

AHS Board and Executive Expense Report

Name Dr. Braden Manns
Title Associate Chief Medical Officer Strategic Clinical Networks - Contractor
Location Calgary
 Expenses submitted during the month of December 2018

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Dec-18	Expense Claim	Meetings				29	29			
Dec-18	Direct Billing	Meetings	394				394			
Total			\$ 394	\$ -	\$ -	\$ 29	\$ 423	\$ -	\$ -	\$ -

Total for the Month \$ 423

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ -
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
Braden Manns	Associate Chief Medical Officer Strategic Clinical Networks - Contractor	Calgary	\$ 29.35								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee	Trip Distance
12/5/2018	Provincial Practitioner Executive Committee (PPEC)		Parking within Alberta	\$ 29.35			Provincial Practitioner Executive Committee (PPEC)	1			
Approver(s) for the claim		Approval Status	Approval Date								
Francois Belanger		Approve	30-Jan-19								

RECEIPT
GST NO. R122556194

TKT NO: [REDACTED]
EXIT No. A103
IN: 12/05/18 06:01
OUT: 12/05/18 16:32
DURATION: 0 10: 31
PAID: \$ 29.35
(GST INCLUDED)
VISA

[REDACTED]
AUTH. CODE
REF.

THANK YOU FOR
YOUR VISIT



087081

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

Name :	Braden Manns, ACO	Reporting Period for the Month of :	Dec-18
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
5-Dec-18	Direct Billing	Choose from Drop-down List	Round trip flight from Calgary to Edmonton for PPEC	Vision Travel	\$394.24
	Direct Billing	Choose from Drop-down List		Vision Travel	\$
	Direct Billing	Choose from Drop-down List		Vision Travel	\$
	Direct Billing	Choose from Drop-down List		Vision Travel	\$
	Direct Billing	Choose from Drop-down List		Vision Travel	\$
	Direct Billing	Choose from Drop-down List		Vision Travel	\$
Total Paid in the Month					\$ 394.24

From: [REDACTED]@visiontravel.ca
Sent: 2018-11-15 16:07
To: [REDACTED]@VISIONTRAVEL.CA; MEA.MOORE@VISIONTRAVEL.CA
Subject: Invoice and Itinerary for MANNS/BRADEN DR - 05December18 - Vision Travel Locator: [REDACTED]



Vision Travel DT Ontario-West Inc
 9929 - 108 St.
 Edmonton, AB
 T5K 1G8
 (780) 425-8611 1-866-425-8611

www.visiontravel.ca
 GST Reg : 723782728 RT 0001

Invoice/Itinerary

Invoice: [REDACTED]
 Issued: 15 November 2018

Agency Ref.: [REDACTED]
 Sales Person: [REDACTED]

Customer Number [REDACTED]
 Customer Ref. [REDACTED]

ALBERTA HEALTH SERVICES
 10030 - 107 STREET
 EDMONTON AB
 T5J 3E4

Passenger(s): MANNS/BRADEN DR

Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

AIR - Wednesday, December 5 2018		Add To Calendar	
Air Canada Flight AC8130 Economy Class			
Depart	Calgary, Alberta Weather Calgary International Airport 07:00 AM Wednesday, December 5 2018	Arrive	Edmonton, Alberta Weather Edmonton International Airport 07:56 AM Wednesday, December 5 2018
Duration:	0 hour(s) and 56 minute(s) Non-stop		
Status:	Confirmed - Air Canada Booking Reference: [REDACTED]		
Operated By:	AIR CANADA EXPRESS - JAZZ		
Online Check In:	Available 24 hours prior - click here		
Remarks:	SEAT 5C - MANNS/BRADEN DR PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ		
AIR - Wednesday, December 5 2018		Add To Calendar	
Air Canada Flight AC8149 Economy Class			
Depart	Edmonton, Alberta Weather Edmonton International Airport 02:25 PM Wednesday, December 5 2018	Arrive	Calgary, Alberta Weather Calgary International Airport 03:26 PM Wednesday, December 5 2018
Duration:	1 hour(s) and 1 minute(s) Non-stop		
Status:	Confirmed - Air Canada Booking Reference [REDACTED]		
Operated By:	AIR CANADA EXPRESS - JAZZ		
Online Check In:	Available 24 hours prior - click here		
Remarks:	SEAT 8D - MANNS/BRADEN DR PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ		

Invoice Details						
Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number:	[REDACTED]					
Vendor AC Domestic Air	[REDACTED]	319.28	74.96	0.00	0.00	394.24
				Billed to: [REDACTED]		
	Totals:	319.28	74.96	0.00	0.00	394.24
				Total Credit Card Billing:		394.24
				Balance Due:		0.00

Remarks

 AFTER HOURS EMERGENCY HELP DESK
 WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292
 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147
 PLEASE QUOTE ACCESS CODE 2EC0

 PLEASE REVIEW YOUR ITINERARY FOR ACCURACY
 PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU
 FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE
 DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS
 MAY BE YOUR RESPONSIBILITY
 RECOMMENDED CHECK-IN TIME IS AT LEAST 90 MINUTES
 PRIOR TO DEPARTURE. AFTER CHECK-IN YOU MUST BE
 AVAILABLE AT THE BOARDING GATE AT LEAST 60 MINUTES
 PRIOR TO DEPARTURE OR YOU MAY BE DENIED BOARDING.
 PLEASE ENSURE THAT YOU HAVE GOVERNMENT-ISSUED
 PHOTO I.D. GATE ASSIGNMENTS AND DEPARTURE
 ARRIVAL INFORMATION ARE SUBJECT TO CHANGE.
 PLEASE CHECK MONITORS AT THE AIRPORT.
 PLEASE RECONFIRM ALL FLIGHTS
 IT IS YOUR RESPONSIBILITY TO VERIFY FLIGHT TIMES WITH
 THE AIRLINE PRIOR TO YOUR DEPARTURE. SCHEDULE
 CHANGES OR FLIGHT CANCELLATIONS MAY OCCUR AT ANY
 TIME WITHOUT NOTICE BY THE AIRLINE

 ENSURE ALL TRAVELLERS HAVE PROPER TRAVEL DOCUMENTS
 CHECK THIS WEBSITE FOR AIRPORT SECURITY INFO
 WWW.CATSA.GC.CA
 ---AIRPORT SECURITY REVISIONS---
 BAGGAGE ALLOWANCE-SPECIFIC SIZE AND WEIGHT
 RESTRICTIONS VARY BETWEEN AIRLINES. EXCESS CHARGES
 MAY APPLY. VISIT THE AIRLINES WEBSITE TO SEE THE
 EXACT BAGGAGE RESTRICTIONS AND FEES.
 MOST AIRLINE BAGGAGE LINKS ARE AVAILABLE BY VISITING
 WWW.VISIONTRAVEL.CA/BAGGAGE/
 *****CHECK-IN AND BAGGAGE ACCEPTANCE FOR *****
 FLIGHTS WITHIN CANADA WILL CLOSE 45 MINUTES PRIOR
 DEPARTURE. WITH THE EXCEPTION OF FLIGHTS LEAVING
 FROM TORONTO CITY AIRPORT YTZ-WHERE CHECK-IN
 AND BAG DROP-OFF WILL REMAIN AVAILABLE UNTIL
 20 MINUTES BEFORE DEPARTURE.
 THIS IS AN ELECTRONIC TICKET VALID ONLY ON ISSUING AIRLINE
 PHOTO ID REQUIRED FOR CHECK IN.
 BOARDING PASS REQUIRED PRIOR TO ENTERING SECURITY.

 FOR MORE INFORMATION ON CANADAS CANNABIS ACT EFFECTIVE
 17 OCTOBER 2018 AND HOW IT RELATES TO TRAVEL PLANS PLEASE VISIT
 TRAVEL.GC.CA/TRAVELLING/CANNABIS-AND-INTERNATIONAL-TRAVEL