

AHS Board and Executive Expense Report

Name: Andrea Beckwith-Ferraton
Title: Chief Ethics & Compliance Officer
Location: Calgary
 Expenses approved during the month of June 2023

| | | | Travel (1) | | | | | | | |
|--------------------|--------------------|----------|------------|-------|---------------|-----------------|-----------------|------------------------------------|--|--------------|
| Approved MMM-YY | Source Document | Purpose | Airfare | Meals | Accommodation | Other Travel | Total Travel | Professional Development (2) | Working Sessions Hosting and Hospitality (3) | Other (4) |
| | P-Card | Meetings | | | | | - | | | |
| | Expense Claim | Meetings | | | | | - | | | |
| Jun-23 | Direct Bill | Meetings | | | | | - | | | 133 |
| Total | | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 133 |

**Total for
the Month** \$ 133

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ -
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

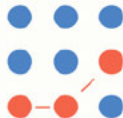
It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- Refer to Quick Reference Guide for: [Providing a Standard Business Reason\(s\)](#)
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

| | |
|--|---|
| Name : Andrea Beckwith-Ferraton | Reporting Period for the Month of : Jun-23 |
|--|---|

| Invoice Date DD-MMM-YYYY | Payment Method | Category | Business Reason | Name of Vendor | Amount Paid |
|--------------------------------|----------------|----------------------------|--|----------------------------------|------------------|
| 19-May-2023 | Direct Billing | Other | Institute of Corporate Directors - Board Membership Fee - August 01, 2023 - July 31, 2024. | Institute of Corporate Directors | \$133.33 |
| | Direct Billing | Choose from Drop-down List | | Choose from Drop-down List | |
| | Direct Billing | Choose from Drop-down List | | Choose from Drop-down List | |
| | Direct Billing | Choose from Drop-down List | | Choose from Drop-down List | |
| | Direct Billing | Choose from Drop-down List | | Choose from Drop-down List | |
| Total Paid in the Month | | | | | \$ 133.33 |



Invoice

ICD Member

██████████ ██████████
Alberta Health Services
14th Floor, Seventh Street Plaza
10030-107 Street NW, North Tower
Edmonton AB T5J 3E4

| | |
|---------------------|-------------------|
| Billing Date | ICD Member |
| 19-May-2023 | ██████████ |

| <u>Code</u> | <u>Item</u> | <u>From</u> | <u>To</u> | <u>Amount</u> |
|----------------------|--|-------------|-------------|-----------------|
| FEE_BRDSEC | Board Membership / Adhésion globale du C. A. | 1-Aug-2023 | 31-Jul-2024 | 2,000.00 |
| Total Billing | | | | 2,000.00 |

Please contact ██████████ to pay by Visa/Mastercard or by Electronic Funds Transfer (EFT). Remember to include your Member ID with your payment.

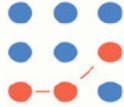
| Additional Personal Information | | | | |
|--|------------|---------------|------------|---|
| Work Phone: | ██████████ | Chapter: | ██████████ | Membership is 15 = \$2000/15 is \$133.33 per membership fee |
| Home Phone: | | Home Address: | | |
| Cell Phone: | | | | |
| Language: | English | | ██████████ | |
| Email: | | | | |

Please take a moment to review and confirm that your mailing and additional information is accurate and up-to-date.
Please send any updates and changes to us at ██████████

Thank you for your membership!

INSTITUTE OF
CORPORATE
DIRECTORS
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INSTITUT DES
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DE SOCIÉTÉS
*PENSER AU-DELÀ
DE LA SALLE DU CONSEIL.*



2701-250 Yonge Street
Toronto ON M5B 2L7
Tel: 416-593-7741
Web: icd.ca
admin@icd.ca

Board Membership Program - Company Listing

Alberta Health Services

BECKWITH-FERRATON, ANDREA

MB

Expiry: 31-Jul-2024

Ms Andrea Beckwith-Ferraton
Chief Ethics and Compliance Officer
Alberta Health Services
Business Address

Chapter: Calgary
Member since: 23-Jun-2017

Home Address

Work Phone:

Fax:

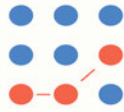
Language: English

Home Phone:

Cell Phone:

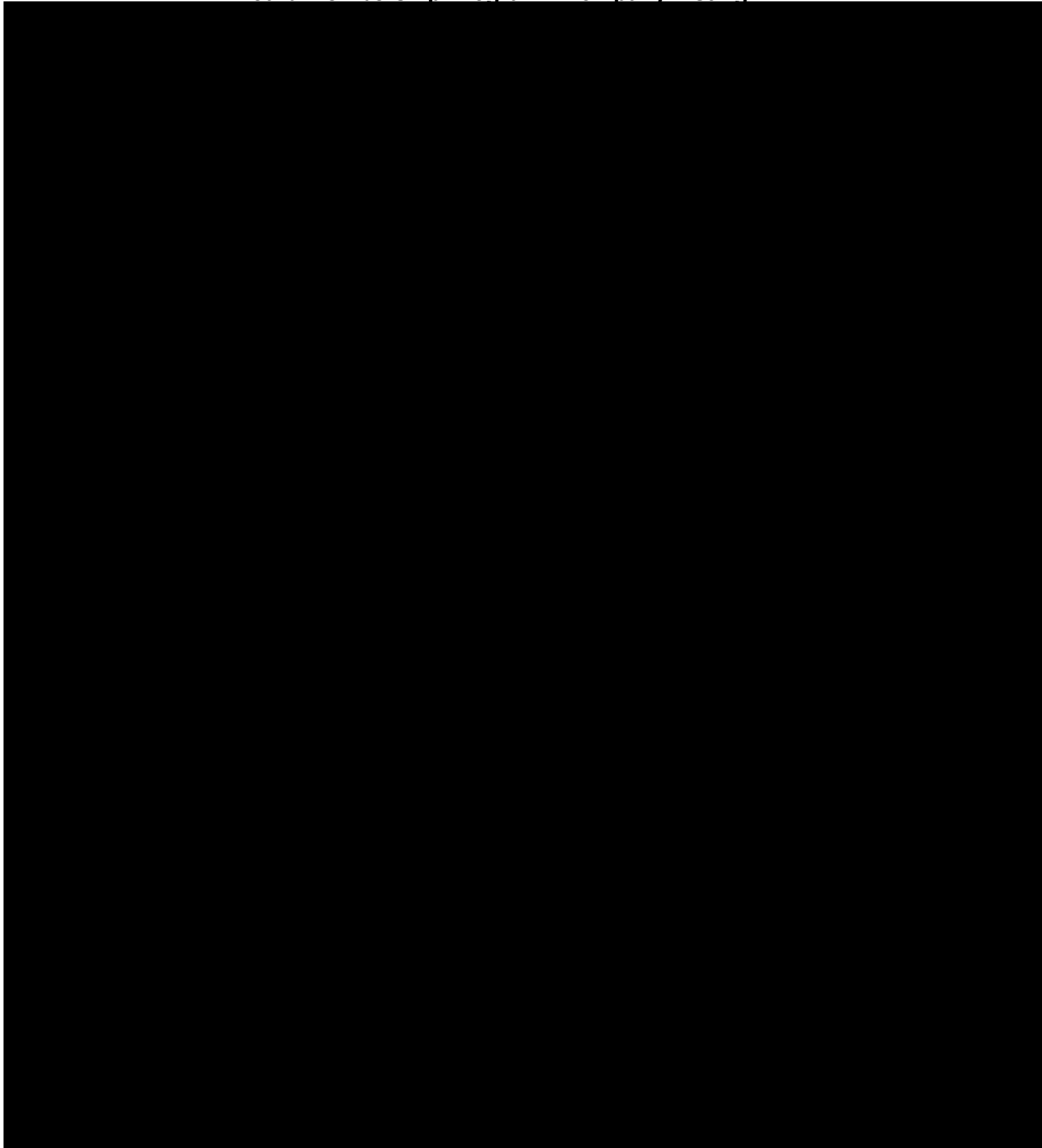
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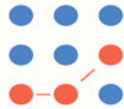
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