

PUBLIC BOARD MEETING

Minutes of the meeting of the Alberta Health Services (“AHS”) Board (the “Board”) held by Zoom conference, on November 25, 2021.

Attendees:

Board Members: Mr. David Weyant, QC, Chair
Dr. Sayeh Zielke, Vice-Chair
Ms. Sherri Fountain
Mr. Hartley Harris
Mr. Jack Mintz, CM
Ms. Heidi Overguard
Ms. Natalia Reiman
Ms. Vicki Yellow Old Woman

Management: Dr. Verna Yiu, President & Chief Executive Officer
Ms. Colleen Turner, Vice President, Community Engagement & Communications
Ms. Tina Giesbrecht, General Counsel
Ms. Catherine MacNeill, Corporate Secretary & Legal Counsel

Regrets: Ms. Deborah Apps
Mr. Tony Dagnone, CM
Mr. Brian Vaasjo

Mr. Weyant acted as Chair of the meeting and Ms. MacNeill acted as Recording Secretary.

Mr. Weyant called the meeting to order at approximately 5:00 p.m. Notice of the meeting had been properly given and quorum was met.

❖ Welcome & Comments from the Chair

The following is an abstract of Mr. David Weyant’s, Board Chair, remarks at the meeting. It is not an official transcript:

Good afternoon, everyone. I am David Weyant, Chair of the Alberta Health Services Board, and I would like to welcome you to this AHS Public Board meeting. Thank you for taking the time to join us. This is a meeting of the Board to consider nine motions.

To start, in the spirit of promoting reconciliation and gratitude, and in keeping with the calls to action from the Truth and Reconciliation Commission, on behalf of the Board, I would like to take this opportunity to acknowledge that the work of Alberta Health Services takes place on historical and contemporary Indigenous lands, including the territories of Treaties 6, 7 & 8 and the homeland of the Metis. I would also like to acknowledge the 46 First Nations communities within what we call Alberta, as well as the Metis and Inuit Peoples who form an important part of our healthcare system. Our Board members are joining us from across the country and we acknowledge the Indigenous peoples’ territories in which they live and work. We are grateful to those who have come before us and mindful of those who will follow us as we steward and protect these lands.

Before we get to the business of the day, Dr. Verna Yiu would like to share some information on the rollout of COVID-19 immunizations for children ages five to 11, which starts tomorrow.

First, though, allow me to pass along my gratitude to healthcare workers from across the province for helping Alberta through the fourth wave of the pandemic. The health system was under unprecedented pressure and, for a time, AHS was operating at nearly 200 per cent of normal ICU capacity. Thanks to the hard work, dedication and ingenuity of our staff and physicians, the system was able to manage the surge in severely ill Albertans with COVID-19. And although AHS planned for critical care triage, thank goodness it did not have to be implemented.

I'm very happy to see hospitalization and ICU numbers drop over the past few weeks, and to see postponed surgeries being rescheduled. Yet, although we're trending in the right direction, COVID-19 is still here. I'd like to encourage all Albertans to continue following public health measures and, if they haven't already, to book their COVID-19 immunization. It's the safest, most effective way to protect yourself and others from the virus. By doing so, together, we can work to prevent a potential fifth wave. Of course, as I mentioned earlier, a new group is now eligible for the COVID-19 vaccine — and I'll now pass the mic over to Verna to talk about the vaccine rollout for children ages five to 11.

❖ **Review of Agenda**

UPON MOTION duly moved, seconded and unanimously carried, the Board approved the agenda for the meeting of the Board held on November 25, 2021, which was provided to the Board in advance of the meeting.

❖ **Declaration of Conflicts of Interest**

Mr. Weyant requested that any conflicts of interest relevant to the meeting or items noted on the agenda be declared. None were declared.

1. **Approval of Minutes – September 17, 2021**

UPON MOTION duly moved, seconded and unanimously carried, the minutes of the AHS Board meeting held on September 17, 2021 were approved and the Chair of the Board and Corporate Secretary were authorized and directed to sign the minutes in the form so approved; and the Corporate Secretary was directed to file them, together with all ancillary documents attached thereto, in the corporate records of AHS and to deliver a copy of these to the Minister of Health.

2. **Comments from the President & Chief Executive Officer**

The following is an abstract of Dr. Verna Yiu's, President & Chief Executive Officer, remarks at the meeting. It is not an official transcript:

Thank you, David, and good afternoon everyone.

I'm very pleased to have an opportunity to talk today about the COVID-19 immunization rollout for children ages five to 11, which starts tomorrow. I know many Alberta parents have been waiting patiently to vaccinate their young children, while others might want more information before they book an immunization appointment for their kids.

The vaccine that Pfizer has tailored specifically for children 5-11 has gone through a rigorous review since it was first submitted to Health Canada more than a month ago. Health Canada conducted an independent and thorough scientific review of the data, which showed the benefits of the vaccine outweigh the risks in this age group. The assessment includes a detailed review of clinical trial results, as well as other evolving data and information about the health impacts of COVID-19 and variants of concern on children in Canada. Only then did Health Canada authorize the use of this vaccine for Canadians ages five to 11. It will protect children from the virus, reduce the risk of them spreading the virus to others, and enable them to once again do all the things that kids love to do.

You can now book an appointment for children in this age group through the province's online booking system at alberta.ca/vaccine, or by phoning Health Link at 811. Children ages five to 11 will start receiving the vaccine starting tomorrow and there is enough vaccine supply so every parent who wants to get their child a first dose will be able to do so. COVID-19 vaccinations for five to 11-year-olds will take place at 120 AHS clinics across the province. They will also be administered at a limited number of pharmacies where AHS clinics are not close by. Children who live on a First Nations reserve can also get immunized at public health clinics and nursing stations on reserve.

Doses for these children will be one-third of the dose for adults, and two doses are needed to be considered fully immunized. Second doses will be administered a minimum of eight weeks after the first dose, as current data suggests that period of time between doses provides the strongest immune response. If you still have questions about the vaccine, I encourage you to visit a new webpage — ahs.ca/vaccinekids — that provides parents, guardians and families with current information and resources to help them make an informed decision about immunization. You can also talk to your healthcare provider about any questions you may have about the vaccine and COVID-19 immunization — for yourself and your loved ones.

I'd like to close by reiterating what David said earlier: COVID-19 immunization is the safest, most effective way to protect yourself and others from the virus, and help us put the pandemic behind us once and for all. If you haven't been fully vaccinated yet, please visit alberta.ca/vaccine, or phone Health Link at 811, and book your appointment.

Thank you.

3. Finance Committee

a) Report to the Board

Mr. Brian Vaasjo, Committee Chair, reported that the Finance Committee met on November 18, 2021.

Mr. Vaasjo noted the Committee received an update on the multi-year outlook. The Committee also reviewed its Terms of Reference.

Mr. Vaasjo stated that the Committee considered five items for recommendation for approval of the Board.

a) Delegation of Authority

i) DynaLIFE Laboratories Consolidation Agreement

The Committee reviewed the terms and conditions of an amendment to the DynaLIFE Laboratories Consolidation Agreement and recommended same for Board approval. Board approval is required in accordance with Policy 1100 *Delegation of Authority and Establishment of Controls for Commitments*. The Board has considered such recommendation and the members support its approval.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

- 1. approved the DynaLIFE Laboratories Consolidation Agreement on the terms and conditions reviewed by the Finance Committee and the Board with such non-substantive changes that management of Alberta Health Services considers necessary or advisable; and**
- 2. delegated the authority to the Alberta Health Services President & CEO to execute the documents that give effect to the amendment on behalf of Alberta Health Services in accordance with the Delegation of Authority and Establishment of Controls for Commitments Policy.**

ii) Contract Renewal with ENMAX Energy Corporation

The Committee reviewed the renewal of the contract between Alberta Health Services and ENMAX Energy Corporation and recommended same for Board approval. Board approval is required in accordance with Policy 1100 *Delegation of Authority and Establishment of Controls for Commitments*. The Board has considered such recommendation and the members support its approval.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

- 1. approved the one year extension of the contract with ENMAX Energy Corporation, effective January 1, 2022 regarding the provision of retail electricity services to Alberta Health Services on the terms and conditions reviewed by the Finance Committee and the Board with such non-substantive changes that management of Alberta Health Services considers necessary or advisable; and**
- 2. delegated authority to the Alberta Health Services President & Chief Executive Officer to execute the documents that give effect to the one year extension on behalf of Alberta Health Services in accordance with the Delegation of Authority and Establishment of Controls for Commitments Policy.**

iii) Alberta Life Care Housing Foundation Amended and Restated Master Services Agreement; and Hythe Pioneer Assisted Living Inc. Master Services Agreement

The Committee reviewed proposed amendments to the Alberta Life Care Housing Foundation Amended and Restated Master Services Agreement and the Hythe Pioneer Assisted Living Inc. Master Services Agreement and recommended same for Board approval. Board approval is required in accordance with Policy 1100 Delegation of Authority and Establishment of Controls for Commitments. The Board has considered such recommendation and the members support its approval.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

1. approved:

a) amendments to the Alberta Life Care Housing Foundation Amended and Restated Master Services Agreement to renew the following continuing care service agreements for 5 years:

- i) Lifestyle Options Whitemud for eighty supportive living spaces and integrated home care;**
- ii) Lifestyle Options Leduc for seventy-six supportive living spaces and integrated home care;**
- iii) Lifestyle Options Terra Losa for seventy-four supportive living spaces and integrated home care;**

on the terms and conditions reviewed by the Finance Committee and the Board, with such non-substantive changes that management of Alberta Health Services considers necessary or advisable.

b) an amendment to the Hythe Pioneer Assisted Living Inc. Master Services Agreement to add supportive living services at the new Pearson Place facility for a total of seventy-five supportive living spaces for a 30 year term, on the terms and conditions reviewed by the Finance Committee and the Board, with such non-substantive changes that management of Alberta Health Services considers necessary or advisable; and

2. delegated the authority to the Alberta Health Services President and CEO to execute documentation to effect such amendments referred to above on behalf of Alberta Health Services in accordance with the *Delegation of Authority and Establishment of Controls for Commitments Policy*.

c) Interim Authorization to Spend for 2021/22 COVID Costs

The Committee reviewed the Interim Authorization to Spend for COVID Costs in 2021/22 and recommended same for Board approval. The Board has considered such recommendation and the members support its approval.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved the amendments to the authorization to spend related to costs for the COVID-19 pandemic response previously approved by the Alberta Health Services Board on August 30, 2021 (COVID Authorization to Spend), to provide the following:

- 1. the interim authorization period under the COVID Authorization to Spend be extended to end on January 31, 2022 rather than November 30, 2021;**
- 2. the maximum expenses under the COVID Authorization to Spend be increased from \$989 million to \$1.112 billion for the extended period April 1, 2021 to January 31, 2022; and**
- 3. the maximum capital expenditures under the COVID Authorization to Spend remains at \$28 million for the extended period April 1, 2021 to January 31, 2022.**

d) Radiology Contract

The Committee reviewed the terms and conditions of a memorandum of understanding between AHS, Medical Imaging Consultants and Radiology and Diagnostic Services, and contracts between Alberta Health Services and each of Medical Imaging Consultants and Radiology and Diagnostic Services and recommended same for Board ratification and approval. The Board has considered such recommendation and the members support the ratification and approval

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

- 1. ratified the Memorandum of Understanding between AHS, Medical Imaging Consultants and Radiology and Diagnostic Services dated November 10, 2021;**
- 2. approved Alberta Health Services entering into the Diagnostic Imaging Services Agreement with each of Medical Imaging Consultants and Radiology and Diagnostic Services on the terms and conditions reviewed by the Finance Committee and the Board, with such non-substantive changes that management of Alberta Health Services considers necessary or advisable; and**
- 3. delegated the authority to the AHS President & CEO to execute the Diagnostic Imaging Services Agreements described above on behalf of Alberta Health Services in accordance with the Delegation of Authority and Establishment of Controls for Commitments Policy.**

4. Community Engagement Committee

a) Report to the Board

Ms. Vicki Yellow Old Woman, Committee Chair, reported that the Community Engagement Committee met on November 19, 2021.

Ms. Yellow Old Woman noted the Committee received an update on the status of the AHS Philanthropic and Honorific Naming and Recognition Policy. The Committee also reviewed its Terms of Reference.

Ms. Yellow Old Woman noted the Committee considered three recommendations for Board approval relating to new appointments and term renewals of Advisory Council members, the appointment and reappointment of Trustees to established Foundations and approval of interim appointments of Trustees to the Alberta Cancer Foundation.

Ms. Yellow Old Woman stated AHS is very grateful for the commitment of volunteers across the province. AHS' values their work and appreciates their commitment to health care. As is the Board's typical practice, given the number of appointments and renewals, the names of the members and Trustees will not be read in this meeting but will be incorporated into the minutes of the meeting and posted publicly following this meeting.

b) Advisory Council Appointments and Renewals

The Committee reviewed new appointments and term renewals of members to Advisory Councils. The responsibility to appoint Advisory Council members lies with the AHS Board. The Committee recommended the Board approve the member new appointments and term renewals as reviewed by the Committee. The Board has considered such recommendation and the members support its approval.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved the appointments and renewals of members to the Advisory Councils for the terms as follows:

Health Advisory Council Reappointments – for a Three-Year Term – effective March 1, 2022 to February 28, 2025	
Health Advisory Council	Name
Prairie Mountain Health Advisory Council	Linda Humphreys
Tamarack Health Advisory Council	Elizabeth (Liz) Krawiec
Provincial Advisory Council Reappointments – for a Three-Year Term – effective March 1, 2022 to February 28, 2025	
SOGIE Provincial Advisory Council	Jason Beck
	Jamie Anderson
	Kenyo Araujo
	Jolene Wright
	Scott Stewart
Provincial Advisory Council Reappointments – for a Two-Year Term – effective March 1, 2022 to February 28, 2024	
Cancer Provincial Advisory Council	Wanda Redel
	Lorri Winship

Provincial Advisory Council Reappointments – for a Two-Year Term – effective January 1, 2022 to December 31, 2024	
Seniors and Continuing Care Provincial Advisory Council	Irene Pirie
	Ray Clark
	Susan Sommerfeldt
	Judy Long

Health Advisory Council Appointments – for a Three-Year Term – effective December 1, 2021 to November 30, 2024	
Health Advisory Council	Name
Greater Edmonton Health Advisory Council	Donalda Farwell
Lakeland Communities Health Advisory Council	Heather Stromquist
	Michele Huszar
Palliser Triangle Health Advisory Council	Amanda Peterson
	Martin Gendron
Peace Health Advisory Council	Barry Yaehne
Tamarack Health Advisory Council	Jessica Fortin-Lacombe
	Janet Jabush
	Clement Fagnan
Health Advisory Council Appointments – for a Three-Year Term – effective April 1, 2021 to March 31, 2024	
David Thompson Health Advisory Council	Allyssa Deheer
Provincial Advisory Council Appointments – for a Two-Year Term – effective December 1, 2021 to November 30, 2023	
Addiction and Mental Health	Debra Gazeley
	Nasra Omar
	Chantel Walker

c) Q3 Appointments and Reappointments of Trustees to Health Foundations

The Committee reviewed the appointments and reappointments of Trustees to Foundations. The responsibility to appoint Trustees to established Foundations lies with the AHS Board. The Committee recommended the Board approve the Trustee appointments and reappointments as reviewed by the Committee. The Board has considered such recommendations and the members support its approval.

UPON MOTION duly moved, seconded and carried the Alberta Health Services Board approved the appointments and reappointments of Trustees to Health Foundations for the terms as follows:

Foundation	Name	Period of Appointment
Trustee Reappointments and Appointments – for Two and Three Year Terms		
Airdrie Health Foundation	Chris Gourlie	March 1, 2022 to February 29, 2024
Alberta Cancer Foundation	Brenda Hubley	March 1, 2022 to September 30, 2024
	Brian McLean	March 1, 2022 to September 30, 2024

Bassano and District Health Foundation	Loralee Bell	December 1, 2021 to November 30, 2024
	Molly Douglass	December 1, 2021 to November 30, 2024
	Susan Harris	December 1, 2021 to November 30, 2024
	Marjolein Havens	December 1, 2021 to November 30, 2024
	Stewart Heron	December 1, 2021 to November 30, 2024
	Alanna Magnusson	December 1, 2021 to November 30, 2024
	Brian Maguire	December 1, 2021 to November 30, 2024
Calgary Health Foundation	Nancy Calvin	March 1, 2022 to February 28, 2025
Lac La Biche Regional Health Foundation	Allan Sinclair	December 1, 2021 to November 30, 2024
Lacombe Health Trust	Steve Christie	December 1, 2021 to November 30, 2024
	Jim Dixon Jr.	December 1, 2021 to November 30, 2024
	Corey Gish	December 1, 2021 to November 30, 2024
	Brett Jones	December 1, 2021 to November 30, 2024
	Angela Law	December 1, 2021 to November 30, 2024
	Jason Lunn	December 1, 2021 to November 30, 2024
	RoAnna McLenahan	December 1, 2021 to November 30, 2024
	Candace Sawyer	December 1, 2021 to November 30, 2024
	Kelly Treleaven	December 1, 2021 to November 30, 2024
	Denise van Nieuwkerk	December 1, 2021 to November 30, 2024
Mental Health Foundation	Roseanne Carey	December 1, 2021 to November 30, 2024
	Nicholas Mitchell	December 1, 2021 to November 30, 2024
Oyen and District Health Foundation	Tanya Jacques	December 1, 2021 to November 30, 2024
	Lee Switzer	December 1, 2021 to November 30, 2024

Strathcona Community Hospital Foundation	Curtis Perrott	December 1, 2021 to November 30, 2023
	Keith Rankin	December 1, 2021 to November 30, 2023
	Gene Syvenky	March 1, 2022 to February 28, 2024

d) Alberta Cancer Foundation

The Committee reviewed a request by the Alberta Cancer Foundation to approve interim appointments for their board trustees to align their terms to a common end date. The Committee recommended the Board approve the Trustee appointments as reviewed by the Committee. The Board has considered such recommendation and the members support its approval.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved the interim appointments of Trustees of the Alberta Cancer Foundation for the terms reviewed by the Community Engagement Committee and the Alberta Health Services Board.

Foundation	Year	Name	Period of Interim Appointment
Alberta Cancer Foundation	2022	Chris Kucharski	March 1, 2022 to September 30, 2022
	2023	Brian Bale	March 1, 2023 to September 30, 2023
		Charles Butts	June 1, 2023 to September 30, 2023
		Rajko Dodic	June 1, 2023 to September 30, 2023
		Dianne Kipnes	March 1, 2023 to September 30, 2023
		John Lehnors	March 1, 2023 to September 30, 2023
		Don Morris	June 1, 2023 to September 30, 2023
		Gelaine Pearman	January 1, 2023 to September 30, 2023
		Tom Valentine	August 1, 2023 to September 30, 2023
		Heather Watt	March 1, 2023 to September 30, 2023
	2024	John Donald	June 1, 2024 to September 30, 2024
		Sandra Lau	March 1, 2024 to September 30, 2024
		Barb Munroe	June 1, 2024 to September 30, 2024
		Matthew Parliament	March 1, 2024 to September 30, 2024

5. **Governance Committee**

a) Report to the Board

Ms. Sherri Fountain, Committee Chair, noted the Committee received the Ethics & Compliance Office 2020/21 Q4 Report, a report on Red Tape Reduction, and discussed the Mandate & Roles Document Renewal Process, and the 2021 Board skill set analysis results. The Committee also received an overview of the requirements and process with respect to Accreditation Canada Governance Standards.

The Committee considered one item for recommendation for approval of the Board.

b) Board Member Terms of Reference

The Committee recommended amendments to the Terms of Reference for the Board Member. The Board considered such recommendation and the members support its approval.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

- 1. approved the amended Board Member Terms of Reference as reviewed by the Governance Committee and the Alberta Health Services Board; and**
- 2. directed management to post the revised Terms of Reference on the Alberta Health Services public website.**

6. **Audit & Risk Committee**

a) Report to the Board

Mr. Jack Mintz, Committee Chair, noted that the Audit & Risk Committee met on November 24, 2021. Standard practice is that the Office of the Auditor General and KPMG are guests at the meeting in their role as external auditors of AHS.

Mr. Mintz noted the Committee received the 2021-22 Office of the Auditor General Audit Plan and financial reporting to Alberta Health, the quarterly summary of enterprise risk management risk, the annual internal audit and enterprise risk management performance report, and an investigations summary report. The Committee also reviewed its Terms of Reference.

There were no items that came through the Committee for Board approval.

7. **Human Resources Committee**

a) **Report to the Board**

Ms. Heidi Overguard, Committee Chair, noted the Human Resources Committee met on November 24, 2021.

Ms. Overguard noted the Committee received a labour relations update, the Our People results quarterly report and an update on succession planning. The Committee also reviewed its Terms of Reference.

There were no items that came through the Committee for Board approval.

❖ **Adjournment**

There being no further business, the meeting was adjourned at 5:30 p.m.

Signed for
David Weyant, QC
Chair

Signed by
Catherine MacNeill
Corporate Secretary & Legal Counsel