

SUMMARY OF THE PUBLIC BOARD MEETING – JUNE 1, 2021

The Alberta Health Services (AHS) Board met on June 1, 2021 by teleconference. The following is an account of the resolutions approved at the meeting. Minutes of the AHS Board meeting will also be posted once approved. If you have any questions regarding this information, please contact the Board Office at ahs.board@ahs.ca.

ITEMS OF DISCUSSION

1. **Advisory Council Appointments**
2. **Foundation Appointments**
3. **Q4 2020-21 Investment Report**
4. **COVID Interim Authorization to Spend**
5. **Borrowing for Ambulances and EMS Support Vehicles**
6. **Delegation of Authority**
 - i) **Silverado Senior’s Village Partnership**
 - ii) **Shepherd’s Care Foundation**
7. **2021-22 Internal Audit and Enterprise Risk Management Department Plan and 2021-22 Provincial Continuing Care Audit Team Plan**
8. **Internal Audit Charter Update**
9. **March 31, 2021 AHS Consolidated Financial Statements and Financial Statement Discussion and Analysis**
10. **Board Member Terms of Reference**
11. **Amendment to Conflict of Interest Bylaw**

Advisory Council Appointments

The responsibility to appoint Advisory Council members lies with the AHS Board.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved appointments of members to the Advisory Councils for the terms as follows:

Health Advisory Council Appointment – for a Three-Year Term – effective June 1, 2021 to May 31, 2024	
Health Advisory Council	Name
David Thompson	Janey Olson
Greater Edmonton	Vincent Liu
Lakeland Communities	Lorin Tkachuk
Oldman River	Betty Ann Little Wolf
Tamarack	Kathryn Howe
True North	Jill Didzena
Wood Buffalo	Sonia Burke-Smith

Foundation Appointments

The responsibility to appoint Trustees to established Foundations lies with the AHS Board.

UPON MOTION duly moved, seconded and carried the Alberta Health Services Board approved the appointments and reappointments of Trustees to Health Foundations for the terms as follows:

Trustee Appointment – for a One Year Term - effective June 1, 2021 to May 31, 2022	
Foundation	Name
La Biche Regional Health Foundation	Sharon Hutchinson Claire Richard Yvonne Zevola
Trustee Appointment – for a Two Year Term - effective June 1, 2021 to May 31, 2023	
Foundation	Name
Brooks and District Health Foundation	Leona Ferguson Struan Vaughn
Trustee Appointments – for a Three Year Term - effective June 1, 2021 to May 31, 2024	
Foundation	Name
Alberta Cancer Foundation	John Donald Barbara Munroe
Bassano and District Health Foundation	Jan Armstrong Ron Wickson
Canmore and Area Health Care Foundation	Pierre Boucher Pierre Doyon Jon Olthuis Dave Somerville
Medicine Hat and District Health Foundation	Perry Dooley Mark Yeast
North County Health Foundation	Estelle Anderson Joan Boras Ineke Broers
Oyen and District Health Foundation	Muriel Martin
Ponoka and District Health Foundation	Brenda Durie Lynette Hycha Charles Park
Strathcona Community Hospital Foundation	Susan Chesney

Q4 2020-21 Investment Report

UPON MOTION duly moved, seconded and carried the Alberta Health Services Board ratified the investment portfolio and transactions described below:

- a) as at March 31, 2021, AHS held restricted and unrestricted funds managed by Phillips, Hager & North Investment Management and Manulife Financial totalling \$1.613 billion;
- b) the funds were invested in short term treasury bills, federal, provincial, municipal and corporate fixed income bonds, pooled mortgage funds, bond funds, real estate funds, Canadian and Global equity funds; and

- c) all of the funds invested during the quarter ended March 31, 2021, were invested in accordance with the Investment Bylaw and Investment Policy.

COVID Interim Authorization to Spend

The AHS Board reviewed the Interim Authorization to Spend for COVID-19 Costs in 2021-22.

UPON MOTION duly moved, seconded and carried the Alberta Health Services Board authorized Alberta Health Services to incur the following costs for the COVID-19 pandemic response:

- a) maximum expenses of \$914 million for the period April 1, 2021 to August 31, 2021; and
- b) maximum capital expenditures of \$28 million for the period April 1, 2021 to August 31, 2021.

Borrowing for Ambulances and EMS Support Vehicles

The AHS Board reviewed a proposal related to borrowing for the acquisition of ambulances and EMS Support Vehicles.

UPON MOTION duly moved, seconded and carried the Alberta Health Services Board approved that Alberta Health Services may:

- a) borrow up to \$40M from Alberta Treasury Board & Finance for a 5-year term to finance the acquisition of Ambulances and EMS Support vehicles as reviewed by the Finance Committee and the Alberta Health Services Board at the current interest rate charged by Alberta Treasury Board & Finance at the onset of the loan;
- b) if required, pledge collateral as security for such borrowing as determined by Alberta Treasury Board & Finance;
- c) repay the Alberta Treasury Board & Finance loan and interest from Alberta Health Services funds assigned to annually internally funded capital asset replacement; and
- d) delegate the authority to the Alberta Health Services President and CEO to execute all documentation that may be required to put into effect the foregoing on behalf of Alberta Health Services.

Delegation of Authority

- i) Silverado Senior's Village Partnership**
- ii) Shepherd's Care Foundation**

AHS Board approval of the following is required in accordance with Policy 1100 *Delegation of Authority and Establishment of Controls for Commitments*.

UPON MOTION duly moved, seconded and carried the Alberta Health Services Board:

- a) Approved a new Master Services Agreement between Alberta Health Services and Silverado Senior's Village Partnership for 129 long term care spaces at the new facility in Calgary for a 30 year term, on the terms and conditions reviewed by the Finance Committee and the Alberta Health Services Board, with such non-substantive changes that management of Alberta Health Services considers necessary or advisable.**
- b) Approved the extension for 5 years to July 31, 2026 of the current Master Services Agreement between Alberta Health Services and Shepherd's Care Foundation relating to continuing care services at the following facilities:**
 - Shepherd's Care Kensington Campus**
 - Shepherd's Care Greenfield**
 - Shepherd's Care Millwoods Campus,****on the terms and conditions reviewed by the Finance Committee and the Alberta Health Services Board, with such non-substantive changes that management of Alberta Health Services considers necessary or advisable.**
- c) Delegated the authority to the Alberta Health Services President and CEO to execute the new Master Services Agreement with Silverado Senior's Village Partnership and the extension of the Master Services Agreement with Shepherd's Care Foundation as so approved by the Alberta Health Services Board on behalf of Alberta Health Services in accordance with the *Delegation of Authority and Establishment of Controls for Commitments Policy*.**

2021-22 Internal Audit and Enterprise Risk Management Department Plan and 2021-22 Provincial Continuing Care Audit Team Plan

The AHS Board reviewed the Internal Audit and Enterprise Risk Management Department Plan and the Provincial Continuing Care Audit Team Plan.

UPON MOTION duly moved, seconded and carried the Alberta Health Services Board approved:

- i) the 2021-22 Internal Audit and Enterprise Risk Management Department Plan; and**
- ii) the 2021-22 Provincial Continuing Care Audit Team Plan;**

in the forms reviewed by the Audit & Risk Committee and the Alberta Health Services Board with such non-substantive changes that management of Alberta Health Services considers necessary or advisable.

Internal Audit Charter Update

The AHS Board reviewed the Internal Audit Charter update as of May 2021.

UPON MOTION duly moved, seconded and carried the Alberta Health Services Board approved the updated Internal Audit Charter in the form reviewed by the Audit & Risk Committee and the Alberta Health Services Board with such non-substantive changes that management of Alberta Health Services considers necessary or advisable.

March 31, 2021 AHS Consolidated Financial Statements and Consolidated Financial Statement Discussion and Analysis

UPON MOTION duly moved, seconded and carried the Alberta Health Services Board:

1. approved the internal restriction as at March 31, 2021 of:
 - (a) \$925.563 million to represent the amount of unrestricted surplus invested in tangible capital assets and not available for any other purpose;
 - (b) \$20.912 million to represent the amount of unrestricted surplus related to insurance equity requirements and not available for any other purpose;
 - (c) \$63.038 million to represent the amount of unrestricted surplus related to foundations and not available for any other purpose; and
2. approved the AHS:
 - (a) Consolidated Financial Statements for the year ended March 31, 2021 as reviewed by the Audit & Risk Committee and the Alberta Health Services Board; and
 - (b) Financial Statement Discussion and Analysis for the year ended March 31, 2021;both for inclusion in the Alberta Health Services 2020-21 Annual Report, once approved, and both in the form reviewed by the Audit & Risk Committee and the Alberta Health Services Board, with such non-substantive changes that management of Alberta Health Services considers necessary or advisable; and
3. authorized and directed management of Alberta Health Services to deliver the Consolidated Financial Statements and Financial Statement Discussion and Analysis to Alberta Health and to later make them available to the public through the Alberta Health Services website.

Board Member Terms of Reference

The AHS Board reviewed amendments to the Board Member Terms of Reference.

UPON MOTION duly moved, seconded and carried the Alberta Health Services Board approved the amendments to the Board Member Terms of Reference as reviewed by the Governance Committee and the Alberta Health Services Board.

Amendment to Conflict of Interest Bylaw

The AHS Board reviewed the addition of a new section 8.2 to the Conflict of Interest Bylaw.

UPON MOTION duly moved, seconded and carried the Alberta Health Services Board approved the proposed amendment to the AHS Conflict of Interest Bylaw to add the new section 8.2 as reviewed by the Governance Committee and the Alberta Health Services Board.

/s/

Catherine MacNeill
Corporate Secretary & Legal Counsel