

Official Administrator and Executive Expense Report

Name Brenda Huband
Title VP & Chief Health Operations Officer Central & Southern Alberta
Location Calgary
 Expenses submitted during the month of March 2015

Travel (1)										
Month-Date	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Mar-15	P-Card	Meetings	1,975		714	642	3,332			
Total			\$ 1,975	\$ -	\$ 714	\$ 642	\$ 3,332	\$ -	\$ -	\$ -

Total for the Month \$ 3,332

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ 159
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

Instruction:

- Attached ALL original detailed receipts and supporting documents in the same order as it appears on this statement
- Cardholder AND Approver's signatures required where indicated below

HUBAND, BRENDA

Cardholder's Name

VP/CHIEF HEALTH OPERATIONS

Cardholder's Position/Title

Billing Reporting Period: 20/03/2015

HEALTH OPERATIONS CENTRAL &

Cardholder's Dept

SOUTHPORT

Cardholder's Site/Location

Total Statement Amount: \$3,331.79

BRENDA.HUBAND@ALBERTAHEALTHSERVICES.CA

Cardholder's e-mail address

Last 6 digits of the P-Card #: [REDACTED]

Statement of Transactions

Transaction Date	Trans ID	Merchant Name & Description	Trans Original Amount	Currency	Trans Amount	GST	Freight	Description
23/02/2015 1	381533380	AIRPORT TAXI SERVICE, LIMOUSINES AND TAXICABS	63.00	CAD	63.00	3.00		Taxi YEG to Westin-Exec Comm; CHT; Ministers; Bdgt
24/02/2015 2	381723351	THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	49.35	CAD	49.35	2.35	.00	Prkg YYC-Exec Comm; CHT; Ministers; Bdgt
25/02/2015 3	381533381	THE WESTIN EDMONTON, WESTIN HOTELS	178.51	CAD	178.51	33.39	.00	Hotel-Exec Comm; CHT; Ministers; Bdgt
26/02/2015 4	381723350	AIR CAN [REDACTED] AIR CANADA	401.36	CAD	401.36	.00	.00	Fit - Aborig Health Prog; Exec Comm; AH/AHS Aborig Health
27/02/2015 5	381960256	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi-SSP to YEG - return to YYC from Sr. Leaders Mtg & Bdgt Mtg
27/02/2015 6	381960257	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi YEG to Westin-Exec Comm; North/South Dyad; Bdgt
27/02/2015 7	381960258	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi-SSP to YEG-return to YYC from mtgs Minister & Bdgt
27/02/2015 8	381960259	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi YEG to Westin-CoAct; Exec Comm; CEO; Bdgt
27/02/2015 9	381960260	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	.00	Taxi-SSP to YEG from mtgs CoAct; Exec; CEO & Bdgt
03/03/2015 10	382648299	THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	56.70	CAD	56.70	2.70	.00	Prkg-Abor Hlth; Exec; PLT; AH&AHS Abor Hlth
04/03/2015 11	382366134	THE WESTIN EDMONTON, WESTIN HOTELS	178.51	CAD	178.51	33.39	.00	Hotel-Abor Hlth; Exec Comm; PLT; AH&AHS Abor Health
04/03/2015 12	382648298	AIR CAN [REDACTED] AIR CANADA	390.86	CAD	390.86	.00	.00	Fit Exec Comm
10/03/2015 13	383455263	THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	56.70	CAD	56.70	2.70	.00	Prkg-Exec Comm
11/03/2015 14	383234700	THE WESTIN EDMONTON, WESTIN HOTELS	178.51	CAD	178.51	33.39	.00	Hotel-Exec Comm
12/03/2015 15	383455261	AIR CAN [REDACTED] AIR CANADA	401.36	CAD	401.36	.00	.00	Fit-Bdgt Task Force; CEO Event Woman of Vision; SHC Percy Wickman Award
12/03/2015 16	383455262	AIR CAN [REDACTED] AIR CANADA	390.86	CAD	390.86	.00	.00	Fit-Exec Comm; Zone Leaders Bdgt
17/03/2015 17	384195676	THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	56.70	CAD	56.70	2.70	.00	Prkg-Exec Comm; Conf Call CEO; Zone Leaders Bdgt
18/03/2015 18	383997697	THE WESTIN EDMONTON, WESTIN HOTELS	178.51	CAD	178.51	33.39	.00	Hotel -Exec Comm; CEO; Zone Leaders Bdgt Mtg
19/03/2015 19	384195675	AIR CAN [REDACTED] AIR CANADA	390.86	CAD	390.86	.00	.00	Fit - Exec Comm



Signatures

Cardholder Designate (If Applicable)

By signing this statement

- I hereby certify that I have reviewed and reconciled this statement in BMO Online to the best of my ability in accordance to AHS Corporate Policies, Program User Guide and Training. I have allocated the transaction(s) to the proper cost centre.

Kerry Pace
Name of Cardholder Designate

Kerry Pace
Signature of Cardholder Designate

Exec Admin
Cardholder Designate Position/Title

Mar 23/15
Date of Signature

Cardholder

By signing this statement

- I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.
- I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization. A personal cheque for any personal expenses inadvertently charged is attached.
- I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided.

HUBAND, BRENDA
Name of Cardholder

Brenda Huband
Signature of Cardholder

VP/CHIEF HEALTH OPERATIONS
Cardholder Position/Title

2015 March 23
Date of Signature

Approver Designate (If Applicable)

By signing this statement

- I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.
- I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently charged has been obtained.
- I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided.

Name of Approver Designate

Approver Designate Position/Title

Signature of Approver Designate

Date of Signature

Approver

By signing this statement

- I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.
- I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently charged has been obtained.
- I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided.

Deborah Rhodes
Name of Approver

Deborah Rhodes
Signature of Approver

CPU
Approver Position/Title

March 30/15
Date of Signature

Submit approved statement with attachments to Accounts Payable

Attach:

- Original (or scanned) itemized receipts with documented business reasons including names of participants where required
- Signed Cardholder Statement Report (or copies of electronic signatures if signatures are not on report) And where applicable:
 - Copies of pre-approvals for travel
 - Personal cheque payable to "Alberta Health Services"
 - Return, refund and/or credit receipts
 - Disputes letter

Address:

Alberta Health Services
Accounts Payable
7th Street Plaza
10th Floor, North Tower, 10030-107 Street
Edmonton, AB T5J 3E4

Jan 16 to Weston

①

- Exec Comm
- CHT (TCC)
- Mtg: Ministers (CCP)
- Bdgt Jack Force

AIRPORT TAXI SERVICE
4605 181 ST. (780) 690-7070
EDMONTON, AB
T6E-5G9

Term ID: 05149546

Purchase

MASTERCARD

Entry Method: C

Amount: \$ 55.00
Tip: \$ 8.00
Total: \$ 63.00

01/16/23

21:25:45

Seq #:

Appr Code:

Resp Code: 01/027

MasterCard

XXXXXXXXXXXX1018

17 F4 AC 05 07 E0 93 42

00 00 00 00 00

E0 00

F7 03 08 39 4E 52 CC 56

APPROVED

Thank You

Customer Copy

- IMPORTANT -
retain this copy for voi

667819056730

Parking

②

- Exec Comm
- CHT (TCC)
- Mtg & Ministers (CCP)
- Bldg Jask Force

RECEIPT
GST NO. R122556194

TKT N [REDACTED]
POF: [REDACTED]
IN: 02/23/15 17:26
OUT: 02/24/15 19:03
PAID: \$ 49.35✓
(GST INCLUDED)
MASTERCARD
[REDACTED]

YOU HAVE 15 MIN.
TO EXIT

Calgary International Airport Parkade

- Exec Comm
- CHT (TCC)
- Mtg Ministers
- Budget Task Force

(3)

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
Canada
Tel: 780-426-3636 Fax: 780-428-1454

WESTIN
HOTELS & RESORTS

Brenda Huband

Page Number : [REDACTED] Invoice Nbr : [REDACTED]
Guest Number : [REDACTED]
Folio ID : [REDACTED]
Arrive Date : 23-FEB-15 21:27
Depart Date : 24-FEB-15 06:15
No. Of Guest : 1
Room Number : [REDACTED]
Club Account : [REDACTED]

Tax Invoice

Tax ID : 815461330RT0001

The Westin Edmonton 24-FEB-15 06:20 [REDACTED]

Date	Reference	Description	Charges (CAD)	Credits (CAD)
23-FEB-15	[REDACTED]	Room Charge	159.00	
23-FEB-15	[REDACTED]	GST	8.19	
23-FEB-15	[REDACTED]	DMF	4.77	
23-FEB-15	[REDACTED]	Tourism Levy	6.55	
24-FEB-15	[REDACTED]	Mastercard		-178.51
** Total			178.51	-178.51
*** Balance			0.00	

PACK LIGHT, STAY FIT - With the Westin Gear Lending program, New Balance(TM) workout gear is conveniently delivered to your room so you can keep moving. Experience it during your next stay. Learn more at westin.com/newbalance

Tell us about your stay. www.westin.com/reviews

Continued on the next page

Your booking is confirmed. Booking reference: [REDACTED]

An email booking confirmation has been sent to: brenda.huband@albertahealthservices.ca.

Use your booking reference to retrieve your official Itinerary/Receipt at aircanada.com.

(4)

Passengers Mrs Brenda Huband

Flight	From	To	Departure	Arrival
AC8150	Calgary (YYC)	Edmonton (YEG)	15:30 Mon 02-Mar 2015	16:25 Mon 02-Mar 2015
AC8155	Edmonton (YEG)	Calgary (YYC)	19:30 Tue 03-Mar 2015	20:26 Tue 03-Mar 2015

Air Canada Charges	308.00
Options	0.00
Taxes, fees and charges	53.36
Travel Insurance	Purchase travel insurance
Grand Total	\$401.36
Canadian dollars	

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



Booking Information

AIR CANADA

Booking Reference

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:

Mrs Brenda Huband
brenda.huband@albertahealthservices.ca
 Mobile: [REDACTED]
 Work: [REDACTED]

Customer Care

Air Canada
 1-888-247-2262

Flight Arrivals and Departures
 1-888-422-7533

- ABorig Health Prog.
 - To Kill
 - AN + AHS Aborig 1/2th

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8150 ¹	Calgary (YYC) Mon 02-Mar 2015 15:30	Edmonton, Edmonton Int'l (YEG) Mon 02-Mar 2015 16:25	0	0hr55	DH4	Flex, V	
AC8155 ¹	Edmonton, Edmonton Int'l (YEG) Tue 03-Mar 2015 19:30	Calgary (YYC) Tue 03-Mar 2015 20:26	0	0hr56	DH3	Flex, W	

Operated by:

¹ Air Canada Express - Jazz

Passenger Information

1: Mrs Brenda Huband : Adult (16+), Ticket Number [REDACTED]

Air Canada - Aeroplan

Payment Card:

Seat Selection:

AC8150 12F, AC8155 11F

Meal Preference:

None

Special Needs:

None

Purchase Summary

Fare Summary

Total for 1 adult

Departing Flight (Flex) (including surcharges)	159.00
Return Flight (Flex) (including surcharges)	149.00
Options	0.00

Fees and Charges	93.36
Total	401.36
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$401.36

Payment Information

Credit/Debit Card: [REDACTED] Amount paid: \$401.36
The following amount (tax inclusive) will appear on your credit card or debit card statement:

- Air Canada: \$401.36 (Air Transp. Charges - per ticket)

Ticket number(s): [REDACTED]

Fare Rules

Departing Flight: Calgary (YYC) To Edmonton (YEG) - Flex

Return Flight: Edmonton (YEG) To Calgary (YYC) - Flex

Changes:

- Prior to day of departure - **Change fee** per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
- Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
- Same-day standby** is available: on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
- Flights can only be used in sequence from the place of departure specified on the itinerary.

Cancellations:

- Tickets are **non-refundable** and **non-transferable**.
- Cancellations** can be made up to 45 minutes prior to departure.
- Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
- Customers who **no-show** their flight will forfeit the fare paid.
- Complimentary advance standard seat selection** on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Up to 24 hours after the purchase of a **new ticket**, Air Canada will cancel your ticket and provide a full refund without penalty.
- Flights operated by Air Canada: earn 100% Aeroplan Miles (Altitude Qualifying Miles)
- Read complete fare rules applicable to this fare.

Baggage Allowance and Fees

Prepare your checked and carry-on baggage with the help of our Baggage Guide.

Carry-on Baggage

On your Air Canada, Air Canada Express, or Air Canada rouge-operated flight, you are entitled to 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Maximum weight for each item is 10 kg (22 lb). [View more details.](#)

Checked Baggage

Please see below for details on the bags you plan to check in at the baggage counter.

Departing Flight: Calgary (YYC) To Edmonton (YEG) - Flex

Return Flight: Edmonton (YEG) To Calgary (YYC) - Flex

	1st bag:	2nd bag:
Regular Baggage Allowance	Complimentary	\$25.00 CAD + taxes* per direction
	Max. weight per bag: 23 kg (50 lb)	
	Max. linear dimensions per bag: 158 cm (62 in)	

* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

- return to Ligon from pr. near
mtg. hgt mtg

(5)

SSP to YEG

BRENDA HUBAND
Jan. 27/2015
85P7 Ap.
PRESTIGE TRANSPORTATION
2025 21 Avenue SW
Edmonton AB T6H 3C2
780-443-5000
Term 101450041250440
Lic. #11011
A/C #11011
Card #11011
APPROVED
AMOUNT CAD\$72.00 ✓
Ref. [REDACTED]
Pub. [REDACTED]
Look on line at
EDPRESTIGE.COM
Thank you for being our guest
EST 06204703
Date: 2015/02/27 Time: 11:08:27
Response: 001 ✓
CUSTOMER COPY

- Exec Comm
- N.S. Dyak
- Bdgt.

(6)

yes to Weston

BRENDA HUBAND.
Feb. 02/ 0015
Apd Weston.

PRESTIGE TRANSPORTATION
10125 31 Avenue NW
Edmonton AB T6A 1C2
780-463-5888

Term Id: 14502612509440
Item # 11897
N/C PURCHASE
Or Id: 11897
Card # [REDACTED]

APPROVED

AMOUNT CAD\$72.88

Ref: [REDACTED]
Auth: [REDACTED]

Book on line at
EDPRESTIGE.COM
Thank you for help for guest
OST 062104769

Date: 2015/01/27 Time: 11:10:25
Response: AUTH [REDACTED]

CUSTOMER COPY

- Return to Calgary from mrg.
Ministers Mandel + Zaver + Brangi
- Bagt. (7)

SSP to JEG

BRENDA HUBAND
Feb. 06 / 2015
SSP to Ap.
PRESTIGE TRANSPORTATION
2015 31 00000000
Exemption No. 121-122
780-468-5000
Term Id: 4502412509440
Item: 021050
P/C PURCHASE
No Id: [REDACTED]
Card: [REDACTED]
APPROVED
AMOUNT CAD\$72.00
[REDACTED]
Book on line at
EQUIPESTIVE.COM
Thank you for being our guest
GST 062104764
Debit 2015/ [REDACTED] 1:54
Response: [REDACTED]
CUSTOMER COPY

- Collect.
- Exec Comm.
- 2:1 CEO
- Bdgt

(8)

YK G to Weston

BRENDON HUBAND
Feb. 09/2015
Apd Weston

PRESTIGE TRANSPORTATION
18135 21 Avenue NW
Edmonton AB T6E 1C2
780-463-5888

Term Id: 4582612589440
Item Description
N/C PASSENGER
To [REDACTED]
Card [REDACTED]

APPROVED
AMOUNT CAD\$72.00

Ref [REDACTED]
Auth [REDACTED]

Look us up line at
EDMPRESTIGE.COM
Thank you for being our guest
BST 062104769

Date: 2015/02/27 Time: 11:45:37
[REDACTED]

CUSTOMER COPY

- return to Calgary after Feb 9 mtgs.

- COBCK

- CEO

- Exec

- Bdgt

(9)

HP to Airport YEG

BRENDA HUBANO

Feb. 10/2015.

8:30 PM

PRESTIGE TRANSPORTATION

10135 31 Avenue NW
Edmonton AB T6H 1C2
780-462-5000

Term Id: 4502412509440

Item 01102

N/C PURCHASE

Dr Id: 11102

Card N

APPROVED

AMOUNT

CAD\$72.00

Ref.

Auth.

Book on line at
EDMPRESTIGE.COM

Thank you for being our guest

051 062104769

Date: 2015/02/27 Time: 11:47:05

Response: AUTH

CUSTOMER COPY

- Aboriginal Health Prog.
- Exec Comm
- P&T
- AH + AHS Aboriginal Health

Parking

10

RECEIPT
GST NO. R122556194

TKT NO [REDACTED]
POF: [REDACTED]
IN: 03/02/15 13:48
OUT: 03/03/15 20:31
PAID: \$ 56.78
(GST INCLUDED)
[REDACTED]

YOU HAVE 15 MIN.
TO EXIT

Calgary International Airport Parkade

(11)

- Aborigine Health Insp. and Design
- Jaxee Comm
- P&T
- AH + AHS Aborig Health

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
Canada
Tel: 780-426-3636 Fax: 780-428-1454

WESTIN
HOTELS & RESORTS

Brenda Huband

Page Number : [REDACTED]
Guest Number : [REDACTED]
Folio ID : [REDACTED]
Arrive Date : 02-MAR-15 20:59
Depart Date : 03-MAR-15 06:12
No. Of Guest : 1
Room Number : [REDACTED]
Club Account : [REDACTED]

Invoice Nbr [REDACTED]

Tax Invoice

Tax ID : 815461330RT0001
The Westin Edmonton 03-MAR-15 06 [REDACTED]

Date	Reference	Description	Charges (CAD)	Credits (CAD)
02-MAR-15	[REDACTED]	Room Charge	159.00	
02-MAR-15	[REDACTED]	GST	8.19	
02-MAR-15	[REDACTED]	DMF	4.77	
02-MAR-15	[REDACTED]	Tourism Levy	6.55	
03-MAR-15	[REDACTED]	Mastercard		-178.51
** Total			178.51	
*** Balance			0.00	-178.51

BETTER BALANCE - The soothing scent of White Tea revitalizes and uplifts from the moment you step through our doors. Enhance any environment by taking our signature scent home with you. Learn more at westin.com/store

Tell us about your stay. www.westin.com/reviews

Continued on the next page

Your booking is confirmed. Booking reference [REDACTED]

\$390.⁸⁶

12

An email booking confirmation has been sent to: brenda.huband@albertahealthservices.ca.
Use your booking reference to retrieve your official Itinerary/Receipt at aircanada.com.

Passengers Mrs Brenda Huband

Flight	From	To	Departure	Arrival
AC8164	Calgary (YYC)	Edmonton (YEG)	19:30 Mon 09-Mar 2015	20:25 Mon 09-Mar 2015
AC8161	Edmonton (YEG)	Calgary (YYC)	18:30 Tue 10-Mar 2015	19:26 Tue 10-Mar 2015

Air Transp. Charges	298.00
Options	0.00
Taxes, fees and charges	92.86
Travel Insurance	Purchase travel insurance
Grand Total	\$390.86
Canadian dollars	

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



- 6x86

Booking Information



Booking Reference: [REDACTED]
Electronic Ticketing confirmed. This is your official Itinerary/receipt.

Customer Care

Air Canada
1-888-247-2262

Main Contact:
Mrs Brenda Huband
brenda.huband@albertahealthservices.ca
Mob: [REDACTED]
Work: [REDACTED]

Flight Arrivals and Departures
1-888-422-7533

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8164 ¹	Calgary (YYC) Mon 09-Mar 2015 19:30	Edmonton, Edmonton Int'l (YEG) Mon 09-Mar 2015 20:25	0	0hr55	DH3	Flex, V	
AC8161 ¹	Edmonton, Edmonton Int'l (YEG) Tue 10-Mar 2015 18:30	Calgary (YYC) Tue 10-Mar 2015 19:26	0	0hr56	DH3	Flex, W	

Operated by:
¹ Air Canada Express - Jazz

Passenger Information

1: Mrs Brenda Huband : Adult (16+), Ticket Number [REDACTED]

Air Canada - Aeroplan

Payment Card: [REDACTED]

Seat Selection: AC8164 8F, AC8161 9F

Meal Preference: None
Special Needs: None

Purchase Summary

Fare Summary

Total for 1 adult

Departing Flight (Flex)
(Including surcharges) 154.00

Return Flight (Flex)
(Including surcharges) 144.00

Options 0.00

Taxes, Fees and Charges	92.86
Total	390.86
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$390.86

Payment Information

Credit/Debit Card [REDACTED] Amount paid: \$390.86

The following amount (tax inclusive) will appear on your credit card or debit card statement:

- Air Canada: \$390.86 (Air Transp. Charges - per ticket)

Ticket number [REDACTED]

Fare Rules**Departing Flight** Calgary (YYC) To Edmonton (YEG) - Flex**Return Flight** Edmonton (YEG) To Calgary (YYC) - Flex• **Changes:**

- Prior to day of departure - **Change fee** per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
- Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
- Same-day standby** is available: on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
- Flights can only be used in sequence from the place of departure specified on the itinerary.

• **Cancellations:**

- Tickets are **non-refundable and non-transferable**.
- Cancellations** can be made up to 45 minutes prior to departure.
- Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.

Customers who **no-show** their flight will forfeit the fare paid.

- Complimentary advance standard seat selection** on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Up to 24 hours after the purchase of a **new ticket**, Air Canada will cancel your ticket and provide a full refund without penalty.
- Flights operated by Air Canada: earn 100% Aeroplan Miles (Altitude Qualifying Miles)
- Read complete fare rules applicable to this fare.

Baggage Allowance and Fees

Prepare your checked and carry-on baggage with the help of our Baggage Guide.

Carry-on Baggage

On your Air Canada, Air Canada Express, or Air Canada rouge-operated flight, you are entitled to 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Maximum weight for each item is 10 kg (22 lb). View more details.

Checked Baggage

Please see below for details on the bags you plan to check in at the baggage counter.

Departing Flight: Calgary (YYC) To Edmonton (YEG) - Flex**Return Flight:** Edmonton (YEG) To Calgary (YYC) - Flex

	1st bag:	2nd bag:
Regular Baggage Allowance	Complimentary	\$25.00 CAD
		+ taxes* per direction
	Max. weight per bag: 23 kg (50 lb)	
	Max. linear dimensions per bag: 158 cm (62 in)	

* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

(13)

Exec
Comm

RECEIPT
GST NO. R122556194

TKT [REDACTED]
POF: [REDACTED]
IN: 03/09/15 16:17
OUT: 03/10/15 19:33
PAID: \$ 56.70
(GST INCLUDED)
MASTERCARD

[REDACTED]
YOU HAVE 15 MIN,
TO EXIT

Calgary International Airport Parkade

-Exec Comm.
14

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
Canada
Tel: 780-426-3636 Fax: 780-426-1454

WESTIN
HOTELS & RESORTS

Brenda Huband

Page Number : [REDACTED] Invoice Nbr [REDACTED]
Guest Number : [REDACTED]
Folio ID : [REDACTED]
Arrive Date : 09-MAR-15 21:05
Depart Date : 10-MAR-15 06:15
No. Of Guest : 1
Room Number : [REDACTED]
Club Account : [REDACTED]

Tax Invoice

Tax ID : 815461330RT0001

The Westin Edmonton 10-MAR-15 06:20

Date	Reference	Description	Charges (CAD)	Credits (CAD)
09-MAR-15	[REDACTED]	Room Charge	159.00	
09-MAR-15	[REDACTED]	GST	8.19	
09-MAR-15	[REDACTED]	DMF	4.77	
09-MAR-15	[REDACTED]	Tourism Levy	6.55	
10-MAR-15	[REDACTED]	Mastercard		-178.51
** Total			178.51	-178.51
*** Balance			0.00	

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For us about your stay www.westin.com/reviews

Continued on the next page

#401.50

Your booking is confirmed. Booking reference [REDACTED]

An email booking confirmation has been sent to: brenda.huband@albertahealthservices.ca.
Use your booking reference to retrieve your official Itinerary/Receipt at aircanada.com.

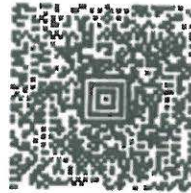
(15)

Passengers Mrs Brenda Huband

Flight	From	To	Departure	Arrival
AC8130	Calgary (YYC)	Edmonton (YEG)	06:00 Fri 20-Mar 2015	07:00 Fri 20-Mar 2015
AC8163	Edmonton (YEG)	Calgary (YYC)	22:25 Fri 20-Mar 2015	23:21 Fri 20-Mar 2015

Air Transp. Charges	308.00
Options	0.00
Taxes, fees and charges	93.36
Travel Insurance	Purchase travel insurance
Grand Total	\$401.36
Canadian dollars	

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



Booking Information

AIR CANADA

Booking Reference: [REDACTED]

Customer Care

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Air Canada
1-888-247-2262

Main Contact:
Mrs Brenda Huband
brenda.huband@albertahealthservices.ca
Mobile: [REDACTED]
Work: [REDACTED]

Flight Arrivals and Departures
1-888-422-7533

- Bdgt task force
- CEO event - Women of Vision
- SHC Percy Wickman Award

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8130 ¹	Calgary (YYC) Fri 20-Mar 2015 06:00	Edmonton, Edmonton Int'l (YEG) Fri 20-Mar 2015 07:00	0	1hr00	DH3	Flex, V	
AC8163 ¹	Edmonton, Edmonton Int'l (YEG) Fri 20-Mar 2015 22:25	Calgary (YYC) Fri 20-Mar 2015 23:21	0	0hr56	DH3	Flex, V	

Operated by:

¹ Air Canada Express - Jazz

Passenger Information

1: Mrs Brenda Huband | Adult (16+), Ticket Number: [REDACTED]

Air Canada - Aeroplan

Payment Card: [REDACTED]

Seat Selection:

AC8130 9F, AC8163 9F

Meal Preference: None

Special Needs: None

Purchase Summary

Fare Summary

Total for 1 adult

Departing Flight (Flex) (including surcharges)	154.00
Return Flight (Flex) (including surcharges)	154.00
Options	0.00

Taxes, Fees and Charges	93.36
Total	401.36
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$401.36

Payment Information

Credit/Debit Card [REDACTED] Amount paid: **\$401.36**
 The following amount (tax inclusive) will appear on your credit card or debit card statement:

- Air Canada: \$401.36 (Air Transp. Charges - per ticket)

Ticket number(s) [REDACTED]

Fare Rules

Departing Flight Calgary (YYC) To Edmonton (YEG) - Flex

Return Flight Edmonton (YEG) To Calgary (YYC) - Flex

• **Changes:**

- Prior to day of departure - **Change fee** per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
- Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
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- Flights can only be used in sequence from the place of departure specified on the itinerary.

• **Cancellations:**

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Carry-on Baggage

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Checked Baggage

Please see below for details on the bags you plan to check in at the baggage counter.

Departing Flight : Calgary (YYC) To Edmonton (YEG) - Flex

Return Flight : Edmonton (YEG) To Calgary (YYC) - Flex

	1st bag:	2nd bag:
Regular Baggage Allowance	Complimentary	\$25.00 CAD
		+ taxes* per direction
	Max. weight per bag: 23 kg (50 lb)	
	Max. linear dimensions per bag: 158 cm (62 in)	

* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

Your booking is confirmed. Booking reference [REDACTED]

An email booking confirmation has been sent to: brenda.huband@albertahealthservices.ca.
Use your booking reference to retrieve your official Itinerary/Receipt at aircanada.com.

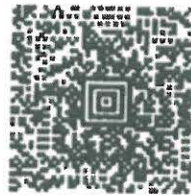
(16)

Passengers Mrs Brenda Huband

Flight	From	To	Departure	Arrival
AC8856	Calgary (YYC)	Edmonton (YEG)	19:00 Mon 16-Mar 2015	19:55 Mon 16-Mar 2015
AC8155	Edmonton (YEG)	Calgary (YYC)	19:30 Tue 17-Mar 2015	20:26 Tue 17-Mar 2015

Air Transp. Charges	298.00
Options	0.00
Taxes, fees and charges	92.86
Travel Insurance	Purchase travel insurance
Grand Total	\$390.86
Canadian dollars	

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



Booking Information

AIR CANADA

Booking Reference: [REDACTED]

Customer Care

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Air Canada
1-888-247-2262

Main Contact:

Mrs Brenda Huband

brenda.huband@albertahealthservices.ca

Mob [REDACTED]

Work [REDACTED]

Flight Arrivals and
Departures
1-888-422-7533

- Exec Comm
- Zone Leaders Bdgt Mtg

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8856 ¹	Calgary (YYC) Mon 16-Mar 2015 19:00	Edmonton, Edmonton Int'l (YEG) Mon 16-Mar 2015 19:55	0	0hr55	DH3	Flex, V	
AC8155 ¹	Edmonton, Edmonton Int'l (YEG) Tue 17-Mar 2015 19:30	Calgary (YYC) Tue 17-Mar 2015 20:26	0	0hr56	DH3	Flex, W	

Operated by:

¹ Air Canada Express - Jazz

Passenger Information

1: Mrs Brenda Huband - Adult (16+), Ticket Number [REDACTED]

Air Canada - Aeroplan [REDACTED]

Payment Card: [REDACTED]

Seat Selection: AC8856 9F, AC8155 9F

Meal Preference: None
Special Needs: None

Purchase Summary

Fare Summary

Total for 1 adult

Departing Flight (Flex) (Including surcharges)	154.00
Return Flight (Flex) (Including surcharges)	144.00
Options	0.00

Taxes, Fees and Charges	92.86
Total	390.86
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$390.86

Payment Information

Credit/Debit Card [REDACTED] Amount paid: \$390.86
The following amount (tax inclusive) will appear on your credit card or debit card statement:

- Air Canada: \$390.86 (Air Transp. Charges - per ticket)

Ticket number(s) [REDACTED]

Fare Rules

Departing Flight Calgary (YYC) To Edmonton (YEG) - Flex

Return Flight Edmonton (YEG) To Calgary (YYC) - Flex

• Changes:

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Checked Baggage

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Departing Flight : Calgary (YYC) To Edmonton (YEG) - Flex	
Return Flight : Edmonton (YEG) To Calgary (YYC) - Flex	
Regular Baggage Allowance	1st bag:
	Complimentary
	2nd bag:
	\$25.00 CAD
	+ taxes* per direction
	Max. weight per bag: 23 kg (50 lb)
	Max. linear dimensions per bag: 158 cm (62 in)

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17

- Exec Comm.
- CEO conf. call
- Zone Readers Bdgt

RECEIPT
GST NO. R122556194

[REDACTED]
IN: 03/16/15 16:48
OUT: 03/17/15 20:54
PAID: \$ 56.70
(GST INCLUDED)
MASTERCARD

[REDACTED]
YOU HAVE 15 MIN.
TO EXIT

Calgary International Airport Parkade

18

- Exec Comm
- CEO conf call
- Zone Leaders Bdgt

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
Canada
Tel: 780-426-3636 Fax: 780-428-1454

WESTIN®

HOTELS & RESORTS

Brenda Huband

Page Number :
Guest Number :
Folio ID :
Arrive Date :
Depart Date :
No. Of Guest :
Room Number :
Club Account :

Invoice Nbr :

16-MAR-15 20:47
17-MAR-15 06:11

Tax Invoice

Tax ID : 815461330RT0001

The Westin Edmonton 17-MAR-15 06:2

16-MAR-15	Room Charge	159.00	
16-MAR-15	GST	8.19	
16-MAR-15	DMF	4.77	
16-MAR-15	Tourism Levy	6.55	
17-MAR-15	Mastercard		-178.51
*** Total		178.51	-178.51
*** Balance		0.00	

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Continued on the next page

Your booking is confirmed. Booking reference [REDACTED]

An email booking confirmation has been sent to: brenda.huband@albertahealthservices.ca.
Use your booking reference to retrieve your official Itinerary/Receipt at aircanada.com.

Exec Comm

Passengers Mrs Brenda Huband

Flight	From	To	Departure	Arrival
AC8172	Calgary (YYC)	Edmonton (YEG)	18:30 Mon 23-Mar 2015	19:28 Mon 23-Mar 2015
AC8153	Edmonton (YEG)	Calgary (YYC)	18:00 Tue 24-Mar 2015	18:53 Tue 24-Mar 2015

Air Transp. Charges	298.00
Options	0.00
Taxes, fees and charges	92.86
Travel Insurance	Purchase travel insurance
Grand Total Canadian dollars	390.86

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



19

Booking Information

Booking Reference: [REDACTED]

Customer Care

Electronic Ticketing Itinerary/receipt. This is your official

Air Canada
1-888-247-2262Main Contact:
Mrs Brenda Huband
brenda.huband@albertahealthservices.caFlight Arrivals and
Departures
1-888-422-7533

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8172 ¹	Calgary (YYC) Mon 23-Mar 2015 18:30	Edmonton, Edmonton Int'l (YEG) Mon 23-Mar 2015 19:25	0	0hr55	DH3	Flex, V	
AC8153 ¹	Edmonton, Edmonton Int'l (YEG) Tue 24-Mar 2015 18:00	Calgary (YYC) Tue 24-Mar 2015 18:53	0	0hr53	DH4	Flex, W	

Operated by:
¹ Air Canada Express - Jazz

Passenger Information

1: Mrs Brenda Huband : Adult (16+), Ticket Number: [REDACTED]

Air Canada -

Aeroplane:

Payment Card:

Seat Selection:

Meal Preference: None

Special Needs: None

AC8172 7F, AC8153 12F

Purchase Summary

Fare Summary

Passenger Type	Adult
Air Transportation Charges	
Departing Flight - Flex	142.00
Return Flight - Flex	132.00
Surcharges	24.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	60.00

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	18.61
Air Travellers Security Charge (ATSC)	14.25
Total before options (per passenger)	390.86
Number of passengers	x 1
Total with options	390.86
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$390.86
Grand Total	1 adult
Total including travel options, taxes, fees and charges	\$390.86 CAD

Fare Rules

Departing Flight Calgary (YYC) To Edmonton (YEG) - Flex


Return Flight Edmonton (YEG) To Calgary (YYC) - Flex

• Changes:

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- Up to 24 hours after the purchase of a **new ticket**, Air Canada will cancel your ticket and provide a full refund without penalty.
- Flights operated by Air Canada: earn 100% Aeroplan Miles (Altitude Qualifying Miles)
- Read complete fare rules applicable to this fare.

 **Fly Carbon Neutral.** Offset your portion of this flight's CO₂ emissions
Offset now | Learn more