

Official Administrator and Executive Expense Report

Name Brenda Huband
Title VP & Chief Health Operations Officer, Central & Southern Alberta
Location Calgary
 Expenses submitted during the month of July 2015

Travel (1)										
Month-Year	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Jul-15	P-Card	Meetings			564	447	1,011			
Jul-15	Expense Claim	Meetings				471	471			
Jul-15	Direct Billing	Meetings	1,290				1,290			
Total			\$ 1,290	\$ -	\$ 564	\$ 918	\$ 2,772	\$ -	\$ -	\$ -

Total for the Month \$ 2,772

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ 184
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

Instruction:

- Attached ALL original detailed receipts and supporting documents in the same order as it appears on this statement
- Cardholder AND Approver's signatures required where indicated below

<u>HUBAND, BRENDA</u> Cardholder's Name	<u>VP/CHIEF HEALTH OPERATIONS</u> Cardholder's Position/Title	Billing Reporting Period:	<u>20/07/2015</u>
<u>HEALTH OPERATIONS CENTRAL &</u> Cardholder's Dept	<u>SOUTHPORT</u> Cardholder's Site/Location	Total Statement Amount:	<u>\$1,010.65</u>
<u>BRENDA.HUBAND@ALBERTAHEALTHSERVICES.CA</u> Cardholder's e-mail address		Last 6 digits of the P-Card #:	<u>[REDACTED]</u>

Statement of Transactions

Transaction Date	Trans ID	Merchant Name & Description	Trans Original Amount	Currency	Trans Amount	GST	Freight	Description
19/06/2015 ①	394223267	THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	44.10	CAD	44.10	2.10	.00	Prkg-2:2 ACH Dyad, Bdgt Task Force; Nrsg Lead Network
20/06/2015 ②	394223266	THE WESTIN EDMONTON, WESTIN HOTELS	178.51	CAD	178.51	33.39	.00	Hotel-2:2 ACH Dyad; Bdgt Task Force; D. Gordon' Nrsg Leadership Network
23/06/2015 ③	394777051	THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	54.60	CAD	54.60	2.60	.00	Prkg-Workforce Impacts; PRC; Exec Comm; PLT; 2:1 CEO; Workforce Opt
24/06/2015 ④	394593218	THE WESTIN EDMONTON, WESTIN HOTELS	206.58	CAD	206.58	38.64	.00	Hotel-Workforce Impact; PRC; Exec Comm; PLT; 2:1 CEO, Workforce Opt
26/06/2015 ⑤	394950531	PARKING SERVICES, COLLEGES, UNIVERSITIES, PROFESSIONAL	10.00	CAD	10.00	.48		Prkg UofC while presenting to Fac of Nrsg
30/06/2015 ⑥	395441031	THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	50.35	CAD	50.35	2.40	.00	Prkg-Zone Lead Bdgt; Workforce Impact; Exec Comm; CEO; G Walker
01/07/2015 ⑦	395261784	THE WESTIN EDMONTON, WESTIN HOTELS	178.51	CAD	178.51	33.39	.00	Hotel-Zone Lead Bdgt; Workforce Impact; Exec Comm; CEO; G Walker
08/07/2015 ⑧	395955369	INFINITY TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43		Taxi-2:2 ACH; Bdgt D. Rhodes; Nrsg Leadership Network
08/07/2015 ⑨	395955370	INFINITY TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43		Taxi-Workforce Impact; PRC, Exec Comm; PLT; 2:1 CEO
08/07/2015 ⑩	395955371	INFINITY TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43		Taxi-return to Calg; from Workforce Impact; PRC, Exec Comm; PLT; 2:1 CEO
08/07/2015 ⑪	395955372	INFINITY TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43		Taxi-Workforce Impact; Exec Comm; CEO; TCC with G. Walker

Signatures

Cardholder Designate (If Applicable)

By signing this statement

- I hereby certify that I have reviewed and reconciled this statement in BMO Online to the best of my ability in accordance to AHS Corporate Policies, Program User Guide and Training. I have allocated the transaction(s) to the proper cost centre.

Kerry Pace
Name of Cardholder Designate

Exec Admin
Cardholder Designate Position/Title

Kerry Pace
Signature of Cardholder Designate

July 22 2015
Date of Signature/

Cardholder

By signing this statement

- I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.
- I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization. A personal cheque for any personal expenses inadvertently charged is attached.
- I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided.

HUBAND, BRENDA
Name of Cardholder

VP/CHIEF HEALTH OPERATIONS
Cardholder Position/Title

Brenda Huband
Signature of Cardholder

2015 July 22
Date of Signature

Approver Designate (If Applicable)

By signing this statement

- I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.
- I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently charged has been obtained.
- I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided.

Lorinda Prociuk
Name of Approver Designate

Executive Associate
Approver Designate Position/Title

L Prociuk
Signature of Approver Designate

072815
Date of Signature

Approver

By signing this statement

- I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.
- I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently charged has been obtained.
- I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided.

Vickie Kaminaki
Name of Approver

President + CEO
Approver Position/Title

Vickie Kaminaki
Signature of Approver

2015-07-22
Date of Signature

Submit approved statement with attachments to Accounts Payable:

Attach:

- Original (or scanned) itemized receipts with documented business reasons including names of participants where required
- Signed Cardholder Statement Report (or copies of electronic signatures if signatures are not on report) and where applicable:
- Copies of pre-approvals for travel
- Personal cheque payable to "Alberta Health Services"
- Return, refund and/or credit receipts
- Disputes letter

Address:

Alberta Health Services
Accounts Payable
7th Street Plaza
10th Floor, North Tower, 10030-107 Street
Edmonton, AB T5J 3E4

①

- 2:2 E ACH Wyad
- Bdgt Task Force
- Prog Leadership Network

Parking

RECEIPT
GST NO. R122556194

TKT NO: [REDACTED]
POF: CS2
IN: 06/18/15 17:46
OUT: 06/19/15 18:54 ✓
PAID: \$ 44.10 ✓
(GST INCLUDED)
MASTERCARD
[REDACTED]

YOU HAVE 15 MIN.
TO EXIT

Calgary International Airport Parkade

②

- d.a. MULTIPLE
- Budget Task Force
- D. Gordon
- Prog Leadership Network

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 Canada
 Tel: 780-426-3636 Fax: 780-428-1454

WESTIN
 HOTELS & RESORTS

Brenda Huband

Page Number : [REDACTED] Invoice Nbr : [REDACTED]
 Guest Number : [REDACTED]
 Folio ID : [REDACTED]
 Arrive Date : 18-JUN-15 19:26 ✓
 Depart Date : 19-JUN-15 06:12 ✓
 No. Of Guest : [REDACTED]
 Room Number : [REDACTED]
 Club Account : [REDACTED]

Copy Tax Invoice

Tax ID : 815461330RT0001

The Westin Edmonton 19-JUN-15 06:20 [REDACTED]

Date	Reference	Description	Charges (CAD)	Credits (CAD)
18-JUN-15	[REDACTED]	Room Charge	159.00	
18-JUN-15	[REDACTED]	GST	8.19	
18-JUN-15	[REDACTED]	Destination Marketing Fee	4.77	
18-JUN-15	[REDACTED]	Tourism Levy	6.55	
19-JUN-15	[REDACTED]	Mastercard		-178.51
		** Total	178.51	-178.51
		*** Balance	0.00	

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Continued on the next page

③

- Workforce Impacts
- PRC
- Exec Comm
- P&T
- 2:1 CEO
- Workforce opt.

Parking

RECEIPT
GST NO. R122556194

TKT NO: [REDACTED]
POF: C50
IN: 06/22/15 17:56 ✓
OUT: 06/23/15 20:10 ✓
PAID: \$ 54.60 ✓
(GST INCLUDED)
MASTERCARD
[REDACTED]

YOU HAVE 15 MIN.
TO EXIT

Calgary International Airport Parkade

- Workforce ops.

Manager - 8:15 pm
- PRC
- Exec Comm.
- PLT
- 2:1 CEO

(H)

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
Canada
Tel: 780-426-3636 Fax: 780-428-1454

WESTIN®

HOTELS & RESORTS

Brenda Huband

Page Number	:	[REDACTED]	Invoice Nbr	:	[REDACTED]
Guest Number	:	[REDACTED]			
Folio ID	:	[REDACTED]			
Arrive Date	:	22-JUN-15 ✓	15:36		
Depart Date	:	23-JUN-15	06:11		
No. Of Guest	:	[REDACTED]			
Room Number	:	[REDACTED]			
Club Account	:	[REDACTED]			

Tax Invoice

\$ 206.58

Tax ID : 815461330RT0001

The Westin Edmonton 23-JUN-15 06:20

Date	Reference	Description	Charges (CAD)	Credits (CAD)
22-JUN-15	[REDACTED]	Share Lounge	10.00	
22-JUN-15	[REDACTED]	-ADJ Guest Incentive Programs		-10.00 ✓
22-JUN-15	[REDACTED]	Room Charge	184.00	
22-JUN-15	[REDACTED]	GST	9.48	
22-JUN-15	[REDACTED]	Destination Marketing Fee	5.52	
22-JUN-15	[REDACTED]	Tourism Levy	7.58	
23-JUN-15	[REDACTED]	Mastercard		-206.58 ✓
** Total			216.58	-216.58
*** Balance			0.00	

KIDS EAT WELL AT WESTIN - Discover kids' meals that are as delicious as they are nutritious with the Westin Eat Well Menu for Kids, developed with Sup archefs(TM) to make kids and parents happy. Learn more at westin.com/eatwell

Continued on the next page

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- Parking at UofC
- Presentation to Fac. of Eng

PLACE ON DASH FACE UP	PLACE ON DASH FACE UP	PLACE ON DASH FACE UP	PLACE ON DASH FACE UP
Plate: [REDACTED]			PLATE: [REDACTED]
Valid through: FRIDAY 26 JUN15 ✓			VALID THROUGH: 26JUN15
2:56 PM			2:56 PM
AMOUNT PAID: \$10.00 RECEIPT NO: 1624			AMOUNT PAID: \$10.00 ✓
ENTRY TIME: 6/26/2015 12:26 PM			ENTRY TIME: 6/26/2015 12:26 PM
[REDACTED]			RECEIPT NO [REDACTED]
TRN 95C7CEE80F4DE789			

(6)

Parking for mtgs

- Workforce Impacts
- Exec Comm.
- CKD
- G. Walker
-

RECEIPT

GST NO. R122556194

TKT NO [REDACTED]
POF: CS0
IN: 06/29/15 16:52 ✓
OUT: 06/30/15 17:56 ✓
PAID: \$ 50.35 ✓
DURATION: 1 01: 04
(GST INCLUDED)

MASTERCARD
[REDACTED]

YOU HAVE 10 MIN.
TO EXIT

Calgary International Airport Parkade

- Zone Leaders
Bdgt.

- Workforce Impact
- Exec Comm.
- CEO
- G. Walker

(7)

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
Canada
Tel: 780-426-3636 Fax: 780-428-1454

WESTIN[®]
HOTELS & RESORTS

Brenda Huband

Page Number : [REDACTED] Invoice Nbr : [REDACTED]
Guest Number : [REDACTED]
Folio ID : [REDACTED]
Arrive Date : 29-JUN-15 17:25 ✓
Depart Date : 30-JUN-15 06:12
No. Of Guest : [REDACTED]
Room Number : [REDACTED]
Club Account : [REDACTED]

Tax Invoice

Tax ID : 815461330RT0001

The Westin Edmonton 30-JUN-15 06:20 [REDACTED]

Date	Reference	Description	Charges (CAD)	Credits (CAD)
29-JUN-15	[REDACTED]	Room Charge	159.00	
29-JUN-15	[REDACTED]	GST	8.19	
29-JUN-15	[REDACTED]	Destination Marketing Fee	4.77	
29-JUN-15	[REDACTED]	Tourism Levy	6.55	
30-JUN-15	[REDACTED]	Mastercard		-178.51
** Total			178.51	-178.51
*** Balance			0.00	

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Continued on the next page

Kerry Pace

- 2:2 ACH

From: tobias tobias [REDACTED]
Sent: July 08, 2015 1:22 AM
To: Kerry Pace
Subject: Fwd: Transaction Receipt - Do Not Reply

- Bdgk - D. Rhodes
- Prog Leadership Network
(8)

Brenda Huband
June 19/2015
ATB>ap

- ATB Place to Y&G
return to Calgary

INFINITY TRANSPORTATION I

TYPE	PURCHASE
ORDER ID	[REDACTED]
CUSTOMER ID	Brenda Huband
CARD NUM	[REDACTED]
ACCOUNT	MASTERCARD
DATE	Jul 8 2015 01:18AM
REF NUM	[REDACTED]
AUTH CODE	[REDACTED]
AMOUNT (CAD)	\$72.00

Cardholder will pay card issuer above amount pursuant to Cardholder Agreement

01 APPROVED - THANK YOU 027

- IMPORTANT -

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Kerry Pace

(9)

- Workforce Impact

From: tobias tobias [REDACTED]
Sent: July 08, 2015 1:23 AM
To: Kerry Pace
Subject: Fwd: Transaction Receipt - Do Not Reply

- PRC
- Exec Comm
- PHT
- 2:1 CEO

Brenda Huband

June 22/2015

Ap>westin *YKG to Westin*

INFINITY TRANSPORTATION I

TYPE	PURCHASE
ORDER ID	[REDACTED]
CUSTOMER ID	Brenda Huband
CARD NUM	[REDACTED]
ACCOUNT	MASTERCARD
DATE	Jul 8 2015 01:19AM
REF NUM	[REDACTED]
AUTH CODE	[REDACTED]
AMOUNT (CAD)	----- \$72.00 -----

Cardholder will pay card issuer above amount pursuant to Cardholder Agreement

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Kerry Pace

- Workforce Impacts
- PRC
- Exec
- PHT
- 2: ICEO

From: tobias tobias [tobias [REDACTED]]
Sent: July 08, 2015 1:25 AM
To: Kerry Pace
Subject: Fwd: Transaction Receipt - Do Not Reply

Brenda Huband
June 23/2015

SSP>ap SSP to JEG
- return to Calgary

INFINITY TRANSPORTATION I

TYPE	PURCHASE
ORDER ID	[REDACTED]
CUSTOMER ID	[REDACTED]
CARD NUM	[REDACTED]
ACCOUNT	MASTERCARD
DATE	Jul 8 2015 01:19AM
REF NUM	[REDACTED]
AUTH CODE	[REDACTED]
AMOUNT (CAD)	----- \$72.00 ✓ -----

Cardholder will pay card issuer above amount pursuant to Cardholder Agreement

01 APPROVED - THANK YOU 027

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11

Kerry Pace

*-Workforce Impacts
-Exec. Comm.
-CEO
-G. Walker
-*

From: tobias tobias [REDACTED]
Sent: July 08, 2015 1:24 AM
To: Kerry Pace
Subject: Fwd: Transaction Receipt - Do Not Reply

Brenda Huband
June 29/2015
Ap>Westin *YKG to Westin*

INFINITY TRANSPORTATION I

TYPE	PURCHASE
ORDER ID	[REDACTED]
CUSTOMER ID	Brenda Huband
CARD NUM	[REDACTED]
ACCOUNT	MASTERCARD
DATE	Jul 8 2015 01:20AM
REF NUM	[REDACTED]
AUTH CODE	[REDACTED]

AMOUNT (CAD)	\$72.00 ✓
--------------	-----------

Cardholder will pay card issuer above amount pursuant to Cardholder Agreement

01 APPROVED - THANK YOU 027

- IMPORTANT -
Retain this copy for your records

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AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant	Expense Claim Total
HUBAND, BRENDA	VP & Chief Health Operations Officer Central & Southern Alberta	Calgary	471.20

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
6/9/2015	ELT; Dr. Predy's P.A.; CMO; P.A. with CEO People Strategy- return trip-SPTT to SHC		Mileage	30.3	SPTT	Calgary Airport & return	ELT; Dr. Predy's P.A.; CMO; P.A. with CEO - People Strategy - return trip-SPTT to SHC	1			60
6/8/2015	Launch of Pt First Strategy		Mileage	18.18	SPTT	South Health Campus	Launch of Pt. First Strategy - return trip from SPTT to SHC	1			36
6/4/2015	Attend Fundraiser-1000 women-6th Annual Luncheon-CEO		Mileage	38.38	Home	Calgary Airport & return	Attend Fundraiser-1000 women-6th Annual Luncheon-CEO-travel from home to YYC & return	1			76
6/15/2015	FMC to YYC - Exec. Comm; T. Gilchrist; B. Oneill; PRC; North/South Dyad; Accred; Aborig Hlth		Mileage	10.1	FMC	Calgary Airport 1 way	FMC to YYC - Exec. Comm; T. Gilchrist; B. Oneill; PRC; North/South Dyad; Accred; Aborig Hlth	1			20
6/18/2015	SPTT to YYC return trip - 2:2 ACH Dyad; Bdg Task Force; Nrs Leadership Network		Mileage	29.29	SPTT	Calgary Airport & return	SPTT to YYC return trip - 2:2 ACH Dyad; Bdg Task Force; Nrs Leadership Network	1			58
6/11/2015	ZMAC - Travel from Ft. Calgary to SPTT - 1 way		Mileage	5.05	Ft. Calgary	SPTT	ZMAC - travel from Ft. Calgary to SPTT - 1 way	1			10

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
6/15/2015	CZ Leadership Team mtg		Mileage	7.58	SPTT	FMC - 1 way travel from SPTT to FMC - CZ Leadership	1 way travel from SPTT to FMC - CZ Leadership Team mtg	1			15
6/22/2015	SPTT to YYC return trip -Workforce Impact; PRC; Exec Comm; PLT; 2:1 CEO		Mileage	29.29	SPTT	Calgary Airport & return	SPTT TO YYC return trip -Workforce Impact; PRC; Exec Comm; PLT; 2:1 CEO	1			58
6/26/2015	SPTT to UofC - 1 way - Present to Fac of Nrsg		Mileage	7.58	SPTT	University of Calgary	SPTT to UofC - 1 way - Present to Fac of Nrsg	1			15
6/29/2015	SPTT to YYC return trip -Exec Comm; Workforce Impact; CEO; TCC G. Walker		Mileage	29.29	SPTT	Calgary Airport & return	SPTT to YYC return trip -Exec Comm; Workforce Impact; CEO; TCC G. Walker	1			58
7/9/2015	PLC to SPTT - 1 way - Stampede Week-help staff serve breakfast		Mileage	10.61	PLC	SPTT	PLC to SPTT - 1 way - Stampede Week-help staff serve breakfast	1			21
7/9/2015	SPTT to Turner Valley Golf Club-return trip - volunteer for Sheep River Health Trust Golf Fundraising Event		Mileage	57.57	SPTT	Turner Valley Golf Club- volunteer for Sheep River Health Trust Golf	SPTT to Turner Valley Golf Club-return trip - volunteer for Sheep River Health Trust Golf Fundraising Event	1			114
7/7/2015	FMC to SPTT - 1 way - Stampede Week-help staff serve breakfast		Mileage	7.58	FMC	SPTT	FMC to SPTT - 1 way - Stampede Week-help staff serve breakfast	1			15
7/8/2015	RGH to SPTT - 1 way - Stampede Week-help staff serve breakfast		Mileage	2.53	RGH	SPTT	RGH to SPTT - 1 way - Stampede Week-help staff serve breakfast	1			5

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
7/10/2015	FMC to SPTT - 1 way Stampede Week-help staff serve breakfast		Mileage	7.58	FMC	SPTT	FMC to SPTT - 1 way - Stampede Week-help staff serve breakfast	1			15
7/20/2015	FMC to YYC-mtgs in Edm-Workforce Impact; ELT;N/S Dyad;Workforce Sample		Mileage	5.05	FMC	Calgary Airport 1 way	FMC to YYC-mtgs in Edm-Workforce Impact; ELT;N/S Dyad;Workforce Sample	1			10
7/15/2015	Travel from home to Red Deer & return-meet staff & tour Red Deer Hospital		Mileage	167.66	Home	Red Deer Hospital & Michener Bend	Travel from home to Red Deer & return-meet staff & tour Red Deer Hospital & Michener Bend	1			332
7/20/2015	Travel 1 way SPTT to FMC - CZ Leadership Mtg		Mileage	7.58	SPTT	FMC - 1 way travel from SPTT to FMC - CZ Leadership	Travel 1 way SPTT to FMC - CZ Leadership Mtg	1			15
Approver(s) for the claim		Approval Status		Approval							
RHODES, DEBORAH		Approve		21-Aug-15							

Executive Expenses Report Direct Billing Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

Name :Brenda Huband	Reporting Period for the Month of : April, May, June 2015
----------------------------	--

DD-MMM-YY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
19-Apr-15	Direct Billing	Airline Ticket	Change Fee - Nrsg Lead Network; CZ Leadership; 2:2 SHC Dyad; Wisdom Council X2 days; Benchmarking; 1:1 Nick; AH Aborig Hlth Planning; 1:1 N. Guebert; CoAct; ELT; PLT; J. Stewart; Bdgt/Benchmarking;	Marlin Travel	50.00
04-May-15	Direct Billing	Airline Ticket	Fit cancelled & credit to be used for future booking/fit	Marlin Travel	372.96
12-May-15	Direct Billing	Airline Ticket	ELT; Perf Agreement; CEO; Aborig Hlth; Zone Leaders Bdgt. (Inv 25359)	Marlin Travel	342.96
12-May-15	Direct Billing	Airline Ticket	Change fee for fit - due to budget mtg (Inv 25802)	Marlin Travel	70.00
14-May-15	Direct Billing	Airline Ticket	Change fee & additional fare to use credit applied to this fit.- Accreditation	Marlin Travel	115.50

DD- MMM -YY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
25-May-15	Direct Billing	Airline Ticket	1000 women sixth annual fund raising luncheon/CEO and Deb Gordon	Marlin Travel	338.96
Total Paid in the Month					\$ 1,290.38

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8
GST Reg#: 885101915

Branch: [REDACTED]
Agent: [REDACTED]

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

- LNU at HCHT
- 1:1 Irma
- TCC @ 500 at FMC
- Pay Agreement @ [REDACTED]
- Sean Chilton
- PAH Dyad
- 2:1 CEO
- Bldg Task Force

\$372.96

- Prog Leadership Network
- CZ Leadership
- 2:2 SHC Dyad
- Wisdom Council X2 days
- Benchmarking Session

Invoice Number: [REDACTED]
Date: April 16, 2015
Page: 1/3
Our Reference: [REDACTED]

INVOICE

For [REDACTED]
MS BRENDA HUBAND
AC [REDACTED]

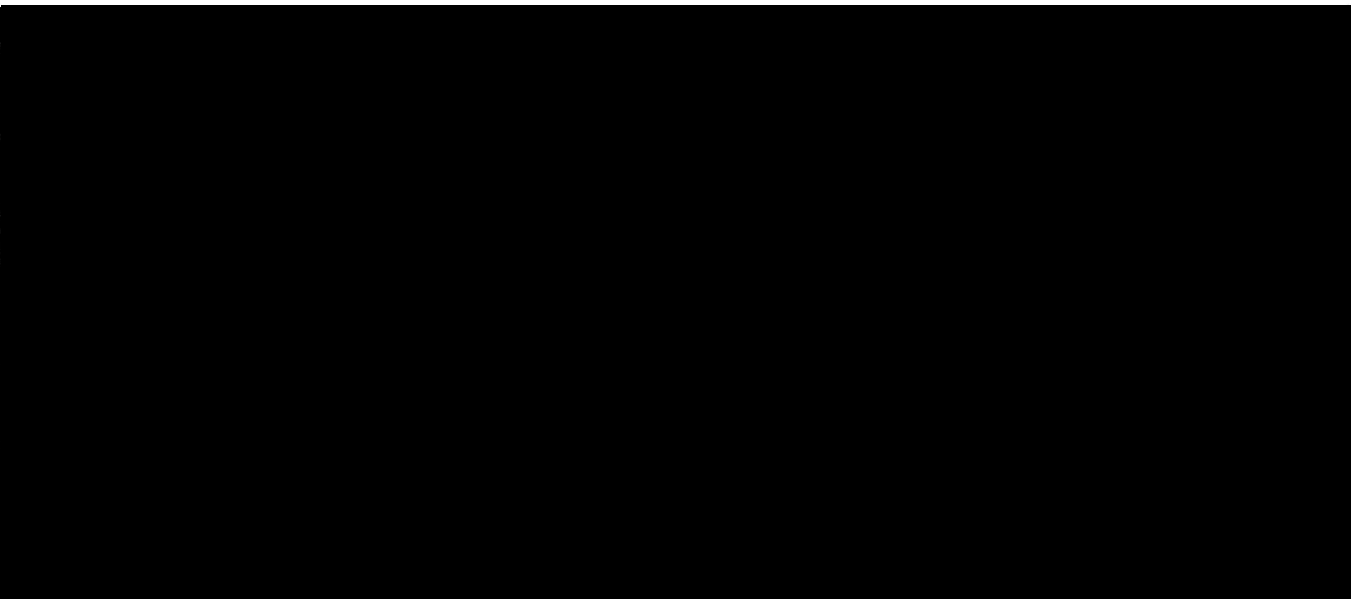
- 1:1 Nick
- AH Cebong. HHH Planning
- TCC Ego Newbies
- 1:1 Nancy
- COACT
- EDT
- PLT
- G. Stewart
- Bldg + Benchmarking
- VPI 500

Sunday, April 19, 2015 ✓
✈ Air

AIR CANADA
From: CALGARY AB
To: EDMONTON INTL AB
Stops: 0 Arrival: 19Apr15
Seat(s): 08F
AIR CANADA E

Flight: 8225 G CLASS
07:00 PM Equipment: D8 (300 SERIES)
07:51 PM

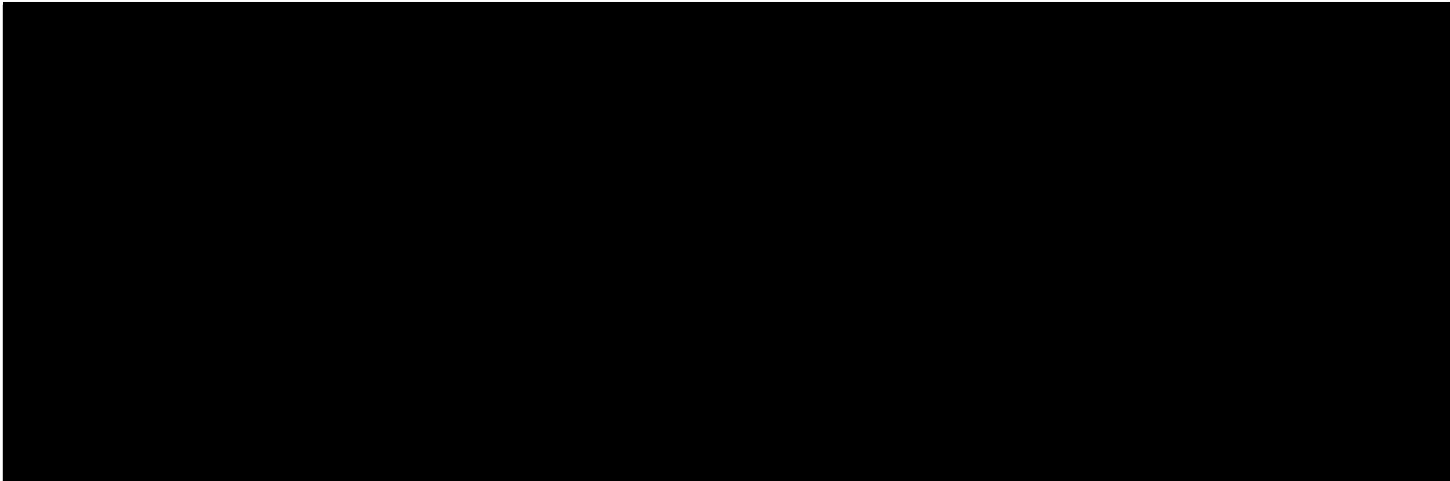
Mile(s) Flown: 163



To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: April 16, 2015
Page: 2/3
Our Reference: [REDACTED]

INVOICE



Wednesday, April 29, 2015

Air

AIR CANADA
From: EDMONTON INTL AB
To: CALGARY AB
Stops: 0 Arrival: 29Apr15
Seat(s): 03C
AIR CANADA E

Flight: 8157 G CLASS
06:00 PM Equipment: DH4
06:50 PM

Mile(s) Flown: 163

Cost:

TKT [REDACTED] E-TKT EXCHANGED [REDACTED]

50.00 ✓

Total:

Grand Total:	50.00
Less Credit Card Payments:	50.00
Credit / Balance Due To This Invoice:	0.00
Total Previous Payments:	372.96
Total Charges Previous Invoices:	372.96
Total Balance Due:	0.00

Handwritten circled numbers 372.96 and 0.00, and a scribble.

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8
GST Reg#: 885101915

Branch: [REDACTED]
Agent: [REDACTED]

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

\$372.96


*Jet Cancelled +
credit to be used.*

Invoice Number: [REDACTED]
Date: April 29, 2015
Page: 1/2
Our Reference: [REDACTED]

INVOICE

For
MS BRENDA HUBAND
AC [REDACTED]

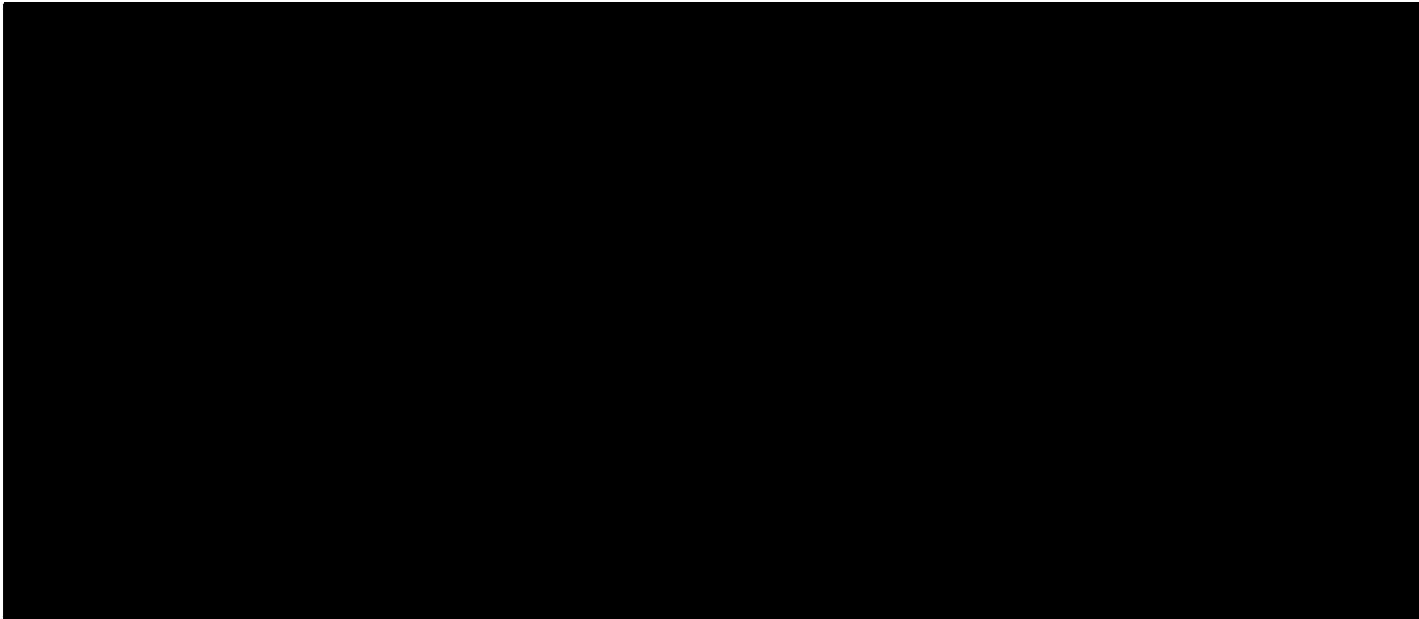
Monday, May 4, 2015

 **Air**

AIR CANADA
From: CALGARY AB
To: EDMONTON INTL AB
Stops: 0 Arrival: 04May15
Seat(s): 09F
AIR CANADA E

Flight: 8225 V CLASS
06:00 PM Equipment: CRJ JET
06:47 PM

Mile(s) Flown: 163



To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: April 29, 2015
Page: 2/2
Our Reference: [REDACTED]

INVOICE

Tuesday, May 5, 2015

 Air

AIR CANADA
From: EDMONTON INTL AB
To: CALGARY AB
Stops: 0 Arrival: 05May15
Seat(s): 09F
AIR CANADA E

Flight: 8169 W CLASS
05:00 PM Equipment: D8 (300 SERIES)
05:54 PM

Mile(s) Flown: 163

Cost:

TKT

[REDACTED] TKT

298.00

Tax:

74.96

Ticket Total:

372.96

Total:

Grand Total:

372.96

Less Credit Card Payments:

372.96

Credit / Balance Due To This Invoice:

0.00

Total Balance Due:

0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE
ACCEPTED:.....DECLINED:.....
DOCUMENTATION REQUIRED: VALID PASSPORT...VISA..TOURIST CARD..
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....
PLEASE RECONFIRM ALL FLIGHTS BETWEEN 48 AND 72 HOURS PRIOR
TO EACH DEPARTURE DIRECTLY WITH THE AIRLINE.
CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY
GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL
1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0
OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8
GST Reg#: 885101915

Branch: [REDACTED]
Agent: [REDACTED]

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

*- Zone Leaders
Bdgt*

\$ 342.76

*- K&T
- Perf. Agreement
- CEO
- Aborig Health*

Invoice Number: [REDACTED]
Date: April 29, 2015
Page: 1/2
Our Reference: [REDACTED]

INVOICE

For
MS BRENDA HUBAND
AC [REDACTED]

Tuesday, May 12, 2015

✈ Air

AIR CANADA
From: CALGARY AB
To: EDMONTON INTL AB
Stops: 0 Arrival: 12May15
Seat(s): 09F
AIR CANADA E

Flight: 8130 G CLASS
06:00 AM Equipment: D8 (300 SERIES)
06:52 AM

Mile(s) Flown: 163

✈ Air

AIR CANADA
From: EDMONTON INTL AB
To: CALGARY AB
Stops: 0 Arrival: 12May15
Seat(s): 09F
AIR CANADA E

Flight: 8153 G CLASS
06:00 PM Equipment: D8 (300 SERIES)
06:54 PM

Mile(s) Flown: 163

✈ Air

AIR CANADA
From: EDMONTON INTL AB
To: CALGARY AB
Stops: 0 Arrival: 12May15
AIR CANADA E

Flight: 8171 V CLASS
07:00 PM Equipment: DH4
07:52 PM

Mile(s) Flown: 163

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: April 29, 2015
Page: 2/2
Our Reference: [REDACTED]

INVOICE

Cost:	[REDACTED]	
TKT	[REDACTED]	268.00
		Tax: 74.96
Total:		Ticket Total: 342.96
		Grand Total: 342.96
		Less Credit Card Payments: 342.96
		Credit / Balance Due To This Invoice: 0.00
		Total Balance Due: 0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE
ACCEPTED:.....DECLINED:.....
DOCUMENTATION REQUIRED:VALID PASSPORT...VISA..TOURIST CARD..
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....
PLEASE RECONFIRM ALL FLIGHTS BETWEEN 48 AND 72 HOURS PRIOR
TO EACH DEPARTURE DIRECTLY WITH THE AIRLINE.
CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY
GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL
1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0
OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.

MARLIN TRAVEL
O-O PERCY HUNT TRAVEL GROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8
GST Reg#: 885101915

Branch: [REDACTED]
Agent: [REDACTED]

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

\$70.00

- flt. charged due
to bdr mtg.

Invoice Number: [REDACTED]
Date: May 8, 2015
Page: 1/2
Our Reference: [REDACTED]

INVOICE

For
MS BRENDA HUBAND
AC [REDACTED]

Tuesday, May 12, 2015

✈ Air

AIR CANADA
From: CALGARY AB
To: EDMONTON INTL AB
Stops: 0 Arrival: 12May15
Seat(s): 09F
AIR CANADA E

Flight: 8130 G CLASS
06:00 AM Equipment: D8 (300 SERIES)
06:52 AM

Mile(s) Flown: 163

✈ Air

AIR CANADA
From: EDMONTON INTL AB
To: CALGARY AB
Stops: 0 Arrival: 12May15
AIR CANADA E

Flight: 8171 V CLASS
07:00 PM Equipment: DH4
07:52 PM

Mile(s) Flown: 163

Cost:

TKT

[REDACTED] E-TKT EXCHANGED [REDACTED]

70.00

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: May 8, 2015
Page: [REDACTED]
Our Reference: [REDACTED]

INVOICE

Total:

Grand Total:	70.00 ✓
Less Credit Card Payments:	70.00
Credit / Balance Due To This Invoice:	0.00
Total Previous Payments:	342.96 ✓
Total Charges Previous Invoices:	342.96
Total Balance Due:	0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE
ACCEPTED:.....DECLINED:.....
DOCUMENTATION REQUIRED:VALID PASSPORT...VISA..TOURIST CARD..
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....
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MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8
GST Reg#: 885101915

Branch: [REDACTED]
Agent: [REDACTED]

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

- Cont. Care Capacity
- Bdrk Ask Force
- Provincial QAR
- Accreditation

Invoice Number: [REDACTED]
Date: May 5, 2015
Page: 1/3
Our Reference: [REDACTED]

INVOICE

For
MS BRENDA HUBAND
AC [REDACTED]

Thursday, May 14, 2015

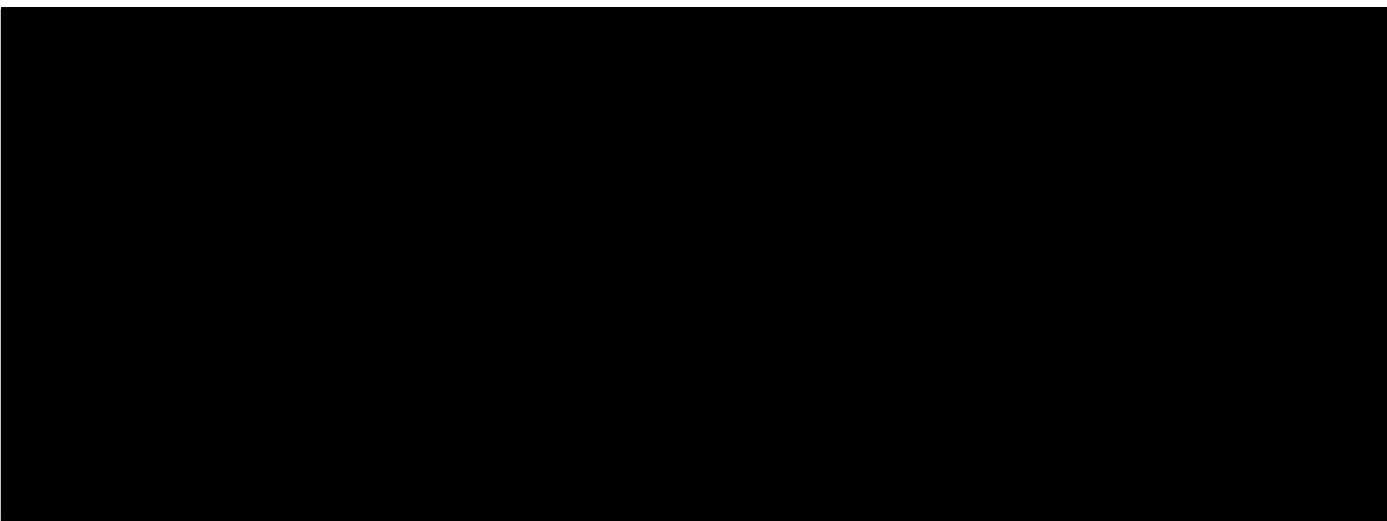
✈ Air

AIR CANADA
From: CALGARY AB
To: EDMONTON INTL AB
Stops: 0 Arrival: 14May15 ✓

Flight: 8130 M CLASS
06:00 AM Equipment: D8 (300 SERIES)
06:52 AM

Mile(s) Flown: 163

AIR CANADA E
AIR CANADA CONFIRMATION [REDACTED]
TICKET NUMBER [REDACTED]
SEAT 2C



To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: May 5, 2015
Page: 2/3
Our Reference: [REDACTED]

INVOICE

Friday, May 15, 2015

Air

AIR CANADA
From: EDMONTON INTL AB
To: CALGARY AB
Stops: 0 Arrival: 15May15
AIR CANADA E
AIR CANADA CONFIRMATION [REDACTED]
TICKET NUMBER [REDACTED]
SEAT 8F

Flight: 8169 M CLASS
05:00 PM Equipment: D8 (300 SERIES)
05:54 PM

Mile(s) Flown: 163

Cost:

AIR CANADA WEB [REDACTED]
AIR CANADA WEB [REDACTED]

10.50
100.00
~~5.00~~ \$5.00
105.00 \$105.00

Total:

GST:
Ticket Total:
Grand Total:
Less Credit Card Payments:
Total GST/HST:
Credit / Balance Due To This Invoice:
Total Balance Due:

~~115.50~~
~~115.50~~ \$115.50
5.00
0.00
0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE
ACCEPTED:.....DECLINED:.....
DOCUMENTATION REQUIRED: VALID PASSPORT...VISA..TOURIST CARD..
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....
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24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL
1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0
OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.

MARLIN TRAVEL
O-O PERCY HUNT TRAVEL GROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8
GST Reg#: 885101915

1000 Women 6th Annual
Fundraising Luncheon
- CEO D. Gordon

Branch: [REDACTED]
Agent: [REDACTED]

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: May 25, 2015
Page: 1/2
Our Reference: [REDACTED]

INVOICE

For
MS BRENDA HUBAND
AC [REDACTED]

Thursday, June 4, 2015

Air

AIR CANADA
From: CALGARY AB
To: EDMONTON INTL AB
Stops: 0 Arrival: 04Jun15
Seat(s): 09F
AIR CANADA E

Flight: 8134 G CLASS
08:30 AM Equipment: CRJ JET
09:17 AM

Mile(s) Flown: 163

Air

AIR CANADA
From: EDMONTON INTL AB
To: CALGARY AB
Stops: 0 Arrival: 04Jun15
Seat(s): 06F
AIR CANADA E
SEAT 9F AND 10F NOT AVAILABLE

Flight: 8151 G CLASS
04:00 PM Equipment: CRJ JET
04:52 PM

Mile(s) Flown: 163

Cost:

TKT- [REDACTED] E-TKT [REDACTED] 264.00
Tax: 74.96
Ticket Total: 338.96

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: May 25, 2015
Page: 2/2
Our Reference: [REDACTED]

INVOICE

Total:

Grand Total:	338.96
Less Credit Card Payments:	338.96
Credit / Balance Due To This Invoice:	0.00
Total Balance Due:	0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE
ACCEPTED:.....DECLINED:.....
DOCUMENTATION REQUIRED: VALID PASSPORT.. VISA.. TOURIST CARD..
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....
PLEASE RECONFIRM ALL FLIGHTS BETWEEN 48 AND 72 HOURS PRIOR
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