

PUBLIC BOARD MEETING

Minutes of the meeting of the Alberta Health Services (“AHS”) Board (the “Board”) held at Boardroom A, Main Floor, Seventh Street Plaza, 10030-107 Street NW, Edmonton, on February 28, 2019.

Attendees:

Board Members: Ms. Linda Hughes (Chair)
Dr. Brenda Hemmelgarn (Vice-Chair)
Mr. Richard Dicerni
Mr. Hugh Sommerville
Ms. Marliss Taylor
Ms. Glenda Yeates

Management: Dr. Verna Yiu, President & Chief Executive Officer
Ms. Deborah Rhodes, Vice President, Corporate Services & Chief Financial Officer
Ms. Colleen Turner, Vice President, Community Engagement & Communications
Ms. Ronda White, Chief Audit Executive
Ms. Catherine MacNeill, Corporate Secretary & Legal Counsel

Regrets: Mr. David Carpenter
Ms. Heather Crowshoe

Ms. Hughes acted as Chair of the meeting and Ms. MacNeill acted as Recording Secretary.

Ms. Hughes called the meeting to order at approximately 3:00 p.m. Notice of the meeting had been properly given and quorum was met.

❖ **Welcome & Comments from the Chair**

The following is an abstract of Ms. Linda Hughes’, Board Chair, remarks at the meeting. It is not an official transcript:

Good afternoon everybody. My name is Linda Hughes. I am Chair of the AHS Board, and I want to welcome everyone here at Seventh Street Plaza, as well as those watching from across the province through Facebook Live.

I would like to acknowledge we are gathered today on Treaty 6 and Métis Region 4 territory, a traditional meeting place and home for many Indigenous peoples.

There are many good things happening in health care but today I would like to focus on one good news story and on behalf of the AHS Board, say thank you to the Stollery Children’s Hospital Foundation for its remarkable commitment to improving child and adolescent mental health services in Edmonton and throughout northern Alberta.

Earlier this month, the Foundation announced it is committed to investing \$26 million into the development of a child and adolescent mental health centre, to be built near the Glenrose Rehabilitation Hospital.

That \$26 million, to be raised over five years, is one of the largest commitments AHS has ever received, and it will help us build a facility that will be a game-changing, one-stop shop for a wide range of pediatric mental health services. It will include: Crisis services, including walk-in and urgent clinics; 101 inpatient beds; specialized outpatient clinics; a mobile response team; intensive school-based treatment; therapeutic recreational programs; and a family resource centre.

Northern Albertans have said that mental health is a top priority for them and their families and this project will directly address their stated need for more comprehensive and integrated mental health services.

The design phase of the project is expected to start in a few months, with construction slated to begin in 2021 and a completion date of 2024.

Meanwhile, design and planning work on a centre for child and adolescent mental health in Calgary is also underway.

This three-storey, 3,200-square-metre facility will have a program area on each level, including walk-in services, intensive community treatment and a day hospital.

Construction on the Calgary facility, fully funded by the Alberta Children's Hospital Foundation, is expected to start this fall and we are hoping to open the new centre in late 2021.

Once open, these new facilities in Calgary and Edmonton are expected to provide mental health supports for thousands of young Albertans every year and meet the needs of families across the province. And we could not have done this without our valued partners. The Stollery Children's Hospital Foundation; The Alberta Children's Hospital Foundation; and to their generous donors. Thank you for helping AHS help Alberta families.

I would also like to point out our AHS Health Advisory Councils around the province have also been long-time advocates for enhanced mental health services throughout the province, and their input played a key role in pushing for the Edmonton and Calgary centres for child and adolescent mental health.

❖ **Review of Agenda**

UPON MOTION duly moved, seconded and unanimously carried, the Board approved the agenda for the meeting of the Board held on February 28, 2019, which was provided to the Board in advance of the meeting.

❖ **Declaration of Conflicts of Interest**

Ms. Hughes requested that any conflicts of interest relevant to the meeting or items noted on the agenda be declared. None were declared.

1. Approval of Minutes – December 12, 2018, December 14, 2018 and January 31, 2019

UPON MOTION duly moved, seconded and unanimously carried, the minutes of the AHS Board meetings held on December 12, 2018, December 14, 2018 and January 31, 2019 were approved and the Chair of the Board and Corporate Secretary were authorized and directed to sign the minutes in the form so approved; and the Corporate Secretary was directed to file them, together with all ancillary documents attached thereto, in the corporate records of AHS and to deliver a copy of these to the Minister of Health.

2. Comments from the President & CEO

The following is an abstract of Dr. Verna Yiu's, President and Chief Executive Officer, remarks at the meeting. It is not an official transcript:

Thank you, Linda and welcome everyone.

I would like to talk a bit about our Health Advisory Councils and the huge role they play in bringing forward the voices of Albertans and advising AHS based on feedback they solicit from communities across the province.

Since last November, AHS has partnered with our 12 Health Advisory Councils to host a series of Community Conversations around Alberta.

These conversations bring together AHS zone leaders and community representatives and together they are discussing ways to improve healthcare for all Albertans.

It also gives Albertans an opportunity to provide input into many AHS planning initiatives, including the development of our upcoming 2020-2023 Health Plan and Business Plan.

We have held 10 Community Conversations with two more slated for next month.

Once all the conversations are complete, our Community Engagement team will loop back to community groups to share the information and ideas discussed to better support community-based wellness.

At the same time, a summary of the conversations will be shared with our zone and operational leaders so this input can be considered as they plan for the future of healthcare delivery.

I would like to thank our Health Advisory Councils for partnering with AHS on hosting these Community Conversation events and for the important role they play year-round in improving healthcare in communities across Alberta.

I have a video that highlights what they do and why they do it. Take a look.

[A video was shown]

Before I turn the microphone back over to Linda, I would like to point out that AHS turns 10 years of age on April 1st and I am very proud of what we have achieved over the past decade.

I have recently given presentations in Edmonton and Calgary about our first 10 years and what the future has in store.

You can see my presentation on our website at www.ahs.ca/yourAHS but I would like to highlight two achievements that have required long-term planning and focus.

This month we learned rates for new cancer diagnoses and cancer deaths continue their decline. We monitor how many Albertans are newly diagnosed with cancer, or die from cancer, per 100,000 people and the most recent statistics, from 2016, are now available.

The rate of new cancer diagnoses has dropped by a half a percent annually between 2001 and 2016. And the mortality rate has also dropped by about two per cent annually between 2004 and 2016.

That drop in the mortality rate means, in 2016, 2,260 cancer deaths were avoided, deaths that would have otherwise occurred in common forms of cancer such as colon, prostate and breast.

Meanwhile, Healthcare Quarterly this month published a case study that shows AHS has developed one of the top health supply chain management programs in the world.

Why should Albertans care? Because supply chain management ensures patients get the correct product, such as an implant, and that such products and devices are traceable to the patient in the event of a recall.

It also helps in measuring outcomes to determine which products are most effective, so those are the products we use.

And on top of that, AHS has saved more than \$300 million over the last seven years in efficiencies because of our excellence in supply chain management.

Our decreasing cancer rates and our improving supply chain management requires commitment to long-term, provincewide strategies and that is what we have done.

I would like to thank everyone involved in our Cancer Care Alberta programs and Contracting Procurement and Supply Management teams for their continuing efforts. And I would like to thank all of you here for listening today.

3. **Finance Committee**

a) **Report to the Board**

Ms. Glenda Yeates reported on the Finance Committee meeting on February 6, 2019. She noted the Committee considered four items for recommendation for approval of the Board.

b) **[FC19-01] AHS Investment Manager RFP**

Ms. Glenda Yeates reported that the Committee was advised that AHS had issued a Request for Proposals for investment management services in October 2018. The RFP award recommendation is that Phillips, Hager & North Investment Management be the preferred vendor. The Board has been asked to accept this recommendation.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board accepted the Request for Proposal award recommendation naming Phillips, Hager & North Investment Management as the preferred vendor to negotiate an agreement to manage AHS' investments.

c) **[FC19-02] Q3 2018-19 Investment Report**

Ms. Glenda Yeates advised as mandated by the AHS' Investment Bylaw, that the Committee is required to review reports prepared by management and investment managers summarizing the activities and performance of AHS' investment portfolio on a quarterly basis. The *Regional Health Authorities Regulation* and the AHS Investment Bylaw describe the requirements for the Board to approve or ratify by resolution AHS' investment decisions. The Committee was presented the 2018-19 Third Quarter Investment Report and recommended that the Board ratify the transactions.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board ratified the investment portfolio and transactions as described below, and as certified by signed investment compliance certificates from AHS and Phillips, Hager & North Investment Management:

- (a) as at December 31, 2018, AHS held restricted and unrestricted funds managed by Phillips, Hager & North Investment Management and Manulife Financial totalling \$1.350 billion;
- (b) the funds were invested in short term treasury bills, federal, provincial and corporate fixed income bonds, pooled mortgage funds, bond funds, Canadian and Global equity funds; and
- (c) all of the funds invested during the quarter ended December 31, 2018, were invested in accordance with the Investment Bylaw and Investments Policy as certified by signed investment compliance certificates from AHS and Phillips, Hager & North Investment Management.

d) [FC19-03] Amendments to AHS Investment Bylaw and AHS Investment Policy

Ms. Glenda Yeates reported that the Committee reviewed proposed revisions to the AHS Investment Bylaw and the AHS Investments Policy that primarily relate to prohibited investments and clarify permitted direct and indirect investments.

The Committee recommended the Board approve the proposed amendments to the AHS Investment Bylaw and the AHS Investment Policy. The amended Bylaw will then be sent to the Minister of Health for approval.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

- (a) approved the amended AHS Investment Bylaw and Investments Policy on substantially the terms and conditions reviewed by the Board, with such non-substantive changes that management of AHS considers necessary or advisable; and
- (b) authorized management to submit the amended AHS Investment Bylaw to the Minister of Health for approval.

e) [FC19-04] Amendments to Continuing Care Contracts

As a final matter, Ms. Glenda Yeates noted that the Committee considered the approval with respect to amendments to Continuing Care Contracts that require Board approval. The Committee recommended that the Board approve such amendments.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved amendments to following agreements as follows:

1. with respect to the Master Services Agreement with Covenant Care:
 - (a) amend and extend Hospice services at Dulcina Hospice at St. Marguerite facility in Calgary for 5 years and 9 months;
 - (b) amend to add Supportive Living Level 4 Spaces at Villa Marie facility in Red Deer; and

- (c) amend to add Supportive Living Level 4 Spaces at St. Thomas facility in Edmonton.**
- 2. with respect to the Master Services Agreement with Alberta Life Care Housing Foundation:**
 - (a) amend to add a new Supportive Living Level 4 and 4D spaces at the new Chateau at Schonsee Square facility in Edmonton.**
 - 3. with respect to the Master Services Agreement with CBI Limited:**
 - (a) amend and restate two separate MSAs under one MSA for home care services in Edmonton and Calgary; and**
 - (b) add a new home care service schedule for the delivery of existing CBI Limited services in Lethbridge for a 1 year term.**
- 4. delegated signing authority to the AHS President & Chief Executive Officer to effect such amendments as listed above.**

4. Audit & Risk Committee

a) Report to the Board

Ms. Glenda Yeates reported on the Audit & Risk Committee meeting on February 6, 2019. She noted that standard practice is that staff from the Office of the Auditor General and KPMG are guests at the meeting in their role as external auditors of AHS.

Ms. Yeates noted that the Committee discussed audit matters including external auditor evaluation, Alberta Public Laboratories Ltd. e-People implementation, and a quarterly report on the activities of the AHS Internal Audit and Enterprise Risk Management team.

There were no items that came through the Committee for Board approval.

5. Community Engagement Committee

a) Report to the Board

Dr. Brenda Hemmelgarn, Committee Chair, reported on the Community Engagement Committee meetings on February 14, 2019 and February 20, 2019. She advised that representatives from the Greater Edmonton Health Advisory Council and the Alberta Children's Hospital Foundation attended the February 14th meeting.

Dr. Hemmelgarn advised that the Committee considered three items for recommendation for approval of the Board with respect to appointments to Foundations, Health Advisory Councils and the new Provincial Advisory Council on Sexual Orientation, Gender Identity and Expression.

Dr. Hemmelgarn stated that AHS is very grateful for the commitment of volunteers across the province, values their work and appreciates their commitment to health care in the province.

b) [CEC19-03 & 19-14] Q4 Health Foundation Appointments

Dr. Brenda Hemmelgarn, Committee Chair, advised that the responsibility to appoint Trustees to established Foundations lies with the AHS Board. The Committee reviewed proposed appointments and recommended the Board approve the same.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved the appointment of Trustees to Health Foundations as follows:

Foundation	Name	Period of Appointment
Alberta Cancer Foundation	Brenda Hubley	March 1, 2019 to February 28, 2021
	Chris Kucharski	March 1, 2019 to February 28, 2021
	Brian McLean	March 1, 2019 to February 28, 2021
	Mark Zimmerman	March 1, 2019 to February 28, 2021
Brooks and District Health Foundation	Catherine Christensen	March 1, 2019 to February 28, 2021
	Holly Olivier-Webber	March 1, 2019 to February 28, 2021
Calgary Health Trust	Nancy Calvin	March 1, 2019 to February 28, 2022
Canmore and Area Health Care Foundation	Mike Wickham	March 1, 2019 to February 28, 2022
Crowsnest Pass Health Foundation	Mitzi Conver	March 1, 2019 to February 28, 2022
Fort Saskatchewan Community Hospital Foundation	Dwayne Pasnak	March 1, 2019 to February 28, 2022
	Clair Platt	March 1, 2019 to February 28, 2022
	Jana Semeniuk	March 1, 2019 to February 28, 2021
	Cindi Webster	March 1, 2019 to February 28, 2021
Lac La Biche Regional Health Foundation	Kalman Polturak	March 1, 2019 to February 29, 2020
	Claire Richard	March 1, 2019 to February 29, 2020
Oyen and District Health Care Foundation	Linda Lockhart	March 1, 2019 to February 28, 2022

Stettler Health Services Foundation	Pieter Bouwer	March 1, 2019 to February 28, 2022
	David Grover	March 1, 2019 to February 28, 2022
	Jack Hayden	March 1, 2019 to February 28, 2022
	Carol Isaman	March 1, 2019 to February 28, 2022
	Kathleen Molzan	March 1, 2019 to February 28, 2022
	Diane Palmer	March 1, 2019 to February 28, 2022
	Romi Potter	March 1, 2019 to February 28, 2022
	Leona Thorogood	March 1, 2019 to February 28, 2022
Vulcan County Health & Wellness Foundation	Peggy Hovde	March 1, 2019 to February 28, 2021
	Glen Hutton	March 1, 2019 to February 28, 2021
	Louise Markert	March 1, 2019 to February 28, 2021
	James McNiven	March 1, 2019 to February 28, 2021

c) [FC19-04] Q4 Health Advisory Council Appointments

Dr. Brenda Hemmelgarn, Committee Chair, also reported with respect to Health Advisory Council new member appointments.

The *Amended Bylaw for Alberta Health Services Establishing Health Advisory Councils* indicates Advisory Councils shall have a membership of 10 to 15 people. Council members are appointed for three years to a maximum of six years, unless otherwise determined by the Board. The Committee reviewed the proposed appointments and recommended the Board approve the same.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved the appointment of members to the Health Advisory Councils effective March 1, 2019 for three year terms as follows:

Health Advisory Council New Appointments – for a Three Year Term – effective March 1, 2019 to February 28, 2022	
Health Advisory Council	Name
David Thompson	Gerald Johnston
Lakeland Communities	Violet Wells
Prairie Mountain	Linda Humphreys
Tamarack	Elizabeth Krawiec

d) [CEC19-06] Sexual Orientation, Gender Identity and Expression Provincial Advisory Council Appointments

As a final matter, Dr. Brenda Hemmelgarn, Committee Chair, reported that the Committee considered new member appointments to the Sexual Orientation, Gender Identity and Expression Provincial Advisory Council.

The *Bylaw for the Provincial Advisory Council on Sexual Orientation, Gender Identity and Expression* was approved by the AHS Board on December 12, 2018 and by the Minister of Health on February 4, 2019. The Committee reviewed proposed membership appointments and recommended the Board approve the same.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved the new member appointments to the Sexual Orientation, Gender, Identity and Expression Provincial Advisory Councils effective March 1, 2019 for the terms as follows:

Sexual Orientation, Gender Identity and Expression Provincial Advisory Council Appointments –effective March 1, 2019	
Name	Term
Calgary Area	
Jane Oxenbury	2 years
Jennifer Kneller	2 years
Rachel Braeuer	2 years
Renate Braul	2 years
Edmonton Area	
Dr. Kristopher Wells	3 years
Kenyo Arujo	3 years
Scott Stewart	3 years
Stephanie Booth	2 years

Fort McMurray Area	
Jason Beck	3 years
Medicine Hat Area	
Rebecca Alley	2 years
Okotoks Area	
Jamie Anderson	3 years
St. Albert Area	
Carla Grant	2 years
Stettler Area	
B Adair	2 years
Sylvan Lake Area	
Jolene Spies	3 years

6. **Governance Committee**

a) **Report to the Board**

Mr. Hugh Sommerville, Committee Chair, reported on the Governance Committee meeting on February 14, 2019.

Mr. Sommerville advised that in addition to receiving the quarterly update from the Chief Ethics & Compliance Officer, the Committee also received updates on Accreditation Canada and the status of revisions to the Mandate & Roles Document.

There were no items that came through the Committee for Board approval.

❖ **Adjournment**

There being no further business, the meeting was adjourned at 3:20 p.m.

_____/S/
Linda Hughes
Chair

_____/S/
Catherine MacNeill
Corporate Secretary & Legal Counsel