Alberta Health Services

www.albertahealthservices.ca

Official Administrator and Executive Expense Report

Name Brenda Huband
Title VP & Chief Health Operations Officer Central & Southern Alberta
Location Calgary
Expenses submitted during the month of June 2014

			Travel (1)								
Date	**Source Document**	**Purpose**	**Airfare**	**Meals**	**Accommodation**	**Other Travel**	**Total Travel**	**Professional Development (2)**	**Working Sessions Hosting and Hospitality (3)**	**Other (4)**
Jun-14	P-Card	Meetings	2,536		1,513	2,493	6,542			
Jun-14	Expense Claim	Meetings		630		745	1,375			
Total			$ 2,536	$ 630	$ 1,513	$ 3,238	$ 7,917	$ -	$ -	$ -

Total for the Month $ 7,917

Maximum daily single meal expense claimed in the month	$	21
Maximum daily base hotel rate claimed in the month	$	164
Non economy air travel in the month	$	-

1) Travel expenses
Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development
Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses
Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other
Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

Alberta Health Services

TRAVEL, HOSPITALITY & WORKING SESSION EXPENSE CLAIM

SECTION A: EMPLOYEE DETAILS (for AHS Staff ONLY)

- *Enter employee # (old) and Employee # (E-People) if your payroll has migrated to the New E-People payroll system*
- *Indicate N/A in the Employee # (E-People) if your payroll has not migrated to the New E-People payroll system*
- *If you are a new employee and your payroll is E-People you will only have an Employee # (E-People)*

Expense Date From: 15-Mar-14 To 20-Jun-14
Travel Period from: ____ To ____ (if applicable)
Out-of-Province Travel

Name: Brenda Huband
Position (Title): CEO to May 26th - Vice President/Chief Health Operations
Location: [redacted]
Dept: VP/CHOO
DOFA Level: [redacted] (if applicable)
Union: ____
Business Phone #: [redacted]xt:
Employee # (E-People): ____

SECTION E: FINANCE CODING & TOTAL CLAIM

CAPITAL PROJECT CODING ONLY →
Project Number ____
Expenditure Organization ____
Project Task Number ____
Expenditure Type ____

Total - Section B: Travel - Pg 2

Pg	Bal Unit	Location	Functional Centre (FC)	Total Expense
2A				**$426.92**
2B				**$439.50**
2C				**$186.69**
2D				**$321.66**
				$1,374.77

NOTE: This section **auto fills** from page 2A, 2B, 2C & 2D

Total - Section C&D: Other & Foreign Expenses - Pg 3

Bal Unit	Location	Functional Centre (FC)	Secondary/ Expense	Total Expense
101	0767	71205000206	62310000	

**User to enter Coding & $ Amounts

NOTE: These fields **do not automatically** fill for Section C & D

TOTAL REIMBURSEMENT

Total Section B	$1,374.77
Total Section C&D	
Less Cash Advance	
TOTAL CLAIM	**$1,374.77**

SECTION F: AUTHORIZATION

I attest that I have read and understand the "Travel, Hospitality & Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with the principles and mandatory requirements of this policy
I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization
I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided above

Travel, Hospitality and Working Session Expenses Policy - Document# 1122

I, by signing this form, attest that I am compliant to all the above statements

Employee Signature: Brenda Huband   Date 2014 July 02

I attest that I have read and understand all applicable policies of Alberta Health Services that pertain to these expenses, and confirm expenses being claimed are in compliance with such policies
I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization
I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided above

Approved claim form with receipts should be sent by the approver directly to Accounts Payable for processing

Approved By (PRINT ONLY): Deborah ~~Debra~~ Rhodes   DOFA Level [redacted]   Position # [redacted]   Phone # [redacted] Ext

I, by signing this form, attest that I am compliant to all the above statements

Signature: Deborah Rhodes   Title Acting CFO   Date July 9/14

I attest that I have read and understand all applicable policies of Alberta Health Services that pertain to these expenses, and confirm expenses being claimed are in compliance with such policies
I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization
I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided above

Approved By (PRINT ONLY): ____   DOFA Level ____   Position # ____   Phone # ____ Ext

I, by signing this form, attest that I am compliant to all the above statements

Signature: ____   Title ____   Date ____

Health and Personal information on this form is collected by AHS under the authority of section 20(b) of the Health Information Act (HIA) and sections 33(c) and 34(2) of the Freedom of Information and Protection of Privacy (FOIP) Act, respectively, for the purpose of administering AHS Procure to Pay program.

Please send completed claim form (with receipts and other required backup) to: Alberta Health Services 10030-107 St, North Tower, 10th Floor, Accounts Payable, Edmonton, AB T5J 3E4

EXPENSE CLAIM DETAILS

Enter Finance Coding ___ ___ ______ Emp # (E-People) ______ Page 2A

If expenses incurred are for **multiple FC's** *please use pages 2B,2C,2D (after pg3) as there should be one FC per page* **OR** *if* **more lines** *are required for the same FC use these additional pages. Enter total $ amount on slip.* **DO NOT separate any taxes** *(eg. GST). Secondary/Expense codes are not required in this section as they are pre-determined by the system.*

SECTION B: TRAVEL EXPENSES

NOTE: If expenses do not fall into these categories such as Hospitality, Working Session, Relocation, Continuing Education, Business Insurance go to SECTION C

Select from dropdown (column Prov) where expenses were incurred (Out of N America = Inter'l)
Ensure separate lines are used for claim items that differ in Province, US and Out of North America

Completion of the **"Cost Effective Method Used"** Column is **REQUIRED**.
If you select **"No"** in this column,
Further **Explanation** is **REQUIRED** in the "Rationale is Required" section on this page

Date dd-mmm-yy	Business Reason for Travel - Detailed Description Required (include destination, who attended-(if meal), why travel was necessary and detailed explanation of reason) A description of just "Meeting" will be returned for clarification	Prov, US, or Out of N.Amer where expenses incurred?	What is travel related to?	Cost Effective Method Used? Yes/No	Meal (Allowance OR Receipt) - Meal Allowance - Meal Type with value	Meal Allowance - Allowance	Meal with Receipt - Meal Type	Meal with Receipt - with receipt	If amount being claimed is above the policy limit stated in Appendix "A" rationale is required - Airfare	Hotel	Taxi	Rental Car/ Bus/LRT/ Parking / Fuel	Per Diem Allowance	Mileage (km)
16-Mar-14	Sunday-travel from home 45 Slopes Pt SW to airport & return - mtg with Dr. Cowell & new CEO in Edm	AB	Meeting	Yes										74.00
18-Mar-14	SPTT to airport & return - Audit & Finance & Exec Mtgs in Edm	AB	Meeting	Yes	BD-$29.95	$29.95								58.00
2-Apr-14	Travel from home 45 Slopes Pt SW to airport & return - ACCA mtg in Edm & TCC with Minister Horne & then to Vanc for Conf	AB	Meeting	Yes	A-$41.55	$41.55								74.00
8-Apr-14	SPTT to Airport & return - COCC, Bdgt, Pres Speaker Series, CCHL	AB	Meeting	Yes	A-$41.55	$41.55								58.00
11-Apr-14	Travel from FMC to Airport - 1 way - Glenrose Gala	AB	Meeting	Yes	L-$11.60	$11.60								20.00
13-Apr-14	Sunday - Travel from home 45 Slopes Pt SW to airport & return - Exec & North Dyad Mtgs & Update J. Davidson, R. White	AB	Meeting	Yes	A-$41.55	$41.55								74.00
17-Apr-14	Travel from SPTT to ACH-ACHF mtg 1 Way	AB	Meeting	Yes										18.00
24-Apr-14	Travel from SPTT to airport & return - Capital Projects & Exec Hosted Evening	AB	Meeting	Yes	A-$41.55	$41.55								58.00
SUBTOTALS						$207.75								Total Kms 434.00

MILEAGE - Business Kilometre Rate for Personally-Owned Vehicle
--> details of travel location to & from must be included above under the purpose of travel column
Rates applicable **$0.505** per km for under 5,000km/yr or **$0.47** per km for over 5,000km/yr or per Union Agreement

Enter $0.505 km, $0.47 km OR rate per Union Agreement *(see Mileage details to the left)*	$0.505
Mileage $	$219.17
Travel $ Subtotal	$207.75
Auto fills on page 1 - TOTAL TRAVEL $	$426.92

Note: Total will auto fill into pg 1, Section E, if form completed electronically - Additional pg 2's can be found after Page 3

Rationale is Required for expenses that are not Cost Effective
(Any analysis supporting the method to assess cost effectiveness should be attached to the claim form)

Do not include amounts paid by Alberta Health Services or reimbursed / reimbursable by another organization

EXPENSE CLAIM DETAILS

Enter Finance Coding ___ ___ ___ Emp # (E-People) ________ Page 2B

If expenses incurred are for ***multiple FC's*** *please use pages 2B,2C,2D (after pg3) as there should be one FC per page* ***OR*** *if* ***more lines*** *are required for the same FC use these additional pages. Enter total $ amount on slip.* ***DO NOT separate any taxes*** *(eg. GST). Secondary/Expense codes are not required in this section as they are pre-determined by the system.*

SECTION B: TRAVEL EXPENSES

NOTE: If expenses **do not** fall into these categories such as Hospitality, Working Session, Relocation, Continuing Education, Business Insurance go to SECTION C

Select from dropdown column Prov / where expenses were incurred (Out of N America = Intern'l)
Ensure separate lines are used for claim items that differ in Province, US and Out of North America

Completion of the **"Cost Effective Method Used"** Column is **REQUIRED**
If you select **"No"** in this column,
Further Explanation is REQUIRED in the "Rationale is Required" section on this page

Date dd-mmm-yy	Business Reason for Travel - Detailed Description Required (include destination, who attended-(if meal), why travel was necessary and detailed explanation of reason) A description of just "Meeting" will be returned for clarification	Prov, US, or Out of N.Amer where expenses incurred?	What is travel related to?	Cost Effective Method Used? Yes/No	Meal (Allowance OR Receipt): Meal Allowance: Meal Type with value	Meal Allowance: Allowance	Meal with Receipt: Meal Type	Meal with Receipt: with receipt	If amount being claimed is above the policy limit stated in Appendix "A" rationale is required: Airfare	Hotel	Taxi	Rental Car/ Bus/LRT/ Parking / Fuel	Per Diem Allowance	Mileage (km)
27-Apr-14	Travel from home 45 Slopes Pt SW to airport & return - Audit Function Bdgt Review, Exec Comm, EMS, Prep re Vulcan, Strathcona Community Hosp, Primary Care & WEDOC mtgs	AB	Meeting	Yes	A-$41.55	$41.55								74.00
4-May-14	Travel from 45 Slopes Pt SW (home) to airport & return - mtgs - Susan McGillivray, Isaac & Lorinda, FB's perf eval, J. Davidson, Exec; Drs Tonelli, Manns, Hemmelgarn	AB	Meeting	Yes	A-$41.55	$41.55								74.00
7-May-14	SPTT to Cochrane & return - Calg Regional Partnership Engagement	AB	Meeting	Yes										96.00
7-May-14	SPTT to Airport & return - CARNA Awards Dinner, Accred. Launching New Cancer Prev Campaign, Minister Horne & Vulcan Fndn	AB	Meeting	Yes	A-$41.55	$41.55								50.00
11-May-14	Sunday - Travel from 45 Slopes Pt SW (home) to airport & return - mtgs - Accred Canada Surveyors & Exec Leadership with Accred Surveyors	AB	Meeting	Yes	D-$20.75	$20.75								74.00
12-May-14	Travel from SPTT to Calgary Foundation 999-8 St SW & Return	AB	Meeting	Yes										25.00
13-May-14	SPTT to airport 1 way - Presenting L. Anderton Away - Next Generation	AB	Meeting	Yes	D-$20.75	$20.75								29.00
15-May-14	SPTT to airport 1 way - OAG Audit Requests, TCC Stuart Dalgleish, Accred debrief	AB	Meeting	Yes	A-$41.55	$41.55								29.00
SUBTOTALS						$207.70								Total Kms 459.00

MILEAGE - Business Kilometre Rate for Personally-Owned Vehicle
→ details of travel location to & from must be included above under the purpose of travel column
Rates applicable **$0.505** per km for under 5,000km/yr or **$0.47** per km for over 5,000km/yr or per Union Agreement

Enter $0.505 km, $0.47 km OR rate per Union Agreement *(see Mileage details to the left)*	$0.505
Mileage $	$231.80
Travel $ Subtotal	$207.70
Auto fills on page 1 - TOTAL TRAVEL $	$439.50

Note: Total will auto fill into pg 1, Section E, if form completed electronically - Additional pg 2's can be found after Page 3

Rationale is Required for expenses that are not Cost Effective
(Any analysis supporting the method to assess cost effectiveness should be attached to the claim form)

EXPENSE CLAIM DETAILS

Enter Finance Coding ___ ___ ______ Emp # (E-People) ____________ Page 2D

If expenses incurred are for **multiple FC's** please use pages 2B,2C,2D (after pg5) as there should be one FC per page **OR** if **more lines** are required for the same FC use these additional pages. Enter total $ amount on slip. **DO NOT separate any taxes** (eg. GST). Secondary/Expense codes are not required in this section as they are pre-determined by the system.

SECTION B: TRAVEL EXPENSES

NOTE: If expenses do not fall into these categories such as Hospitality, Working Session, Relocation, Continuing Education, Business Insurance go to SECTION C

Select from dropdown (column **Prov**) where expenses were incurred (Out of N America = Intern)
Ensure separate lines are used for claim items that differ in Province, US and Out of North America

Completion of the **"Cost Effective Method Used"** Column is **REQUIRED**.
If you select **"No"** in this column
Further Explanation is REQUIRED in the "Rationale is Required" section on this page

Date dd-mmm-yy	Business Reason for Travel - Detailed Description Required (include destination, who attended (if meal), why travel was necessary and detailed explanation of reason) A description of just "Meeting" will be returned for clarification	Prov, US, or Out of N.Amer where expenses incurred?	What is travel related to?	Cost Effective Method Used? Yes/No	Meal (Allowance OR Receipt): Meal Allowance: Meal Type with value	Meal Allowance: Allowance	Meal with Receipt: Meal Type	Meal with Receipt: with receipt	If amount being claimed is above the policy limit stated in Appendix "A" rationale is required: Airfare	Hotel	Taxi	Rental Car/ Bus/LRT/ Parking / Fuel	Per Diem Allowance	Mileage (km)
19-May-14	Travel from home on STAT - 45 Slopes Pl SW to airport & return- Exec Comm. 1:1 Deb C., OAG. Zone Leadership	AB	Meeting	Yes	A-$41.55	$41.55								74.00
22-May-14	Travel from SPTT to airport - 1 way - Exec Educ ALP Final Presentations	AB	Meeting	Yes	A-$41.55	$41.55								29.00
25-May-14	Sunday travel from home 45 Slopes Pl SW to airport & return- mtg Dr Cowell, mtg Dr. Cowell & new CEO; Perf Eval C. Turner, Exec Comm. Vickie Kaminski	AB	Meeting	Yes	BD-$29.95	$29.95								74.00
28-May-14	Travel from SPTT to 15100 Macleod Tr-ESMS Station Tour with Minister Horne	AB	Meeting	Yes										26.00
28-May-14	Travel from SPTT to airport & return-to Edm & then to La Crete & High Level for tours	AB	Meeting	Yes	D-$20.75	$20.75								58.00
2-Jun-14	Travel from SPTT to SHC- 1 way - tour with new CEO	AB	Meeting	Yes										18.00
2-Jun-14	SHC to High River - tour with CEO	AB	Meeting	Yes										39.00
2-Jun-14	High River to SPTT	AB	Meeting	Yes										54.00
SUBTOTALS						$133.80								Total Kms 372.00

MILEAGE - Business Kilometre Rate for Personally-Owned Vehicle
- details of travel location to & from must be included above under the purpose of travel column
Rates applicable **$0.505** per km for under 5,000km/yr or **$0.47** per km for over 5,000km/yr or per Union Agreement

Enter $0.505 km, $0.47 km OR rate per Union Agreement (see Mileage details to the left)	$0.505
Mileage $	$187.86
Travel $ Subtotal	$133.80
Auto fills on page 1 - TOTAL TRAVEL $	$321.66

Note: Total will auto fill into pg 1, Section E, if form completed electronically - Additional pg 2's can be found after Page 3

Rationale is Required for expenses that are not Cost Effective
(Any analysis supporting the method to assess cost effectiveness should be attached to the claim form)

EXPENSE CLAIM DETAILS

Enter Finance Coding ___ ___ ______ | Emp # (E-People) ____________ | Page 2C

If expenses incurred are for ***multiple FC's*** *please use pages 2B 2C 2D (after pg3) as there should be one FC per page* ***OR*** *if* ***more lines*** *are required for the same FC use these additional pages. Enter total $ amount on slip.* ***DO NOT separate any taxes*** *(eg. GST). Secondary/Expense codes are not required in this section as they are pre-determined by the system.*

SECTION B: TRAVEL EXPENSES

NOTE: If expenses do not fall into these categories such as Hospitality, Working Session, Relocation, Continuing Education, Business Insurance go to SECTION C

Select from dropdown (column: Prov.) where expenses were incurred (Out of N America = Intern'l)
Ensure separate lines are used for claim items that differ in Province, US and Out of North America

Completion of the **"Cost Effective Method Used"** Column is **REQUIRED**
If you select **"No"** in this column,
Further Explanation is **REQUIRED** in the "Rationale is Required" section on this page

Date dd-mmm-yy	Business Reason for Travel - Detailed Description Required (include destination, who attended-(if meal) why travel was necessary and detailed explanation of reason) A description of just "Meeting" will be returned for clarification	Prov, US, or Out of N.Amer where expenses incurred?	What is travel related to?	Cost Effective Method Used? Yes/No	Meal (Allowance OR Receipt): Meal Allowance – Meal Type with value	Meal Allowance – Allowance	Meal with Receipt – Meal Type	Meal with Receipt – with receipt	If amount being claimed is above the policy limit stated in Appendix "A" rational is required: Airfare	Hotel	Taxi	Rental Car/ Bus/LRT/ Parking / Fuel	Per Diem Allowance	Mileage (km)
4-Jun-14	Travel from SPTT to airport & return - Cap Proj Mtg J. Davidson AFAC mtg	AB	Meeting	Yes	S-$9.20	$9.20								58.00
9-Jun-14	Travel from SPTT to airport & return - Perf Eval S. McGillivray & Exec Comm & AAG	AB	Meeting	Yes	A-$41.55	$41.55								58.00
12-Jun-14	Transit to Legal Mtg at Courthouse downtown Calgary & return											$6.00		
16-Jun-14	Travel from SPTT to FMC 1 way - CZ Leadership Mtg	AB	Meeting	Yes										15.00
16-Jun-14	Travel from FMC to airport 1 way - Exec Comm, X2 perf eval	AB	Meeting	Yes	BD-$29.95	$29.95								20.00
19-Jun-14	Travel from SPTT to ACHF - Board Mtg - 1 way	AB	Meeting	Yes										18.00
20-Jun-14	Travel from SPTT to Airport-Council of Chairs mtg - 1 way	AB	Meeting	Yes										29.00
SUBTOTALS						$80.70						$6.00		Total Kms 198.00

MILEAGE - Business Kilometre Rate for Personally-Owned Vehicle
-- details of travel location to & from must be included above under the purpose of travel column
Rates applicable **$0.505** per km for under 5,000km/yr or **$0.47** per km for over 5,000km/yr or per Union Agreement

Enter $0.505 km, $0.47 km OR rate per Union Agreement (see Mileage details to the left)	$0.505
Mileage $	$99.99
Travel $ Subtotal	$86.70
Auto fills on page 1 - TOTAL TRAVEL $	$186.69

Note: Total will auto fill into pg 1, Section E, if form completed electronically - Additional pg 2's can be found after Page 3

Rationale is Required for expenses that are not Cost Effective
(Any analysis supporting the method to assess cost effectiveness should be attached to the claim form)

Alberta Health Services

P-Card
details Online ®
Cardholder Statement Report

Instruction:

- Attached ALL original detailed receipts and supporting documents in the same order as it appears on this statement
- Cardholder AND Approver's signatures required where indicated below

HUBAND, BRENDA Cardholder's Name	VP/CHIEF HEALTH OPERATIONS Cardholder's Position/Title	Billing Reporting Period:	20/06/2014
ADMINISTRATION Cardholder's Dept	SOUTHPORT Cardholder's Site/Location	Total Statement Amount:	$6,542.47
BRENDA.HUBAND@ALBERTAHEALTHSERVICES.CA Cardholder's e-mail address		Last 6 digits of the P-Card #:	[redacted]

Statement of Transactions

Transaction Date	Trans ID	Merchant Name & Description	Trans Original Amount	Currency	Trans Amount	GST	Freight	Description
20/05/2014	352649741 1	THE WESTIN EDMONTON, WESTIN HOTELS	184.13	CAD	184.13	20.13	.00	Hotel-mtgs, D. Gordon & Exec Comm
20/05/2014	352844372 2	THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	35.70	CAD	35.70	.00	.00	YYC Prkg-Exec Comm, OAG, D. Gordon
21/05/2014	352844361 3	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi - from Legislative to YEG
21/05/2014	352844362 4	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi from SSP to YEG
22/05/2014	352844363 5	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi YEG to Westin - Sunday
22/05/2014	352844364 6	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi from Royal Glenora to YEG
22/05/2014	352844365 7	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi from YEG to SSP
22/05/2014	352844366 8	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi from Shaw Conf Centre to YEG
22/05/2014	352844367 9	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi from YEG to Westin - Sunday
22/05/2014	352844368 10	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi from YEG to Westin
22/05/2014	352844369 11	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi from SSP to YEG
22/05/2014	352844370 12	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi from YEG to Westin Sunday Night
22/05/2014	352844371 13	AIR CAN 0142134741236, AIR CANADA	449.66	CAD	449.66	.00	.00	Flt mtgs - Dr. Cowell, Vickie Kaminski, Colleen Turner
23/05/2014	352999099 14	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi from Sutton Pl Hotel to YEG
23/05/2014	352999100 15	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi from YEG to Westin-Sunday Night
23/05/2014	352999101 16	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi from SSP to YEG
23/05/2014	352999102 17	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi from YEG to Westin
23/05/2014	352999103 18	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi from SSP to YEG
23/05/2014	352999104 19	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi from YEG to SSP-Sunday
23/05/2014	352999105 20	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi from Yeg to SSP
23/05/2014	352999106 21	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	82.00	CAD	82.00	3.90	.00	Taxi from World of Science Centre to YEG
23/05/2014	352999107 22	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi - YEG to Westin
23/05/2014	352999108 23	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi-YEG to Westin-Exec; Zone Lead, Deb Gordon

Alberta Health Services

P-Card details Online ® Cardholder Statement Report

23/05/2014	352998109 24	PRESTIGE TRANSPORTATIO LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi-SSP to YEG
23/05/2014	352998110 25	THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	35.70	CAD	35.70	.00	.00	YYC Prkg-Exec Educ ALP Presentations
23/05/2014	352998111 26	THE WESTIN EDMONTON, WESTIN HOTELS	167.28	CAD	167.28	18.28	.00	Hotel Exec Educ ALP Presentations
23/05/2014	353088176 27	AIR CAN 0142134782293, AIR CANADA	143.85	CAD	143.85	.00	.00	Flt modified to accomm Exec Lab RFP Presentations
23/05/2014	353088177 28	AIR CAN 0142134782293, AIR CANADA	52.50	CAD	52.50	.00	.00	Flt modified to accomm Exec RFP Lab Presentations
27/05/2014	353343455 29	THE WESTIN EDMONTON, WESTIN HOTELS	334.56	CAD	334.56	36.56	.00	mtgs Dr. Cowell, V. Kaminski, C. Turner, ELT, Exit, + 1:1 V. Kaminski
27/05/2014	353555069 56	THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	75.60	CAD	75.60	.00	.00	YYC Prkng mtgs Dr. Cowell, V. Kaminski ELT, C. Turner
29/05/2014	353555063 30	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi from YEG to Westin
29/05/2014	353555064 31	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi from SSP to YEG
29/05/2014	353555065 32	PRESTIGE TRANSPORTATIO LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi from YEG to Westin
29/05/2014	353555066 33	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi from SSP to YEG
29/05/2014	353555067 34	PRESTIGE TRANSPORTATIO LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi from YEG to Westin - Sunday
29/05/2014	353555068 35	PRESTIGE TRANSPORTATIO LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi from YEG to Westin
29/05/2014	353555070 36	THE WESTIN EDMONTON, WESTIN HOTELS	167.28	CAD	167.28	18.28	.00	Hotel-prior to tours of La Crete, High Level, & Ft. Vermilion
29/05/2014	353885031 38	AIR CAN 0142135030873, AIR CANADA	426.56	CAD	426.56	.00	.00	Flt ELT, AAG/AGM
30/05/2014	353726454 37	THE MIRAGE HOTEL & RES, BEST WESTERN HOTELS	157.98	CAD	157.98	7.52		Hotel - tours of La Crete, High Level & Ft Vermilion
30/05/2014	353726455 55	THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	75.60	CAD	75.60	.00	.00	YYC prkg Tours High Level, La Crete, Ft. Vermilion
02/06/2014	354153050 39	AIR CAN 0142135153118, AIR CANADA	459.11	CAD	459.11	.00	.00	Flt Capital Proj Mtg & AFAC mtg
05/06/2014	354361475 40	THE WESTIN EDMONTON, WESTIN HOTELS	167.28	CAD	167.28	18.28	.00	hotel-Capital Proj & AFAC mtgs
05/06/2014	354521051 41	THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	54.60	CAD	54.60	.00	.00	YYC prkg-Capital Proj & AFAC
09/06/2014	354774353 42	AIR CAN 0142135388854, AIR CANADA	426.56	CAD	426.56	.00	.00	Flt. RBB Workshop
10/06/2014	354895382 43	THE WESTIN EDMONTON, WESTIN HOTELS	167.28	CAD	167.28	18.28	.00	hotel - AAG & ELT mtgs
11/06/2014	355094071 47	THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	54.60	CAD	54.60	.00	.00	YYC prkg Cont Care, PRC, ELT, MDR, AAG/AGM
12/06/2014	355094068 44	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi from SSP to YEG
12/06/2014	355094069 45	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi from YEG to Westin
12/06/2014	355094070 46	AIR CAN 0142135535921, AIR CANADA	449.66	CAD	449.66	.00	.00	Flt-Perf Alignment, ELT, Perf App I. VanDyne
17/06/2014	355624508 48	THE WESTIN EDMONTON, WESTIN HOTELS	167.28	CAD	167.28	18.28	.00	Hotel-Perf Alignment, ELT, Perf App
17/06/2014	355806835 54	THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	54.60	CAD	54.60	.00	.00	YYC prkg mtgs D. Gordon, ELT, Perf Agree Alignment, 1:1 I. Vandyne
19/06/2014	355806831 50	AIR CAN 0142135810950, AIR CANADA	12.60	CAD	12.60	.00	.00	Flt modified for June 24 RBB workshop
19/06/2014	355806832 51	AIR CAN 0142135830969, AIR CANADA	10.50	CAD	10.50	.00	.00	Flt modified for new depart date for RBB Workshop

19/06/2014	355806833 52	AIR CAN 0142135810856, AIR CANADA	52.50	CAD	52.50	.00	.00	Flt modified for June 24 RBB workshop
19/06/2014	355806834 53	AIR CAN 0142135830969, AIR CANADA	52.50	CAD	52.50	.00	.00	Flt modified for new depart date for RBB Workshop
20/06/2014	355806830 49	CALGARY-CALGARY TRANS. TRANSPORTATION SERVICES NOT	9.00	CAD	9.00	.43		LRT-Flood Comm Ceremony

Alberta Health Services

P-Card
details Online ®
Cardholder Statement Report

Cardholder Designate (If Applicable)

By signing this statement

- I hereby certify that I have reviewed and reconciled this statement in BMO Online to the best of my ability in accordance to AHS Corporate Policies, Program User Guide and Training. I have allocated the transaction(s) to the proper cost centre.

Kerry Pace
Name of Cardholder Designate

Exec. Admin Support
Cardholder Designate Position/Title

Kerry Pace
Signature of Cardholder Designate

July 2/14
Date of Signature

Cardholder

By signing this statement

- I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.
- I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization. A personal cheque for any personal expenses inadvertently charged is attached
- I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided.

HUBAND, BRENDA
Name of Cardholder

VP/CHIEF HEALTH OPERATIONS
Cardholder Position/Title

Brenda Huband
Signature of Cardholder

2014 July 02 9
Date of Signature

Approver Designate (if Applicable)

By signing this statement

- I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.
- I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently charged has been obtained
- I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided

Deborah Rhodes
Name of Approver Designate

Acting CFO
Approver Designate Position/Title

Deborah Rhodes
Signature of Approver Designate

July 9/14
Date of Signature

Approver

By signing this statement

- I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.
- I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently charged has been obtained.
- I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided

Name of Approver

Approver Position/Title

Signature of Approver

Date of Signature

Attach:

- Original (or scanned) itemized receipts with documented business reasons including names of participants where required
- Signed Cardholder Statement Report (or copies of electronic signatures if signatures are not on report)

And where applicable:

- Copies of pre-approvals for travel
- Personal cheque payable to "Alberta Health Services"
- Return, refund and/or credit receipts
- Disputes letter
- Business reasons for travel require detailed descriptions – include where travelled to, who attended (if meal) why travel was necessary and detailed explanation of reason.

Address:

Alberta Health Services
Accounts Payable
7th Street Plaza
10th Floor, North Tower, 10030-107 Street
Edmonton, AB T5J 3E4

Reference #:	Reviewed by:	Date:

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
780-426-3636
http://www.westin.com/edmonton

WESTIN
HOTELS & RESORTS

1

Huband, Brenda
[redacted]

Page Number 1
Guest Number [redacted]
Folio ID [redacted]
No. Of Guest
Room Number

Invoice Nbr [redacted]
Arrive Date 05-19-2014 11:58
Depart Date 05-20-2014 06:20
Agent [redacted]

Invoice

Date	Reference	Description	Charges	Credits
05-19-2014	[redacted]	Room Charge	$164.00	
05-19-2014		GST	$8.45	
05-19-2014		DMF	$4.92	
05-19-2014		Tourism Levy	$6.76	
05-20-2014		Mastercard		$-184.13
		** Total	$184.13	$-184.13
		** Balance	$-0.00	

EXPENSE SUMMARY REPORT
Currency: CAD

Date	Room	GST	Tour Levy	Food\Bev	Phone	Other	Total	Payment
05-19-2014	$164.00	$8.45	$6.76	$0.00	$0.00	$4.92	$184.13	$0.00
05-20-2014	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$-184.13
Total	$164.00	$8.45	$6.76	$0.00	$0.00	$4.92	$184.13	$-184.13

[redacted]

- 1:1 D. [illegible]
- Eric [illegible]
- OAG
- [illegible] leadership

2

CALGARY AIRPORT
AUTHORITY

STATION C5G
IN: 05/19/14 17:49
OUT: 05/20/14 18:48
PAID: $ 35.70
(GST INCLUDED)
GST No.1[illegible]556194
MASTERCARD
[redacted]
YOU HAVE 15 MIN.
TO EXIT
THANK YOU FOR
[illegible]

4

BRENDA HUBAND.
APRIL 04| 2014.
SSP7 EIA.

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6N-1C2
780-462-5000

Term Id:4502412509440
Item #:0368
M/C PURCHASE
Op Id:114995
Card #[redacted]

APPROVED

AMOUNT CAD$72.00

Ref. #[redacted]
Book on line at
EDMPRESTIGE.COM
Thank you for being our Guest
GST [illegible]

Date: 2014/05/21 Time: [illegible]
Response: AUTH [redacted]

CUSTOMER COPY

3

BRENDA HUBAND.
APRIL 02|2014
EIA7 SSP

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6N-1C2
780-463-5000

Term Id:4502412509440
Item #:0367
M/C PURCHASE
Op Id:114995
Card #[redacted]

APPROVED

AMOUNT CAD$72.00

Ref. [redacted]
Auth. [redacted]e at
EDMPRESTIGE.COM
Thank you for being our Guest
GST [illegible]

Date: 2014/05/21 Time: [illegible]
Response: AUTH [redacted]

CUSTOMER COPY

5

BRENDA HUBAND
APRIL 08| 2014.
EIA 7 WESTIN.

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6N-1C2
780-463-5000

Term Id:4502412509440
Item #:0372
M/C PURCHASE
Op Id:114995
Card #: [redacted]

APPROVED

AMOUNT CAD$72.00

Ref. #[redacted]
Book on line at
EDMPRESTIGE.COM
Thank you for being our Guest
GST [illegible]

Date: 2014/05/21 Time: [illegible]
Response: AUTH [redacted]

CUSTOMER COPY

6

BRENDA HUBAND
APRIL 11/ 2014
SHAW CONFERENCE > EIA

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6N-1C2
780-463-5000

Term Id:4502412589440
Item #:0376
M/C PURCHASE
Op Id:114995
Card #: [redacted]

APPROVED

AMOUNT CAD$72.00

Ref. [redacted]

Book on line at
EDMPRESTIGE.COM
Thank you for being our Guest
GST 862184769

Date: 2014/05/22 Time: 22:39:44
Response: AUTH [redacted]

CUSTOMER COPY

7

BRENDA HUBAND
APRIL 11/2014.
EIA > SSP

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6N-1C2
780-463-5000

Term Id:4502412589440
Item #:0375
M/C PURCHASE
Op Id:114995
Card # [redacted]

APPROVED

AMOUNT CAD$72.00

Ref. # [redacted]

Book on line at
EDMPRESTIGE.COM
Thank you for being our Guest
GST 862184769

Date: 2014/05/22 Time: 22:37:20
Response: AUTH [redacted]

CUSTOMER COPY

6

BRENDA HUBAND
APRIL 09/ 2014
ROYAL GLENORA
CLUB > EIA

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6N-1C2
780-463-5000

Term Id:4502412583440
Item #:0374
M/C PURCHASE
Op Id:114995
Card # [redacted]

APPROVED

AMOUNT CAD$72.00

Ref. # [redacted]
EDMPRESTIGE.COM
Thank you for being our Guest
GST 862184769

Date: 2014/05/22 Time: 22:34:51
Response: AUTH [redacted]

CUSTOMER COPY

11

BRENDA HUBAND
APRIL 25 | 2014.
3SP7 EIA

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6N-1C2
780-463-5000

Term Id:4502412509448
Item #10379
M/C PURCHASE
Op Id:114995
Card #[redacted]

APPROVED

AMOUNT CAD$72.00

Ref. #[redacted]
Auth.#[redacted]
Book on line at
COMPRESTIGE.COM
Thank you for being our Guest
GST 862184769

Date: 2014/05/12 Time: 22:47:12
Response: AUTH [redacted]

CUSTOMER COPY

10

BRENDA HUBAND
APRIL 24 | 2014.
EIA7 WESTIN.

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6N-1C2
780-463-5000

Term Id:4502412509448
Item #10378
M/C PURCHASE
Op Id:114995
Card #:[redacted]

APPROVED

AMOUNT CAD$72.00

Ref. #[redacted]
Auth.#[redacted]
Book on line at
COMPRESTIGE.COM
Thank you for being our Guest
GST 862184769

Date: 2014/05/12 Time: 22:44:20
Response: AUTH [redacted]

CUSTOMER COPY

9

BRENDA HUBAND
APRIL 13 | 2014.
EIA7 WESTIN

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6N-1C2
780-463-5000

Term Id:4502412509448
Item #10377
M/C PURCHASE
Op Id:114995
Card #:[redacted]

APPROVED

AMOUNT CAD$72.00

Ref. #[redacted]
Auth.#[redacted]
Book on line at
COMPRESTIGE.COM
Thank you for being our Guest
GST 862184769

Date: 2014/05/12 Time: 22:42:00
Response: AUTH [redacted]

CUSTOMER COPY

15

BRENDA HUBAND
MAY 04/2014
E1A7 WESTIN

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6N-1C2
780-463-5000

Term Id:4502412509440
Item #:0796
M/C PURCHASE
Op Id:114995
Card #:[redacted]

APPROVED

AMOUNT CAD$72.00

[redacted]

* **CUSTOMER COPY***

14

BRENDA HUBAND
MAY 01/2014
SUTTON PLACE HOTEL
7E1A

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6N-1C2
780-463-5000

Term Id:4502412509440
Item #:0395
M/C PURCHASE
Op Id:114995
Card #:[redacted]

APPROVED

AMOUNT CAD$72.00

[redacted]

Thank you for being our guest

[redacted]

CUSTOMER COPY

12

BRENDA HUBAND
APRIL 27/2014
E1A7 WESTIN.

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6N-1C2
780-463-5000

Term Id:4502412509440
Item #:0390
M/C PURCHASE
Op Id:114995
Card #:[redacted]

APPROVED

AMOUNT CAD$72.00

[redacted]

Thank you for being our guest

[redacted]

CUSTOMER COPY

13

From: Brenda Huband
Sent: May 22, 2014 7:51 AM
To: Kerry Pace
Subject: FW: Air Canada - 25-May: Calgary - Edmonton (booking ref[redacted] - seat selected

Brenda Huband
Interim President and Chief Executive Officer - Zone & Health Operations
[redacted]
Alberta Health

From: Air Canada [mailto:confirmation@aircanada.ca]
Sent: May 22, 2014 7:50
To: Brenda Huband
Subject: Air Canada - 25-May: Calgary - Edmonton (booking ref:[redacted] - seat selected

****** PLEASE DO NOT REPLY TO THIS E-MAIL ******

AIR CANADA

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.

Booking Information

Booking Reference: [redacted]

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:
Mrs Brenda Huband
brenda.huband@albertahealthservices.ca
Mobil[redacted]
Work[redacted]

Customer Care
Air Canada
1-888-247-2262
Flight Arrivals and Departures
1-888-422-7533

Online Services

Manage my booking online (view/change my booking; select seats*).
Select Seats
Maple Leaf Lounge | Meal Vouchers | On My Way
Alert me of flight status changes directly to my mobile phone or email.
Flight Arrivals & Departures - check online if my flight is on time.
Check-in online and print my boarding pass.

* Can my booking be changed online?

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8164[1]	**Calgary (YYC)** Sun 25-May 2014 19:30	**Edmonton, Edmonton Int'l (YEG)** Sun 25-May 2014 20:21	0	0hr51	DH3	Flex, V	
AC8171[1]	**Edmonton, Edmonton Int'l (YEG)** Tue 27-May 2014 19:00	**Calgary (YYC)** Tue 27-May 2014 19:51	0	0hr51	DH3	Flex, W	

Operated by:

Express - Jazz

ger Information

s Brenda Huband : Adult (16+), Ticket Number: [redacted]

;anada - roplan :	[redacted]	Meal Preference :	None
ayment Card:	[redacted]	Special Needs:	None
eat Selection:	AC8164 **8F** , AC8171 **9F**		

urchase Summary

are Summary	Adult
assenger Type	
ir Transportation Charges	
eparting Flight - Flex	**172.00**
eturn Flight - Flex	**163.00**
urcharges	24.00
axes, Fees and Charges	
anada Airport Improvement Fee	55.00
anada Goods and Services Tax (GST/HST #10009-2287 RT0001)	21.41
ir Travellers Security Charge (ATSC)	14.25
Total airfare and taxes before options (per passenger)	**449.66**
Number of passengers	1
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	**$449.66**

Payment Information

Credit/Debit Car[redacted] Amount paid: **$449.66**

The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: $449.66 (Airfare - per ticket)

Ticket number(s): [redacted]

enRoute City Guide

Edmonton

Sitting on the 53rd parallel, Edmonton is the most northern city in the Americas with a population of over one million. Though it does feel northerly, it doesn't feel particularly crowded, maybe because it straddles the North Saskatchewan River to create the largest urban green space in North America...

Read the complete guide

What do you think of our new City Guide feature?

Fare Rules

Departing Flight Calgary (YYC) To Edmonton (YEG) **- Flex**
Return Flight Edmonton (YEG) To Calgary (YYC) **- Flex**

18

BRENDA HUBAND
MAY 09/2014.
SSP > EIA.

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6N-1C2
780-463-5000

Term Id:4502412509440
Item #:0399
M/C PURCHASE
Op Id:[redacted]

APPROVED

AMOUNT CAD$72.00

[redacted]

Book on line at
ISHPRESTIGE.COM
Thank you for being our guest

[redacted]

CUSTOMER COPY

17

BRENDA HUBAND.
MAY 07/2014.
EIA > WESTIN

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6N-1C2
780-463-5000

Term Id:4502412509440
Item #:0398
M/C PURCHASE
Op Id:114995
Card #[redacted]

APPROVED

AMOUNT CAD$72.00

[redacted]

Book on line at
ISHPRESTIGE.COM
Thank you for being our guest
GST 862194765

[redacted]

CUSTOMER COPY

16

BRENDA HUBAND.
SSP > EIA.
MAY 06/2014.

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6N-1C2
780-463-5000

Term Id:4502412509440
Item #:0397
M/C PURCHASE
Op Id:114995
Card #[redacted]

APPROVED

AMOUNT CAD$72.00

[redacted]

Book on line at
ISHPRESTIGE.COM
Thank you for being our guest
GST 862194765

[redacted]

CUSTOMER COPY

19

MAY 19/2014.
E1A 7S5P.

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6N 1C2
780-463-5000

Term Id:45041259440
Item #:6400
M/C PURCHASE
Cp Id:[redacted]
Card # [redacted]
APPROVED

AMOUNT CAD$72.00

BRENDA HUBAND.

I agree to pay above total
as per cardholder or merchant
agreement. Retain this copy
for your records.

Ref. # [redacted]
Auth.# [redacted]

Book on line at
EDMPRESTIGE.COM
Thank you for being our Guest
GST 862184769

Date: 2014 05 2 Time: 09:51:1
Processed with [redacted]

22

BRENDA HUBAND.
MAY 15/2014.
ELA > WESTIN.

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6N-1C2
780-463-5080

Term Id:4502412509440
Item #:0403
M/C PURCHASE
Op Id:114995
Card #:[redacted]

APPROVED

AMOUNT CAD$72.00

Ref. #
Auth.#[redacted]

Book on line at
EDMPRESTIGE.COM
Thank you for being our guest
GST 862[illegible]

Date: 2014/05/[illegible] Time: [illegible]
Response: AUTH [redacted]

CUSTOMER COPY

21

BRENDA HUBAND.
MAY 13/2014
WORLD OF SCIENCE
CENTRE > ELA.

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6N-1C2
780-463-5080

Term Id:4502412509440
Item #:0402
M/C PURCHASE
Op Id:114995
Card #[redacted]

APPROVED

AMOUNT CAD$82.00

Ref. #
Auth.#[redacted]

Book on line at
EDMPRESTIGE.COM
Thank you for being our guest
GST [illegible]

Date: 2014/[illegible] Time: [illegible]
Response: AUTH [redacted]

CUSTOMER COPY

20

BRENDA HUBAND.
MAY 13/2014.
ELA > SSD.

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6N-1C2
780-463-5080

Term Id:4502412509440
Item #:0401
M/C PURCHASE
Op Id:
Card #[redacted]

APPROVED

AMOUNT CAD$72.00

Ref. #
Auth.#[redacted]

Book on line at
EDMPRESTIGE.COM
Thank you for being our guest
GST 862[illegible]

Date: 2014/05/[illegible] Time: [illegible]
Response: AUTH [redacted]

CUSTOMER COPY

23

BRENDA HUBAND.
MAY 16/2014.
SSP 7 EIA.

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6N-1C2
780-463-5000

Term Id:4502411509440
Item #:0404
M/C PURCHASE
Op Id:114995
Card #[redacted]

APPROVED

AMOUNT CAD$72.00

Ref. # [redacted]

Book on line at
[illegible]
Thank you for being our guest
GST [illegible]

Date: [illegible] Time: [illegible]
Response: [redacted]

CUSTOMER COPY

[illegible]

24

LORI ANDERSON
MAY 09/2014.
Legislature bldg 7 EIA.

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6N-1C2
780-463-5000

Term Id:4502411509440
Item #:0405
M/C PURCHASE
Op Id:114995
Card #:[redacted]

APPROVED

AMOUNT CAD$72.00

BRENDA HUBAND.

Ref. # [redacted]

Book on line at
[illegible]
Thank you for being our guest
GST [illegible]

Date: 2014/05/[illegible] Time: [illegible]
Response: [redacted]

CUSTOMER COPY

Taxi from Legislature Bldg [illegible]

25

CALGARY AIRPORT
AUTHORITY

STATION [illegible]
IN: [illegible]/22/
OUT [illegible]5/23/
[illegible] $[illegible]
[illegible]
[illegible] No 122586194
MASTERCARD
[redacted]
YOU HAVE 15 Min.
TO EXIT
THANK YOU FOR
YOUR VISIT

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
780-426-3636
http://www.westin.com/edmonton

WESTIN
HOTELS & RESORTS

26

Huband, Brenda	Page Number	1	Invoice Nbr	[redacted]
[redacted]	Guest Number	[redacted]	Arrive Date	05-22-2014 16:35
	Folio ID		Depart Date	05-23-2014 06:11
	No. Of Guest		Agent	[redacted]
	Room Number			

Invoice

Date	Reference	Description	Charges	Credits
05-22-2014	[redacted]	Room Charge	$149.00	
05-22-2014		GST	$7.67	
05-22-2014		DMF	$4.47	
05-22-2014		Tourism Levy	$6.14	
05-23-2014		Mastercard		$-167.28
		** Total	$167.28	$-167.28
		** Balance	$-0.00	

EXPENSE SUMMARY REPORT
Currency: CAD

Date	Room	GST	Tour Levy	Food\Bev	Phone	Other	Total	Payment
05-22-2014	$149.00	$7.67	$6.14	$0.00	$0.00	$4.47	$167.28	$0.00
05-23-2014	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$-167.28
Total	$149.00	$7.67	$6.14	$0.00	$0.00	$4.47	$167.28	$-167.28

[redacted]

Kerry Pace

27 : 28

From: Brenda Huband
Sent: May 23, 2014 8:12 AM
To: Kerry Pace
Subject: Fw: Air Canada - 28-May: Calgary - Edmonton (booking ref: [redacted] booking modified

From: Air Canada [mailto:confirmation@aircanada.ca]
Sent: Friday, May 23, 2014 07:51 AM Mountain Standard Time
To: Brenda Huband
Subject: Air Canada - 28-May: Calgary - Edmonton (booking ref: [redacted] booking modified

****** PLEASE DO NOT REPLY TO THIS E-MAIL ******

AIR CANADA

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at an Air Canada check in kiosk.

Want travel insurance? Protect yourself and your family against unforeseen circumstances.

Need a car in Edmonton? Great rates and additional Aeroplan Miles. AVIS Budget

Booking Information

Booking Reference: [redacted]

Electronic Ticketing confirmed. This is your official itinerary/receipt.
Main Contact:
Mrs Brenda Huband
brenda.huband@albertahealthservices.ca
Mobile: [redacted]
Work: [redacted]

Customer Care
Air Canada
1-888-247-2262
Flight Arrivals and Departures
1-888-422-7533

Online Services
Manage my booking online (view/change my booking; select seats*).
Select Seats
Maple Leaf Lounge | Meal Vouchers | On My Way
Alert me of flight status changes directly to my mobile phone or email.
Flight Arrivals & Departures - check online if my flight is on time.
Check-in online and print my boarding pass.

* Can my booking be changed online?

Flight Itinerary

ght	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8156[1]	Calgary (YYC) Wed 28-May 2014 18:00	Edmonton, Edmonton Int'l (YEG) Wed 28-May 2014 18:48	0	0hr48	CRJ	Flex, M	
AC8157[1]	Edmonton, Edmonton Int'l (YEG) Fri 30-May 2014 21:00	Calgary (YYC) Fri 30-May 2014 21:51	0	0hr51	DH3	Flex, G	

Operated by:
[1] Air Canada Express - Jazz

Passenger Information

1: Mrs Brenda Huband : Adult (16+), Ticket Number: [redacted]

Air Canada - Aeroplan :	[redacted]	Meal Preference :	**Regular**
Payment Card:		Special Needs:	**None**
Seat Selection:	AC8156 **7F** , AC8157 **11F**		

Additional charges and/or refund summary

	Additional charges
Passenger Type	**Adult**
Air Transportation Charges	
Airfare (includes Surcharges)	**137.00**
Taxes, Fees and Charges	
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	6.85
Total Additional Fare	**143.85**
Extra Charges (Change Fee)	
Change Fee	50.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	2.50
Total Extra Charge (Change Fee)	**52.50**
Number of passengers	1
Grand Total - Canadian dollars	**$196.35**

Payment Information
Credit/Debit Card[redacted]- Amount paid: **$196.35**
The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: $143.85 (Airfare)
Air Canada: $52.50 (Change Fee per ticket)

Ticket number(s)[redacted]

enRoute City Guide

Edmonton

Sitting on the 53rd parallel, Edmonton is the most northern city in the Americas with a population of over one million. Though it does feel northerly, it doesn't feel particularly crowded, maybe because it straddles the North Saskatchewan River to create the largest

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
780-426-3636
http://www.westin.com/edmonton

WESTIN
HOTELS & RESORTS

Huband, Brenda
[redacted]

Page Number 1
Guest Number
Folio ID
No. Of Guest
Room Number
[redacted]

Invoice Nbr [redacted]
Arrive Date 05-25-2014 21:45
Depart Date 05-27-2014 06:19
Agent [redacted]

Invoice

Date	Reference	Description	Charges	Credits
05-25-2014	[redacted]	Room Charge	$149.00	
05-25-2014		GST	$7.67	
05-25-2014		DMF	$4.47	
05-25-2014		Tourism Levy	$6.14	
05-26-2014		Room Charge	$149.00	
05-26-2014		GST	$7.67	
05-26-2014		DMF	$4.47	
05-26-2014		Tourism Levy	$6.14	
05-27-2014		Mastercard		$-334.56
		** Total	$334.56	$-334.56
		** Balance	$0.00	

EXPENSE SUMMARY REPORT
Currency: CAD

Date	Room	GST	Tour Levy	Food\Bev	Phone	Other	Total	Payment
05-25-2014	$149.00	$7.67	$6.14	$0.00	$0.00	$4.47	$167.28	$0.00
05-26-2014	$149.00	$7.67	$6.14	$0.00	$0.00	$4.47	$167.28	$0.00
05-27-2014	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$-334.56
Total	$298.00	$15.34	$12.28	$0.00	$0.00	$8.94	$334.56	$-334.56

[redacted]

56

[illegible] AUTHORITY

STATION 050
IN: 1/25/14 17:[illegible]
OUT: 1/27/14 20:0[illegible]
[illegible] $ 75.[illegible]
[illegible]
[illegible] No. [illegible]
M[illegible]
[redacted]
YOU HAVE 15 MIN.
TO EXIT
THANK YOU FOR

May 23

32

BRENDA HUBAND

E1A7 WESTIN

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6N-1C2
780-463-5000

Term Id:4502412500448
Clerk #:0429
M/C PURCHASE
Op Id:114995
Card [redacted]

APPROVED

AMOUNT CAD$72.00

[redacted]

Book on-line at
EDMPRESTIGE.COM
[illegible]
[illegible]

Date: 2014 [illegible] Time: [illegible]
Reference: 001 [redacted]

CUSTOMER COPY

31

BRENDA HUBAND

5507 E1A

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6N-1C2
780-463-5000

Term Id:4502412500448
Clerk #:0428
M/C PURCHASE
Op Id:114995
Card #: [redacted]

APPROVED

AMOUNT CAD$72.00

[redacted]

[illegible] at
EDMPRESTIGE.COM
[illegible]
[illegible]

Date: 2014 [illegible] Time: [illegible]
Reference: [redacted]

CUSTOMER COPY

May 23

30

BRENDA HUBAND

E1A7 WESTIN

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6N-1C2
780-463-5000

Term Id:4502412500446
Clerk #:0427
M/C PURCHASE
Op Id:114995
Card #: [redacted]

APPROVED

AMOUNT CAD$72.00

[redacted]

[illegible]
EDMPRESTIGE.COM
[illegible]
[illegible]

Date: 2014 [illegible] Time: [illegible]
Reference: [redacted]

CUSTOMER COPY

34

BRYNDA HUBAND.
MAY 25 | 2014.
EIA > WESTIN

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6N-1C2
780-463-5000

Term Id:4502412509440
Item #:0431
M/C PURCHASE
Op Id:114085
Card #[redacted]

APPROVED

AMOUNT CAD$72.00

Ref. [redacted]
Auth.
... at
EDMPRESTIGE.COM
Thank you for being our Guest
GST 861184729

Date: 2014/05/25 Time: 22:08:52
Response: APT: [redacted]

CUSTOMER COPY

33

BRENDA HUBAND
MAY 23 | 2014
SSP > EIA

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6N-1C2
780-463-5000

Term Id:4502412509440
Item #:0420
M/C PURCHASE
Op Id:114085
Card #:[redacted]

APPROVED

AMOUNT CAD$72.00

Ref. [redacted]
Auth.#
...e at
EDMPRESTIGE.COM
Thank you for being our Guest
GST 861184729

Date: 2014 05 ... Time: ...
Response: APT [redacted]

CUST[redacted]OPY

35

BRENDA HUBAND
MAY 28/2014
[illegible]

[illegible]

[redacted]

APPROVED

AMOUNT [illegible]

[redacted]

[illegible]

[redacted]

CUSTOMER COPY

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
780-426-3636
http://www.westin.com/edmonton

WESTIN
HOTELS & RESORTS

30

Huband, Brenda
[redacted]

Page Number	1	Invoice Nbr	[redacted]
Guest Number	[redacted]	Arrive Date	05-28-2014 19:37
Folio ID	A	Depart Date	05-29-2014 10:42
No. Of Guest	1		
Room Number	[redacted]		

Duplicate Invoice

Date	Reference	Description	Charges	Credits
05-28-2014	[redacted]	Room Charge	$149.00	
05-28-2014		GST	$7.67	
05-28-2014		DMF	$4.47	
05-28-2014		Tourism Levy	$6.14	
05-29-2014		Mastercard		$-167.28
		** Total	$167.28	$-167.28
		** Balance	$-0.00	

EXPENSE SUMMARY REPORT
Currency: CAD

Date	Room	GST	Tour Levy	Food\Bev	Phone	Other	Total	Payment
05-28-2014	$149.00	$7.67	$6.14	$0.00	$0.00	$4.47	$167.28	$0.00
05-29-2014	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$-167.28
Total	$149.00	$7.67	$6.14	$0.00	$0.00	$4.47	$167.28	$-167.28

[redacted]

Stayed at Westin prior to travel/trip to Slave Lake, High Level & Ft Vermillion.

38

Kerry Pace

From:	Brenda Huband
Sent:	May 29, 2014 4:40 PM
To:	Kerry Pace
Subject:	Fw. Air Canada - 09-Jun: Calgary - Edmonton (booking ref [redacted] seat selected

From: Air Canada [mailto:confirmation@aircanada.ca]
Sent: Thursday, May 29, 2014 03:06 PM Mountain Standard Time
To: Brenda Huband
Subject: Air Canada - 09-Jun: Calgary - Edmonton (booking ref: [redacted] seat selected

****** PLEASE DO NOT REPLY TO THIS E-MAIL ******

AIR CANADA

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.

ed a car in Edmonton? Great rates and additional Aeroplan Miles. AVIS Budget

ing Information

Booking Reference: [redacted]

Customer Care
Air Canada
1-888-247-2262
Flight Arrivals and Departures
1-888-422-7533

Electronic Ticketing confirmed. This is your official itinerary/receipt.
Main Contact:
Mrs Brenda Huband
brenda.huband@albertahealthservices.ca
Mobile [redacted]
Work:

Online Services

Manage my booking online (view/change my booking; select seats*).
Select Seats
Maple Leaf Lounge | Meal Vouchers | On My Way
Alert me of flight status changes directly to my mobile phone or email.
Flight Arrivals & Departures - check online if my flight is on time.
Check-in online and print my boarding pass.

* Can my booking be changed online?

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8150[1]	Calgary (YYC) Mon 09-Jun 2014 15:30	Edmonton, Edmonton Int'l (YEG) Mon 09-Jun 2014 16:20	0	0hr50	DH4	Flex, G	
AC8163[1]	Edmonton, Edmonton Int'l (YEG) Tue 10-Jun 2014 22:45	Calgary (YYC) Tue 10-Jun 2014 23:36	0	0hr51	DH3	Flex, G	

Operated by:
[1] Air Canada Express - Jazz

Passenger Information

1: Mrs Brenda Huband ; Adult (16+), Ticket Number: [redacted]

Air Canada - Aeroplan : [redacted]
Payment Card:
Seat Selection: AC8150 **12F** , AC8163 **9F**

Meal Preference : **None**
Special Needs: **None**

Purchase Summary

Fare Summary	
Passenger Type	Adult
Air Transportation Charges	
Departing Flight - Flex	**162.00**
Return Flight - Flex	**151.00**
Surcharges	24.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	55.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	20.31
Air Travellers Security Charge (ATSC)	14.25

are and taxes before options (per passenger)	**426.56**
of passengers	1
Insurance (declined)	0.00
nd Total - Canadian dollars	**$426.56**

Payment Information

Credit/Debit Card [redacted] Amount paid: **$426.56**
The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: $426.56 (Airfare - per ticket)

Ticket number(s): [redacted]

enRoute City Guide

Edmonton

Sitting on the 53rd parallel, Edmonton is the most northern city in the Americas with a population of over one million. Though it does feel northerly, it doesn't feel particularly crowded, maybe because it straddles the North Saskatchewan River to create the largest urban green space in North America...

Read the complete guide

What do you think of our new City Guide feature?

Fare Rules

Departing Flight Calgary (YYC) To Edmonton (YEG) - **Flex**
Return Flight Edmonton (YEG) To Calgary (YYC) - **Flex**

- **Changes:**
  - Prior to day of departure - **Change fee** per direction, per passenger, is $50 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
  - **Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of $75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
  - **Same-day standby** is available **only** to passengers travelling on a flight between Toronto and Montreal or Ottawa (connecting flights excluded), as well as to passengers travelling between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) and Newark (EWR) airports.
  - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
  - Tickets are **non-refundable** and **non-transferable**.
  - **Cancellations** can be made up to 45 minutes prior to departure.
  - Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
  - Customers who **no-show** their flight will forfeit the fare paid.

[redacted]

Completion

[redacted]

[redacted]

Total:CAD$ 157.98

APPROVED [redacted]

CUSTOMER COPY

Best Western PLUS

51

(780) 821-1000
INFO@BESTWESTERNHIGHLEVEL.COM
WWW.BESTWESTERNHIGHLEVEL.COM

Room # [redacted]

Conf # [redacted]
Arrival 05/29/14
Departure 05/30/14

Room Type SNS-1 QUEEN
Guests 1 / 0

Payment Acct [redacted]

Posting	Oper	AcctCo	Description	From	Reference	Amount
05/29/14	LF	REST	RESTAURANT			$15.75
05/29/14	MG	RC	ROOM CHRG REVENUE			$124.99
05/29/14	MG	9	TOURISUM LEVY			$5.00
05/29/14	MG	91	GST			$6.25
05/29/14	MG	93	Tourism Improvement Fee			$3.75
05/29/14	MG	ES	Eco-Stay Sur-Charge			$2.00
05/29/14	MG	9	TOURISUM LEVY			$0.03
05/29/14	MG	91	GST			$0.10
05/29/14	MG	93	Tourism Improvement Fee			$0.06
05/30/14	MG	MC	PAYMENT MC			$157.98-

Balance Due	$0.00

THE UNDERSIGNED GUEST AGREES TO PAY THE AMOUNT INDICATED ON THE BALANCE DUE PORTION OF THIS INVOICE. IF THE CHARGES ARE TO BE BILLED TO A THIRD PARTY, THE UNDERSIGNED AGREES TO BE PERSONALLY LIABLE FOR PAYMENT OF THE CHARGES IN THE EVENT THAT THE INDICATED THIRD PARTY, PERSON, COMPANY OR ASSOCIATION FAILS TO PAY
FOR ANY PART OR THE FULL AMOUNT OF SUCH CHARGES.

EACH UNREGISTERED PERSON OR PET IN THE ROOM HAS A PENALTY OF $250.00

G.S.T.# RT881518518

EACH BEST WESTERN BRANDED HOTEL IS INDEPENDENTLY OWNED AND OPERATED

Signature

[illegible]

55

CALGARY AIRPORT
AUTHORITY

STATION CSO.
IN: 05/26/14 06:30
OUT: 05/30/14 21:59
PAID: $ 75.60
(GST INCLUDED)
GST No. 122556194
MASTERCARD
[redacted]
YOU HAVE 15 MIN.
TO EXIT
THANK YOU FOR

Parking
May 26 to 30/14

Your booking is confirmed. Booking reference [redacted]

An email booking confirmation has been sent to: brenda.huband@albertahealthservices.ca.
Use your booking reference to retrieve your official Itinerary/Receipt at aircanada.com.

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Passengers Mrs Brenda Huband

Flight	From	To	Departure	Arrival
AC8154	Calgary (YYC)	Edmonton (YEG)	19:30 Wed 04-Jun 2014	20:21 Wed 04-Jun 2014
AC8155	Edmonton (YEG)	Calgary (YYC)	19:30 Thu 05-Jun 2014	20:21 Thu 05-Jun 2014

Airfare	[illegible]
Options	0.00
Taxes, fees and charges	[illegible].11
Travel Insurance	Purchase Travel Insurance
Grand Total Canadian dollars	**$459.11**

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Booking Information

AIR CANADA

Booking Reference: [redacted]

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:
Mrs Brenda Huband
brenda.huband@albertahealthservices.ca
[redacted]

Customer Care

Air Canada
1-888-247-2262

Flight Arrivals and Departures
1-888-422-7533

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8154[1]	Calgary (YYC) Wed 04-Jun 2014 19:30	Edmonton, Edmonton Int'l (YEG) Wed 04-Jun 2014 20:21	0	0hr51	DH3	Flex, V	
AC8155[1]	Edmonton, Edmonton Int'l (YEG) Thu 05-Jun 2014 19:30	Calgary (YYC) Thu 05-Jun 2014 20:21	0	0hr51	DH3	Flex, V	

Operated by:
[1] Air Canada Express - Jazz

Passenger Information

1: Mrs Brenda Huband : Adult (16+), Ticket Number [redacted]

Air Canada - Aeroplan : [redacted]
Payment Card:
Seat Selection: AC8154 8F , AC8155 8F

Meal Preference: None
Special Needs: None

Purchase Summary

Fare Summary

Total charge for 1 adult

Air Transportation Charges

Departing Flight (Flex) (including surcharges)	184.00
Return Flight (Flex) (including surcharges)	184.00

	0.00
es and Charges	1.11
Fare Charge	459.11
Insurance (declined)	0.00
d Total - Canadian dollars	$459.11

yment Information

edit/Debit Card [redacted] mount paid: **$459.11**
following charges (tax included) will appear on your credit or debit card statement:

- Air Canada: $459.11 (Airfare - per ticket)

icket number(s): [redacted]

re Rules

eparting Flight Calgary (YYC) To Edmonton (YEG) - **Flex**

eturn Flight Edmonton (YEG) To Calgary (YYC) - **Flex**

Changes:

- Prior to day of departure - **Change fee** per direction, per passenger, is $50 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
- **Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of $75 CAD, per direction, per passenger (subject to availability). Same-day flights only.
- **Same-day standby** is available only to passengers traveling on a flight between Toronto and Montreal or Ottawa (connecting flights excluded), as well as to passengers traveling between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) and Newark (EWR) airports.
- Flights can only be used in sequence from the place of departure specified on the itinerary.

Cancellations:

- Tickets are **non-refundable** and **non-transferable**
- **Cancellations** can be made up to 45 minutes prior to departure.
- Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
- Customers who **no-show** their flight will forfeit the fare paid.

Complimentary advance standard seat selection on Air Canada and Air Canada Express (operated by Jazz), subject to availability.

Up to 24 hours after the purchase of a **new ticket**, Air Canada will cancel your ticket and provide a full refund without penalty.

Flights operated by Air Canada earn 100% Aeroplan Miles (Altitude Qualifying Miles)

Read complete fare rules applicable to this fare.

ggage Allowance and Fees

Plan your checked and carry-on baggage with the help of our Baggage Guide.

rry-on Baggage

your Air Canada, Air Canada Express, or Air Canada rouge-operated flight, you are entitled to 1 standard (max. size: 23 x 40 x 55 cm (9 x 15.5 x 21.5 in)) and 1 personal item (max. size: 16 x 33 x 43 cm (6 x 13 x 17 in)). Maximum weight for each item is 10 kg (22 lb). View more details.

ecked Baggage

see below for details on the bags you plan on checking at the baggage counter.

parting Flight : Calgary (YYC) to Edmonton (YEG) - Flex

turn Flight : Edmonton (YEG) to Calgary (YYC) - Flex

	1st bag:	2nd bag:
gular baggage owance	Complimentary	$20.00 CAD + taxes* per direction

Max. weight per bag: 23 kg (50 lb)
Max. linear dimensions per bag: 158 cm (62 in)

or travel within Canada or between Canada and the United States, a Canadian tax of $3.00 CAD may apply st and 2nd bag fees. For travel between Canada or the United States and Mexico, the Dominican Republic Barbados, an applicable local sales tax of $4.00 CAD may apply to the 2nd bag fee. For all other itineraries rom Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an licable local sales tax of $21.00 CAD may apply to the 2nd bag fee. All above tax amounts are based on the imum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the

40

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
780-426-3636
http://www.westin.com/edmonton

WESTIN
HOTELS & RESORTS

Huband, Brenda	Page Number	1	Invoice Nbr	[redacted]
[redacted]	Guest Number	[redacted]	Arrive Date	06-04-2014 17:27
	Folio ID	A	Depart Date	06-05-2014 06:10
	No. Of Guest	1	Agent	[redacted]
	Room Number	[redacted]		

Invoice

Date	Reference	Description	Charges	Credits
06-04-2014	[redacted]	Room Charge	$149.00	
06-04-2014		GST	$7.67	
06-04-2014		DMF	$4.47	
06-04-2014		Tourism Levy	$6.14	
06-05-2014		Mastercard		$-167.28
		** Total	$167.28	$-167.28
		** Balance	$-0.00	

EXPENSE SUMMARY REPORT
Currency: CAD

Date	Room	GST	Tour Levy	Food\Bev	Phone	Other	Total	Payment
06-04-2014	$149.00	$7.67	$6.14	$0.00	$0.00	$4.47	$167.28	$0.00
06-05-2014	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$-167.28
Total	$149.00	$7.67	$6.14	$0.00	$0.00	$4.47	$167.28	$-167.28

[redacted]

- [illegible]
- AFAC [illegible]

Mtgs
- Capital Projects
- Audit + Finance

41

CALGARY AIRPORT
AUTHORITY

STATION [illegible]
IN: 06/04/14 17:20
OUT: 06/05/14 20:47
PAID: $ 54.60
(GST INCLUDED)
GST No 12755[illegible]
MASTERCARD
[redacted]
REF 97
YOU HAVE 15 Min.
TO EXIT
THANK YOU FOR
[illegible] VISIT

Parking
June 4+5/14

40

Kerry Pace

From:	Brenda Huband
Sent:	June 09, 2014 7:09 AM
To:	Kerry Pace
Subject:	FW: Air Canada - 23-Jun: Calgary - Edmonton (booking ref: [redacted] - seat selected

June 23

Brenda Huband
Vice President & Chief Health Operations Officer, Central & Southern Alberta
[redacted]

Alberta Health

From: Air Canada [mailto:confirmation@aircanada.ca]
Sent: June 09, 2014 7:06
To: Brenda Huband
Subject: Air Canada - 23-Jun: Calgary - Edmonton (booking ref: [redacted] - seat selected

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AIR CANADA

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk

Coast Edmonton Plaza Hotel:
★★★

Comfort Inn & Suites:
★★

Delta Edmonton Centre Suite Hotel:
★★★★

* Aeroplan Mile offer exclusive to aircanada.com

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Booking Information

Booking Reference: [redacted]

Electronic Ticketing confirmed. This is your official itinerary/receipt.
Main Contact:
Mrs Brenda Huband
brenda.huband@albertahealthservices.ca
Mobile [redacted]

Online Services
Manage my booking online (view/change my booking; select seats*).
Select Seats
Maple Leaf Lounge | Meal Vouchers | On My Way
Alert me of flight status changes directly to my mobile phone or email.
Flight Arrivals & Departures - check online if my flight is on time.
Check-in online and print my boarding pass.

Customer Care
Air Canada
1-888-247-2262
Flight Arrivals and Departures
1-888-422-7533

* Can my booking be changed online?

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8148[1]	**Calgary (YYC)** Mon 23-Jun 2014 14:30	**Edmonton, Edmonton Int'l (YEG)** Mon 23-Jun 2014 15:20	0	0hr50	DH4	Flex, G	
AC8153[1]	**Edmonton, Edmonton Int'l (YEG)** Tue 24-Jun 2014 18:00	**Calgary (YYC)** Tue 24-Jun 2014 18:49	0	0hr49	DH4	Flex, G	

Operated by:

...anada Express - Jazz

...ssenger Information

1: Mrs Brenda Huband : Adult (16+), Ticket Number [redacted]

Air Canada - Aeroplan :
Payment Card:
Seat Selection: [redacted]

Meal Preference: **None**
Special Needs: **None**

Purchase Summary

Fare Summary	
Passenger Type	**Adult**
Air Transportation Charges	
Departing Flight - Flex	**162.00**
Return Flight - Flex	**151.00**
Surcharges	24.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	55.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	20.31
Air Travellers Security Charge (ATSC)	14.25
Total airfare and taxes before options (per passenger)	**426.56**
Number of passengers	1
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	**$426.56**

Payment Information

Credit/Debit Card [redacted] - Amount paid: **$426.56**
The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: $426.56 (Airfare - per ticket)

Ticket number(s [redacted]

enRoute City Guide

Edmonton

Sitting on the 53rd parallel, Edmonton is the most northern city in the Americas with a population of over one million. Though it does feel northerly, it doesn't feel particularly crowded, maybe because it straddles the North Saskatchewan River to create the largest urban green space in North America...

Read the complete guide

Fare Rules

Departing Flight Calgary (YYC) To Edmonton (YEG) - **Flex**
Return Flight Edmonton (YEG) To Calgary (YYC) - **Flex**

- **Changes:**

Mtgs:

- Cont. Care
- PRC
- [illegible] - [illegible]
- Exec. Comm
- [illegible]
- [illegible] - PCM

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CALGARY AIRPORT
AUTHORITY

STATION [illegible]
IN: 06/09/14 13:49
OUT: 06/10/14 [illegible]
PAID: $ [illegible]
(GST INCLUDED)
GST No 122[illegible]
MASTERCARD
[redacted]
YOU HAVE 15 MIN
TO EXIT
THANK YOU FOR
[illegible]

Parking
June 9-10/14

45

BRENDA HUBAND

AP7 WESTIN

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6N-1C2
780-462-5000

Term Id:4502412509440
Item #:0463
M/C PURCHASE
[redacted]

APPROVED

AMOUNT CAD$72.00

Ref, #[redacted]
Auth,#[redacted]
EDMPRESTIGE.COM
Thank you for being our Guest
GST 862184769

Date: 2014/06/12 Time: 22:05:47
Response: [redacted]

CUSTOMER COPY

44

BRENDA HUBAND

June 5/14

SSP7 AP.

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6N-1C2
780-462-5000

Term Id:4502412509440
Item #:0462
M/C PURCHASE
Op Id:114995
Card #[redacted]

APPROVED

AMOUNT CAD$72.00

Ref,[redacted]
Auth,[redacted]
EDMPRESTIGE.COM
Thank you for being our Guest
GST 862184769

Date: 2014/06/12 Time: 22:03:39
Response: AUTH [redacted]

CUSTOMER COPY

46

Kerry Pace

From:	Brenda Huband
Sent:	June 12, 2014 1:03 PM
To:	Kerry Pace
Subject:	Fw: Air Canada - 16-Jun: Calgary - Edmonton (booking ref: [redacted] seat selected

From: Air Canada [mailto:confirmation@aircanada.ca]
Sent: Thursday, June 12, 2014 09:49 AM Mountain Standard Time
To: Brenda Huband
Subject: Air Canada - 16-Jun: Calgary - Edmonton (booking ref: [redacted] seat selected

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AIR CANADA

Itinerary/Receipt

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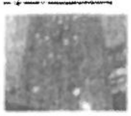
Scan this barcode to check in at any Air Canada check-in kiosk.

Hotels in Edmonton

From (per night) $238 CAD



The Sutton Place Hotel - Edmonton: ★★★★

From (per night) $144 CAD

Comfort Inn & Suites: ★★

From (per night) $239 CAD

Delta Edmonton Centre Suite Hotel: ★★★★

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- Great choice of hotels
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Want travel insurance? Protect yourself and your family against unforeseen circumstances.

Need a car in Edmonton? Great rates and additional Aeroplan Miles. AVIS Budget

Booking Information

Booking Reference: [redacted]

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:
Mrs Brenda Huband
brenda.huband@albertahealthservices.ca
Mobile: [redacted]
Work: [redacted]

Online Services

Manage my booking online (view/change my booking; select seats*).
Select Seats
Maple Leaf Lounge | Meal Vouchers | On My Way
Alert me of flight status changes directly to my mobile phone or email.
Flight Arrivals & Departures - check online if my flight is on time.
Check-in online and print my boarding pass.

Customer Care
Air Canada
1-888-247-2262
Flight Arrivals and Departures
1-888-422-7533

* Can my booking be changed online?

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8156[1]	Calgary (YYC) Mon 16-Jun 2014 18:00	Edmonton, Edmonton Int'l (YEG) Mon 16-Jun 2014 18:48	0	0hr48	CRJ	Flex, V	
AC8153[1]	Edmonton, Edmonton Int'l (YEG) Tue 17-Jun 2014 18:00	Calgary (YYC) Tue 17-Jun 2014 18:49	0	0hr49	DH4	Flex, W	

Operated by:
[1] Air Canada Express - Jazz

Passenger Information

1: Mrs Brenda Huband : Adult (16+), Ticket Number: [redacted]

Air Canada - Aeroplan : [redacted]
Payment Card:
Seat Selection:

Meal Preference: **None**

Special Needs: **None**

Purchase Summary

Fare Summary	
Passenger Type	**Adult**
Air Transportation Charges	
Departing Flight - Flex	172.00
Return Flight - Flex	163.00
Surcharges	24.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	55.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	21.41
Air Travellers Security Charge (ATSC)	14.75

Total airfare and taxes before options (per passenger)	**449.66**
Number of passengers	1
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	**$449.66**

Payment Information

Credit/Debit Card [redacted] Amount paid: **$449.66**
The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: $449.66 (Airfare - per ticket)

Ticket number(s): [redacted]

enRoute City Guide

Edmonton

Sitting on the 53rd parallel, Edmonton is the most northern city in the Americas with a population of over one million. Though it does feel northerly, it doesn't feel particularly crowded, maybe because it straddles the North Saskatchewan River to create the largest urban green space in North America...

Read the complete guide

Fare Rules

Departing Flight Calgary (YYC) To Edmonton (YEG) - **Flex**
Return Flight Edmonton (YEG) To Calgary (YYC) - **Flex**

- **Changes:**
  - Prior to day of departure - **Change fee** per direction, per passenger, is $50 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
    Same-day confirmed changes at check-in or at the airport are permitted at a flat fee of $75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
  - **Same-day standby** is available **only** to passengers travelling on a flight between Toronto and Montreal or Ottawa (connecting flights excluded), as well as to passengers travelling between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) and Newark (EWR) airports.
  - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
  - Tickets are **non-refundable** and **non-transferable**.
  - **Cancellations** can be made up to 45 minutes prior to departure.
  - Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
  - Customers who **no-show** their flight will forfeit the fare paid.
- **Complimentary advance standard seat selection** on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Up to 24 hours after the purchase of a new ticket, Air Canada will cancel your ticket and provide

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
780-426-3636
http://www.westin.com/edmonton

WESTIN
HOTELS & RESORTS

48

Huband, Brenda
[redacted]

Page Number 1
Guest Number [redacted]
Folio ID
No. Of Guest
Room Number

Invoice

Invoice Nbr [redacted]
Arrive Date 06-16-2014 15:44
Depart Date 06-17-2014 06:21
Agent [redacted]

Date	Reference	Description	Charges	Credits
06-16-2014	[redacted]	Room Charge	$149.00	
06-16-2014		GST	$7.67	
06-16-2014		DMF	$4.47	
06-16-2014		Tourism Levy	$6.14	
06-17-2014		Mastercard		$-167.28
		** Total	$167.28	$-167.28
		** Balance	$-0.00	

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food\Bev	Phone	Other	Total	Payment
06-16-2014	$149.00	$7.67	$6.14	$0.00	$0.00	$4.47	$167.28	$0.00
06-17-2014	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$-167.28
Total	$149.00	$7.67	$6.14	$0.00	$0.00	$4.47	$167.28	$-167.28

[redacted]

- [illegible]
- Extra Expense
- Rcd Approval [illegible]

- Mtg Dale Gordon
- Exec Comm
- Ref Agreement - Alignment
- 1:1 [illegible]

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RECEIPT
GST NO. R122556194

EXIT No. A1
IN: 06/16/14 15:52
OUT: 06/17/14 19:23
DURATION: 1 03:31
PAID: $54.00
(GST INCLUDED)
MASTERCARD
[redacted]
THANK YOU FOR
YOUR VISIT

Parking June 16-17/14

Calgary International Airport Parkade

Kerry Pace

From:	Brenda Huband
Sent:	June 19, 2014 6:31 AM
To:	Kerry Pace
Subject:	Fw: Air Canada - 23-Jun: Calgary - Edmonton (booking ref: [redacted] booking modified

From: Air Canada [mailto:confirmation@aircanada.ca]
Sent: Thursday, June 19, 2014 06:04 AM Mountain Standard Time
To: Brenda Huband
Subject: Air Canada - 23-Jun: Calgary - Edmonton (booking ref: [redacted] booking modified

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AIR CANADA

Itinerary/Receipt

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Booking Information

Booking Reference: [redacted]

Electronic Ticketing confirmed. This is your official itinerary/receipt.
Main Contact:
Mrs Brenda Huband
brenda.huband@albertahealthservices.ca
Mobile [redacted]
Work: [redacted]
Onlin

Manage my booking online (view/change my booking; select seats*).
Select Seats
Maple Leaf Lounge | Meal Vouchers | On My Way
Alert me of flight status changes directly to my mobile phone or email.
Flight Arrivals & Departures - check online if my flight is on time.
Check-in online and print my boarding pass.

* Can my booking be changed online?

Customer Care
Air Canada
1-888-247-2262
Flight Arrivals and Departures
1-888-422-7533

Flight Itinerary

ght	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8148[1]	Calgary (YYC) Mon 23-Jun 2014 14:30	Edmonton, Edmonton Int'l (YEG) Mon 23-Jun 2014 15:20	0	0hr50	DH4	Flex, G	
AC8155[1]	Edmonton, Edmonton Int'l (YEG) Tue 24-Jun 2014 19:30	Calgary (YYC) Tue 24-Jun 2014 20:22	0	0hr52	DH3	Flex, W	

Operated by:
[1] Air Canada Express - Jazz

Passenger Information

1: Mrs Brenda Huband : Adult (16+), Ticket Numbe[redacted]

Air Canada - Aeroplan : [redacted]

Payment Card:

Seat Selection: AC8148 **12F** , AC8155 **8F**

Meal Preference : **Regular**

Special Needs: **None**

Additional charges and/or refund summary

	Additional charges Adult
Passenger Type	
Air Transportation Charges	12.00
Airfare (includes Surcharges)	
Taxes, Fees and Charges	0.60
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	12.60
Total Additional Fare	
Extra Charges (Change Fee)	50.00
Change Fee	2.50
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	52.50
Total Extra Charge (Change Fee)	1
Number of passengers	
Grand Total - Canadian dollars	$65.10

Payment Information
Credit/Debit Card[redacted] Amount paid: **$65.10**
The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: $12.60 (Airfare)
Air Canada: $52.50 (Change Fee per ticket)

Ticket number(s):[redacted]

enRoute City Guide

Edmonton

Sitting on the 53rd parallel, Edmonton is the most northern city in the Americas with a population of over one million. Though it does feel northerly, it doesn't feel particularly crowded, maybe because it straddles the North Saskatchewan River to create the largest urban green space in

51 & 52

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Passengers Mrs Brenda Huband

Flight	From	To	Departure	Arrival
[illegible]	Calgary (YYC)	Edmonton (YEG)	19:30 Sun 22-Jun 2014	20:21 Sun 22-Jun 2014
[illegible]	Edmonton (YEG)	Calgary (YYC)	19:30 Tue 24-Jun 2014	20:22 Tue 24-Jun 2014

Air fare	10.00
Options	0.00
Taxes, fees and charges	0.50
Extra Charges (Change Fee)	52.50
Grand Total Canadian dollars	**$63.00**

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board

Booking Information

Booking Reference: [redacted]

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:
Mrs Brenda Huband
Email: [redacted]rvices.ca
Mobile: [redacted]
Work: [redacted]

Customer Care

Air Canada
1-888-247-2262

Flight Arrivals and Departures
1-888-422-7533

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
[illegible]	Calgary (YYC) Sun 22-Jun 2014 19:30	Edmonton, Edmonton Int'l (YEG) Sun 22-Jun 2014 20:21	0	0hr51	DH3	Flex, V	
[illegible]	Edmonton, Edmonton Int'l (YEG) Tue 24-Jun 2014 19:30	Calgary (YYC) Tue 24-Jun 2014 20:22	0	0hr52	DH3	Flex, W	

Operated by:
* Air Canada Express - Jazz

Passenger Information

1: Mrs Brenda Huband : Adult (16+), Ticket Number: [redacted]

Air Canada - Aeroplan: [redacted]
Payment Card:
Seat Selection:

Meal Preference: Regular
Special Needs: None

Additional charges and/or refund summary

Passenger Type	Additional charges Adult
Air Transportation Charges	
Air fare (includes Surcharges)	10.00
Taxes, Fees and Charges	
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	0.50
Total Additional Fare	10.50

...ges (Change Fee)	
	50.00
Goods and Services Tax (GST/HST #10009-2757 RT0001)	2.50
Extra Charge (Change Fee)	52.50
Number of passengers	1
Grand Total - Canadian dollars	$63.00

Grand Total
Total including travel options, taxes, fees and charges **$63.00 CAD**

Payment Info[redacted] paid: $63.00
Credit/Debit [redacted] r credit or debit card statement:
The following ch[redacted]

- Air Canada: $10.50 (Airfare)
- Air Canada: $52.50 (Change Fee per ticket)

Ticket number(s)[redacted]

Fare Rules

Departing Flight Calgary (YYC) To Edmonton (YEG) - Flex

Return Flight Edmonton (YEG) To Calgary (YYC) - Flex

- **Changes:**
  - Prior to day of departure - **Change fee** per direction, per passenger, is $50 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
  - **Same-day confirmed changes** at check in or at the airport are permitted at a flat fee of $75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
  - **Same-day standby** is available **only** to passengers traveling on a flight between Toronto and Montreal or Ottawa (connecting flights excluded), as well as to passengers travelling between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) and Newark (EWR) airports.
  - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
  - Tickets are **non-refundable** and **non-transferable.**
  - **Cancellations** can be made up to 45 minutes prior to departure.
  - Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
  - Customers who **no-show** their flight will forfeit the fare paid.
- **Complimentary advance standard seat selection** on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Up to 24 hours after the purchase of a **new ticket**, Air Canada will cancel your ticket and provide a full refund without penalty.
- Flights operated by Air Canada: earn 100% Aeroplan Miles (Altitude Qualifying Miles)
- Read complete fare rules applicable to this fare.

Fly Carbon Neutral. Offset your portion of the flight's CO_2 emissions.
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Rate this page

June 20th Commemoration Ceremony @ [illegible] Municipal Hall

49

[illegible]

P. Card 07:15

9.00 EFT 14.06.20

254 Southland

Adult Day Pass 00.00

July 7, 2014

ATTESTATION:

I attest that the amount of $15.75 was incurred at the Mirage Hotel & Restaurant, Best Western Hotels while on AHS business touring High Level, Ft. Vermilion and La Crete on May 29 and May 30, 2014.

The restaurant expense of $15.75 has not been claimed previously and there was no liquor ordered.

The amount of $15.75 was incorporated into the invoice from the Mirage Hotel and a separate receipt was not issued.

Brenda Huband
Vice President, Chief Health Operations Officer
Central & Southern Alberta

Deborah L. Rhodes
Acting Vice President Corporate Services & CFO

July 7, 2014

ATTESTATION:

I attest that the amount of $6.00 was incurred on the Calgary Transit while on AHS business travelling to the Calgary Court Centre located at 601-5 St SW Calgary, Alberta for Judicial Mediation on June 12, 2014.

The expense of $6.00 has not been claimed previously.

Receipt misplaced.

Brenda Huband
Vice President, Chief Health Operations Officer
Central & Southern Alberta

[illegible] Rhodes
Acting Vice President Corporate Services & CFO