Name	Term
Calgary Area	
Mr. Kaj Korvella	2 years
Addiction & Mental Health Provincial Advisory Council Renewals (extensions) – effective June 1, 2018	
Edmonton Area	
Dr. Austin Mardon	2 years
Ms. Bavié Sara	2 years
Central Area	
Dr. Geoff Tagg, Chair	2 years
Ms. Karen Andresen	2 years
South Area	
Ms. Barbara Murray	2 years

10. **[GOV17-22] Review of Proposed Changes to Terms of Reference of the Human Resources Committee**

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

- (a) approved the revised Terms of Reference for the Human Resources Committee; and**
- (b) directed that the revised Terms of Reference be posted on the AHS public website.**

<https://www.albertahealthservices.ca/about/Page210.aspx>

/s/

 Catherine MacNeill
 Corporate Secretary & Legal Counsel