

PUBLIC BOARD MEETING

Minutes of the meeting of the Alberta Health Services (“AHS”) Board (the “Board”) held at Southport Tower, Rooms 1002 and 1003, 10301 Southport Lane SW, Calgary, Alberta, on February 27, 2020.

Attendees:

Board Members: Mr. David Weyant (Chair)
Dr. Brenda Hemmelgarn (Vice-Chair)
Ms. Heidi Overguard
Mr. Hugh Sommerville
Ms. Glenda Yeates

Management: Dr. Verna Yiu, President & Chief Executive Officer
Ms. Colleen Turner, Vice President, Community Engagement & Communications
Ms. Catherine MacNeill, Corporate Secretary & Legal Counsel

Regrets: Mr. David Carpenter
Mr. Richard Dicerri
Mr. Stephen Mandel
Mr. Brian Vaasjo

Mr. Weyant acted as Chair of the meeting and Ms. MacNeill acted as Recording Secretary.

Mr. Weyant called the meeting to order at approximately 3:45 p.m. Notice of the meeting had been properly given and quorum was met.

❖ Welcome from the Chair

The following is an abstract of Mr. David Weyant’s, Board Chair, remarks at the meeting. It is not an official transcript:

Good afternoon, everyone. I am David Weyant, Chair of the AHS Board. I would like to acknowledge we are gathered today on Treaty 7 and Métis Region 3 territory, a traditional meeting place and home for many Indigenous peoples.

To start, I would like to say a few words about the Ernst & Young Report commissioned by Alberta Health which was released earlier this month. The report states that Alberta’s Provincial Healthcare model is one that deserves great praise. The report confirms that Alberta leads the country on several nationally reported indicators and that in many ways Alberta’s care delivery model is ahead of its provincial peers. The report also gives the organization an impressive array of recommendations and opportunities designed to aid in continuing to build a more efficient, sustainable and innovative healthcare system.

In our view not all of the cost savings identified in the report are achievable or desirable and many of them will take years to bring to fruition. The report cautions that the task ahead of us is not simple. That said we are committed to using the report as a tool to assist us in finding efficiencies in our system while we continue to improve patient outcomes.

In fact, it should be noted that more than half of the opportunities outlined in the report are already underway in some form or another. Dr. Yiu will talk about some of that work shortly.

To move forward with the report's recommendations, AHS has assembled a team that will develop an implementation plan for the next three years and that plan will be delivered to the Minister of Health by May 13, 2020. After delivery of the plan we will continue to work with the Ministry and other stakeholders in the best interest of Albertans. At the end of the day, this is all about Albertans.

As AHS looks ahead to its second decade, the AHS Board, our executive and the senior leaders are all focused on ensuring the province's health system is strong and sustainable, and that Albertans receive outstanding care now and for generations to come.

❖ **Review of Agenda**

UPON MOTION duly moved, seconded and unanimously carried, the Board approved the agenda for the meeting of the Board held on February 27, 2020, which was provided to the Board in advance of the meeting.

❖ **Declaration of Conflicts of Interest**

Mr. Weyant requested that any conflicts of interest relevant to the meeting or items noted on the agenda be declared. None were declared.

1. **Approval of Minutes – November 28, 2019, December 11, 2019 and February 13, 2020**

UPON MOTION duly moved, seconded and unanimously carried, the minutes of the AHS Board meetings held on November 28, 2019, December 11, 2019, and February 13, 2020 were approved and the Chair of the Board and Corporate Secretary were authorized and directed to sign the minutes in the form so approved; and the Corporate Secretary was directed to file them, together with all ancillary documents attached thereto, in the corporate records of AHS and to deliver a copy of these to the Minister of Health.

2. **Comments from the President & Chief Executive Officer**

The following is an abstract of Dr. Verna Yiu's, President & Chief Executive Officer, remarks at the meeting. It is not an official transcript:

Thank you, David, and good afternoon, everyone. I have talked in the past about our ongoing efforts to offer more community-based care and today I would like to share a video featuring another one of our programs that does just that. It is called Hospital at Home and it is based out of the Alberta Children's Hospital.

As the program's name suggests, it brings hospital-level pediatric care to the home of young patients and their families, much similar to other programs that we are doing in terms of providing care to the homes of adult patients.

[A video was shown]

Sawyer continues to receive care both in the hospital but also in the home setting and he can receive care in the comfort of home when that is possible. As you could see, this arrangement is not only good for Sawyer but good for his family and it is good for our healthcare system.

Hospital care is the most expensive care in any healthcare system. So, by providing equivalent care safely outside of hospital, not only do we save money but it eases our capacity pressures and at the same time gives patients and families a much more comfortable and convenient home experience.

Before I hand the microphone back to David, I would like to mention a couple more items.

There continues to be much news about coronavirus. Please know there are no confirmed or probable cases of coronavirus in Alberta at this time, and the risk for Albertans is considered low. But, as a healthcare organization, we must remain vigilant and always be prepared.

In January, AHS activated a provincial Emergency Command Centre which has representation from departments across the organization, including acute care, primary care, infection prevention and control and public health.

We are collaborating with front-line staff, physicians, departments and partners to help ensure they are informed, sharing coronavirus information as it develops. In short, thanks to the work of many, Albertans can rest assured their healthcare system is well prepared to respond to any cases should coronavirus arrive in Alberta. We are ready.

Finally, I would like to share with you that last week AHS was named one of Alberta's Top 75 Employers for the third consecutive year. This comes just three months after we were named one of Canada's Top 100 Employers, also for the third straight year.

The Top 100 designation identifies AHS as a great place to work and a leading, innovative healthcare organization focused on supporting the people who work here; the patients and families they care for; and listening to and engaging with Albertans. We know excellent patient and family-centred care is attainable when our people feel safe, healthy and included in their work environment.

This recognition also helps AHS recruit and retain exceptional people from within Alberta, across Canada and internationally to help provide the best care to Albertans. I would like to congratulate everyone who helps make AHS one of the best places to work, not only in Alberta but in Canada.

I would like to thank you for listening today.

3. Finance Committee

a) Report to the Board

Ms. Glenda Yeates reported that the Finance Committee met on February 12, 2020.

Ms. Yeates noted that the Committee considered three items for recommendation for approval of the Board.

b) Q3 2019-20 Investment Report

First, Ms. Glenda Yeates reported as mandated by AHS' Investment Bylaw, the Committee is required to review reports prepared by management and investment managers summarizing the activities and performance of AHS' investment portfolio on a quarterly basis. The Committee was presented the Third Quarter 2019-20 Investment Report and recommended that the Board ratify the transactions. The Board reviewed the recommendation.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board ratified the investment portfolio and transactions as described below, and as certified by signed investment compliance certificates from Alberta Health Services and Phillips, Hager & North Investment Management:

- a) as at December 31, 2019, Alberta Health Services held restricted and unrestricted funds managed by Phillips, Hager & North Investment Management and Manulife Financial totaling \$0.914 Billion;
- b) the funds were invested in short term treasury bills, federal, provincial, municipal and corporate fixed income bonds, pooled mortgage funds, bond funds, Canadian and Global equity funds; and
- c) all of the funds invested during the quarter ended December 31, 2019, were invested in accordance with the Investment Bylaw and Investments Policy as certified by signed investment compliance certificates from Alberta Health Services and Phillips, Hager & North Investment Management.

c) Contract Amendment with Direct Energy Marketing Limited

Second, Ms. Glenda Yeates reported the Committee reviewed a contract amendment with Direct Energy Marketing Limited. The Committee made such recommendation and the Board supported the approval.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

- a) approved the amendment to the current contract with Direct Energy Marketing Limited, which exercises the two year renewal option from May 1, 2020 to April 30, 2022, adds/removes sites from the agreement, and amends the agreement to formalize the process for future site additions/removals, with such non-substantive changes that management of Alberta Health Services considers necessary or advisable; and
- b) delegated authority to the President & CEO to execute this Renewal and Amendment on behalf of Alberta Health Services in accordance with Policy 1100 *Delegation of Authority and Establishment of Controls for Commitments*.

d) Academic Medicine and Health Services Program Grant Amendment

As a final matter, Ms. Glenda Yeates reported that the Committee was asked to consider and recommend Board approval for Amended Restricted Grant Agreements over \$90M relating to an Academic Medicine and Health Services Program Grant Amendment.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

- a) approved the following Alberta Health grant amending agreements, with such non-substantive changes that management of Alberta Health Services considers necessary or advisable:**
 - i) the provision of insured medical services, and education, research, and leadership/administrative services at the University of Calgary and at Alberta Health Services facilities by physicians participating in the Academic Medicine and Health Services Program for the term July 1, 2017 to March 31, 2021; and**
 - ii) the provision of clinical services and non-clinical services at the University of Alberta and at Alberta Health Services facilities by physicians participating in the Academic Medicine and Health Services Program for the term July 1, 2017 to March 31, 2021; and**
- b) delegated authority to the President & CEO to sign these agreements on behalf of AHS in accordance with AHS Policy 1100 *Delegation of Authority and Establishment of Controls for Commitments*.**

4. Audit & Risk Committee

a) Report to the Board

Ms. Glenda Yeates reported that the Audit & Risk Committee met on February 12, 2020. Standard practice is that the Office of the Auditor General and KPMG are guests at the meeting in their role as external auditors of AHS.

Ms. Yeates noted that the Committee reviewed and supported the submission of the Q3 2019-20 Financial Report to Alberta Health. The Committee also received a quarterly Enterprise Risk Management Report; the Internal Audit & Enterprise Risk Management Quarterly Performance Report which provides an outline of the portfolio's progress; and an update from Legal & Privacy.

There were no items that came through the Committee for Board approval.

5. Quality & Safety Committee

a) Report to the Board

Ms. Glenda Yeates, Committee Chair, reported that the Quality & Safety Committee met on February 12, 2020. Ms. Yeates advised that the agenda items typically focus on access, quality and safety.

Ms. Yeates noted that the Committee received a report on establishing safer alternatives for transport of patients with high oxygen needs; an update on the Alberta Surgical Initiative; and an update on emergency department wait times in the Edmonton zone.

Ms. Yeates advised the Committee also received a semi-annual report on strategic initiatives of the organization with a specific focus on the Provincial Intensive Care Unit Delirium Initiative.

There were no items recommended for Board approval.

6. Governance Committee

a) Report to the Board

Mr. Hugh Sommerville, Committee Chair, reported that the Governance Committee met on February 13, 2020.

Mr. Sommerville noted that the Committee received the results of the Accreditation Canada Fall 2019 On-Site Survey. The results were very positive. All Governance standard criteria were rated as met.

Mr. Sommerville advised that the Committee also received the 2019/20 Q3 report of the Ethics and Compliance Office; the results of the Board Skills and Competencies Matrix; and an update on the policy standardization work.

Mr. Sommerville also noted that the Committee commenced a review of the current Board committee structure. Follow up discussions will continue at future meetings.

b) Revisions to the *Board Member Remuneration, Expense Reimbursement, and Ongoing Education Procedure*

Mr. Hugh Sommerville, Committee Chair, reported that the Committee considered proposed amendments to the *Board Member Remuneration, Expense Reimbursement, and Ongoing Education Procedure*, and recommended the Board approve the same.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved the amendments to the *Board Member Remuneration, Expense Reimbursement, and Ongoing Education Procedure*, with such non-substantive changes that may be considered necessary or advisable, and directed the Corporate Secretary to post the Amended Procedure on the AHS public website.

7. Community Engagement Committee

a) Report to the Board

Dr. Brenda Hemmelgarn, Committee Chair, reported on the Community Engagement Committee meeting on February 13, 2020. Dr. Hemmelgarn advised that the President and CEO and the

Board Chair of the Mental Health Foundation attended the meeting. The Chair of the David Thompson Health Advisory Council also attended the meeting.

Dr. Hemmelgarn advised that the Committee considered two items for recommendation for approval of the Board: appointments and renewals of members to Advisory Councils, including Chair appointments; and appointments of Trustees to Foundations.

Dr. Hemmelgarn stated that AHS is very grateful for the commitment of the volunteers across the province, values their work and appreciates their commitment to health care.

b) Advisory Council Appointments

First, Dr. Brenda Hemmelgarn, Committee Chair, reported that the Committee considered appointments and renewals to Advisory Councils and the appointment of the Chair of the Seniors and Continuing Care Provincial Advisory Council.

Dr. Hemmelgarn noted that the responsibility to appoint or renew these council members lies with the AHS Board. The Committee recommended the Board approve the member appointments and renewals as reviewed by the Committee. The Board has considered such recommendation.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved the appointments and renewals of members to the Advisory Councils, and the appointment of the Chair for the Seniors and Continuing Care Provincial Advisory Council for the terms as follows:

Health Advisory Council New Appointments – for a Three Year Term – effective March 1, 2020 to February 28, 2023	
Health Advisory Council	Name
Greater Edmonton	Harman Kahlon Deana Adams Rume Djebah
Lakeland Communities	Amy Warren Janet Stone Joanne Williams
Oldman River	Carolyn Simonis
Tamarack	Jan Chant
Health Advisory Council Renewal Appointment – for a Three Year Term – effective May 21, 2020 to April 30, 2023	
Health Advisory Council	Name
David Thompson	Deryl Comeau

Health Advisory Council Renewal Appointments – for a Three Year Term – effective March 1, 2019 to February 28, 2022	
Health Advisory Council	Name
Greater Edmonton	Anahi Johnson
Lakeland Communities	Zicki Eludin Robert Deresh
Peace Health	Alison Cormack Laura Hancharuk
Yellowhead	Taneen Rudyk
Addiction & Mental Health PAC Appointments – for a Two Year Term - effective June 1, 2020 to May 31, 2022	
Zone	Name
South	Kristi Edwards
Central	Alan Carter
Edmonton	Sandra Sjogren
North	Tyla Savard
Addiction & Mental Health PAC Appointments – for a Three Year Term - effective June 1, 2020 to May 31, 2023	
Zone	Name
Central	Sandra Badry
Edmonton	Ed Brown
North	Lindy Fors
Addiction & Mental Health PAC Appointment – for a Three Year Term - effective September 1, 2020 to August 31, 2023	
Zone	Name
North	Rhonda Robinson
Cancer PAC Appointments – for a Two Year Term – effective March 1, 2020 to February 28, 2022	
	Name
	Brad Gillespie
	Wanda Redel
	Lorri Winship
Cancer PAC Appointment – for a Three Year Term – effective March 1, 2020 to February 28, 2023	
	Name
	Wendy Plandowski
Seniors and Continuing Care PAC Chair Appointment – for a Two Year Term – effective February 1, 2020 to January 31, 2022	
	Name
	Julie Kelndorfer

c) Health Foundation Appointments

Second, Dr. Brenda Hemmelgarn, Committee Chair, reported with respect to the appointment of Trustees to Foundations.

Dr. Hemmelgarn advised that the responsibility to appoint Trustees to established Foundations lies with the AHS Board. The Committee recommended the Board approve Trustee appointments as reviewed by the Committee. The Board has considered such recommendation.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved the appointment of Trustees to Health Foundations for the terms as follows:

Foundation	Name	Period of Appointment
Airdrie Health Foundation	Chris Gourlie	March 1, 2020 to February 28, 2022
	Susan Peterson	March 1, 2020 to February 28, 2022
Alberta Cancer Foundation	Brian Bale	March 1, 2020 to February 28, 2023
	Diane Kipnes	March 1, 2020 to February 28, 2023
	Heather Watt	March 1, 2020 to February 28, 2023
	John Lehnars	March 1, 2020 to February 28, 2023
Calgary Health Trust	Allison Maher	March 1, 2020 to February 28, 2023
	Dan Silvester	March 1, 2020 to February 28, 2023
Fort Saskatchewan Community Hospital Foundation	Kathy Benvie	March 1, 2020 to February 28, 2023
Lac La Biche Regional Health Foundation	Sharon Hutchinson	March 1, 2020 to February 28, 2021
	David (Ted) Langford	March 1, 2020 to February 28, 2022
	Alan Moghrabi	March 1, 2020 to February 28, 2023
	Omer Moghrabi	March 1, 2020 to February 28, 2023
	Kalman Polturak	March 1, 2020 to February 28, 2021
	Claire Richard	March 1, 2020 to February 28, 2021
Medicine Hat and District Health Foundation	Jamie Graham	March 1, 2020 to February 28, 2023
	Chris Hellman	March 1, 2020 to February 28, 2023
	Kristine Russell	March 1, 2020 to February 28, 2023
Oyen and District Health Foundation	Diane Bell	March 1, 2020 to February 28, 2022
	Bev Haag	March 1, 2020 to February 28, 2022
	Joeleen Turner	March 1, 2020 to February 28, 2023

Strathcona Community Hospital Association	J. Keith Rankin	March 1, 2020 to February 28, 2022
	Gene Syvenky	March 1, 2020 to February 28, 2022
Vulcan Community Health and Wellness Foundation	Hugh Campbell	March 1, 2020 to February 28, 2023

❖ **Adjournment**

There being no further business, the meeting was adjourned at 4:05 p.m.

_____/s/_____
David Weyant
Chair

_____/s/_____
Catherine MacNeill
Corporate Secretary & Legal Counsel