

## AHS Board and Executive Expense Report

**Name** Andrea Beckwith-Ferraton  
**Title** Chief Ethics & Compliance Officer  
**Location** Calgary

Expenses submitted during the month of May 2017

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
May-17	Expense Claim	Meetings		53	167	146	366			
May-17	Direct Billing	Meetings	844				844			
<b>Total</b>			\$ 844	\$ 53	\$ 167	\$ 146	\$ 1,210	\$ -	\$ -	\$ -

**Total for the Month**      \$      1,210

Maximum daily single meal expense claimed in the month      \$      21  
Maximum daily base hotel rate claimed in the month      \$      149  
Non economy air travel in the month      \$      -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

## AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
BECKWITH-FERRATON, ANDREA	Chief Ethics & Compliance Officer	Calgary	\$ 366.08								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
5/10/2017	Meeting in Edmonton	AB - Other Zones	Taxi	\$ 63.25	Office in Edmonton	Airport	Meeting with Todd Gilchrist and Ethics & Compliance Team at 7th Street Plaza	1			
5/10/2017	Meeting in Edmonton	AB - Local	Parking - Lot or Parkade	\$ 20.00			Meeting with Todd Gilchrist and Ethics & Compliance Team at 7th Street Plaza	1			
5/10/2017	Meeting in Edmonton	AB - Other Zones	Meals Per Diem	\$ 32.35			Meeting with Todd Gilchrist and Ethics & Compliance Team at 7th Street Plaza Lunch \$ 11.60 Dinner \$ 20.75	1			
5/11/2017	Meeting in Edmonton	AB - Other Zones	Accommodations	\$ 167.28			Attend AHS Governance Committee Meeting at 7th Street Plaza	1			
5/11/2017	Meeting in Edmonton	AB - Other Zones	Taxi	\$ 62.40	Airport	Office in Edmonton	Attend AHS Governance Committee Meeting at 7th Street Plaza	1			
5/11/2017	Meeting in Edmonton	AB - Other Zones	Meals Per Diem	\$ 20.80			Attend AHS Governance Committee Meeting at 7th Street Plaza Bfast \$ 9.20 Lunch \$ 11.60	1			
Approver(s) for the claim		Approval Status		Approval Date							
GILCHRIST, TODD		Approve		29-May-17							

AIRPORT TAXI SERVICE  
4608 101 ST.  
(7808907070)  
EDMONTON AB

CARD [REDACTED]  
CARD TYPE INTERAC  
ACCOUNT TYPE CHEQUING  
DATE 2017/05/10  
TIME 0563 12:04:41  
INVOICE # [REDACTED]  
RECEIPT NUMBER [REDACTED]

PURCHASE  
AMOUNT \$55.00  
TIP \$8.25  
TOTAL

\$63.25  
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Interac  
[REDACTED]

APPROVED

AUTH# [REDACTED]  
THANK YOU

CARDHOLDER COPY

AIRPORT TAXI SERVICE  
4608 101 ST.  
(7808907070)  
EDMONTON AB

CARD [REDACTED]  
CARD TYPE INTERAC  
ACCOUNT TYPE CHEQUING  
DATE 2017/05/11  
TIME 4858 14:55:14  
INVOICE # [REDACTED]  
RECEIPT NUMBER [REDACTED]

PURCHASE  
AMOUNT \$48.00  
TIP \$14.40  
TOTAL

\$62.40  
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Interac  
[REDACTED]

APPROVED

AUTH# [REDACTED]  
THANK YOU

CARDHOLDER COPY

**Written Attestation for Lost Receipt**

**Date:** May 10, 2017

**Location:** Calgary Airport

**Amount:** \$20.00

**Expense Reason:** Park2Go Airport Parking. Parking necessary for vehicle during a return flight from Calgary to Edmonton.

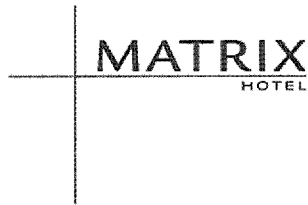
- The above receipt has been misplaced.
- The expense was incurred and related to AHS business.
- The expense has not been previously claimed.



\_\_\_\_\_  
**Andrea Beckwith-Ferraton**

Employee Authorization

**Date Signed:** January 5, 2018



Andrea M Beckwithferraton

Room Number: 0:  
Arrival Date: 0:  
Departure Date: 0:  
Page No: 1

Guest Name:

**INFORMATION INVOICE**

Folio No: [REDACTED]

Date	Description	Charges
05-10-17	Room Revenue	149.00
05-10-17	Destination Marketing Fee - 3%	4.47
05-10-17	Tourism Levy - 4%	6.14
05-10-17	Room GST - 5%	7.67
05-11-17	Visa [REDACTED]	
<b>Total</b>		<b>167.28</b>
<b>Balance</b>		<b>0.00</b>

**Signature:** \_\_\_\_\_

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #105631154 RT 0008

## Expense Report Direct Bill Summary

### Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

### Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

<b>Name :</b> Andrea Beckwith-Ferraton	<b>Reporting Period for the Month of :</b> May-17
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
18-05-2017	Direct Billing	Airline Ticket	Meeting in Edmonton - SSP with Todd Gilchrist and PWL COI discussion	Marlin Travel	\$454.46
17-04-2017	Direct Billing	Airline Ticket	Meeting in Edmonton - SSP with Todd Gilchrist, Operational Planning Review	Marlin Travel	\$389.66
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	-
<b>Total Paid in the Month</b>					<b>\$ 844.12</b>



**Invoice**

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4	<b>Trip #:</b> [REDACTED] <b>Booking Date:</b> 08 May 17 <b>Client:</b> [REDACTED] <b>Agent:</b> [REDACTED]  <b>File Locator:</b> [REDACTED]
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**PASSENGERS:** MS ANDREA BECKWITHFERRATON

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	379.50	0.00	\$0.00	74.96	0.00	454.46 CAD
<b>Total:</b>	<b>379.50</b>	<b>0.00</b>	<b>0.00</b>	<b>74.96</b>	<b>0.00</b>	<b>454.46 CAD</b>

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	05/08/2017			0.00 CAD
	[REDACTED]	05/08/2017			454.46 CAD
	[REDACTED]	05/08/2017			-454.46 CAD
	[REDACTED]	05/05/2017			454.46 CAD
Total Payment:					454.46 CAD

**Balance Due CAD Currency 0.00 CAD**

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101  
REASON FOR TRAVEL WORK MEETINGS

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL  
 \*\*\*\*\* AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 \*\*\*\*\* \*\*PLEASE REVIEW YOUR ITINERARY FOR ACCURACY\*\*  
 PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -----  
 ---AIR CANADA RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO CHECK IN AND PRINT YOUR BOARDING PASS. ----- \*\*PLEASE NOTE CHECKIN TIMES\*\*\*\*\* \*\*DOMESTIC FLIGHTS--CHECKIN 90 MINUTES PRIOR \*\*DOMESTIC COUNTER WILL CLOSE 45 MINUTES PRIOR

GOVERNMENT CENTRE  
 MAIN FLOOR, 9929- 108TH ST, EDMONTON, AB T5K1G8  
 Tél.: 780 425 8611  
 GST REG# 88510191

ALBERTA HEALTH SERVICES  
ALBERTA HEALTH SERVICES  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

Trip #: [REDACTED]  
Booking Date: 08 May 17  
Client: [REDACTED]  
Agent: [REDACTED]

File Locator: [REDACTED]

## MY ITINERARY

Passengers	Citizenship	Required Travel Documents
ANDREA BECKWITHFERRATON	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: ANDREA BECKWITHFERRATON

Booking Date: 05/05/2017

File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
AIR CANADA	08136	CALGARY INTL		EDMONTON INTL	V		
		05/10/2017 10:35AM		05/10/2017 11:25AM			



AIR

Passengers: ANDREA BECKWITHFERRATON

Booking Date: 05/05/2017

File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
AIR CANADA	08151	EDMONTON INTL		CALGARY INTL	U		
		05/11/2017 3:35PM		05/11/2017 4:27PM			





**Invoice**

ALBERTA HEALTH SERVICES ANDREA BECKWITHFERRATON 10030 107 ST EDMONTON AB CA T5J3E4	<b>Trip #:</b> [REDACTED] <b>Booking Date:</b> 17 Apr 17 <b>Client:</b> [REDACTED] <b>Agent:</b> [REDACTED]  <b>File Locator:</b> [REDACTED]
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**PASSENGERS:** MS ANDREA BECKWITHFERRATON

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	314.70	0.00	\$0.00	74.96	0.00	389.66 CAD
<b>Total:</b>	<b>314.70</b>	<b>0.00</b>	<b>0.00</b>	<b>74.96</b>	<b>0.00</b>	<b>389.66 CAD</b>

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	04/17/2017			[REDACTED]
				Total Payment:	389.66 CAD

**Balance Due CAD Currency 0.00 CAD**

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101  
REASON FOR TRAVEL WORK PURPOSES

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL \*\*\*\*\* AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 \*\*\*\*\* \*\*PLEASE REVIEW YOUR ITINERARY FOR ACCURACY\*\* PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -----AIR CANADA RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO CHECK IN AND PRINT YOUR BOARDING PASS.

GOVERNMENT CENTRE  
MAIN FLOOR, 9929- 108TH ST, EDMONTON, AB T5K1G8  
Tél.: 780 425 8611  
GST REG# 88510191

ALBERTA HEALTH SERVICES  
ANDREA BECKWITHFERRATON  
10030 107 ST  
EDMONTON AB  
CA  
T5J3E4

Trip #: [REDACTED]  
Booking Date: 17 Apr 17  
Client: [REDACTED]  
Agent: [REDACTED]

File Locator: [REDACTED]

## MY ITINERARY

Passengers	Citizenship	Required Travel Documents
ANDREA BECKWITHFERRATON	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: ANDREA BECKWITHFERRATON	Booking Date: 04/17/2017
	File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
AIR CANADA	08134	CALGARY INTL 04/19/2017 9:05AM		EDMONTON INTL 04/19/2017 9:55AM	V		
AIR CANADA	08173	EDMONTON INTL 04/19/2017 7:10PM		CALGARY INTL 04/19/2017 8:02PM	V		