

SUMMARY OF THE PUBLIC BOARD MEETING – June 24, 2020

The Alberta Health Services (“AHS”) Board met on June 24, 2020 by teleconference. The following is an account of the resolutions approved at the meeting. Minutes of the Board meeting will also be posted once approved. If you have any questions regarding this information, please contact the Board Office at ahs.board@ahs.ca.

ITEMS OF DISCUSSION

- 1. Amended & Restated Shared Services Agreement between Alberta Health Services and Alberta Precision Laboratories Ltd.**
- 2. Delegation of Authority Over \$90M**
 - i) Villa Marguerite Seniors Community Partnership**
 - ii) Contract Amendment with ENMAX Energy Corporation**
- 3. Q4 2019-20 Investment Report**
- 4. Authorization to Spend**
- 5. Alberta Investment Management Corporation – Investment Management Agreement**
- 6. 2020-21 Internal Audit and Enterprise Risk Management Department Plan and 2020-21 Continuing Care Audit Plan**
- 7. Internal Audit Charter Update**
- 8. AHS 2019-20 Annual Report**
- 9. March 31, 2020 Alberta Health Services Financial Statement Discussion and Analysis and Consolidated Financial Statements**
- 10. Revisions to the Alberta Health Services Quality Assurance Committee Structure**

Amended & Restated Shared Services Agreement between Alberta Health Services and Alberta Precision Laboratories Ltd.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved the Amended and Restated Shared Services Agreement between Alberta Health Services and Alberta Precision Laboratories Ltd., on behalf of Alberta Health Services and as shareholder of Alberta Precision Laboratories Ltd., with such non-substantive changes as required by management, and delegate authority to the President and Chief Executive Officer to execute the Amended and Restated Shared Services Agreement on behalf of Alberta Health Services and Alberta Precision Laboratories Ltd. in accordance with Policy 1100 *Delegation of Authority and Establishment of Controls for Commitments*.

Delegation of Authority Over \$90M

- i) Villa Marguerite Seniors Community Partnership Master Services Agreement Amendment**

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

- (i) approved the amendment to the Villa Marguerite Seniors Community Partnership Master Services Agreement on the terms reviewed by the Finance Committee and the Board with such non-substantive changes that management of Alberta Health Services considers**

necessary or advisable; and

- (ii) delegated authority to the President and Chief Executive Officer to execute this Amendment on behalf of Alberta Health Services in accordance with Policy 1100 *Delegation of Authority and Establishment of Controls for Commitments*.

ii) Contract Amendment with ENMAX Energy Corporation

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

- a) approved the amendments to the current contract with ENMAX Energy Corporation to add and remove sites and to renew the contract for a 1-year term, and with such non-substantive changes that management of Alberta Health Services considers necessary or advisable; and
- b) delegated authority for the President and Chief Executive Officer to execute this Renewal and Amendment in accordance with Policy 1100 *Delegation of Authority and Establishment of Controls for Commitments*.

Q4 2019-20 Investment Report

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board ratified the investment portfolio and transactions as described below, and as certified by signed investment compliance certificates from Alberta Health Services and Phillips, Hager & North Investment Management:

- a) as at March 31, 2020, Alberta Health Services held restricted and unrestricted funds managed by Phillips, Hager & North Investment Management and Manulife Financial totaling \$0.891 Billion;
- b) the funds were invested in short term treasury bills, federal, provincial, municipal and corporate fixed income bonds, pooled mortgage funds, bond funds, real estate funds, Canadian and Global equity funds; and
- c) all of the funds invested during the quarter ended March 31, 2020, were invested in accordance with the Investment Bylaw and Investments Policy as certified by signed investment compliance certificates from Alberta Health Services and Phillips, Hager & North Investment Management.

Authorization to Spend

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board authorized AHS to incur:

- (i) maximum expenses of \$8.150 billion for the period April 1, 2020 to September 30, 2020; and

- (ii) maximum capital expenditures of \$332 million for the period April 1, 2020 to September 30, 2020.

Alberta Investment Management Corporation – Investment Management Agreement

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved:

- a) the appointment of Alberta Investment Management Corporation as Alberta Health Services' investment manager in accordance with Section 2.41- Investment Management Services, of the *Regional Health Authorities Regulation*; and
- b) the Investment Management Agreement between Alberta Health Services and Alberta Investment Management Corporation based on the terms and conditions reviewed by the Committee, with such non-substantive changes management considers necessary, and delegate signing authority on behalf of Alberta Health Services to the President and Chief Executive Officer.

2020-21 Internal Audit and Enterprise Risk Management Department Plan and 2020-21 Continuing Care Audit Plan

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved the 2020-21 Internal Audit and Enterprise Risk Management Departmental Plan and the 2020-21 Continuing Care Audit Plan in the forms reviewed by the Board with such non-substantive changes that management of Alberta Health Services considers necessary or advisable.

Internal Audit Charter Update

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved the amended Internal Audit Charter in the form reviewed by the Board, with such non-substantive changes that management of Alberta Health Services considers necessary or advisable.

Alberta Health Services 2019-20 Annual Report

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

- (a) approved the Alberta Health Services 2019-20 Annual Report in the form reviewed by the Board, with such non-substantive changes that management of Alberta Health Services considers necessary or advisable; and
- (b) authorized and directed management of Alberta Health Services to deliver the Annual Report to the Minister of Health, and to later make the Annual Report available to the public through the Alberta Health Services website.

➤ [Link to be provided](#)

March 31, 2020 Alberta Health Services Financial Statement Discussion and Analysis and Consolidated Financial Statements

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

1. a) approved the internal restrictions as at March 31, 2020 of:
 - (i) \$940.370 million to represent the amount of unrestricted surplus invested in tangible capital assets and not available for any other purpose;
 - (ii) \$28.237 million to represent the amount of unrestricted surplus related to insurance equity requirements and not available for any other purpose;
 - (iii) \$54.139 million to represent the amount of unrestricted surplus related to foundations and not available for any other purpose; and
- b) confirmed that all previously approved internal restrictions are replaced with the above.
2. approved the Alberta Health Services:
 - (a) Consolidated Financial Statements for the year ended March 31, 2020; and
 - (b) Financial Statement Discussion and Analysis for the year ended March 31, 2020;both for inclusion in the Alberta Health Services 2019-20 Annual Report and both in substantially the form reviewed by the Board, with such non-substantive changes that management of Alberta Health Services considers necessary or advisable; and
3. authorized and directed management of Alberta Health Services to deliver the Consolidated Financial Statements and Financial Statement Discussion and Analysis to Alberta Health and to later make them available to the public through the Alberta Health Services website.

➤ [Link to be provided](#)

Revisions to Alberta Health Services Quality Assurance Committee Structure

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved:

- (i) the name change to the Queen Elizabeth II Maternal Child Quality Assurance Subcommittee of the Queen Elizabeth II Regional Hospital Quality Assurance Committee as reviewed by the Board; and
- (ii) that the Department of Medicine (Calgary Zone) Quality Assurance Committee be appointed.