

PUBLIC BOARD MEETING

Minutes of the meeting of the Alberta Health Services (“AHS”) Board (the “Board”) held by Zoom conference on March 17, 2022.

Attendees:

Board Members: Mr. Gregory Turnbull, QC, Chair
Ms. Deborah Apps
Mr. Tony Dagnone, CM
Ms. Sherri Fountain, QC
Mr. Hartley Harris
Mr. Jack Mintz, CM
Ms. Heidi Overguard
Ms. Natalia Reiman
Ms. Vicki Yellow Old Woman

Management: Dr. Verna Yiu, President & Chief Executive Officer
Ms. Colleen Purdy, Vice President, Corporate Services & Chief Financial Officer
Ms. Colleen Turner, Vice President, Community Engagement & Communications
Ms. Tina Giesbrecht, General Counsel
Ms. Catherine MacNeill, Corporate Secretary & Legal Counsel

Regrets: Dr. Sayeh Zielke, Vice-Chair
Mr. Brian Vaasjo

Mr. Turnbull acted as Chair of the meeting and Ms. MacNeill acted as Recording Secretary.

Mr. Turnbull called the meeting to order at approximately 12:30 p.m. Notice of the meeting had been properly given and quorum was met.

❖ Welcome & Comments from the Chair

The following is an abstract of Mr. Gregory Turnbull’s, QC, Board Chair, remarks at the meeting. It is not an official transcript:

Good afternoon, everyone. I am Gregory Turnbull, Chair of the Alberta Health Services Board, and I would like to welcome you to this AHS Public Board meeting. Thank you for taking the time to join us.

This is a meeting of the Board to consider motions coming through the Committee meetings in the last month. To start, in the spirit of promoting reconciliation and gratitude, and in keeping with the calls to action from the Truth and Reconciliation Commission, on behalf of the Board, I would like to take this opportunity to acknowledge that the work of Alberta Health Services takes place on historical and contemporary Indigenous lands, including the territories of Treaties 6, 7 & 8 and the homeland of the Metis. I would also like to acknowledge the 46 First Nations communities within what we call Alberta, as well as the Metis and Inuit Peoples who form an important part of our healthcare system. We are grateful to those who have come before us and mindful of those who will follow us as we steward and protect these lands.

Earlier this month, I had an opportunity to participate in a foundation event honouring and thanking long-time supporters and board members for one of the Calgary foundations – the Calgary Health Foundation. It was a good opportunity to acknowledge the support that the province’s 69 health foundations provide – both financially and the public support and ambassadorship that they provide.

As the world opens up, there are more events that Albertans can participate in – to raise awareness and funds for healthcare, and to advance healthcare in Alberta. For instance, Red Deer Regional Health Foundation is holding its Cycle for Central Alberta virtual event on March 25. Alberta Children’s Hospital Foundation has organized a Hockey Marathon for the Kids March 31 to April 11 at the Chestermere Recreation Centre. And Wainwright and District Health Foundation is hosting its Heart Strings and Roses Gala at the Peace Memorial Multiplex on April 23. You can find more information on these events on the foundations’ websites. I encourage Albertans to check out the foundations page on the AHS website. You can find it at ahs.ca/foundations.

There you can see examples of foundation dollars making tangible improvements to healthcare throughout the province. AHS is very grateful for the support that Alberta’s healthcare foundations provide. They have enabled AHS to be better positioned to help Albertans, especially during the past two years, which have been so difficult for everyone. We know these are tough times. Although the COVID-19 numbers are trending downward, and restrictions have eased, the pandemic is not behind us quite yet. Families are struggling. And every day there are new tragic, heartbreaking developments from the war in Ukraine. Please know the health system is here to help anyone who is feeling overwhelmed by the stress or anxiety. People can access a range of mental wellness supports at ahs.ca/helpintoughtimes or they can call Health Link at 811.

I wish to end my opening remarks with a message of hope. We are, after all, starting to see the first signs of spring. Daylight hours are getting longer. It’s getting warmer. Soon there will be gardens to plant and grass to cut. Spring is always a time for renewal and fresh beginnings. I think we are, literally and figuratively, heading into brighter days. And I’d like to share my heartfelt gratitude to healthcare workers across the province for helping us get to this point. Their dedication and bravery over the past two years have been an inspiration, and also essential to helping this province get through some dark times. To all of you on the front lines of health care, and to everyone who supports those on the front lines, I wish to say: Thank you. Your hard work and sacrifices are appreciated beyond measure. And we, as a Board and as an organization, are here for you.

Now, before we get to the business of the day, Dr. Verna Yiu would like to say a few words.

❖ **Comments from the President & Chief Executive Officer**

The following is an abstract of Dr. Verna Yiu’s, President & Chief Executive Officer, remarks at the meeting. It is not an official transcript:

Thank you, Gregory, and good afternoon, everyone. I know our staff and physicians will appreciate your comments. And I’d like to echo your comments: Every day, I see our people consistently rising to the challenges to care for Albertans and support one another. Despite the stress and demands they face every day, I see them continuing to approach their work with professionalism and compassion. Our people care so much for the Albertans they serve. The toll of the pandemic, in terms of illness and death, has been heartbreaking. Yet I’m heartened and inspired by the efforts of our staff, physicians and volunteers as they’ve responded to this pandemic over the past two years.

It's also important to note that, as our people have managed the biggest public health crisis of our lifetimes, they've also continued to improve care in areas unrelated to the pandemic. I want Albertans to know that their health system, although it has been under unprecedented capacity pressures, continues to provide outstanding care for people, whatever their needs might be. That has never changed.

Allow me to share a few positive developments over the past few weeks. Last month, for instance, we opened a renal clinic in High Prairie. It enables local and area residents with kidney disease to undergo dialysis in their community whereas, before, they had to travel an hour to Slave Lake, then an hour back, multiple times every week for treatment. We also recently opened Alberta's newest cancer centre, in Grande Prairie, which adds radiation therapy services to our North Zone, which is a welcome development for cancer patients in northern Alberta. Now they can get this treatment much closer to home. We know scheduled mental health appointments can be challenging to keep for some people so, in recent weeks, we've been adding a weekly walk-in addiction and mental health service to communities that didn't have this option, such as Drumheller and Wainwright. And in Red Deer, a new team of mental health professionals is providing support to young Albertans ages 13 to 17, in clinic settings or even in their homes, while connecting them with other service providers in the community.

We want to offer integrated services that proactively help youth with mental health issues in the community rather than see them at an emergency department when they're in crisis. And, of course, Gregory talked earlier about the support of foundations during the pandemic.

Several foundations partnered to launch Text4Hope. It's a service that sends subscribers in Alberta and across Canada free daily text messages of advice and encouragement designed to help them develop healthy personal coping skills and resilience. To date, more than 54,000 people have subscribed to the service, and the service recently expanded to offer text messages in other languages, such as Arabic, French, Simplified Chinese and Punjabi.

In response to global events, Hope4Ukraine was launched this week, offering the program in Ukrainian and Russian languages. We know how important this is, especially here in Canada. Our country is home to nearly 1.4 million people of Ukraine ethnicity, second only to Russia for the largest population of Ukraine people outside of their home country. So there are many Canadians who are deeply and personally affected by the ongoing war — and AHS is working to ensure there are health supports in place for Ukraine immigrants who are either here or set to come to Alberta.

These are just a few examples of the great work happening at AHS — work that's moves forward in parallel with our pandemic response; work that's improving the lives of Albertans across the province. We know Albertans continue to reach out to AHS every day for concerns entirely unrelated to COVID-19. I'd like to acknowledge and thank our staff and physicians for working very much in the shadow of the pandemic to keep improving the access to and quality of care in all areas of our healthcare system. And I want Albertans to know that AHS is here for them when they need us.

Thank you.

❖ **Review of Agenda**

UPON MOTION duly moved, seconded and unanimously carried, the Board approved the agenda for the meeting of the Board held on March 17, 2022, which was provided to the Board in advance of the meeting.

❖ **Declaration of Conflicts of Interest**

Mr. Turnbull requested that any conflicts of interest relevant to the meeting or items noted on the agenda be declared. None were declared.

1. **Approval of Minutes – November 25, 2021, December 15, 2021, December 22, 2021 and January 27, 2022**

UPON MOTION duly moved, seconded and unanimously carried, the minutes of the AHS Board meetings held on November 25, 2021, December 15, 2021, December 22, 2021 and January 27, 2022, were approved and the Chair of the Board and Corporate Secretary were authorized and directed to sign the minutes in the form so approved; and the Corporate Secretary was directed to file them, together with all ancillary documents attached thereto, in the corporate records of AHS and to deliver a copy of these to the Minister of Health.

2. **Finance Committee**

a) Report to the Board

Mr. Brian Vaasjo, Committee Chair, reported that the Finance Committee met on February 16 and March 9, 2022.

At the Committee's February 16th meeting, the Committee discussed the Alberta Health Services 2022-25 Health Plan and 2022-23 Business Plan and received an update on the Budget 2022-23 Submission.

At the Committee's March 9th meeting, the Committee received an update on the Asset Optimization Sub-Committee.

Mr. Vaasjo presented ten motions for Board approval.

b) Delegation of Authority Over \$90M – Chartwell Master Care LP Amended and Restated Master Services Agreement

Mr. Vaasjo noted the Committee reviewed the terms and conditions of the Chartwell Master Care LP Amended and Restated Master Services Agreement and recommended same for Board approval. Board approval is required in accordance with Policy 1100 *Delegation of Authority and Establishment of Controls for Commitments*. The Board has considered such recommendation and the members support its approval.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

- a) approved amendments to the Chartwell Master Care LP Amended and Restated Master Services Agreement to renew the following continuing care service schedules for 5 years:
 - i. Chartwell St Albert.
 - ii. Eau Claire Retirement Residence

on the terms and conditions reviewed by the Finance Committee and the Alberta Health Services Board, with such non-substantive changes that management of Alberta Health Services considers necessary or advisable; and

- b) delegated the authority to the Alberta Health Services President and CEO to execute the agreement to effect such amendments referred to above on behalf of Alberta Health Services in accordance with the *Delegation of Authority and Establishment of Controls for Commitments Policy*.

c) Delegation of Authority Over \$90M – Agreement with Janssen Inc.

Mr. Vaasjo noted the Committee reviewed the terms and conditions of a Product Listing Agreement with Janssen Inc. and recommended same for Board approval. Board approval is required in accordance with Policy 1100 *Delegation of Authority and Establishment of Controls for Commitments*. The Board has considered such recommendation and the members support its approval.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

- a) approved Alberta Health Services entering into the Product Listing Agreement for the supply of daratumumab (also known as Darzalex) between Alberta Health Services and Janssen Inc., effective March 1, 2022, on the terms and conditions reviewed by the Finance Committee and the Alberta Health Services Board with such non-substantive changes that management of Alberta Health Services considers necessary or advisable; and
 - b) delegated the authority to the Alberta Health Services President and CEO to execute the agreement on behalf of Alberta Health Services in accordance with the *Delegation of Authority and Establishment of Controls for Commitments Policy*.
- d) Recommendations of 2022-23 Budget and Related Funding/Grant Revenue Agreements under that Budget.**

i) AHS 2022-23 Budget

Mr. Vaasjo noted the Committee reviewed the Alberta Health Services 2022-23 Budget and recommended same for Board approval. The Board has considered such recommendation and the members support its approval.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

- a) approved the Alberta Health Services 2022-23 Budget in the form reviewed by the Finance Committee and the Alberta Health Services Board, with such non-substantive changes that management of Alberta Health Services considers necessary or advisable;
- b) approved the following 2022-23 funding amounts for the three wholly-owned subsidiaries of Alberta Health Services, as provided for in the 2022-23 Budget:
 - i. \$137 million of unrestricted base operating funding for CapitalCare Group Inc.;
 - ii. \$166 million of unrestricted base operating funding for Carewest; and
 - iii. \$788 million of unrestricted base operating funding for Alberta Precision Laboratories Ltd; and
- c) authorized and directed management of Alberta Health Services to deliver the 2022-23 Budget to the Minister of Health for approval.

ii) Interim 2022-23 Funding - Covenant Health

Mr. Vaasjo noted the Committee reviewed the terms and conditions of the Interim 2022-23 Funding for Covenant Health and recommended same for Board approval. Board approval is required in accordance with Policy 1100 *Delegation of Authority and Establishment of Controls for Commitments*. The Board has considered such recommendation and the members support its approval.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

- a) approved the 2022-23 interim annual acute care funding to Covenant Health, on the terms and conditions reviewed by the Finance Committee and the Alberta Health Services Board, with such non-substantive changes that management of Alberta Health Services considers necessary or advisable; and
- b) delegated the authority to the Alberta Health Services President & CEO to execute and deliver the funding letter reflecting the above to Covenant Health in accordance with the *Delegation of Authority and Establishment of Controls for Commitments Policy*.

iii) Interim 2022-23 Funding - Saskatchewan Health Authority

Mr. Vaasjo noted the Committee reviewed the terms and conditions of the Interim 2022-23 Funding for Saskatchewan Health Authority and recommended same for Board approval. Board approval is required in accordance with Policy 1100 *Delegation of Authority and Establishment of Controls for Commitments*. The Board has considered such recommendation and the members support its approval.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

- a) **approved the 2022-23 interim acute and direct clinical care funding to Saskatchewan Health Authority, on the terms and conditions reviewed by the Finance Committee and the Alberta Health Services Board with such non-substantive changes that management of Alberta Health Services considers necessary or advisable; and**
 - b) **delegated authority to the Alberta Health Services President & CEO to execute and deliver the funding letter reflecting the above to Saskatchewan Health Authority in accordance with the *Delegation of Authority and Establishment of Controls for Commitments Policy*.**
- iv) Alberta Health Academic Medicine and Health Services Program Grant Amending Agreements**

Mr. Vaasjo noted the Committee reviewed the terms and conditions of the Alberta Health Academic Medicine and Health Services Program Grant Amending Agreements and recommended same for Board approval. Board approval is required in accordance with Policy 1100 *Delegation of Authority and Establishment of Controls for Commitments*. The Board has considered such recommendation and the members support its approval.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

- a) **approved the amendment to the following Alberta Health grant agreements to provide funding for the fiscal year April 1, 2022 to March 31, 2023, on the terms and conditions reviewed by the Finance Committee and the Alberta Health Services Board, with such non-substantive changes that management of Alberta Health Services considers necessary or advisable:**
- b) **the provision of insured medical services, and education, research and leadership/administrative services at the University of Calgary and at Alberta Health Services facilities by physicians participating in the Academic Medicine and Health Services Program; and**
- c) **the provision of clinical services and non-clinical services at the University of Alberta and at Alberta Health Services facilities by physicians participating in the Academic Medicine and Health Services Program; and**
- d) **delegated the authority to the Alberta Health Services President & CEO to execute the agreements to effect such amendment on behalf of Alberta Health Services in accordance with the *Delegation of Authority and Establishment of Controls for Commitments Policy*.**

v) Alberta Health Physician On Call Grant Amending Agreement

Mr. Vaasjo noted the Committee reviewed the terms and conditions of the Alberta Health Physician On Call Grant Amending Agreement and recommended same for Board approval. Board approval is required in accordance with Policy 1100 *Delegation of Authority and Establishment of Controls for Commitments*. The Board has considered such recommendation and the members support its approval.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

- a) **approved the amendment to the Alberta Health grant agreement for the operation and management of the On Call Programs and provision of on call services by physicians to provide funding for the fiscal year April 1, 2022 to March 31, 2023, on the terms and conditions reviewed by the Finance Committee and the Alberta Health Services Board, with such non-substantive changes that management of Alberta Health Services considers necessary or advisable; and**
- b) **delegated the authority to the Alberta Health Services President & CEO to execute the agreement to effect such amendment on behalf of Alberta Health Services in accordance with the *Delegation of Authority and Establishment of Controls for Commitments Policy*.**

vi) Alberta Health Outpatient Drug Programs Grant Agreements

Mr. Vaasjo noted the Committee reviewed the Alberta Health Outpatient Drug Programs Grant Agreements and recommended same for Board approval. Board approval is required in accordance with Policy 1100 *Delegation of Authority and Establishment of Controls for Commitments*. The Board has considered such recommendation and the members support its approval.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

- a) **approved the following Alberta Health grants, on the terms and conditions reviewed by the Finance Committee and the Alberta Health Services Board, with such non-substantive changes that management of Alberta Health Services considers necessary or advisable:**
 - i) **the provision of cancer pharmaceuticals to outpatient cancer patients at no cost for the period April 1, 2022 to March 31, 2024; and**
 - ii) **the provision of specialized high cost drugs, short-term exceptional drug therapy, and rare disease drugs to eligible Albertans at no cost for the period April 1, 2022 to March 31, 2024; and**
 - b) **delegated the authority to the Alberta Health Services President & CEO to execute the agreements on behalf of Alberta Health Services in accordance with the *Delegation of Authority and Establishment of Controls for Commitments Policy*.**
- e) 2022-23 COVID and Surgery Recovery Interim Authorization to Spend**

Mr. Vaasjo noted the Committee then reviewed the 2022-23 COVID and Surgery Recovery Interim Authorization to Spend. The Board has considered such recommendation and the members support its approval.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board authorized Alberta Health Services to incur the following costs for the COVID-19 pandemic response:

- a) **maximum expenses of \$420 million for the period April 1, 2022 to June 30, 2022; and**
 - b) **maximum capital expenditures of \$12 million for the period April 1, 2022 to June 30, 2022.**
- f) Alberta Health 2021-22 COVID-19 Grant Agreement**

Mr. Vaasjo noted the Committee reviewed the terms and conditions of the Alberta Health 2021-22 COVID-19 Grant Agreement and recommended same for Board approval. Board approval is required in accordance with Policy 1100 *Delegation of Authority and Establishment of Controls for Commitments*. The Board has considered such recommendation and the members support its approval.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

- a) **approved Alberta Health Services entering into the grant agreement between Alberta Health and Alberta Health Services for the incremental costs associated with the COVID-19 pandemic response for the period April 1, 2021 to March 31, 2022, on the terms and conditions reviewed by the Finance Committee and the Alberta Health Services Board, with such non-substantive changes that management of Alberta Health Services considers necessary or advisable; and**
 - b) **delegated the authority to the Alberta Health Services President & CEO to execute the Agreement on behalf of Alberta Health Services in accordance with the *Delegation of Authority and Establishment of Controls for Commitments Policy*.**
- 3. Audit & Risk Committee**

a) Report to the Board

Mr. Jack Mintz, Committee Chair, reported that the Audit & Risk Committee met on February 16, 2022. Standard practice is that the Office of the Auditor General and KPMG are guests at the meeting in their role as external auditors of AHS.

The Committee reviewed financial reporting to Alberta Health, the quarterly summary of enterprise risk management risk, an update on the accounting treatment for asset retirement obligations, the quarterly internal audit and enterprise risk management performance report, and a workplace Health and safety follow-up internal audit report. The Committee also received a Status Update on Outstanding and Implemented Audit Recommendations as at December 31, 2021.

There were no items that came through the Committee for Board approval.

4. **Community Engagement Committee**

a) **Report to the Board**

Ms. Vicki Yellow Old Woman, Committee Chair, reported that the Community Engagement Committee met on February 17, 2022.

The Committee received presentations from the Royal Alexandra Hospital Foundation and from the Lesser Slave Lake Health Advisory Council.

Ms. Yellow Old Woman, Committee Chair, advised the Committee considered four recommendations for approval of the Board.

b) **Advisory Council Appointments and Renewals and Cancer PAC Chair Appointment**

Ms. Yellow Old Woman noted the Committee reviewed new appointments and term renewals of members to Advisory Councils, and the appointment of the Chair of the Cancer Provincial Advisory Council. The responsibility to appoint Advisory Council members lies with the AHS Board. The Committee recommended the Board approve the member new appointments and term renewals as reviewed by the Committee. The Board has considered such recommendation and the members support its approval.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved the appointments and renewals of members to the Advisory Councils and the appointment of the Chair for the Cancer Provincial Advisory Council for the terms reviewed by the Community Engagement Committee and the Alberta Health Services Board.

c) **Provincial Advisory Councils**

i) **Bylaw Amendments**

Ms. Yellow Old Woman noted the Committee reviewed Bylaw amendments of the four Provincial Advisory Councils. The Committee recommended the Board approve the Bylaw amendments as reviewed by the Committee. The Board has considered such recommendation and the members support its approval.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

- a) **delegated the authority under Section 2 of the Community Health Councils (Ministerial) Regulation to authorize payment of expenses incurred by Council members, to the appropriate Approver, as defined in the AHS Travel, Hospitality and Working Session Expenses Policy #1122;**
- b) **approved the proposed amendments reviewed by the Committee and the Alberta Health Services Board to the Amended Bylaws for each of the following Provincial Advisory Councils:**

- i. Addiction & Mental Health Provincial Advisory Council;**
- ii. Seniors & Continuing Care Provincial Advisory Council;**
- iii. Sexual Orientation, Gender Identity and Expression Provincial Advisory Council; and**
- iv. Cancer Provincial Advisory Council;**

with such non-substantive changes that management of Alberta Health Services considers necessary or advisable; and

- c) directed the Alberta Health Services Board Chair to sign the amended Bylaws to reflect the approved amendments and submit the same to the Minister of Health for approval.**

ii) Terms of Reference

Ms. Yellow Old Woman noted the Committee reviewed the Amended Terms of Reference of four Provincial Advisory Councils. The Committee recommended the Board approve the Amended Terms of Reference as reviewed by the Committee. The Board has considered such recommendation and the members support its approval.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

- a) approved the proposed Amended Terms of Reference reviewed by the Committee and the Alberta Health Services Board for each of the following Provincial Advisory Councils:**

- i. Addiction & Mental Health Provincial Advisory Council;**
- ii. Seniors & Continuing Care Provincial Advisory Council;**
- iii. Sexual Orientation, Gender Identity and Expression Provincial Advisory Council; and**
- iv. Cancer Provincial Advisory Council;**

with such non-substantive changes that management of Alberta Health Services considers necessary or advisable, and

- b) directed management of Alberta Health Services to post the Amended Terms of Reference to the Alberta Health Services public website.**

d) Appointments of Trustees to Health Foundations

Ms. Yellow Old Woman noted the Committee reviewed the appointments and reappointments of Trustees to Foundations. The responsibility to appoint Trustees to established Foundations lies with the AHS Board. The Committee recommended the Board approve the Trustee appointments and reappointments as reviewed by the Committee. The Board has considered such recommendations and the members support its approval.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved the appointments and reappointments of Trustees to Health Foundations for the terms reviewed by the Community Engagement Committee and the Alberta Health Services Board.

5. **Governance Committee**

a) Report to the Board

Ms. Sherri Fountain, Committee Chair, reported that the Governance Committee met on February 17, 2022.

The Committee received the Ethics & Compliance Office 2021/22 Q3 Report and discussed the 2021 Board Skill Set Matrix.

The Committee considered one item for recommendation for approval of the Board.

b) Amendments to Terms of Reference

Ms. Fountain noted the Committee reviewed amendments to the Terms of Reference for the Finance Committee and the Audit & Risk Committee and amendments to the Membership and Meeting provisions of each of the Board Committee Terms of Reference. The Committee recommended the Board approve the amendments to the Terms of Reference as reviewed by the Committee. The Board has considered such recommendation and the members support its approval.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services approved:

- a) the amendments to the Terms of Reference for the Finance Committee as reviewed by the Committee and the Alberta Health Services Board;**
- b) the amendments to the Terms of Reference for the Audit & Risk Committee as reviewed by the Committee and the Alberta Health Services Board; and**
- c) the amendments to the Membership and Meeting provisions of each of the Board Committee Terms of Reference as reviewed by the Committee and the Alberta Health Services Board;**

with such non-substantive changes as management of Alberta Health Services considers necessary or advisable;

- d) the current Committee membership as appointed in accordance with the Terms of Reference; and**
- e) directed that the amended Terms of Reference and Committee membership be posted on the Alberta Health Services public website.**

6. **Human Resources Committee**

a) **Report to the Board**

Ms. Heidi Overguard, Committee Chair, reported that the Human Resources Committee met on March 2, 2022.

The Committee received a labour relations update, the Our People results quarterly report and had a fulsome discussion on integrated workforce planning.

There were no items that came through the Committee for Board approval.

7. **Quality & Safety Committee**

a) **Report to the Board**

Mr. Tony Dagnone, Committee Vice Chair, reported that the Quality & Safety Committee met on February 9 and March 9, 2022. Mr. Dagnone advised that the agenda items typically focus on access, quality and safety.

At the Committee's February 9th meeting, the Committee discussed the AHS Academy of Quality Improvement Sciences program and received an update on the CT and MRI Action Plan. The Committee also received an update on the Alberta Surgical Initiative.

At the Committee's March 9th meeting, the Committee received a report on shared learnings in patient safety, and an overview on the Emergency Medical Services 10-Point Plan. The Committee received an update on the Alberta Surgical Initiative, and on Alberta Health Services/Health Quality Council of Alberta Joint Initiatives.

The Committee considered two items for recommendation for approval of the Board.

b) **Revisions to the Approval Process for Modifying the Alberta Health Services Quality Assurance Committee Structure and Terms of Reference**

Mr. Dagnone reported the Committee reviewed revisions to the Approval Process for Modifying the Alberta Health Services Quality Assurance Committee Structure and Terms of Reference. The Committee recommended the Board approve the revisions as reviewed by the Committee. The Board has considered such recommendation and the members support its approval.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved the following:

1. **delegation of the powers under Section 9(1)(b)(i)(A) of the *Alberta Evidence Act* to appoint quality assurance committees to the Alberta Health Services Quality Assurance Committee; and**

2. a revised approval process for modifications to the Quality Assurance Committee Terms of Reference, including Quality Assurance Committee membership changes, standing down existing Quality Assurance Committees and subcommittees, and Quality Assurance Subcommittee title changes.

c) Accreditation Annual Report

Mr. Dagnone noted the Committee considered for recommendation for approval the 2021 Accreditation Annual Report. Ministerial Directive D5-2008 *Mandatory Accreditation in Alberta's Health System* requires AHS to provide information on accreditation activities and outcomes and accreditation status in an annual report to the Minister. Once approved, the Accreditation Annual Report must be submitted to Alberta Health by March 31, 2022. The Committee recommended the Board approve the Accreditation Annual Report as reviewed by the Committee. The Board has considered such recommendation and the members support its approval.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board:

1. approve the Alberta Health Services Accreditation Status and Activities for Health Facilities and Programs Annual Report as reviewed by the Quality & Safety Committee and the Alberta Health Services Board;
2. support the Board Chair delivering the Report to the Minister of Health by March 31, 2022; and
3. direct management to make the Report available on the AHS public website as soon as practical.

❖ **Adjournment**

There being no further business, the meeting was adjourned at 1:30 p.m.

Signed by
Gregory Turnbull, QC
Chair

Signed by
Catherine MacNeill
Corporate Secretary & Legal Counsel