

Official Administrator and Executive Expense Report

Name Brenda Huband
Title VP & Chief Health Operations Officer Central & Southern Alberta
Location Calgary
 Expenses submitted during the month of January 2015

Travel (1)

Date	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Jan-15	P-Card	Meetings	1,662		692	1,235	3,589			
Total			\$ 1,662	\$ -	\$ 692	\$ 1,235	\$ 3,589	\$ -	\$ -	\$ -

Total for the Month \$ 3,589

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ 159
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

Instruction:

- Attached ALL original detailed receipts and supporting documents in the same order as it appears on this statement
- Cardholder AND Approver's signatures required where indicated below

HUBAND, BRENDA Cardholder's Name	VP/CHIEF HEALTH OPERATIONS Cardholder's Position/Title	Billing Reporting Period: 20/01/2015
HEALTH OPERATIONS CENTRAL & Cardholder's Dept	SOUTHPORT Cardholder's Site/Location	Total Statement Amount: \$3,589.31
BRENDA.HUBAND@ALBERTAHEALTHSERVICES.CA Cardholder's e-mail address		Last 6 digits of the P-Card #: XXXXXXXXXX

Statement of Transactions								
Transaction Date	Trans ID	Merchant Name & Description	Trans Original Amount	Currency	Trans Amount	GST	Freight	Description
1	22/12/2014	375237362 PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi from SSP to 4 Pts Sheraton-Sr. Leaders Mtg
2	22/12/2014	375386643 AIR CAN ██████████ CANADA	105.00	CAD	105.00	.00	.00	Flt changed to accomm Exec Comm
3	22/12/2014	375386644 THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	49.35	CAD	49.35	2.35	.00	Prkg for North/South Dyad mtg; C. Couture & S. Pusch & D. Gordon; AB Organ/Tissue
4	23/12/2014	375237363 THE WESTIN EDMONTON, WESTIN HOTELS	167.28	CAD	167.28	31.29	.00	Hotel-mtgs-North/South Dyad; C. Couture et al, AB organ/tissue
5	23/12/2014	375386634 PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi-Exec Comm; AHS/Unions; CZ Cancer Control
6	23/12/2014	375386635 PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi-Mtg with C. Couture & J. Thomson
7	23/12/2014	375386636 PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi-Accelerating Prim Care Conf
8	23/12/2014	375386637 PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	COEC mtg; & EMS
9	23/12/2014	375386638 PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Dr. Predy & C. Bourassa; AIW-ED Sim; Ruby Brown et al
10	23/12/2014	375386639 PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Return to YYC after mtgs with G. Predy & C. Bourassa; AIW/ED; Ruby Brown
11	23/12/2014	375386640 PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	PPAH - 2nd round interviews
12	23/12/2014	375386641 PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	North/South Dyad Mtg; C. Couture & S. Pusch & D. Gordon; AB Organ/Tissue
13	23/12/2014	375386642 PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Return to Calgary after mtgs North/South Dyad; C. Couture & S. Pusch & D. Gordon; AB Organ/Tissue
14	29/12/2014	375721625 THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	38.85	CAD	38.85	1.85	.00	Prkg Exec Planning Day
15	30/12/2014	375582434 THE WESTIN EDMONTON, WESTIN HOTELS	167.28	CAD	167.28	31.29	.00	Hotel-Exec Comm Planning Session
16	30/12/2014	375721623 PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Exec Comm Planning Session
17	01/01/2015	375721624 AIR CAN ██████████ AIR CANADA	527.36	CAD	527.36	.00	.00	Flt-Mtgs D. Rhodes & Gordon; Exec Comm; Zel Planning; K. Bales; 2015/16 Priorities
18	05/01/2015	376181400 AIR CAN ██████████ AIR CANADA	52.50	CAD	52.50	.00	.00	Flt modified to accomm new timing of ZEL mtg
19	05/01/2015	376181401 AIR CAN ██████████ AIR CANADA	23.10	CAD	23.10	.00	.00	Flt modified to accomm new timing of ZEL mtg
20	06/01/2015	376368571 THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	56.70	CAD	56.70	2.70	.00	Prkg-Mtgs-D. Rhodes, D. Gordon & J. Prasad; Exec Comm; Prov Lead Team
21	07/01/2015	376181402 THE WESTIN EDMONTON, WESTIN HOTELS	178.51	CAD	178.51	33.39	.00	Hotel-mtgs D. Rhodes, D. Gordon, & J. Prasad; Exec Comm; Prov Leader Team
22	08/01/2015	376368570 AIR CAN ██████████ AIR CANADA	403.46	CAD	403.46	.00	.00	Mtgs-North-South Dyad; Exec Comm
22	08/01/2015	376654211 AIR CAN ██████████ AIR CANADA	52.50	CAD	52.50	.00	.00	Flt modified to accomm bdgt mtg CEO

13/01/2015 23	377149244	THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	56.70	CAD	56.70	2.70	.00	Prkg-North/South Dyad; Exec; CEO & Legal; Bdgt Task Force
14/01/2015 24	376924187	THE WESTIN EDMONTON, WESTIN HOTELS	178.51	CAD	178.51	33.39	.00	Mtgs-Exec Comm; North-South Dyad; Legal; CEO; Bdgt
14/01/2015 25	377149241	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	taxi-YEG to Westin-Exec Comm
14/01/2015 26	377149242	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	taxi-YEG to Westin-North/South Dyad; Exec;Legal & CEO;Bdgt Task Force
14/01/2015 2A	377149243	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Return to Calg after mtgs on Jan 12
15/01/2015 28	377330719	THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	26.25	CAD	26.25	1.25	.00	Prkg-Bone&JT Hlth SCN Core Comm
15/01/2015 29	377436220	AIR CAN [REDACTED] AIR CANADA	497.96	CAD	497.96	.00	.00	Flt-mtgs-CCP; 2:2 Julie/Ted; ACCA; Legal; Exec Comm; Bdgt Task Force; CoACT; Nrsng Leadership

Signatures		
Cardholder Designate (if Applicable)		
By signing this statement, I hereby certify that I have reviewed and received this statement in BMO Online to the best of my ability in accordance to AHS Corporate Policies Programs User Guide and Training. I have allowed the transaction(s) to the proper cost centre.		
Name of Cardholder Designate	<u>XXXX - 1237</u>	Cardholder Designate Position/Title
Signature of Cardholder Designate	<u>[Signature]</u>	Date of Signature
Cardholder		
By signing this statement, I affirm that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.		
I affirm the expenses included in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently charged is returned.		
I affirm that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided.		
Name of Cardholder	<u>VP CHIEF, HEALTH OPERATIONS</u>	Cardholder Position/Title
Signature of Cardholder	<u>[Signature]</u>	Date of Signature
Approver Designate (if Applicable)		
By signing this statement, I affirm that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.		
I affirm the expenses included in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently charged has been returned.		
I affirm that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided.		
Name of Approver Designate		Approver Designate Position/Title
Signature of Approver Designate		Date of Signature
Approver		
By signing this statement, I affirm that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.		
I affirm the expenses included in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently charged has been returned.		
I affirm that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided.		
Name of Approver	<u>[Signature]</u>	Approver Position/Title
Signature of Approver	<u>[Signature]</u>	Date of Signature
Submit approved statement		
Attach:	Address:	
<ul style="list-style-type: none"> • Original (or scanned), itemized receipts with documented course/easons including names of participants when required • Signed Cardholder Statement Report or copies if electronic signatures (if signatures are not on report) and where applicable • Copies of the approvals (if any) • Personal cheque payable to Alberta Health Services • Return, before and/or credit receipts • Deposit order • Business travelers for travel require detailed descriptions - include where travelled to, who attended (if need), why travel was necessary and detailed explanation of return 	Alberta Health Services Accounts Payable 7th Street Plaza 10th Floor, North Tower, 10020 107 Street Edmonton, AB T5J 1K4	
Accounts Payable only		
Reference #	Reviewed by	Date

1
Topic from HP to
#773 Houston
- In. Spiders Mtg.

BRENDA HUBAND
SSP > up
Oct. 28 / 2014

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6H-1C2
780-463-5000

Term Id: 4502412509440
Item #: 8079
N/C PURCHASE
De Id: 114066
Card # [REDACTED]

APPROVED

AMOUNT CAD\$72.00

[REDACTED]

Thank you for being our guest
COMPRESSTIGE.COM
GST 862184769

Date: 2014/12/27 Time: 22:46:43
Response: [REDACTED]

CUSTOMER COPY

It changed to account RHT (2)

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Passengers Mrs Brenda Huband

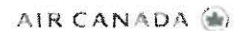
Flight	From	To	Departure	Arrival
AC8856	Calgary (YYC)	Edmonton (YEG)	19:00 Sun 28-Dec 2014	19:55 Sun 28-Dec 2014
AC8153	Edmonton (YEG)	Calgary (YYC)	18:00 Mon 29-Dec 2014	18:53 Mon 29-Dec 2014

Airfare	0.00
Options	0.00
Taxes, fees and charges	0.00
Extra Charges (Change Fee)	105.00
Grand Total	\$105.00
Canadian dollars	

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



Booking Information



Booking Reference: [Redacted]

Customer Care

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Air Canada
1-888-247-2752

Main Contact:
Mrs Brenda Huband
brenda.huband@albertahealthservices.ca
M [Redacted]
W [Redacted]

Flight Arrivals and Departures
1-888-422-7533

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8856	Calgary (YYC) Sun 28-Dec 2014 19:00	Edmonton, Edmonton Int'l (YEG) Sun 28-Dec 2014 19:55	0	0hr55	DH3	Flex, W	
AC8153	Edmonton, Edmonton Int'l (YEG) Mon 29-Dec 2014 18:00	Calgary (YYC) Mon 29-Dec 2014 18:53	0	0hr53	DH4	Flex, W	

Operated by:
Air Canada Express - Jazz

Passenger Information

1: Mrs Brenda Huband : Adult (16+), Ticket Number: [Redacted]
Air Canada - Aeroplan [Redacted] Meal Preference: Regular
Payment Card: [Redacted] Special Needs: None
Seat Selection: AC8856 9F, AC8153 12F

Additional charges and/or refund summary

Passenger Type	Additional charges
	Adult
Air Transportation Charges	
Airfare (includes Surcharges)	0.00
Extra Charges (Change Fee)	
Change Fee	100.00

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	5.00
Total Extra Charge (Change Fee)	<u>105.00</u>
Number of passengers	x 1
Total with options	<u>105.00</u>
Grand Total - Canadian dollars	\$105.00

Payment Information

Credit/Debit Card [REDACTED] Amount paid: **\$105.00**

The following charges (tax inclusive) will appear on your credit or debit card statement:

- Air Canada: \$105.00 (Change Fee per ticket)

Ticket number(s): [REDACTED]

Fare Rules

Departing Flight Calgary (YYC) To Edmonton (YEG) - Flex

Return Flight Edmonton (YEG) To Calgary (YYC) - Flex

Changes:

- Prior to day of departure - **Change fee** per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
- Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
- Same-day standby** is available: on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
- Flights can only be used in sequence from the place of departure specified on the itinerary.

Cancellations:

- Tickets are **non-refundable** and **non-transferable**.
- Cancellations** can be made up to 45 minutes prior to departure.
- Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
- Customers who **no-show** their flight will forfeit the fare paid.
- Complimentary advance standard seat selection** on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Up to 24 hours after the purchase of a **new ticket**, Air Canada will cancel your ticket and provide a full refund without penalty.
- Flights operated by Air Canada: earn 100% Aeroplan Miles (Altitude Qualifying Miles)
- Read complete fare rules applicable to this fare.

Baggage Allowance and Fees

Prepare your checked and carry-on baggage with the help of our Baggage Guide.

Carry-on Baggage

On your Air Canada, Air Canada Express, or Air Canada rouge-operated flight, you are entitled to 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in.]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in.]). Maximum weight for each item is 10 kg (22 lb). View more details.

Checked Baggage

Please see below for details on the bags you plan to check in at the baggage counter.

Departing Flight : Calgary (YYC) To Edmonton (YEG) - Flex

Return Flight : Edmonton (YEG) To Calgary (YYC) - Flex

Regular Baggage Allowance	1st bag:	2nd bag:
	Complimentary	\$25.00 CAD
	→ Taxes* per direction	
	Max. weight per bag: 23 kg (50 lb)	
	Max. linear dimensions per bag: 158 cm (62 in)	

* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to 1st and 2nd bag fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to the 2nd bag fee. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to the 2nd bag fee. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the

(3)

- North/ South Dyad Mtg
- Chris Lecture w/ Bob Gordon
+ Shelly Purosh
- MS Organ. Issue

RECEIPT
GST NO. R122556194

TXT N [REDACTED]
POF: [REDACTED]
IN: 12/21/14 17:30
OUT: 12/22/14 19:21
PAID: \$ 49.35
(GST INCLUDED)
MASTERCARD
[REDACTED]

YOU HAVE 15 MIN.
TO EXIT

Calgary International Airport Parkade

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 780-426-3636
 http://www.westin.com/edmonton

(4)

- North South Dept
- Chris Cuthbert
WESTIN
- Sturgeon Place
 HOTELS & RESORTS

Huband, Brenda
 [Redacted]
 Page Number
 Guest Number
 Folio ID
 No. Of Guest
 Room Number

[Redacted]

Invoice Nbr [Redacted]
 Arrive Date 12-21-2014 21:02
 Depart Date 12-22-2014 06:27
 Agent [Redacted]

Invoice

Date	Reference	Description	Charges	Credits
12-21-2014	[Redacted]	Room Charge	\$149.00	
12-21-2014	[Redacted]	GST	\$7.67	
12-21-2014	[Redacted]	DMF	\$4.47	
12-21-2014	[Redacted]	Tourism Levy	\$6.14	
12-22-2014	[Redacted]	Mastercard		\$-167.28
		** Total	\$167.28	\$-167.28
		** Balance	\$-0.00	

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food/Rev	Phone	Other	Total	Payment
12-21-2014	\$149.00	\$7.67	\$6.14	\$0.00	\$0.00	\$4.47	\$167.28	\$0.00
12-22-2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-167.28
Total	\$149.00	\$7.67	\$6.14	\$0.00	\$0.00	\$4.47	\$167.28	\$-167.28

[Redacted]

Thank you for choosing Starwood Hotels We look forward to welcoming you back soon! Tell us about your stay. www.westin.com/reviews

Tell us about your stay. www.westin.com/reviews

PACK LIGHT, STAY FIT - With the Westin Gear Lending program, New Balance(TM) workout gear is conveniently delivered to your room so you can keep moving. Experience it during your next stay. Learn more at westin.com/newbalance

- Exec Comm.
- AHS/Unions
- CB Cancer Control

(5)

YEG to SSP

BRENDA HUBAND
Nov. 14/2014
Apt SSP

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6H-1C2
780-463-5000

Term Id: 4502412509440
Item #: 0890
M/C PURCHASE
Op Id: 114995
Card # [REDACTED]

APPROVED

AMOUNT CAD\$72.00

Ref. # [REDACTED]
Auth. # [REDACTED]

Book on line at
EDMPRESTIGE.COM
Thank you for being our guest
651 862184769

Date: 2014/12/23 Time: 07:58:44
Response: AUT [REDACTED]

CUSTOMER COPY

6

ATB place to JEG

BRENDA HUBBARD.
Nov. 18/2014.
ARB Place Tower 7op.

Mtg
2/15/15
Catherine
Dyer

PRESTIGE TRANSPORTATION
18135 31 Avenue NW
Edmonton AB T6H-1C2
780-463-5800

Term Id:4502412509440
Item #:0899
N/C PURCHASE
Op Id:114995
Card #:

APPROVED

AMOUNT CAD\$72.00

Ref. #
Auth. #

See online at
EOMPRESTIGE.COM
Thank you for being our guest
GST 862184769

Date: 2014/12/23 Time: 00:01:34
Response: AUTH

CUSTOMER COPY

7

JEG to Weston

-Accounting Prima Line Corp

BRENDA HUBAND

NOV. 23 / 2016

Ap7 Weston

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6H-1C2
780-463-5000

Term Id: 4502412509440
Item #: 0900
M/C PURCHASE
Or Id: 114995
Card # [REDACTED]

APPROVED

AMOUNT CAD\$72.00

Ref. #: [REDACTED]
Auth. #: [REDACTED]

Book on line at
EDMPRESTIGE.COM
Thank you for being our guest
GST 862184769

Date: 2014/12/23 Time: 08:03:17
Response: AUTH [REDACTED]

CUSTOMER COPY

- CORE
- EMS

(8)

SP to JGG

BRENDA HUBAND
Nov 26 2014
SP > Ap
PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6H-1C2
700-463-5000

Term Id: 4502412509440
Item #: 0901
N/C PURCHASE
Dr Id: 114995
Card #: [REDACTED]

APPROVED
AMOUNT CAD\$72.00

Ref. #: [REDACTED]
Auth. #: [REDACTED]
Book on line at
EDMPRESTIGE.COM
Thank you for being our guest
BS: 062184769

Date: 2014/12/17 Time: 08:04:44
Response: ADTn [REDACTED]

CUSTOMER COPY

9

- Mr. Prady C. Bannison
- Al W. K.D. Sim.
- Ruby Brown et al

NEG to Western

BRENDA HUBAND.

Dec. 01/2014.

Ap > Westin.

PRESTIGE TRANSPORTATION
10135 11 Avenue NW
Edmonton AB T6H-1C2
780-463-5000

Term Id: 4502412509440
Item #: 0902
M/C PURCHASE
Op Id: 114995
Card: [REDACTED]

APPROVED

AMOUNT CAD\$72.00

Ref. #: [REDACTED]
Auth. #: [REDACTED]

Book on line at
EDMPRESTIGE.COM
Thank you for being our Guest
691 862184765

Date: 2014/12/23 Time: 08:06:17

Response: AUTH [REDACTED]

CUSTOMER COPY

10

Return to help after mtg
- Dr. Rudy & C. Business
- A.W. - OD
- Rudy Brown

SSP + JEG

BRENDA HUBAND

Dec. 02/2016.

SSP > AP

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6H-1C2
780-463-5000

Term Id: 4502412509440

Item #: 0903

M/C PURCHASE

Op Id: 114995

Card #: [REDACTED]

APPROVED

AMOUNT CAD\$72.00

Ref. #: [REDACTED]

Auth. #: [REDACTED]

Book on line at
EDMPRESTIGE.COM

Thank you for being our guest
651 662184769

Date: 2014/12/22 Time: 08:02:49

Response: AUTH [REDACTED]

CUSTOMER SERVICE

11

PPAH
- 2nd round interviews

JEG to Western

BRENDA HUBAND

Dec. 14/2014.
Ap> western.

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6H-1C2
780-463-5000

Term Id: 4502412509440
Item #: 0904
W/C PURCHASE
Op Id: 114995
Card # [REDACTED]

APPROVED

AMOUNT CAD\$72.00

Ref. #: [REDACTED]
Auth. #: [REDACTED]

Book on line at
EDMPRESTIGE.COM

Thank you for being our guest.
GST 862184769

Date: 2014/12/23 Time: 08:09:12
Response: AUTH [REDACTED]

CUSTOMER COPY

(12)

- North/South Dept mtg
- C. Couture + S. Busch + D. Gordon
- AB Bergens/Issued

J&G to Westin

BRENDA HUBAND

Dec. 21/2016.
 Ap > Westin
 PRESTIGE TRANSPORTATION
 10135 31 Avenue NW
 Edmonton AB T6N-1C2
 780-463-5000

Term Id: 4502412509440
 Term #: 8985
 M/C PURCHASE
 Op Id: 116995
 Card #: [REDACTED]

APPROVED

AMOUNT CAD\$72.00

Ref: [REDACTED]
 Acct: [REDACTED]

Book on line at
 EDMPRESTIGE.COM
 Thank you for being our guest
 CST 962184769

Date: 2016/12/22 Time: 08:10:41
 Response: AUTH [REDACTED]

CUSTOMER COPY

(13)

- Return to esp. in company
- North/South Bay
- C. Centre of E. Transit with Gordon
- BB Organ. Tucson

SSP/YRC

BRENDA HUBAND

Dec. 22 / 2014

ESP > Ap.

PRESTIGE TRANSPORTATION
 10135 31 Avenue NW
 Edmonton AB T6H-1C2
 780-463-5000

Term Id: 4507412509440
 Item N: 0906
 M/C PURCHASE
 Op Id: 114995
 Card # [REDACTED]

APPROVED

AMOUNT CAD\$72.00

Ref. [REDACTED]
 Auth. [REDACTED]
 BOOK ON LINE at
 EDMPRESTIGE.COM
 Thank you for being our guest
 GST # 667184769

Date: 2014/12/22 Time: 00:52:10
 Response: AUT [REDACTED]

CUSTOMER COPY

Exec Planning Day

14

RECEIPT
GST NO. R122556194

TKT [REDACTED]
POF: C50
IN: 12/28/14 16:58
OUT: 12/29/14 17:53
PAID: \$ 38.85
(GST INCLUDED)
MASTERCARD
[REDACTED]

YOU HAVE 15 MIN.
TO EXIT

Calgary International Airport Parkade

(15)

Exec Planning
Session

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
Canada
Tel: 780-426-3636 Fax: 780-428-1454

Brenda Huband

[Redacted]

Canada

Email: BRENDA.HUBAND@ALBERTAHEAL
THSERVICES.CA

Page Number
Guest Number
Folio ID
No. Of Guest
Room Number

[Redacted]

Room Rate : 149.00
Club Account:

Invoice Nbr:

[Redacted]

Arrive Date: 28-DEC-14 21:47
Depart Date: 29-DEC-14 06:24

Tax Invoice

Tax ID: 815461330RT0001

The Westin Edmonton 29-DEC-14 06:24

[Redacted]

Date	Reference	Description	Charges	Credits
28-DEC-14	[Redacted]	Room Charge	149.00	
28-DEC-14	[Redacted]	GST	7.67	
28-DEC-14	[Redacted]	DMF	4.47	
28-DEC-14	[Redacted]	Tourism Levy	6.14	
29-DEC-14	[Redacted]	Mastercard		-167.28
		** Total	167.28	-167.28
		*** Balance	-0.00	

KIDS EAT WELL AT WESTIN - Discover kids' meals that are as delicious as they are nutritious with the Westin Eat Well Menu for Kids, developed with Superchefs(TM) to make kids and parents happy. Learn more at westin.com/eatwell

Continued on the next page

10

JRG to Weston
- Exec Comm. Planning Dept

BRENDA HUBARD
SAUMAH WATSI
Dec. 28/2014
Apt Weston
PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6H-1C2
780-463-5000

Term Id: 4502412509440
Item #: 0925
M/C PURCHASE
Op Id: 114995
Card # [REDACTED]

APPROVED
AMOUNT CAD\$72.00

Ref. #: [REDACTED]
Auth. #: [REDACTED]
Line at
EDMPRESTIGE.COM
Thank you for being our guest
851 862104769

Date: 2014/12/28 14:28
Response: AUTH [REDACTED]

CUSTOMER COPY

17

Your booking is confirmed. Booking reference: [REDACTED]

An email booking confirmation has been sent to: brenda.huband@albertahealthservices.ca.
Use your booking reference to retrieve your official Itinerary/Receipt at aircanada.com.

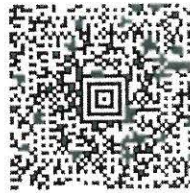
Passengers Mrs Brenda Huband

Flight	From	To	Departure	Arrival
AC8856	Calgary (YYC)	Edmonton (YEG)	19:00 Mon 05-Jan 2015	19:55 Mon 05-Jan 2015
AC8155	Edmonton (YEG)	Calgary (YYC)	19:30 Wed 07-Jan 2015	20:26 Wed 07-Jan 2015

Airfare	428.00
Options	0.00
Taxes, fees and charges	99.36
Travel Insurance	Purchase travel insurance
Grand Total	\$527.36

Canadian dollars

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



- Mags = D Rhodes + D Gordon
- Exec
- ZEL Planning Day
AIR CANADA
- 1.1 K. Kales
- 2015/16 Priorities

Booking Information

Booking Reference: [REDACTED]
Electronic Ticketing confirmed. This is your official itinerary/receipt.
Main Contact:
Mrs Brenda Huband
brenda.huband@albertahealthservices.ca
M [REDACTED]
V [REDACTED]

Customer Care
Air Canada
1-888-247-2262
Flight Arrivals and Departures
1-888-422-7533

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8856 ¹	Calgary (YYC) Mon 05-Jan 2015 19:00	Edmonton, Edmonton Int'l (YEG) Mon 05-Jan 2015 19:55	0	0hr55	DH3	Flex, M	
AC8155 ¹	Edmonton, Edmonton Int'l (YEG) Wed 07-Jan 2015 19:30	Calgary (YYC) Wed 07-Jan 2015 20:26	0	0hr56	DH3	Flex, W	

Operated by:
¹ Air Canada Express - Jazz

Passenger Information

1: Mrs Brenda Huband : Adult (16+), Ticket Number: [REDACTED]
Air Canada - Aeroplan [REDACTED] Meal Preference: None
Payment Card: [REDACTED] Special Needs: None
Seat Selection: AC8856 9F, AC8155 9F

Purchase Summary

Fare Summary

Total charge for 1 adult	
Air Transportation Charges	
Departing Flight (Flex) (including surcharges)	284.00
Return Flight (Flex) (including surcharges)	144.00

Taxes, Fees and Charges	99.36
Total	527.36
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$527.36

Payment Information

Credit/Debit Card [REDACTED] amount paid: **\$527.36**
 The following charge will appear on your credit or debit card statement:

- Air Canada: \$527.36 (Airfare - per ticket)

Ticket number(s) [REDACTED]

Fare Rules

Departing Flight Calgary (YYC) To Edmonton (YEG) - Flex

Return Flight Edmonton (YEG) To Calgary (YYC) - Flex

- Changes:**
 - Prior to day of departure - **Change fee** per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
 - Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
 - Same-day standby** is available: on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
 - Flights can only be used in sequence from the place of departure specified on the itinerary.
- Cancellations:**
 - Tickets are **non-refundable** and **non-transferable**.
 - Cancellations** can be made up to 45 minutes prior to departure.
 - Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
 - Customers who **no-show** their flight will forfeit the fare paid.
- Complimentary advance standard seat selection** on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Up to 24 hours after the purchase of a **new ticket**, Air Canada will cancel your ticket and provide a full refund without penalty.
- Flights operated by Air Canada[®] earn 100% Aeroplan Miles (Altitude Qualifying Miles)
- Read complete fare rules applicable to this fare.

Baggage Allowance and Fees

Prepare your checked and carry-on baggage with the help of our Baggage Guide .

Carry-on Baggage

On your Air Canada, Air Canada Express, or Air Canada rouge-operated flight, you are entitled to 1 standard item (max. size: 23 x 40 x 25 cm [9 x 15,5 x 11,5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Maximum weight for each item is 10 kg (22 lb). View more details.

Checked Baggage

Please see below for details on the bags you plan to check in at the baggage counter.

Departing Flight : Calgary (YYC) To Edmonton (YEG) - Flex	
Return Flight : Edmonton (YEG) To Calgary (YYC) - Flex	
Regular Baggage Allowance	1st bag: Complimentary
	2nd bag: \$25.00 CAD + taxes* per direction
Max. weight per bag: 23 kg (50 lb)	
Max. linear dimensions per bag: 158 cm (62 in)	

* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to 1st and 2nd bag fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to the 2nd bag fee. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to the 2nd bag fee. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the

\$52.50
+ 23.10

18

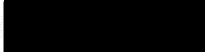
AIR CANADA 

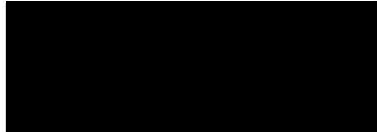
*per changed to
accommodate new
timing of 3rd mtg (Jan)*

Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: 

Name: Mrs Brenda Huband
E-mail: BRENDA.HUBAND@ALBERTAHEALTHSERVICES.CA
Form of payment: 

Customer Care
Air Canada Reservations
1-888-247-2262

Air Canada Flight Information
1-888-422-7533

International Reservations

Alert me of flight changes
Flight notification


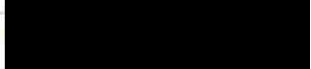
Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8856	Calgary (YYC)	Edmonton International (YEG)	DH3	Economy (M)	Confirmed
<i>Operated by:</i>	Mon 05-Jan 2015	Mon 05-Jan 2015			
<i>Air Canada Express-Jazz</i>	19:00	19:55			
Seat number(s) requested:	9F				
AC8153	Edmonton International (YEG)	Calgary (YYC)	DH4	Economy (V)	Confirmed
<i>Operated by:</i>	Tue 06-Jan 2015	Tue 06-Jan 2015			
<i>Air Canada Express-Jazz</i>	18:00	18:53			

Passenger Information

Passenger 1

Name: Mrs Brenda Huband
Frequent Flyer Pgm: Air Canada Aeroplan

Ticket number: 
Program number: 

Purchase Summary

Passenger: 1 Ticket number XXXXXXXXXX

Date of issue	05-Jan 2015
Fare Amount in Canadian dollars: <i>(including navigational & other charges)</i>	450.00
Taxes, Fees & Charges	
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	1.10
Combined Taxes *see fare calculation below (XT)	PD
Total Fare in Canadian dollars:	23.10A
Options	
Change fee in Canadian dollars	50.00
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	2.50
Ticket particularities: AC ONLY/NON-REF/CHGE FEE	

**Fare calculation:*
 06JAN15YYC AC YEA Q12.00R272.00AC YYC Q12.00R154.00CAD450.00
 END ROE1.00 PD14.25CA25.11XG60.00SQ
Canadian tax registration numbers:
 XG Canada Goods and Service Tax (GST) #10009-2287
 RC Canada Harmonized Sales Tax (HST) #10009-2287
 XQ Quebec Sales Tax (QST) #1000-043-172

Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable and name changes are not permitted.
- Advance seat assignments are not guaranteed and may be changed without notice. If your pre-assigned seat is unavailable, we will try to accommodate you in a comparable seat in the same class of service and will refund any applicable refundable fees.

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

Important Information & Conditions

Please review this itinerary/receipt and should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

Before You Go: A 'To-Do' List

All passengers are advised to view the [Travel documentation](#) and US Secure Flight Program for important information on documents and identification required for travel.

Travel Insurance

Canadian Residents - RBC Travel Insurance Company offers Canadian travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of Canada can purchase travel insurance from RBC Travel Insurance Company via www.aircanada.com/insurance or by calling 1-866-530-6021. To make sure you get the best possible protection, purchase insurance prior to your departure.

U.S. Residents - CSA Travel Protection offers American travellers an easy way to purchase travel insurance. Whether you're

(19)

Mtgs - Del Rhodes
Del Gordon
J Prasad
- Exec Comm
- Prov. Leadership Team

RECEIPT
GST NO. R122556194

TKT [REDACTED]
POF: [REDACTED]
IN: 01/05/15 15:18
OUT: 01/06/15 19:25
PAID: \$ 56.70
(GST INCLUDED)
MASTERCARD
[REDACTED]

YOU HAVE 15 MIN.
TO EXIT

Calgary International Airport Parkade

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
780-426-3636
<http://www.westin.com/edmonton>

20



Huband, Brenda
Alberta Health
Services

Page Number
Guest Number
Folio ID
No. Of Guest
Room Number

[Redacted]

Invoice Nbr [Redacted]
Arrive Date 01-05-2015 19:43
Depart Date 01-06-2015 06:15
Agent [Redacted]

Invoice

Date	Reference	Description	Charges	Credits
01-05-2015	[Redacted]	Room Charge	\$159.00	
01-05-2015	[Redacted]	GST	\$8.19	
01-05-2015	[Redacted]	DMF	\$4.77	
01-05-2015	[Redacted]	Tourism Levy	\$6.55	
01-06-2015	[Redacted]	Mastercard		\$-178.51
		** Total	\$178.51	\$-178.51
		** Balance	\$0.00	

EXPENSE SUMMARY REPORT
Currency: CAD

Date	Room	GST	Tour Levy	Food\Bev	Phone	Other	Total	Payment
01-05-2015	\$159.00	\$8.19	\$6.55	\$0.00	\$-0.00	\$4.77	\$178.51	\$0.00
01-06-2015	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-178.51
Total	\$159.00	\$8.19	\$6.55	\$0.00	\$-0.00	\$4.77	\$178.51	\$-178.51

[Redacted]

Thank you for choosing Starwood Hotels We look forward to welcoming you back soon! Tell us about your stay. www.westin.com/reviews

Tell us about your stay. www.westin.com/reviews

WESTIN FINDS FROM AFAR - Delve deeper into your destination with a curated selection of hidden gems and off-the-beaten-path experiences right by your hotel, all with a Westin point of view. Discover more at westin.com/FindsFromAFAR

Mtgo & Delia Rader
Delia Gordon
J. Prasad
Exac Comm
Proc. Friendship Team

\$403.46

Your booking is confirmed. Booking referen[REDACTED]

(21)

An email booking confirmation has been sent to: brenda.huband@albertahealthservices.ca.
Use your booking reference to retrieve your official Itinerary/Receipt at aircanada.com.

Passengers Mrs Brenda Huband

Flight	From	To	Departure	Arrival
AC8172	Calgary (YYC)	Edmonton (YEG)	18:30 Mon 12-Jan 2015	19:25 Mon 12-Jan 2015
AC8153	Edmonton (YEG)	Calgary (YYC)	18:00 Tue 13-Jan 2015	18:53 Tue 13-Jan 2015

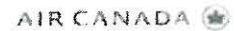
Airfare	310.00
Options	0.00
Taxes, fees and charges	93.46
Travel Insurance	Purchase travel insurance
Grand Total	\$403.46
Canadian dollars	

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



- NS Dynal Mtg
- Exec Room

Booking Information



Booking Reference: [REDACTED]

Customer Care

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Air Canada
1-888-247-2262

Main Contact:

Mrs Brenda Huband
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Flight Arrivals and Departures
1-888-422-7533

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8172 ¹	Calgary (YYC) Mon 12-Jan 2015 18:30	Edmonton, Edmonton Int'l (YEG) Mon 12-Jan 2015 19:25	0	0hr55	DH3	Flex, V	
AC8153 ¹	Edmonton, Edmonton Int'l (YEG) Tue 13-Jan 2015 18:00	Calgary (YYC) Tue 13-Jan 2015 18:53	0	0hr53	DH4	Flex, W	

Operated by:
¹ Air Canada Express - Jazz

Passenger Information

1: Mrs Brenda Huband : Adult (16+), Ticket Number: [REDACTED]

Air Canada - Aeroplan [REDACTED]
Payment Card: [REDACTED]
Seat Selection: [REDACTED]
Meal Preference: None
Special Needs: None

Purchase Summary

Fare Summary	
Total charge for 1 adult	
Air Transportation Charges	
Departing Flight (Flex) (including surcharges)	166.00
Return Flight (Flex) (including surcharges)	144.00

Taxes	0.00
Fees, Fees and Charges	91.46
Total	403.46
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$403.46

Payment Information

Credit/Debit Card [redacted] amount paid: **\$403.46**
 The following charges (tax inclusive) will appear on your credit or debit card statement:

- Air Canada: \$403.46 (Airfare - per ticket)

Ticket number: [redacted]

Fare Rules

Departing Flight Calgary (YYC) To Edmonton (YEG) - Flex

Return Flight Edmonton (YEG) To Calgary (YYC) - Flex

Changes:

- Prior to day of departure - **Change fee** per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
- Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
- Same-day standby** is available: on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
- Flights can only be used in sequence from the place of departure specified on the itinerary.

Cancellations:

- Tickets are **non-refundable and non-transferable**.
- Cancellations** can be made up to 45 minutes prior to departure.
- Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
- Customers who **no-show** their flight will forfeit the fare paid.

Complimentary advance standard seat selection on Air Canada and Air Canada Express (operated by Jazz), subject to availability:

- Up to 24 hours after the purchase of a **new ticket**, Air Canada will cancel your ticket and provide a full refund without penalty.
- Flights operated by Air Canada earn 100% Aeroplan Miles (Altitude Qualifying Miles)
- Read complete fare rules applicable to this fare.

Baggage Allowance and Fees

Prepare your checked and carry-on baggage with the help of our Baggage Guide .

Carry-on Baggage

On your Air Canada, Air Canada Express, or Air Canada Rouge-operated flight, you are entitled to 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Maximum weight for each item is 10 kg (22 lb). View more details.

Checked Baggage

Please see below for details on the bags you plan to check in at the baggage counter.

Departing Flight : Calgary (YYC) To Edmonton (YEG) - Flex

Return Flight : Edmonton (YEG) To Calgary (YYC) - Flex

Regular Baggage Allowance	1st bag: Complimentary	2nd bag: \$25.00 CAD + taxes* per direction
	Max. weight per bag: 23 kg (50 lb) Max. linear dimensions per bag: 158 cm (62 in)	

* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to 1st and 2nd bag fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to the 2nd bag fee. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to the 2nd bag fee. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the

Kerry Pace

#5250 - Itk modified to accomm. bkg mtg
E CRO

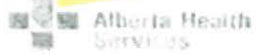
From: Brenda Huband
Sent: January 08, 2015 2:32 PM
To: Kerry Pace
Subject: FW: Air Canada - 12-Jan: Calgary - Edmonton (booking ref [redacted] booking modified)

(20)

Brenda Huband
Vice President & Chief Health Operations Officer, Central & Southern Alberta

[redacted]

P: [redacted]
F: [redacted]



From: Air Canada [mailto:confirmation@aircanada.ca]
Sent: January 8, 2015 2:31 PM
To: Brenda Huband
Subject: Air Canada - 12-Jan: Calgary - Edmonton (booking ref [redacted] modified)

[redacted]

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****

AIR CANADA 

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



Booking Information

Booking Reference: [REDACTED]

Customer Care
Air Canada
1-888-247-2262
Flight Arrivals and Departures
1-888-422-7533

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:

Mrs Brenda Huband
brenda.huband@albertahealthservices.ca
Mo [REDACTED]
Wo [REDACTED]

Online Services

Manage my booking online (view/change my booking; select seats*).

Select Seats

Maple Leaf Lounge | Meal Vouchers | On My Way

Alert me of flight status changes directly to my mobile phone or email.

Flight Arrivals & Departures - check online if my flight is on time.

Check-in online and print my boarding pass.

* Can my booking be changed online?

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8172 ¹	Calgary (YYC) Mon 12-Jan 2015 18:30	Edmonton, Edmonton Int'l (YEG) Mon 12-Jan 2015 19:25	0	0hr55	DH3	Flex, V	
AC8171 ¹	Edmonton, Edmonton Int'l (YEG) Tue 13-Jan 2015 20:00	Calgary (YYC) Tue 13-Jan 2015 20:56	0	0hr56	DH3	Flex, W	

Operated by:

¹ Air Canada Express - Jazz

Passenger Information

1: Mrs Brenda Huband - Adult (16+), Ticket Number [REDACTED]

Air Canada - [REDACTED]
Aeroplane: [REDACTED]

Meal Preference: **Regular**

Payment Card: [REDACTED]

Special Needs: **None**

Seat Selection: AC8172 8F, AC8171 11F

Additional charges and/or refund summary

	Additional charges
Passenger Type	Adult
Air Transportation Charges	
Airfare (includes Surcharges)	0.00
Extra Charges (Change Fee)	
Change Fee	50.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	2.50
Total Extra Charge (Change Fee)	52.50
Number of passengers	x 1
Total with options	52.50
Grand Total - Canadian dollars	\$52.50

Payment Information

Payment Method: **Credit/Debit Card** [REDACTED] Amount paid: **\$52.50**
The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$52.50 (Change Fee per ticket)

Ticket number(s) [REDACTED]

enRoute City Guide

Edmonton

Sitting on the 53rd parallel, Edmonton is the most northern city in the Americas with a population of over one million. Though it does feel northerly, it doesn't feel particularly crowded, maybe because it straddles the North Saskatchewan River to create the largest urban green space in North America...

[▶ Read the complete guide](#)

Fare Rules

Departing Flight Calgary (YYC) To Edmonton (YEG) - **Flex**

Return Flight Edmonton (YEG) To Calgary (YYC) - **Flex**

- **Changes:**
 - Prior to day of departure - **Change fee** per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
 - **Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
 - **Same-day standby** is available: on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
 - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
 - Tickets are **non-refundable** and **non-transferable**.
 - **Cancellations** can be made up to 45 minutes prior to departure.
 - Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
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- Up to 24 hours after the purchase of a **new ticket**, Air Canada will cancel your ticket and provide a full refund without penalty.
- Flights operated by Air Canada: earn 100% Aeroplan Miles (Altitude Qualifying Miles)

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

Baggage Allowance and Fees

Prepare your checked and carry-on baggage with the help of our [Baggage Guide](#).

- North-South Dyad
- Exec Council
- CFO - Legal
- Bdgt Task Force

23

RECEIPT
GST NO. R122556194

TKT N: [REDACTED]
POP: C50
IN: 01/12/15 16:57
OUT: 01/13/15 22:38
PAID: \$ 56.78 ✓
(GST INCLUDED)
MASTERCARD
[REDACTED]

YOU HAVE 15 MIN.
TO EXIT

Calgary International Airport Parkade

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 780-426-3636
 http://www.westin.com/edmonton



(24)

Huband, Brenda
 [Redacted]
 Page Number
 Guest Number
 folio ID
 No. Of Guest
 Room Number

Invoice Nbr [Redacted]
 Arrive Date 01-12-2015 20:25
 Depart Date 01-13-2015 06:12
 Agent [Redacted]

Invoice

Date	Reference	Description	Charges	Credits
01-12-2015	[Redacted]	Room Charge	\$159.00	
01-12-2015	[Redacted]	GST	\$8.19	
01-12-2015	[Redacted]	DMF	\$4.77	
01-12-2015	[Redacted]	Tourism Levy	\$6.55	
01-13-2015	[Redacted]	Mastercard		\$-178.51
		** Total	\$178.51	\$-178.51
		** Balance	\$0.00	

EXPENSE SUMMARY REPORT
 Currency: CAD

Date	Room	GST	Tour Levy	Food\Bev	Phone	Other	Total	Payment
01-12-2015	\$159.00	\$8.19	\$6.55	\$0.00	\$0.00	\$4.77	\$178.51	\$0.00
01-13-2015	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-178.51
Total	\$159.00	\$8.19	\$6.55	\$0.00	\$0.00	\$4.77	\$178.51	\$-178.51



Thank you for choosing Starwood Hotels We look forward to welcoming you back soon! Tell us about your stay. www.westin.com/reviews

Tell us about your stay. www.westin.com/reviews

REST EASY - Nothing recharges mind and body like sound sleep. Experience superior rest at home with the Westin Heavenly(R) Bed, a revitalizing retreat for the sleep of your dreams. Learn more at westin.com/store

- Exec Forum
 - North/South Reg.
 - Salamat
 - 211 Vickie: FB
 - Bdyt Jack Force

- Exec Comm
- My D. R. D. Jordan

(B)

JEG to Westin

BRENDA HUBAND.

Jan. 05/ 2015.

Apd Westin

PRESTIGE TRANSPORTATION
10125 31 Avenue NW
Edmonton AB T6H-1C2
780-462-5800

Term ID: 4502412509440

Term #: 0986

M/C PURCHASE

Op Id: 114995

Card # [REDACTED]

APPROVED

AMOUNT CAD\$72.00

Ref. [REDACTED]
Auth. [REDACTED]

Book on line at
EDMPRESTIGE.COM

Thank you for being our guest
GST 662184769

Date: 2015/01/10 Time: 12:59:18
Response: [REDACTED]

CUSTOMER COPY

(26)

- North/South Blvd
- Exec
- Legal, CFO
- Budget/Inv. Inv.

JEG to Westin

BRENDA HUBAND.

Jan. 10/2015 -
Aps Westin

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6H-1C2
780-463-5000

Term Id: 4502412509440
Item #: 0987
M/C PURCHASE
Op Id: 114985
Card #: [REDACTED]

APPROVED

AMOUNT CAD\$72.00

Ref. #: [REDACTED]
Auth. #: [REDACTED]

EDMPRESTIGE.COM

Thank you for being our guest
GST 862104769

Date: 2015/01/14 Time: 12:01:04
Response: AUTH [REDACTED]

CUSTOMER COPY

(2)

Return to company
Jan 13 2015

SSP to YEG

BRENDA HUBAND

Jan. 13 | 2015

SSP Ap

FRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6H-1C2
780-463-5080

Tran Id: 4502412509440
Item #: 0980
W/C PURCHASE
Op Id: 11495
Card # [REDACTED]

APPROVED

AMOUNT CAD 72.00

Ref. # [REDACTED]
Auth. # [REDACTED]

Book on line at
EDMPRESTIGE.COM
Thank you for being our guest
BST 862164769

Date: 2015/01/14 Time: 17:02:45
Response: AUTH [REDACTED]

CUSTOMER COPY

Bone Aft. Health
SCN Core Exam

28

RECEIPT
GST NO. R122556194

TKT [REDACTED]
POF: CS2
IN: 01/15/15 09:30
OUT: 01/15/15 11:52
PAID: \$ 26.25 ✓
(GST INCLUDED)
MASTERCARD
[REDACTED]

YOU HAVE 15 MIN.
TO EXIT

Calgary International Airport Parkade

#771.

29

Your booking is confirmed. Booking reference: [REDACTED]

An email booking confirmation has been sent to: brenda.huband@albertahealthservices.ca.
Use your booking reference to retrieve your official Itinerary/Receipt at aircanada.com.

Passengers Mrs Brenda Huband					Airfare	400.00
					Options	0.00
					Taxes, fees and charges	97.96
					Travel Insurance	Purchase travel insurance
Grand Total					\$497.96	
					Canadian dollars	

Flight	From	To	Departure	Arrival
AC8164	Calgary (YYC)	Edmonton (YEG)	19:30 Sun 18-Jan 2015	20:25 Sun 18-Jan 2015
AC8149	Edmonton (YEG)	Calgary (YYC)	15:00 Wed 21-Jan 2015	15:56 Wed 21-Jan 2015

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



Booking Information



Booking Reference: [REDACTED]
Electronic Ticketing confirmed. This is your official itinerary/receipt.
Main Contact:
Mrs Brenda Huband
brenda.huband@albertahealthservices.ca
[REDACTED]

Customer Care
Air Canada
1-888-247-2262
Flight Arrivals and Departures
1-888-422-7533

- TCC for CCP
- 2:2 Julie + Ted
- 1:1 Julie
- TCC pre-mtg
- ACCA
- TCC form
- Exec Comm
- Belg Jack form
- C. Overt
- Progn Leadership Network

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8164	Calgary (YYC) Sun 18-Jan 2015 19:30	Edmonton, Edmonton Int'l (YEG) Sun 18-Jan 2015 20:25	0	0hr55	DH3	Flex, Y	
AC8149	Edmonton, Edmonton Int'l (YEG) Wed 21-Jan 2015 15:00	Calgary (YYC) Wed 21-Jan 2015 15:56	0	0hr56	DH3	Flex, U	

Operated by:
Air Canada Express - Jazz

Passenger Information

1: Mrs Brenda Huband : Adult (16+), Ticket Number: [REDACTED]
Air Canada - Aeroplan [REDACTED]
Payment Card: [REDACTED]
Seat Selection: AC8164 BF, AC8149 11F
Meal Preference: None
Special Needs: None

Purchase Summary

Fare Summary	
Total charge for 1 adult	
Departing Flight (Flex) (including surcharges)	166.00
Return Flight (Flex) (including surcharges)	234.00
Options	0.00

Insurance and Charges	97.96
	497.96
Travel Insurance (declined)	0.00
Total - Canadian dollars	\$497.96

Payment Information

Credit/Debit Card [REDACTED] - Amount paid: **\$497.96**
 The following charges (tax inclusive) will appear on your credit or debit card statement:

- Air Canada: \$497.96 (Airfare - per ticket)

Ticket number [REDACTED]

Fare Rules

Departing Flight Calgary (YYC) To Edmonton (YEG) - Flex

Return Flight Edmonton (YEG) To Calgary (YYC) - Flex

Changes:

- Prior to day of departure - **Change fee** per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
- Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
- Same-day standby** is available: on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
- Flights can only be used in sequence from the place of departure specified on the itinerary.

Cancellations:

- Tickets are **non-refundable and non-transferable**.
- Cancellations** can be made up to 45 minutes prior to departure.
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- Flights operated by Air Canada: earn 100% Aeroplan Miles (Altitude Qualifying Miles)
- Read complete fare rules applicable to this fare.

Baggage Allowance and Fees

Prepare your checked and carry-on baggage with the help of our Baggage Guide.

Carry-on Baggage

On your Air Canada, Air Canada Express, or Air Canada rouge-operated flight, you are entitled to 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Maximum weight for each item is 10 kg (22 lb). View more details.

Checked Baggage

Please see below for details on the bags you plan to check in at the baggage counter.

Departing Flight : Calgary (YYC) To Edmonton (YEG) - Flex	
Return Flight : Edmonton (YEG) To Calgary (YYC) - Flex	
Regular Baggage Allowance	1st bag: Complimentary
	2nd bag: \$25.00 CAD + taxes* per direction
	Max. weight per bag: 23 kg (50 lb) Max. linear dimensions per bag: 158 cm (62 in)

* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to 1st and 2nd bag fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to the 2nd bag fee. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to the 2nd bag fee. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.