

## AHS Board and Executive Expense Report

**Name** Brenda Huband  
**Title** VP & Chief Health Operations Officer Central & Southern Alberta  
**Location** Calgary

Expenses submitted during the month of April 2016

### Travel (1)

MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Apr-16	P-Card	Meetings			767	561	1,328	(124)		
Apr-16	Expense Claim	Meetings		86		126	212			
Apr-16	Direct Billing	Meetings	1,470				1,470			
<b>Total</b>			\$ 1,470	\$ 86	\$ 767	\$ 687	\$ 3,010	\$ (124)	\$ -	\$ -

**Total for the Month** \$ 2,886

Maximum daily single meal expense claimed in the month \$ 21  
 Maximum daily base hotel rate claimed in the month \$ 185  
 Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

<b>Instruction:</b>			
<ul style="list-style-type: none"> <li>• Attached ALL original detailed receipts and supporting documents in the same order as it appears on this statement</li> <li>• Cardholder AND Approver's signatures required where indicated below</li> </ul>			
<b>HUBAND, BRENDA</b>	<b>VP/CHIEF HEALTH OPERATIONS</b>	<b>Billing Reporting Period:</b>	<b>20/04/2016</b>
Cardholder's Name	Cardholder's Position/Title		
<b>HEALTH OPERATIONS CENTRAL &amp;</b>	<b>SOUTHPORT</b>	<b>Total Statement Amount:</b>	<b>\$1,204.08</b>
Cardholder's Dept	Cardholder's Site/Location		
<b>BRENDA.HUBAND@ALBERTAHEALTHSERVICES.CA</b>		<b>Last 6 digits of the P-Card #:</b> [REDACTED]	
Cardholder's e-mail address			

Transaction Date	Trans ID	Merchant Name & Description	Trans Original Amount	Currency	Trans Amount	GST	Freight	Description
04/04/2016	424730389	CalgParkA [REDACTED] GOVERNMENT SERVICES NOT ELSEWHERE CLASSIFIED	4.41	CAD	4.41	.24		Parking for attending UNA Forum 19 meeting ✓
04/04/2016	426073916	YELLOW CAB, LIMOUSINES AND TAXICABS	63.26	CAD	63.26	3.01		Taxi from Edmonton Airport to Westin Hotel for attending meetings in Edmonton ✓
05/04/2016	424663813	INFINITY TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43		Taxi from SSP to Edmonton Airport for return flight to Calgary, Dr. Braun joined ride ✓
05/04/2016	425073917	THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	58.70	CAD	58.70	2.80	.00	Parking at CYG airport for trip to Edmonton for meetings ✓
06/04/2016	424863814	WESTIN (WESTIN HOTELS), WESTIN HOTELS	184.13	CAD	184.13	.00	.00	Hotel in Edmonton for attending ELT, ELT Budget and North/South Sector meeting ✓
10/04/2016	426263853	INFINITY TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43		Taxi from Edmonton Airport to Westin Hotel for meetings Apr 11 & 12th ✓
12/04/2016	426650365	INFINITY TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43		Taxi from SSP to Edmonton Airport for return flight to Calgary ✓
12/04/2016	426650367	NATIONAL HEALTHCARE, ORGANIZATIONS, CHARITABLE AND	-124.30	CAD	-124.30	-6.23		Refund for portion of National Health Leaders June 2016 conferenc rate for participating in "Coaches Corner" ✓
12/04/2016	426883388	THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	88.08	CAD	88.08	4.18	.00	Parking at Calgary Airport for attending meetings in Edmonton on Apr 11/12 ✓
13/04/2016	425650366	WESTIN (WESTIN HOTELS), WESTIN HOTELS	388.28	CAD	388.28	.00	.00	Stay at hotel for Apr 11 and 12 meetings in Edmonton ✓
14/04/2016	426054892	THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	58.70	CAD	58.70	2.80	.00	Parking at Calgary Airport for attending Western Canada CEO/CFO mtg Vancouver ✓
16/04/2016	425883387	FAIRMONT VANCOUVER AI, FAIRMONT HOTELS	214.88	CAD	214.88	9.68		Hotel stay in Vancouver for attending Western Canada CEO/CFOs mtg on behalf of AHS ✓
18/04/2016	426299971	INFINITY TRANSPORTATIO, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43		Taxi from Edmonton Airport to Westin Hotel for meetings in Edmonton on Apr 19th ✓

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4100123456789  
 1011121314151617181920

<b>Cardholder Designate (if Applicable)</b>		
<p>By signing this statement</p> <ul style="list-style-type: none"> <li>• I hereby certify that I have reviewed and reconciled this statement in BMO Online to the best of my ability in accordance to AHS Corporate Policies, Program User Guide and Training. I have allocated the transaction(s) to the proper cost centre.</li> </ul>		
<p><u>Rosalie Krause</u> Name of Cardholder Designate</p> <p><u>Rosalie Krause</u> Signature of Cardholder Designate</p>	<p><u>Exec Admin Coordinator</u> Cardholder Designate Position/Title</p> <p><u>26-Apr-2016</u> Date of Signature</p>	
<b>Cardholder</b>		
<p>By signing this statement</p> <ul style="list-style-type: none"> <li>• I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.</li> <li>• I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization. A personal cheque for any personal expenses inadvertently charged is attached.</li> <li>• I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided.</li> </ul>		
<p><u>HUBAND, BRENDA</u> Name of Cardholder</p> <p><u>Brenda Huband</u> Signature of Cardholder</p>	<p><u>VP/CHIEF HEALTH OPERATIONS</u> Cardholder Position/Title</p> <p><u>2016 April 28</u> Date of Signature</p>	
<b>Approver Designate (if Applicable)</b>		
<p>By signing this statement</p> <ul style="list-style-type: none"> <li>• I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.</li> <li>• I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently charged has been obtained.</li> <li>• I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided.</li> </ul>		
<p>_____ Name of Approver Designate</p> <p>_____ Signature of Approver Designate</p>	<p>_____ Approver Designate Position/Title</p> <p>_____ Date of Signature</p>	
<b>Approver</b>		
<p>By signing this statement</p> <ul style="list-style-type: none"> <li>• I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.</li> <li>• I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently charged has been obtained.</li> <li>• I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided.</li> </ul>		
<p><u>Dr. Jerna Klein</u> Name of Approver</p> <p><u>[Signature]</u> Signature of Approver</p>	<p><u>Interim President + CEO</u> Approver Position/Title</p> <p><u>May 2, 2016</u> Date of Signature</p>	
<b>Submit approval statement with attachments to Accounts Payable:</b>		
<p><b>Attach:</b></p> <ul style="list-style-type: none"> <li>• Original (or scanned) itemized receipts with documented business reasons including names of participants where required</li> <li>• Signed Cardholder Statement Report (or copies of electronic signatures if signatures are not on report) And where applicable:             <ul style="list-style-type: none"> <li>• Copies of pre-approvals for travel</li> <li>• Personal cheque payable to "Alberta Health Services"</li> <li>• Return, refund and/or credit receipts</li> <li>• Disputes letter</li> <li>• Business reasons for travel require detailed descriptions – Include where travelled to, who attended (if meal), why travel was necessary and detailed explanation of reason.</li> </ul> </li> </ul>	<p><b>Address:</b></p> <p>Alberta Health Services Accounts Payable 7th Street Plaza 10th Floor, North Tower, 10030-107 Street Edmonton, AB T5J 3E4</p>	
<b>Accounts Payable only:</b>		
Reference #: _____	Reviewed by: _____	Date: _____

ARKING AUTHORITY (403) 537-7000

CALGARY F

Terminal: [REDACTED]  
Plate: [REDACTED]

Zone: [REDACTED]

Valid through:

**MONDAY 04 APR 16  
12:35 PM**

①  
*parking downtown  
Calgary for attending  
Forum 1.9 meeting*

AMOUNT PAID: \$4.41 (GST Incl.)

Auth No: [REDACTED]

Start Time: 4/4/2016 10:35 AM

Receipt No: [REDACTED]

sting & Tire Inflation Services (403) 537-7006 FREE Battery Bo

YELLOW CAB  
10135 31 AVENUE NW  
EDMONTON AB T6H-1C2  
780-462-3456

Term Id:45024124702393  
Item #:0974  
MasterCard  
PURCHASE  
Op Id:90000  
Card #: [REDACTED]

AID: A0000000041010

APPROVED

AMOUNT	CAD\$55.00
TIP	CAD\$8.25
TOTAL	CAD\$63.25

Ref. #: [REDACTED]  
Auth. #: [REDACTED]  
Resp. Code: 00  
TUR: 4000000000  
TSI: E800

BOOK ON LINE AT EDNYAXI.COM  
THANK YOU FOR BEING OUR GUEST

GST 100403070

Date: 2016/04/04 Time: 17:04:59  
Response: AUTH [REDACTED]

JK

②  
Taxi from Airport to  
Westin Hotel for meetings  
in Edmonton

**Rosalie Krause**

---

**From:** Infinity Transportation Inc <infinitytransportationinc@hotmail.com>  
**Sent:** April 05, 2016 9:23 PM  
**To:** Rosalie Krause  
**Subject:** Receipt April 5/ Brenda Huband

Sent using CloudMagic Email

-----Forwarded message-----

From: INFINITY TRANSPORTATION I <payd\_receipt@moneris.com>  
Date: Tue, Apr 05, 2016 at 9:19 PM  
Subject: Fwd: Transaction Receipt - Do Not Reply  
To: <infinitytransportationinc@hotmail.com>

(3)

# INFINITY TRANSPORTATION I

AB

7th Street Plaza to  
Edmonton Airport for  
return flight to Calgary  
Dr. Brain joined ride

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TYPE PURCHASE

ORDER ID [REDACTED]

CUSTOMER ID Brenda Huband

CARD NUM [REDACTED]

ACCOUNT MASTERCARD

DATE Apr 5 2016 09:19PM

REF NUM [REDACTED]  
AUTH CODE [REDACTED]

AMOUNT (CAD) \$72.00 ✓

Cardholder will pay card issuer above amount pursuant to Cardholder Agreement

**01 APPROVED - THANK YOU 027**

- IMPORTANT -

Retain this copy for your records

**RECEIPT**  
**GST NO. R122556194**

④

TKT N [REDACTED]  
POF: C50  
IN: 04/04/16 14:06  
OUT: 04/05/16 19:41  
PAID: \$ 58.70  
DURATION: 1 05: 35  
(GST INCLUDED)

Parking at Calgary Airport for trip  
to Edmonton Apr 4-5 for meetings

MASTERCARD  
[REDACTED]

YOU HAVE 10 MIN.  
TO EXIT

 flyyycc

**YYC** CALGARY  
INTERNATIONAL  
AIRPORT

5

The Westin Edmonton  
10135 100 St  
Edmonton, AB T5J 0N7  
Canada  
Tel: 780-426-3636 Fax: 780-426-1454

# WESTIN®

HOTELS & RESORTS

Brenda Huband  
Alberta Health Services



Page Number : [Redacted]  
Guest Number : [Redacted]  
Folio ID : [Redacted]  
Arrive Date : 04-APR-16 17:06  
Depart Date : 05-APR-16 06:12  
No. Of Guest : 1  
Room Number : [Redacted]  
Club Account : [Redacted]



Tax Invoice

Tax ID : 815461330RT0001

The Westin Edmonton 05-APR-16 06:20

Date	Reference	Description	Charges (CAD)	Credits (CAD)
04-APR-16	[Redacted]	Room Charge	164.00	
04-APR-16	[Redacted]	GST	8.45	
04-APR-16	[Redacted]	Destination Marketing Fee	4.92	
04-APR-16	[Redacted]	Tourism Levy	6.76	
05-APR-16	[Redacted]	Mastercard [Redacted]		-184.13
		** Total	184.13	-184.13
		*** Balance	-0.00	

FUEL YOUR BODY - It's easy to maintain a healthy lifestyle on the road. Our extensive SuperFoodsRx(TM) menu features nutrient-rich, delicious dishes that fuel your body and give you the focused energy you need. Discover dishes to supercharge your day at [westin.com/featwell](http://westin.com/featwell)

Continued on the next page

Hotel stay in Edmonton for attending  
ELT, ELT Budget, North/South Sector  
dayad meetings



Rosalie Krause

**From:** Infinity Transportation Inc <infinitytransportationinc@hotmail.com>  
**Sent:** April 10, 2016 8:09 PM  
**To:** Rosalie Krause  
**Subject:** Receipt April 10/ Brenda Huband

(6)

Sent using CloudMagic Email

On Sun, Apr 10, 2016 at 8:06 PM, INFINITY TRANSPORTATION I <payd\_receipt@moneris.com> wrote:

# INFINITY TRANSPORTATION I

AB

TYPE	PURCHASE
ORDER ID	[REDACTED]
CUSTOMER ID	Brenda Huband
CARD NUM	[REDACTED]
ACCOUNT	MASTERCARD
DATE	Apr 10 2016 08:06PM
REF NUM	[REDACTED]
AUTH CODE	[REDACTED]

Taxi from Airport to  
Westin hotel for meetings in  
Edmonton Apr 11 & 12th

AMOUNT (CAD)

-----  
\$72.00 ✓  
-----

Cardholder will pay card issuer above amount pursuant to Cardholder Agreement

01 APPROVED - THANK YOU 027

- IMPORTANT -

Retain this copy for your records

**Rosalie Krause**

---

**From:** Infinity Transportation Inc <infinitytransportationinc@hotmail.com>  
**Sent:** April 12, 2016 10:07 PM  
**To:** Rosalie Krause  
**Subject:** Receipt April 12/ Brenda Huband

Sent using CloudMagic Email

-----Forwarded message-----

From: INFINITY TRANSPORTATION I <payd\_receipt@moneris.com>  
Date: Tue, Apr 12, 2016 at 10:05 PM  
Subject: Fwd: Transaction Receipt - Do Not Reply  
To: <infinitytransportationinc@hotmail.com>

⑦

# INFINITY TRANSPORTATION I

AB

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TYPE PURCHASE

Taxi from SSP to Edmonton Airport  
for return flight to Calgary

ORDER ID [REDACTED]

CUSTOMER ID Brenda Huband

CARD NUM [REDACTED]  
ACCOUNT MASTERCARD

DATE Apr 12 2016 10:04PM

REF NUM [REDACTED]  
AUTH CODE [REDACTED]

AMOUNT (CAD) \$72.00 ✓

Cardholder will pay card issuer above amount pursuant to Cardholder Agreement

01 APPROVED - THANK YOU 027

- IMPORTANT -

Retain this copy for your records

**Rosalie Krause**

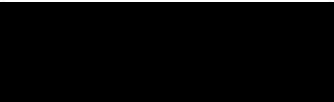
---

**From:** Brenda Huband  
**Sent:** April 12, 2016 9:06 AM  
**To:** Rosalie Krause  
**Subject:** FW: Refund Receipt

5

For my P-card expense related to the Conf in Ottawa.

Brenda Huband  
Vice President & Chief Health Operations Officer, Central & Southern Alberta



[brenda.huband@ahs.ca](mailto:brenda.huband@ahs.ca)

Ph:   
Fax:

Refund for reduced conference  
rate for participating in  
"Coaches Corner"

-----Original Message-----

**From:** Canadian College of Health Leaders - National Health Leaders Con [<mailto:cfarrington@cchl-ccls.ca>]  
**Sent:** Tuesday, April 12, 2016 9:05 AM  
**To:** Brenda Huband  
**Subject:** Refund Receipt

INTERNET RETURN RECEIPT

Order Date:   
Order Number:   
Bank Auth Number:   
Order Total: 124.30 CAD

Name on Card: Brenda Huband  
Card Type: MC  
Email Address: [brenda.huband@ahs.ca](mailto:brenda.huband@ahs.ca)

BILL TO:

Name: Brenda Huband  
Address Line 1:   
City: Calgary  
State/Province: AB  
Zip/Postal Code:   
Country: CA  
Phone Number:

9

**RECEIPT**  
**GST NO. R122556194**

TKT NO [REDACTED]  
POF: C50  
IN: 04/10/16 15:40  
OUT: 04/12/16 19:36  
PAID: \$ 88.05  
DURATION: 2 03: 56  
(GST INCLUDED)

Parking at Calgary Airport  
for attending meetings in  
Edmonton on Apr 11/12th

MASTERCARD  
[REDACTED]

YOU HAVE 10 MIN.  
TO EXIT



10

The Westin Edmonton  
10135 100 St  
Edmonton, AB T5J 0N7  
Canada  
Tel: 780-426-3636 Fax: 780-428-1454

# WESTIN®

HOTELS & RESORTS

Brenda Huband  
Alberta Health Services



Page Number : [Redacted] Invoice Nbr : [Redacted]  
Guest Number : [Redacted]  
Folio ID : [Redacted]  
Arrive Date : 10-APR-16 19:13  
Depart Date : 12-APR-16 06:20  
No. Of Guest : 1  
Room Number : [Redacted]  
Club Account : [Redacted]

Tax Invoice

Tax ID : 815461330RT0001  
The Westin Edmonton 12-APR-16 06:30 [Redacted]

Date	Reference	Description	Charges (CAD)	Credits (CAD)
10-APR-16	[Redacted]	Room Charge	164.00	
10-APR-16	[Redacted]	GST	8.45	
10-APR-16	[Redacted]	Destination Marketing Fee	4.92	
10-APR-16	[Redacted]	Tourism Levy	6.76	
11-APR-16	[Redacted]	Room Charge	164.00	
11-APR-16	[Redacted]	GST	8.45	
11-APR-16	[Redacted]	Destination Marketing Fee	4.92	
11-APR-16	[Redacted]	Tourism Levy	6.76	
12-APR-16	[Redacted]	Mastercard [Redacted]		-368.25
		** Total	368.26	-368.26
		*** Balance	0.00	

STAY LONGER - Enjoy more time to explore your destination with the benefits of Westin Weekend, from extended breakfast hours to late Sunday checkouts. Book your next Westin Weekend at [westin.com/weekend](http://westin.com/weekend)

Continued on the next page

Hotel stay in Edmonton for meetings  
Apr 11/12 (DM prebrief, Path to care,  
Quarterly update Centra<sup>®</sup> Zone, JET, ELT,  
ELT Budget, CEO dyad mtg, LTC/OBP  
mtg with Dep Minister

**RECEIPT**  
**GST NO. R122556194**

(11)

TKT NO [REDACTED]  
POF: C50  
IN: 04/13/16 13:06  
OUT: 04/14/16 18:23  
PAID: \$ 58.70  
DURATION: 1 05: 17  
(GST INCLUDED)

MASTERCARD  
[REDACTED]

YOU HAVE 10 MIN.  
TO EXIT

Parking at Calgary Airport  
for attending West Canada  
CEO/CFO mtg Vancouver  
April 14th

 FlyYYC

**YYC** CALGARY  
INTERNATIONAL  
AIRPORT

**THE Fairmont**  
VANCOUVER AIRPORT

The Fairmont Vancouver Airport  
Vancouver International Airport  
3111 Grant McConachie Way, Richmond, BC, V7B 0A6  
T (604) 207 5200 F (604) 248 3219  
G.S.T. / H.S.T. REGISTRATION # 84968 1721

Room : [REDACTED]  
Folio # : [REDACTED] 12  
Invoice # : [REDACTED]  
Cashier # : [REDACTED]  
Page # : 1 of 1  
Group Name : [REDACTED]

Ms Brenda Huband  
[REDACTED]

Arrival : 04-13-16  
Departure : 04-14-16

Date	Description	Additional Information	Charges	Credits
04-13-16	Room Charge		185.00	
04-13-16	Destination Marketing Fee		1.85	
04-13-16	Municipal Room tax		3.74	
04-13-16	Provincial Room tax		14.95	
04-13-16	Room GST		9.34	
04-14-16	Mastercard	[REDACTED]		214.88
<b>Total</b>			<b>214.88</b>	<b>214.88</b>
<b>Balance Due</b>			<b>0.00</b>	

GST Summary

Room : 9.34  
F&B : 0.00  
Other : 0.00  
Total : 9.34

HST Summary

Room : 0.00  
F&B : 0.00  
Other : 0.00  
Total : 0.00

Thank you for choosing Fairmont Hotels & Resorts.  
To provide feedback about your stay please contact Ken Flores, General Manager, at ken.flores@fairmont.com.  
We also invite you to share memories of your experience on our community forum - visit www.everyonesanoriginal.com

For information or reservations, visit us at  
[www.fairmont.com](http://www.fairmont.com) or call Fairmont Hotels & Resorts from :  
United States or Canada 1 800 441 1414

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of or the full amount of these charges. Overdue balance subject to a surcharge at the rate of 1.5% per month after one month. (18.00% per annum.)  
I have accepted delivery of The Globe and Mail. Had I refused, I would have been eligible for a \$1.00 (Mon-Fri) and \$2.00 (Sat.) credit to my account. (At participating hotels.)

**Thank you for choosing to stay with Fairmont Hotels & Resorts**

**Hotel stay in Vancouver for  
attending Western Canada  
CEO/CFOs meeting on behalf  
of AHS**

**Rosalie Krause**

---

**From:** Infinity Transportation Inc <infinitytransportationinc@hotmail.com>  
**Sent:** April 18, 2016 10:31 PM  
**To:** Rosalie Krause  
**Subject:** Receipt April 18/ Brenda Huband

Sent using CloudMagic Email

(13)

-----Forwarded message-----

**From:** INFINITY TRANSPORTATION I <payd\_receipt@moneris.com>  
**Date:** Mon, Apr 18, 2016 at 10:29 PM  
**Subject:** Fwd: Transaction Receipt - Do Not Reply  
**To:** <infinitytransportationinc@hotmail.com>

# INFINITY TRANSPORTATION I

AB

Taxi from Edmonton Airport  
to Westin Hotel for meetings  
in Edmonton on Apr 19th

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TYPE PURCHASE

ORDER ID [REDACTED]  
CUSTOMER ID Brenda Huband  
CARD NUM [REDACTED]  
ACCOUNT MASTERCARD

DATE Apr 18 2016 10:29PM  
REF NUM [REDACTED]  
AUTH CODE [REDACTED]

AMOUNT (CAD) -----  
\$72.00  
-----

Cardholder will pay card issuer above amount pursuant to Cardholder Agreement

**01 APPROVED - THANK YOU 027**

**- IMPORTANT -**  
Retain this copy for your records



### AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total
HUBAND, BRENDA	VP & Chief Health Operations Officer, Central & Southern Alberta	Calgary	211.80

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
4/4/2016	Flight to Edmonton for meetings April 5th (return)		Mileage	29.29	Southport Tower	Calgary Airport and return		1			58
4/5/2016	Edmonton meetings all day		Meals Per Diem	11.60			Lunch	1			
4/10/2016	Flight to Edmonton for meetings in Edmonton April 11-12 (return)		Mileage	38.38	Home	Airport		1			76
4/11/2016	Meetings in Edmonton x2 days		Meals Per Diem	62.35			11 & 12 - B/Fast and Lunch 11-Dinner	2			
4/13/2016	Flight to Vancouver BC for Western Canada CEO mtg		Mileage	29.29	Southport Tower	Calgary Airport and return		1			58
4/18/2016	Flight to Edmonton for meetings April 19th (return)		Mileage	29.29	Southport Tower	Calgary Airport and return		1			58
4/19/2016	Edmonton meetings all day		Meals Per Diem	11.60				1			
<b>Approver(s) for the claim</b>		<b>Approval Status</b>		<b>Approval Date</b>							
YIU, VERNA		Approve		2-May-16							

## Expense Report Direct Bill Summary

### Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

### Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

<b>Name :</b> BRENDA HUBAND	<b>Reporting Period for the Month of :</b> March 21 - April 20, 2016
-----------------------------	--

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
24-Mar-2016	Direct Billing	Airline Ticket	Invoice # [REDACTED] flight from Calgary to Edmonton for attending meetings ELT, ELT Budget, North and South dyad	Marlin Travel	399.35
7-Apr-2016	Direct Billing	Airline Ticket	Invoice # [REDACTED] flight from Calgary to Edmonton for attending meetings 2 days: DM brief, 1:1s, Path to Care, Central Zone Quarterly update, JET, ELT, ELT Budget, Dyad with CEO, LTC/OBP presentation with DM	Marlin Travel	363.08
13-Apr-2016	Direct Billing	Airline Ticket	Invoice # [REDACTED] flight from Calgary to Edmonton for attending meetings: ELT, ELT Budget, EMS Options, Dep Minister Cont. Care Quarterly meeting	Marlin Travel	353.78
19-Apr-2016	Direct Billing	Airline Ticket	Invoice # [REDACTED] flight from Calgary to Edmonton for meetings: weekly touchpoint, ELT, ELT budget, dyad with CEO, North & South sector meeting, Nursing Leadership Network meeting	Marlin Travel	353.78
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	-
<b>Total Paid in the Month</b>					<b>\$ 1,469.99</b>

MARLIN TRAVEL  
O-O PERCY HUNT TRAVELGROUP INC  
MAIN FLOOR, 9929 108TH ST.  
EDMONTON, AB T5K 1G8  
GST Reg#: 885101915

Branch: [REDACTED]  
Agent: [REDACTED]

To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number: [REDACTED]  
Date: March 24, 2016  
Page: 1/2  
Our Reference: [REDACTED]

# INVOICE

**For** [REDACTED]

MS BRENDA HUBAND  
AC 540001906

Monday, April 4, 2016

 **Air**

AIR CANADA  
**From:** CALGARY AB  
**To:** EDMONTON INTL AB  
**Stops:** 0 **Arrival:** 04Apr16

**Flight:** 8150 H CLASS  
03:25 PM **Equipment:** DH4  
04:15 PM

**Mile(s) Flown:** 163

AIR CANADA E  
AIR CANADA CONFIRMATION [REDACTED]  
TICKET NUMBER [REDACTED]  
SEAT 9F



Tuesday, April 5, 2016

To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number: [REDACTED]  
Date: March 24, 2016  
Page: 2/2  
Our Reference: [REDACTED]

# INVOICE

Tuesday, April 5, 2016

 Air

AIR CANADA  
From: EDMONTON INTL AB  
To: CALGARY AB  
Stops: 0 Arrival: 05Apr16

Flight: 8153 G CLASS  
06:40 PM Equipment: D8 (300 SERIES)  
07:35 PM

Mile(s) Flown: 163

AIR CANADA E  
AIR CANADA CONFIRMATION [REDACTED]  
TICKET NUMBER [REDACTED]  
SEAT 9F

**Cost:**

AIR CANADA WEB [REDACTED]	324.39
	Tax: 74.96
	<b>Ticket Total: 399.35</b>

**Total:**

	<b>Grand Total:</b>	399.35
	Less Credit Card Payments:	399.35
	<b>Credit / Balance Due To This Invoice:</b>	0.00
	<b>Total Balance Due:</b>	0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE  
ACCEPTED:.....DECLINED:.....  
DOCUMENTATION REQUIRED: VALID PASSPORT...VISA..TOURIST CARD..  
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....  
PLEASE RECONFIRM ALL FLIGHTS BETWEEN 48 AND 72 HOURS PRIOR  
TO EACH DEPARTURE DIRECTLY WITH THE AIRLINE.  
CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY  
GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL  
24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL  
1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT  
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0  
OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.

MARLIN TRAVEL  
O-O PERCY HUNT TRAVELGROUP INC  
MAIN FLOOR, 9929 108TH ST.  
EDMONTON, AB T5K 1G8  
GST Reg#: 885101915  
Branch: [REDACTED]  
Agent: [REDACTED]

To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number: [REDACTED]  
Date: April 7, 2016  
Page: 1/2  
Our Reference: [REDACTED]

# INVOICE

**For**  
MS BRENDA HUBAND

Sunday, April 10, 2016

 Air

AIR CANADA  
From: CALGARY AB Flight: 8172 V CLASS  
To: EDMONTON INTL AB 05:30 PM Equipment: DH4  
Stops: 0 Arrival: 10Apr16 06:20 PM  
AIR CANADA E  
SEAT 10F - HUBAND/BRENDA MS  
AIR CANADA TICKET NUMBER - [REDACTED]

Mile(s) Flown: 163

Tuesday, April 12, 2016

 Air

AIR CANADA  
From: EDMONTON INTL AB Flight: 8153 W CLASS  
To: CALGARY AB 06:40 PM Equipment: D8 (300 SERIES)  
Stops: 0 Arrival: 12Apr16 07:35 PM  
AIR CANADA E  
SEAT 9F - HUBAND/BRENDA MS  
AIR CANADA TICKET NUMBER - [REDACTED]

Mile(s) Flown: 163

**Cost:**

AIR CANADA	[REDACTED]	288.12
	[REDACTED]	Tax: 74.96
		<b>Ticket Total: 363.08</b>

To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number: [REDACTED]  
Date: April 7, 2016  
Page: 2/2  
Our Reference: [REDACTED]

# INVOICE

**Total:**

<b>Grand Total:</b>	363.08
<b>Less Credit Card Payments:</b>	363.08
<b>Credit / Balance Due To This Invoice:</b>	0.00
<b>Total Balance Due:</b>	0.00

FOR YOUR RECORDS.

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE  
ACCEPTED:.....DECLINED:.....  
DOCUMENTATION REQUIRED:VALID PASSPORT...VISA..TOURIST CARD..  
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....  
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TO EACH DEPARTURE DIRECTLY WITH THE AIRLINE.  
CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY  
GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL  
24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL  
1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT  
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0  
OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.

MARLIN TRAVEL  
O-O PERCY HUNT TRAVELGROUP INC  
MAIN FLOOR, 9929 108TH ST.  
EDMONTON, AB T5K 1G8  
GST Reg#: 885101915

Branch: [REDACTED]  
Agent: [REDACTED]

To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number: [REDACTED]  
Date: April 13, 2016  
Page: 1/2  
Our Reference: [REDACTED]

# INVOICE

**For**  
BRENDA HUBAND

Monday, April 18, 2016

 **Air**

AIR CANADA  
**From:** CALGARY AB  
**To:** EDMONTON INTL AB  
**Stops:** 0 **Arrival:** 18Apr16  
AIR CANADA E  
AIR CANADA BOOKING REFERENCE [REDACTED]  
SEAT 9F

**Flight:** 8172 W CLASS  
05:30 PM **Equipment:** DH4  
06:20 PM

**Mile(s) Flown:** 163

Tuesday, April 19, 2016

 **Air**

AIR CANADA  
**From:** EDMONTON INTL AB  
**To:** CALGARY AB  
**Stops:** 0 **Arrival:** 19Apr16  
AIR CANADA E  
AIR CANADA BOOKING REFERENCE [REDACTED]  
SEAT 9F

**Flight:** 8153 W CLASS  
06:40 PM **Equipment:** D8 (300 SERIES)  
07:35 PM

**Mile(s) Flown:** 163

**Cost:**

AIR CANADA WE [REDACTED] 278.82  
**Tax:** 74.96  
**Ticket Total:** 353.78

To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number: [REDACTED]  
Date: April 13, 2016  
Page: 2/2  
Our Reference: [REDACTED]

## INVOICE

**Total:**

<b>Grand Total:</b>	353.78
<b>Less Credit Card Payments:</b>	353.78
<b>Credit / Balance Due To This Invoice:</b>	0.00
<b>Total Balance Due:</b>	0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE  
ACCEPTED:.....DECLINED:.....  
DOCUMENTATION REQUIRED:VALID PASSPORT...VISA..TOURIST CARD..  
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1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0  
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MARLIN TRAVEL  
O-O PERCY HUNT TRAVELGROUP INC  
MAIN FLOOR, 9929 108TH ST.  
EDMONTON, AB T5K 1G8  
GST Reg#: 885101915

Branch: [REDACTED]  
Agent: [REDACTED]

To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number: [REDACTED]  
Date: April 19, 2016  
Page: 1/2  
Our Reference: [REDACTED]

# INVOICE

**For** [REDACTED]

MS BRENDA HUBAND  
AC [REDACTED]

Monday, April 25, 2016

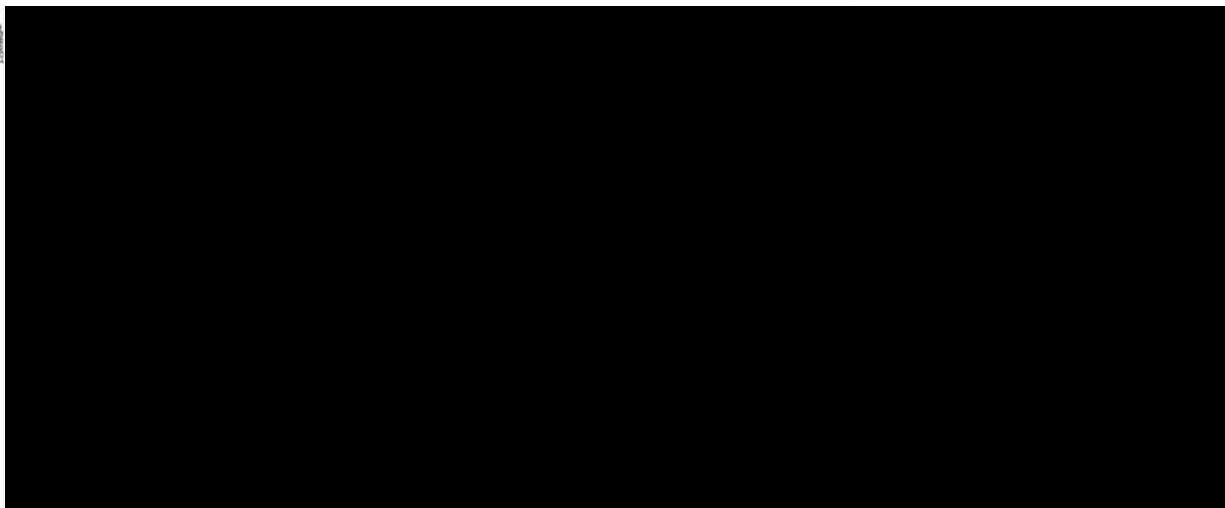
 Air

AIR CANADA  
From: CALGARY AB  
To: EDMONTON INTL AB  
Stops: 0 Arrival: 25Apr16

Flight: 8172 W CLASS  
05:30 PM Equipment: DH4  
06:20 PM

Mile(s) Flown: 163

AIR CANADA E  
AIR CANADA CONFIRMATION [REDACTED]  
TICKET NUMBER [REDACTED]  
SEAT 10F [REDACTED]



Wednesday, April 27, 2016

To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number: [REDACTED]  
Date: April 19, 2016  
Page: 2/2  
Our Reference: [REDACTED]

# INVOICE

Wednesday, April 27, 2016

 Air

AIR CANADA

From: EDMONTON INTL AB

To: CALGARY AB

Stops: 0 Arrival: 27Apr16

AIR CANADA E

AIR CANADA CONFIRMATION [REDACTED]

TICKET NUMBER [REDACTED]

SEAT 9F

Flight: 8153 W CLASS  
06:40 PM Equipment: D8 (300 SERIES)  
07:35 PM

Mile(s) Flown: 163

**Cost:**

AIR CANADA WEB [REDACTED]	278.82
	Tax: 74.96
	<b>Ticket Total: 353.78</b>

**Total:**

	<b>Grand Total:</b>	353.78
	Less Credit Card Payments:	353.78
	<b>Credit / Balance Due To This Invoice:</b>	0.00
	<b>Total Balance Due:</b>	0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE  
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