

AHS Board and Executive Expense Report

Name Brenda Huband
Title VP & Chief Health Operations Officer Central & Southern Alberta
Location Calgary

Expenses submitted during the month of December 2015

Travel (1)

MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Dec-15	P-Card	Meetings			1,365	658	2,023			
Dec-15	Expense Claim	Meetings		249			249			
Dec-15	Direct Billing	Meetings	1,673				1,673			
Total			\$ 1,673	\$ 249	\$ 1,365	\$ 658	\$ 3,945	\$ -	\$ -	\$ -

Total for the Month \$ 3,945

Maximum daily single meal expense claimed in the month \$ 21
Maximum daily base hotel rate claimed in the month \$ 159
Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

Instruction:

- Attached ALL original detailed receipts and supporting documents in the same order as it appears on this statement
- Cardholder AND Approver's signatures required where indicated below

<u>HUBAND, BRENDA</u>	<u>VP/CHIEF HEALTH OPERATIONS</u>	<u>Billing Reporting Period:</u>	<u>20/12/2015</u>
Cardholder's Name	Cardholder's Position/Title		
<u>HEALTH OPERATIONS CENTRAL &</u>	<u>SOUTHPORT</u>	<u>Total Statement Amount:</u>	<u>\$2,022.80</u>
Cardholder's Dept	Cardholder's Site/Location		
<u>BRENDA.HUBAND@ALBERTAHEALTHSERVICES.CA</u>		Last 6 digits of the P-Card # XXXXXXXXXX	
Cardholder's e-mail address			

Statement of Transactions

Transaction Date	Trans ID	Merchant Name & Description	Trans Original Amount	Currency	Trans Amount	GST	Freight	Description
1 22/11/2015	410461500	INFINITY TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43		Taxi-D. Gordon; ELT; President's Speaker Series
2 22/11/2015	410461501	INFINITY TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43		Taxi-return to Calgary-D. Gordon; ELT; Pres Speaker Series
3 22/11/2015	410461502	INFINITY TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43		Taxi-ELT; Security in Clin Settigs; Bdgt Task Force; CEO
4 22/11/2015	410461503	INFINITY TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43		Return to Calgary-Taxi-ELT; Security in Clin Settigs; Bdgt Task Force; CEO
5 24/11/2015	410988531	THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	58.70	CAD	58.70	2.80	.00	Prkg-Board Orientation; Workforce Impact; Non AHS Staff; D. O'Brien; Bdgt Task Force; CEO
6 25/11/2015	410833727	THE WESTIN EDMONTON, WESTIN HOTELS	178.51	CAD	178.51	33.38	.00	Hotel-Board Orientation; Workforce Impact; Non AHS Staff; D. O'Brien; Bdgt Task Force; CEO
7 28/11/2015	410988530	VINCI PARK - PETROLEUM, AUTOMOBILE PARKING LOTS AND GARAGES	5.28	CAD	5.28	.25		Prkg-Jarlsowsky Follow in Business Management
8 03/12/2015	412036743	THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	98.55	CAD	98.55	4.69	.00	System Integ; SHC; ELT; D. Gordon; CEO; Wisdom Council 2 days; Zone Leaders;
9 04/12/2015	411820864	SAFEWAY GAS BAR # 8852, FUEL DISPENSER, AUTOMATED	31.00	CAD	31.00	1.48		Gas for trip to Red Deer-AHS/UJA Central Zone PRC/OHS concerns-no mileage charged & E. Watson travelled in same
10 04/12/2015	411820885	THE WESTIN EDMONTON, WESTIN HOTELS	535.53	CAD	535.53	100.17	.00	Hotel-mtgs-Workforce Impact; PEOLC Sponsors; Sys Integ; T. Gilchrist; Public Board Mtg; AH/AHS Abor Hlth Planning; D.
11 10/12/2015	412830052	THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	117.40	CAD	117.40	5.58	.00	Prkg-System Integ, SHC, ELT, D. Gordon, CEO, Wisd Council X2 days, Zone Leaders, SHC Update
12 11/12/2015	412651933	THE WESTIN EDMONTON, WESTIN HOTELS	488.37	CAD	488.37	91.35	.00	System Integ; SHC Update; ELT; D. Gordon; CEO; Wisdom Council 2 days Zone Leaders
13 15/12/2015	413424413	THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	58.70	CAD	58.70	2.80	.00	Pkng-Staff Scheduling, PPAH, ELT, North/South Dyad, Healthcare Integ Audit
14 16/12/2015	413210144	THE WESTIN EDMONTON, WESTIN HOTELS	162.79	CAD	162.79	30.45	.00	Hotel-Staff Scheduling, PPAH, ELT, North/South Dyad, Healthcare Integ Audit

* Reviewed by:
Colette Mooney on
01/04/2016 - CM

Signatures

Cardholder Designate (if Applicable)
By signing this statement

- I hereby certify that I have reviewed and reconciled this statement in BMO Online to the best of my ability in accordance to AHS Corporate Policies, Program User Guide and Training. I have allocated the transaction(s) to the proper cost centre.

<u>Kerry Pace</u> Name of Cardholder Designate	<u>Exec Admin</u> Cardholder Designate Position/Title
<u>Kerry Pace</u> Signature of Cardholder Designate	<u>Dec 24, 2015</u> Date of Signature

Cardholder
By signing this statement

- I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.
- I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization. A personal cheque for any personal expenses inadvertently charged is attached.
- I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided.

<u>HUBAND, BRENDA</u> Name of Cardholder	<u>VP/CHIEF HEALTH OPERATIONS</u> Cardholder Position/Title
<u>Brenda Huband</u> Signature of Cardholder	<u>2015 Dec 31</u> Date of Signature

Approver Designate (if Applicable)
By signing this statement

- I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.
- I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently charged has been obtained.
- I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided.

_____ Name of Approver Designate	_____ Approver Designate Position/Title
_____ Signature of Approver Designate	_____ Date of Signature

Approver
By signing this statement

- I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.
- I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently charged has been obtained.
- I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided.

<u>Dr. Verna Yiu</u> Name of Approver	<u>Interim President's CEO</u> Approver Position/Title
<u>[Signature]</u> Signature of Approver	<u>Jan 16, 2016</u> Date of Signature

Submit approved statement with attachments to Accounts Payable:

<p>Attach:</p> <ul style="list-style-type: none"> Original (or scanned) itemized receipts with documented business reasons including names of participants where required Signed Cardholder Statement Report (or copies of electronic signatures if signatures are not on report) <p>And where applicable:</p> <ul style="list-style-type: none"> Copies of pre-approvals for travel Personal cheque payable to "Alberta Health Services" Return, refund and/or credit receipts Discus letter 	<p>Address:</p> <p>Alberta Health Services Accounts Payable 7th Street Plaza 10th Floor, North Tower, 10030-107 Street Edmonton, AB T5J 3E4</p>
------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Kerry Pace

From: tobias tobias [tobias.goldengoose@gmail.com]
Sent: November 22, 2015 1:12 AM
To: Kerry Pace
Subject: Fwd: Transaction Receipt - Do Not Reply

-Brenda Huband
Oct.26/2015 ✓
Ap>Westin ✓

①
- D. Gordon
- EDT
- President's Speaker Series

INFINITY TRANSPORTATION I

TYPE	PURCHASE
ORDER ID	[REDACTED]
CUSTOMER ID	Brenda Huband
CARD NUM	[REDACTED]
ACCOUNT	MASTERCARD
DATE	Nov 22 2015 01:10AM
REF NUM	[REDACTED]
AUTH CODE	[REDACTED]

AMOUNT (CAD)

\$72.00 ✓

Cardholder will pay card issuer above amount pursuant to Cardholder Agreement

01 APPROVED - THANK YOU 027

- IMPORTANT -

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2

Kerry Pace

From: tobias tobias [tobias.goldengoose@gmail.com]
Sent: November 22, 2015 1:12 AM
To: Kerry Pace
Subject: Fwd: Transaction Receipt - Do Not Reply

Return trip into Calgary

Brenda Huband
Oct.27/2015 ✓
SSP>Ap

- D. Gordon
- Ed T
- President's
Speaker Series

INFINITY TRANSPORTATION I

TYPE	PURCHASE
ORDER ID	[REDACTED]
CUSTOMER ID	Brenda Huband
CARD NUM	[REDACTED]
ACCOUNT	MASTERCARD
DATE	Nov 22 2015 01:10AM
REF NUM	[REDACTED]
AUTH CODE	[REDACTED]

AMOUNT (CAD)

\$72.00 ✓

Cardholder will pay card issuer above amount pursuant to Cardholder Agreement

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3

Kerry Pace

From: tobias tobias [tobias.goldengoose@gmail.com]
Sent: November 22, 2015 1:56 AM
To: Kerry Pace
Subject: Fwd: Transaction Receipt - Do Not Reply

- EAT -
- Security in Clinical Settings
- Bdgt Task Force
- CEO

Brenda Huband
Nov.09/2015
Ap>Westin ✓

INFINITY TRANSPORTATION I

TYPE	PURCHASE
ORDER ID	[REDACTED]
CUSTOMER ID	Brenda Huband
CARD NUM	[REDACTED]
ACCOUNT	MASTERCARD
DATE	Nov 22 2015 01:54AM
REF NUM	[REDACTED]
AUTH CODE	[REDACTED]

AMOUNT (CAD)	\$72.00 ✓
--------------	-----------

Cardholder will pay card issuer above amount pursuant to Cardholder Agreement

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Kerry Pace

17

From: tobias tobias [tobias.goldengoose@gmail.com]
Sent: November 22, 2015 1:57 AM
To: Kerry Pace
Subject: Fwd: Transaction Receipt - Do Not Reply

-Brenda Huband & Dr.Belanger
Nov.10/2015 ✓
SSP>Ap

- return trip to Calgary
- RCT
- Security in Clinical Settings
- Bdgt. Task Force
- C.KO

INFINITY TRANSPORTATION I

TYPE	PURCHASE
ORDER ID	[REDACTED]
CUSTOMER ID	Brenda Huband
CARD NUM	[REDACTED]
ACCOUNT	MASTERCARD
DATE	Nov 22 2015 01:55AM
REF NUM	[REDACTED]
AUTH CODE	[REDACTED]

AMOUNT (CAD) \$72.00 ✓✓

Cardholder will pay card issuer above amount pursuant to Cardholder Agreement

01 APPROVED - THANK YOU 027

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5

- Board Orientation
- Workforce Impact
- Non AHS staff
- D. O'Brien
- Bdgtr Insur force
- CEO

Parking

RECEIPT
GST NO. R122556194

TKT NO: [REDACTED]
POF: C50
IN: 11/23/15 06:31
OUT: 11/24/15 19:28
PAID: \$ 58.70 ✓
DURATION: 1 12: 57
(GST INCLUDED)

MASTERCARD
[REDACTED]

YOU HAVE 10 MIN.
TO EXIT

Calgary International Airport Parkade

(6)

- Non AHS staff
- D. O'Brien
- Budget Task Force
- CEO

- Presentation to new Board
- Orientation
- Workforce Impact

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 Edmonton, AB T5J 0N7
 Canada
 Tel: 780-426-3636 Fax: 780-428-1454

WESTIN
 HOTELS & RESORTS

Brenda Huband

Page Number : [REDACTED] Invoice Nbr : [REDACTED]
 Guest Number : [REDACTED]
 Folio ID : [REDACTED]
 Arrive Date : 23-NOV-15 17:52
 Depart Date : 24-NOV-15 06:13 ✓
 No. Of Guest : 1
 Room Number : [REDACTED]
 Club Account : [REDACTED]

Tax Invoice

Tax ID : 815461330RT0001
 The Westin Edmonton 24-NOV-15 06:20 SONISIN3

Date	Reference	Description	Charges (CAD)	Credits (CAD)
23-NOV-15	[REDACTED]	Room Charge	159.00	
23-NOV-15	[REDACTED]	GST	8.19	
23-NOV-15	[REDACTED]	Destination Marketing Fee	4.77	
23-NOV-15	[REDACTED]	Tourism Levy	6.55	
24-NOV-15	[REDACTED]	Mastercard		-178.51
** Total			178.51	-178.51 ✓
*** Balance			0.00	

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Continued on the next page

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Brenda Huband

Page Number : [REDACTED] Invoice Nbr : [REDACTED]
 Guest Number : [REDACTED]
 Folio ID : [REDACTED]
 Arrive Date : 23-NOV-15 17:52
 Depart Date : 24-NOV-15 06:13
 No. Of Guest : 1
 Room Number : [REDACTED]
 Club Account : [REDACTED]

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food/Bev	Phone	Other	Total	Payment
11-23-2015	159.00	8.19	6.55	0.00	0.00	4.77	178.51	0.00
11-24-2015	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-178.51
Total	159.00	8.19	6.55	0.00	0.00	4.77	178.51	-178.51

⑦

- Jarslowsky Tellow
in Business Management
Petroleum Club

Parking

NO NEED TO DISPLAY TICKE

VINCI Park
Petroleum Club
Lot # 045

License Plate Number



Expiration Date/Time

06:00 AM
NOV 27, 2015

Purchase Date/Time: 05:48pm Nov 26, 2015

Total Parking: \$5.00

Total GST: \$0.25

Total Due: \$5.25

Total Paid: \$5.25

Rate: Evening Rate \$ 5.00

Payment Type: Card

Ticket

S/N #:

Setting: Petroleum Luke, II

Mach Name: Petroleum 11

Card MasterCard

Auth #

GST # 12099-6096

Thank You
VINCI Park
403 296 1820

- Zone Leaders

(8)

- System Integ.

- SHC

- EdT

- D. Gordon

- CEO

- Wisdom Council + 2 days

Parking

RECEIPT
GST NO. R122556194

TKT NO. [REDACTED]
POF: C50
IN: 1/30/15 19:01
OUT: 2/03/15 19:49
PAID \$ 98.55
DURATION: 3 00: 48
(GST INCLUDED)

MASTERCARD
[REDACTED]

YOU HAVE 10 MIN.
TO EXIT

Calgary International Airport Parkade

Calgary to Red Deer
+ return

9

- PRC Hearings
- Elaine Watson also
travelled in same
vehicle

Safeway
200 Stewart Green S.W.
Calgary, AB
T3H3C8

STORE NO: 8852
GST/HST: 831536503

Inv#: [REDACTED]
Trans: Pre-Auth
Completion

AID: A0000000041010
Seq#: 165001001013
Terminal ID: S8852C11
Auth No: [REDACTED]
ACI/ISO: 001700
Date: 12/04/2015
Time: 16:54:58
IVR 0080008000
TSI E800
APPROVED

Pump # : 11-Premium
Vol : 31.030 L
Price/L: \$0.999 ✓
Total: \$31.00 ✓

Fuel Includes:
GST/HST(5%): \$1.48

- PRC pre-mtg
- UNA PRC/OHS Updates - Central Zone
- Kerry Bales
- TCC D. Sandbeck
- Provincial LRP Stock-take
- V. Yiu
- Nrsg Leadership Network

- Workforce Impact
- PEOLC Sponsors
- System Integration
- Todd Gilchrist
- Public Board Mtg
- AH/AHS Aboriginal Hlth Planning
- D. Gordon

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10

WESTIN®

HOTELS & RESORTS

Brenda Huband

Page Number : [REDACTED] Invoice Nbr [REDACTED]
 Guest Number : [REDACTED]
 Folio ID : [REDACTED]
 Arrive Date : 30-NOV-15 12:55
 Depart Date : 03-DEC-15 06:15 ✓
 No. Of Guest : 1
 Room Number : [REDACTED]
 Club Account : [REDACTED]

Copy Tax Invoice

Tax ID : 815461330RT0001

The Westin Edmonton 10-DEC-15 09:29 BRADSMO

Date	Reference	Description	Charges (CAD)	Credits (CAD)
30-NOV-15	[REDACTED]	Room Charge	159.00	
30-NOV-15	[REDACTED]	GST	8.19	
30-NOV-15	[REDACTED]	Destination Marketing Fee	4.77	
30-NOV-15	[REDACTED]	Tourism Levy	6.55	
01-DEC-15	[REDACTED]	Room Charge	159.00	
01-DEC-15	[REDACTED]	GST	8.19	
01-DEC-15	[REDACTED]	Destination Marketing Fee	4.77	
01-DEC-15	[REDACTED]	Tourism Levy	6.55	
02-DEC-15	[REDACTED]	Room Charge	159.00	
02-DEC-15	[REDACTED]	GST	8.19	
02-DEC-15	[REDACTED]	Destination Marketing Fee	4.77	
02-DEC-15	[REDACTED]	Tourism Levy	6.55	
03-DEC-15	[REDACTED]	Mastercard		-535.53

** Total 535.53
 *** Balance 0.00

-535.53
 -535.53 ✓

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Continued on the next page

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Brenda Huband

Page Number : [REDACTED] Invoice Nbr [REDACTED]
 Guest Number : [REDACTED]
 Folio ID : [REDACTED]
 Arrive Date : 30-NOV-15 12:55
 Depart Date : 03-DEC-15 06:15
 No. Of Guest : 1
 Room Number : [REDACTED]
 Club Account : [REDACTED]



EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food/Bev	Phone	Other	Total	Payment
11-30-2015	159.00	8.19	6.55	0.00	0.00	4.77	178.51	0.00
12-01-2015	159.00	8.19	6.55	0.00	0.00	4.77	178.51	0.00
12-02-2015	159.00	8.19	6.55	0.00	0.00	4.77	178.51	0.00
12-03-2015	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-535.53
Total	477.00	24.57	19.65	0.00	0.00	14.31	535.53	-535.53

①

- System Integration
- SAC
- Ed T
- D. Gordon
- CEO
- Wisdom Council + 2 days
- Zone Leaders
- SHC Update

Parking

RECEIPT
GST NO. R122556194

TKT [REDACTED]
POF: C50
IN: 12/07/15 06:00
OUT: 12/10/15 18:11
PAID \$ 117.40 ✓
DURATION: 3 12: 11 ✓
(GST INCLUDED)

[REDACTED]

YOU HAVE 10 MIN.
TO EXIT

Calgary International Airport Parkade

12

- System Integration
- SHC Update
- ELT
- D. Gordon
- CEO
- Wisdom Council X 2 days
- Zone Leaders
- SHC Update

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 Edmonton, AB T5J 0N7
 Canada
 Tel: 780-426-3636 Fax: 780-428-1454



HOTELS & RESORTS

Brenda Huband
 [Redacted]

Page Number : [Redacted] Invoice Nbr : [Redacted]
 Guest Number : [Redacted]
 Folio ID : [Redacted]
 Arrive Date : 07-DEC-15 09:32
 Depart Date : 10-DEC-15 06:10
 No. Of Guest : 1
 Room Number : [Redacted]
 Club Account : [Redacted]

Tax Invoice

Tax ID : 815461330RT0001

The Westin Edmonton 10-DEC-15 06:20 SUFISAK

Date	Description	Charges (CAD)	Credits (CAD)
07-DEC-15	Room Charge	145.00	
07-DEC-15	GST	7.47	
07-DEC-15	Destination Marketing Fee	4.35	
07-DEC-15	Tourism Levy	5.97	
08-DEC-15	Room Charge	145.00	
08-DEC-15	GST	7.47	
08-DEC-15	Destination Marketing Fee	4.35	
08-DEC-15	Tourism Levy	5.97	
09-DEC-15	Room Charge	145.00	
09-DEC-15	GST	7.47	
09-DEC-15	Destination Marketing Fee	4.35	
09-DEC-15	Tourism Levy	5.97	
10-DEC-15	Mastercard		-488.37
	** Total	488.37	488.37 ✓
	*** Balance	0.00	

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Continued on the next page

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 Canada
 Tel: 780-426-3636 Fax: 780-428-1454



Brenda Huband

Page Number : [REDACTED] Invoice Nbr : [REDACTED]
 Guest Number : [REDACTED]
 Folio ID : [REDACTED]
 Arrive Date : 07-DEC-15 09:32
 Depart Date : 10-DEC-15 06:10
 No. Of Guest : [REDACTED]
 Room Number : [REDACTED]
 Club Account : [REDACTED]

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food/Bev	Phone	Other	Total	Payment
12-07-2015	145.00	7.47	5.97	0.00	0.00	4.35	162.79	0.00
12-08-2015	145.00	7.47	5.97	0.00	0.00	4.35	162.79	0.00
12-09-2015	145.00	7.47	5.97	0.00	0.00	4.35	162.79	0.00
12-10-2015	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-488.37
Total	435.00	22.41	17.91	0.00	0.00	13.05	488.37	-488.37

13

~ staff scheduling
- 2:2 Gerry + Peter
- EDT
- North / South Quay
- Healthcare ~~Integ~~

Parking

RECEIPT
GST NO. R122556194

TKT NO [REDACTED]
POF: [REDACTED]
IN: 12/14/15 15:56
OUT: 12/15/15 19:51
PAID \$ 58.70 ✓
DURATION: 1 03: 55
(GST INCLUDED)

MASTERCARD
[REDACTED]

YOU HAVE 10 MIN.
TO EXIT

14

- Staff Scheduling
- PPAH-Dr. Predy & P. MacKinnon
- ELT
- North/South Dyad
- Healthcare Integration Audit

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 Canada
 Tel: 780-426-3636 Fax: 780-428-1454

WESTIN®

HOTELS & RESORTS

Brenda Huband
 [Redacted]

Page Number : [Redacted] Invoice Nbr : [Redacted]
 Guest Number : [Redacted]
 Folio ID : [Redacted]
 Arrive Date : 14-DEC-15 16:12 ✓
 Depart Date : 15-DEC-15 06:20 ✓
 No. Of Guest : 1
 Room Number : [Redacted]
 Club Account : [Redacted]

Tax Invoice

Tax ID : 815461330RT0001
 The Westin Edmonton 15-DEC-15 06:30 SUKHMN

Date	Reference	Description	Charges (CAD)	Credits (CAD)
14-DEC-15	[Redacted]	Room Charge	145.00	
14-DEC-15	[Redacted]	GST	7.47	
14-DEC-15	[Redacted]	Destination Marketing Fee	4.35	
14-DEC-15	[Redacted]	Tourism Levy	5.97	
15-DEC-15	[Redacted]	Mastercard		-162.79
** Total			162.79	-162.79 ✓
*** Balance			0.00	

FUEL YOUR BODY - It's easy to maintain a healthy lifestyle on the road. Our extensive SuperFoodsRx(TM) menu features nutrient-rich, delicious dishes that fuel your body and give you the focused energy you need. Discover dishes to supercharge your day at westin.com/eatwell

[Redacted]

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 Canada
 Tel: 780-426-3636 Fax: 780-428-1454

WESTIN®
 HOTELS & RESORTS

Brenda Huband



Page Number : [REDACTED] Invoice Nbr : [REDACTED]
 Guest Number : [REDACTED]
 Folio ID : [REDACTED]
 Arrive Date : 14-DEC-15 16:12
 Depart Date : 15-DEC-15 06:20
 No. Of Guest : 1
 Room Number : [REDACTED]
 Club Account : [REDACTED]

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food/Bev	Phone	Other	Total	Payment
12-14-2015	145.00	7.47	5.97	0.00	0.00	4.35	162.79	0.00
12-15-2015	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-162.79
Total	145.00	7.47	5.97	0.00	0.00	4.35	162.79	-162.79

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total
HUBAND, BRENDA	VP & Chief Health Operations Officer, Central & Southern Alberta	Calgary	249.25

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
12/1/2015	Workforce Impact; PEOLC; System Integ, T. Gilchrist, AH/AHS Abor Hlth Planning		Meals Per Diem	41.55			B/F ,Lunch & Dinner	1			
12/2/2015	D. Gordon, PEC pre-mtg, UNA PRC OHS mtgs, K. Bales, D. Sandbeck		Meals Per Diem	41.55			B/F ,Lunch & Dinner	1			
12/3/2015	Security, Prov LRP Stock Take, V. Yiu, NLN mtg, L. Anderson		Meals Per Diem	41.55			B/F ,Lunch & Dinner	1			
12/7/2015	Sys Integ Forum, SHC		Meals Per Diem	41.55			B/F ,Lunch & Dinner	1			
12/8/2015	ELT, D. Gordon, CEO,		Meals Per Diem	41.55			B/F ,Lunch & Dinner	1			
12/9/2015	Wisdom Council Day 1- Zone Leaders, SHC update		Meals Per Diem	20.75			Dinner	1			
12/10/2015	Wisdom Council Day 2		Meals Per Diem	20.75			Dinner	1			
Approver(s) for the claim		Approval Status		Approval Date							
KAMINSKI, VICTORIA		Approve		30-Dec-15							

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name : Brenda Huband	Reporting Period for the Month of : Dec-15
-----------------------------	---------------------------------------------------

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
23-Nov-2015	Direct Billing	Airline Ticket	Inv [redacted] meetings Board Orientation	Marlin Travel	353.78
23-Nov-2015	Direct Billing	Airline Ticket	Inv [redacted] board Oreintation was moved from Nov 24 to 23 rd so changed return flight.Credit for return portion to be used for future fit.West Jet used for return fit.Change Invoice [redacted]	Marlin Travel	239.42
30-Nov-2015	Direct Billing	Airline Ticket	Inv [redacted] meetings workforce impact ,PEOLC ,T.Gilchirst ,Bdgt ,Abor Health planning ,D.Goulard, UNA k>Bales,Nrsng Lead Network	Marlin Travel	363.08
7-Dec-2015	Direct Billing	Airline Ticket	Inv [redacted] etings -ELT D.Gordon CEO, Wisdome Council 2 days,ZEL,SHC Update	Marlin Travel	363.08
14-Dec-2015	Direct Billing	Airline Ticket	Inoice [redacted] meetings- Staff Scehduling,2:2 Gerry & Peter,ELT North/South Dyad,OAG	Marlin Travel	353.78
Total Paid in the Month					\$ 1,673.14

\$180.12+\$59.30

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8
GST Reg#: 885101915
Branch: [REDACTED]
Agent: [REDACTED]

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: January 13, 2016
Page: 1/2
Our Reference: [REDACTED]

INVOICE

For

MS BRENDA HUBAND
AC [REDACTED]

Monday, November 23, 2015


 Air

AIR CANADA
From: CALGARY AB
To: EDMONTON INTL AB
Stops: 0 Arrival: 23Nov15
AIR CANADA E
SEAT 9F - HUBAND/BRENDA MS
TICKET NUMBER [REDACTED]

Flight: 8150 V CLASS
04:35 PM Equipment: DH4
05:25 PM

Mile(s) Flown: 163

Tuesday, November 24, 2015

 Air

AIR CANADA
From: EDMONTON INTL AB
To: CALGARY AB
Stops: 0 Arrival: 24Nov15
AIR CANADA E
SEAT 10F - HUBAND/BRENDA MS
TICKET NUMBER [REDACTED]

Flight: 8153 W CLASS
06:40 PM Equipment: DH4
07:30 PM

Mile(s) Flown: 163

Cost:

AIR CANADA WE [REDACTED]	[REDACTED]	278.82
	Tax:	74.96
	Ticket Total:	353.78

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8
GST Reg#: 885101915

Branch: [REDACTED]
Agent: [REDACTED]

To: ALBERTA [REDACTED]
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: November 23, 2015
Page: 1/2
Our Reference: [REDACTED]

INVOICE

For
MS BRENDA HUBAND
AC [REDACTED]

Monday, November 23, 2015

✈ Air

AIR CANADA
From: CALGARY AB
To: EDMONTON INTL AB
Stops: 0 Arrival: 23Nov15
AIR CANADA E
SEAT 9F - HUBAND/BRENDA MS
TICKET NUMBER [REDACTED]

Flight: 8441 V CLASS
08:35 AM Equipment: DH4
09:25 AM

Mile(s) Flown: 163



Tuesday, November 24, 2015

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8
GST Reg#: 885101915

Branch: [REDACTED]
Agent: [REDACTED]

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: November 20, 2015
Page: 1/2
Our Reference: [REDACTED]

INVOICE

For

MS BRENDA HUBAND
AC [REDACTED]

Monday, November 23, 2015

✈ Air

AIR CANADA
From: CALGARY AB
To: EDMONTON INTL AB
Stops: 0 Arrival: 23Nov15
AIR CANADA E
SEAT 9F - HUBAND/BRENDA MS
TICKET NUMBER [REDACTED]

Flight: 8441 V CLASS
08:35 AM Equipment: DH4
09:25 AM

Mile(s) Flown: 163

✈ Air

AIR CANADA
From: EDMONTON INTL AB
To: CALGARY AB
Stops: 0 Arrival: 23Nov15
AIR CANADA E
AIR CANADA CONFIRMATION [REDACTED]
TICKET NUMBER [REDACTED]
SEAT 9F

Flight: 8153 M CLASS
06:40 PM Equipment: DH4
07:30 PM

Mile(s) Flown: 163

Cost:

AIR CANADA WEB [REDACTED]	50.00
AIR CANADA WEB [REDACTED]	9.30

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: November 20, 2015
Page: 2/2
Our Reference: [REDACTED]

INVOICE

Total:

Grand Total:	59.30
Less Credit Card Payments:	59.30
Credit / Balance Due To This Invoice:	0.00
Total Previous Payments:	353.78
Total Charges Previous Invoices:	353.78
Total Balance Due:	0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE
ACCEPTED:.....DECLINED:.....
DOCUMENTATION REQUIRED:VALID PASSPORT...VISA..TOURIST CARD..
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....
PLEASE RECONFIRM ALL FLIGHTS BETWEEN 48 AND 72 HOURS PRIOR
TO EACH DEPARTURE DIRECTLY WITH THE AIRLINE.
CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY
GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL
1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0
OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.

\$363.⁰⁸

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8

GST Reg#: 885101915

Branch:

Agent:

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Workforce Impact; PEOLC Sponsors; 1:1 T. Gilchrist; Bdgt Task Force; AH/AHS Aboriginal Health Planning; 1:1 D. Goulet; UNA PRC/OHS Updates Central Zone; 1:1 K. Bales; Provincial LRP Stock Take; Nrsng Leadership Network

Invoice Number:

Date:

Page:

Our Reference:

November 26, 2015

1/2

INVOICE

For

MS BRENDA HUBAND

AC

Monday, November 30, 2015 ✓

Air

AIR CANADA

From: CALGARY AB

To: EDMONTON INTL AB

Stops: 0 Arrival: 30Nov15

AIR CANADA E

SEAT 9F - HUBAND/BRENDA MS

TICKET NUMBER

Flight: 8160 V CLASS

08:40 PM Equipment: DH4

09:30 PM

Mile(s) Flown: 163

Thursday, December 3, 2015

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA TSJ 3E4

Invoice Number: [REDACTED]
Date: November 26, 2015
Page: 2/2
Our Reference: [REDACTED]

INVOICE

Thursday, December 3, 2015 ✓

✈ Air

AIR CANADA
From: EDMONTON INTL AB
To: CALGARY AB
Stops: 0 Arrival: 03Dec15
AIR CANADA E
SEAT 9F - HUBAND/BRENDA MS ✓
TICKET NUMBER [REDACTED]

Flight: 8153 V CLASS
06:40 PM Equipment: DH4
07:34 PM

Mile(s) Flown: 163

Cost:

AIR CANADA WEB [REDACTED]	[REDACTED]	288.12
	Tax:	74.96
	Ticket Total:	363.08

Total:

	Grand Total:	363.08
	Less Credit Card Payments:	363.08
	Credit / Balance Due To This Invoice:	0.00
	Total Balance Due:	0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE
ACCEPTED:.....DECLINED:.....
DOCUMENTATION REQUIRED:VALID PASSPORT...VISA..TOURIST CARD..
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....
PLEASE RECONFIRM ALL FLIGHTS BETWEEN 48 AND 72 HOURS PRIOR
TO EACH DEPARTURE DIRECTLY WITH THE AIRLINE.
CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY
GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL
1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0
OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.

\$ 562.08

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8

GST Reg#: 885101915

Branch: [REDACTED]
Agent: [REDACTED]

- ELT
- D. Gordon
- CEO
- Wisdom Council X 2 days
- ZEL
- SHC Update

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: December 2, 2015
Page: 1/2
Our Reference: [REDACTED]

INVOICE

For
MS BRENDA HUBAND
AC [REDACTED]

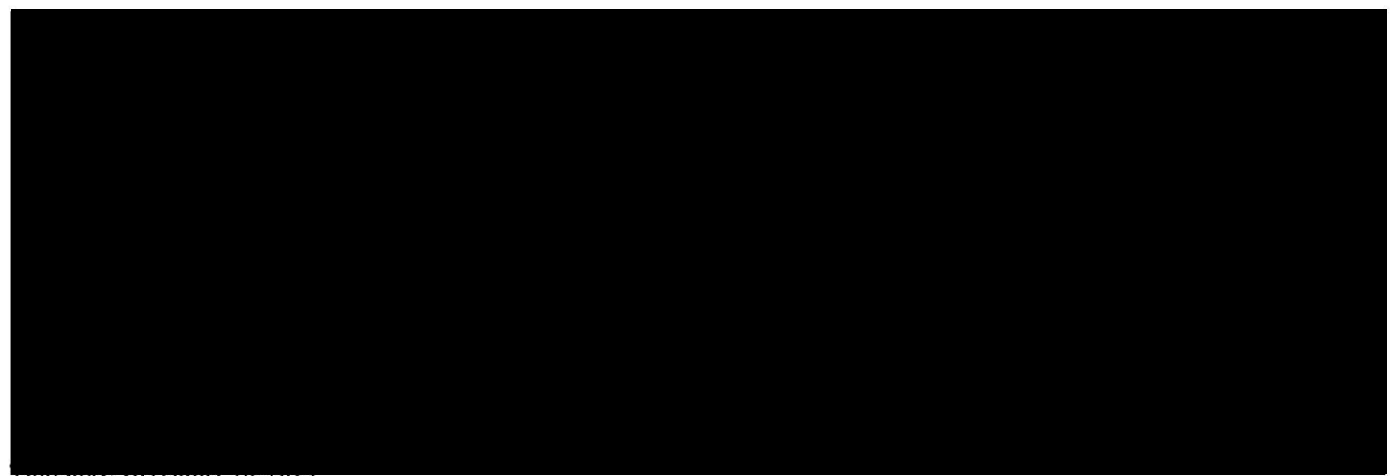
Monday, December 7, 2015

 Air

AIR CANADA
From: CALGARY AB
To: EDMONTON INTL AB
Stops: 0 Arrival: 07Dec15
AIR CANADA E
SEAT 9F - HUBAND/BRENDA MS
TICKET NUMBER [REDACTED]

Flight: 8130 V CLASS
07:30 AM Equipment: D8 (300 SERIES)
08:30 AM

Mile(s) Flown: 163



Thursday, December 10, 2015

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: December 2, 2015
Page: 2/2
Our Reference: [REDACTED]

INVOICE

Thursday, December 10, 2015

✈ Air

AIR CANADA
From: EDMONTON INTL AB
To: CALGARY AB
Stops: 0 Arrival: 10Dec15
AIR CANADA E
SEAT 10F - HUBBARD/BRENDA MS
TICKET NUMBER [REDACTED]

Flight: 8169 V CLASS
05:00 PM Equipment: DH4
05:54 PM

Mile(s) Flown: 163

Cost:

AIR CANADA WEB [REDACTED]

288.12

Tax:

74.96

Ticket Total:

363.08

Total:

Grand Total:

363.08

Less Credit Card Payments:

363.08

Credit / Balance Due To This Invoice:

0.00

Total Balance Due:

0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE
ACCEPTED:.....DECLINED:.....
DOCUMENTATION REQUIRED: VALID PASSPORT.. VISA.. TOURIST CARD..
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....
PLEASE RECONFIRM ALL FLIGHTS BETWEEN 48 AND 72 HOURS PRIOR
TO EACH DEPARTURE DIRECTLY WITH THE AIRLINE.
CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY
GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL
1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0
OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.



\$ 352.10

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8
GST Reg#: 885101915

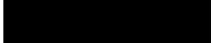
- Staff Scheduling
- 2:2 Gerry/Peter/Brenda
- ELT
- North/South Dyad
- OAG - Healthcare Integration

Branch: 
Agent: 


To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: 
Date: December 8, 2015
Page: 1/2
Our Reference: 

INVOICE

For
MS BRENDA HUBAND
AC 

Monday, December 14, 2015 ✓
✈ Air

AIR CANADA
From: CALGARY AB
To: EDMONTON INTL AB
Stops: 0 Arrival: 14Dec15
AIR CANADA E
SEAT 9F - HUBAND/BRENDA MS
TICKET NUMBER 

Flight: 8172 V CLASS
05:55 PM Equipment: DH4
06:47 PM

Mile(s) Flown: 163



Tuesday, December 15, 2015

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: December 8, 2015
Page: 2/2
Our Reference: [REDACTED]

INVOICE

Tuesday, December 15, 2015

Air

AIR CANADA
From: EDMONTON INTL AB Flight: 8153 W CLASS
To: CALGARY AB 06:40 PM Equipment: DH4
Stops: 0 Arrival: 15Dec15 07:34 PM Mile(s) Flown: 163
AIR CANADA E
SEAT 9F - HUBAND/BRENDA MS
TICKET NUMBER: [REDACTED]

Cost:

AIR CANADA W [REDACTED] 278.82
Tax: [REDACTED] 74.96
Ticket Total: 353.78

Total:

Grand Total: 353.78
Less Credit Card Payments: 353.78
Credit / Balance Due To This Invoice: 0.00
Total Balance Due: 0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE
ACCEPTED:.....DECLINED:.....
DOCUMENTATION REQUIRED: VALID PASSPORT... VISA.. TOURIST CARD..
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....
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GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
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1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0
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