

AHS Board and Executive Expense Report

Name Brenda Huband
Title VP & Chief Health Operations Officer Central & Southern Alberta
Location Calgary
 Expenses submitted during the month of July 2017

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Jul-17	P-Card	Meetings			315	291	606	100		
Jul-17	Expense Claim	Meetings		89		79	168			
Jul-17	Direct Billing	Meetings	373				373			
Total			\$ 373	\$ 89	\$ 315	\$ 370	\$ 1,147	\$ 100	\$ -	\$ -

Total for the Month \$ 1,247

Maximum daily single meal expense claimed in the month \$ 24
 Maximum daily base hotel rate claimed in the month \$ 164
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
HUBAND, BRENDA	VP & Chief Health Operations Officer, Central & Southern Alberta	Calgary	\$ 705.93									
Expense Date	Business reason		Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
6/20/2017	Parking at YYC while Edmonton to attend Succession Planning meeting and Senior Leaders Meeting		AB - Local	Parking - Lot or Parkade	\$ 79.70			Parking at YYC while Edmonton to attend Succession Planning meeting and Senior Leaders Meeting	2			
6/22/2017	Parking while in downtown Calgary to attend AHS Executive Education Program - Cohort #5 - ALP Presentation		AB - Local	Parking - Lot or Parkade	\$ 16.80			Parking while in downtown Calgary to attend AHS Executive Education Program - Cohort #5 - ALP Presentation	1			
6/28/2017	Fuel for drive in personal vehicle from Calgary to Red Deer and return - no mileage claimed - to attend meetings with Central Zone leadership and staff		AB - Local	Fuel	\$ 35.71	Calgary	Red Deer & Back	Fuel for drive in personal vehicle from Calgary to Red Deer and return - no mileage claimed - to attend meetings with Central Zone leadership and staff.	1			
6/29/2017	Accommodation while in Red Deer to attend meetings in Wetaskiwin and Red Deer with Central Zone leadership and staff.		AB - Other Zones	Accommodations	\$ 131.01			Accommodation while in Red Deer to attend meetings in Wetaskiwin and Red Deer with Central Zone leadership and staff.	1			
6/29/2017	Fuel in personal vehicle to travel from Calgary and Red Deer and return to attend meetings with staff and medical leadership. No mileage claimed.		AB - Local	Fuel	\$ 33.88	Calgary	Red and return	Fuel in personal vehicle to travel from Calgary and Red Deer and return to attend meetings with staff and medical leadership. No mileage claimed.	1			
7/3/2017	Accommodation in Edmonton to attend meeting with CEO and ELT.		AB - Other Zones	Accommodations	\$ 184.13			Accommodation in Edmonton to attend meeting with CEO and ELT.	1			
7/4/2017	Taxi from SSP to YEG - in Edmonton to attend meeting with CEO and ELT.		AB - Other Zones	Taxi	\$ 66.00	SSP	YEG	Taxi from SSP to YEG - in Edmonton to attend meeting with CEO and ELT.	1			
7/4/2017	Parking at YYC while in Edmonton to attend meeting with CEO and ELT.		AB - Local	Parking - Lot or Parkade	\$ 58.70			Parking at YYC while in Edmonton to attend meeting with CEO and ELT.	1			
7/5/2017	Registration for Quality and Safety 2017 conference		AB - Local	Conference Fees	\$ 100.00			Registration for Quality and Safety 2017 conference	1			
Approver(s) for the claim		Approval Status		Approval Date								
YIU, VERNA		Approve		31-Jul-17								

RECEIPT
GST NO. R122556194

TKT NO: [REDACTED]
POF: CS0
IN: 06/18/17 16:30
OUT: 06/20/17 18:16
PAID: \$ 79.70
DURATION: 2 01: 46
(GST INCLUDED)

MASTERCARD

YOU HAVE 10 MIN.
TO EXIT

FlyYYC

YYC CALGARY INTERNATIONAL AIRPORT

Aspen Landing
379 Aspen Glen Landing
Calgary, AB

STORE NO: 8903
GST/HST: 831536503

Inv#: [REDACTED]
Trans. Pre-Auth
Completion

MasterCard

Date: 29/06/2017

APPROVED

Pump #: 6-Premium
Vol: 30.012 L
Price/L: \$1.129
Total: \$33.88

Fuel Includes:
GST/HST(5%): \$1.61

ATS GROUP
4608 101 ST NW
7809897099
EDMONTON AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2017/07/04
TIME 7382 16:10:56
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
TOTAL

\$66.00

MasterCard

APPROVED

AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GST 73871 2892 RT0001

RECEIPT
GST NO. R122556194

TKT NO: [REDACTED]
POF: CS2
IN: 07/03/17 16:31
OUT: 07/04/17 19:17
PAID: \$ 58.70
DURATION: 1 02: 46
(GST INCLUDED)

MASTERCARD

YOU HAVE 10 MIN.
TO EXIT

FlyYYC

YYC CALGARY INTERNATIONAL AIRPORT

DISPLAY TICKET ON DASH

Expiration Date/Time

06:00 PM
JUN 22, 2017

Purchase Date/Time: 08:01am Jun 22, 2017

Total Parking: \$16.00

Total FEDERAL: \$0.80

Total Due: \$16.80

Total Paid: \$16.80

Ticket # [REDACTED]

Setting: Lot 19

Mach Name: Lot 19-1

Rate: \$16 Expires @ 6PM
Payment Type: Card

MasterCard

Auth [REDACTED]

GST REG #R102466000

RECEIPT

Expiration Date/Time: 06:00pm Jun 22, 2017

Purchase Date/Time: 08:01am Jun 22, 2017

Total Parking: \$16.00

Total FEDERAL: \$0.80

Total Due: \$16.80

Total Paid: \$16.80

Ticket #: 47007120

Setting: Lot 19

Mach Name: Lot 19-1

Rate: \$16 Expires @ 6PM
Payment Type: Card

MasterCard

Auth [REDACTED]

Aspen Landing
379 Aspen Glen Landing
Calgary, AB

STORE NO: 8903
GST/HST: 831536503

Inv#: [REDACTED]
Trans. Pre-Auth
Completion

MasterCard

Auth No: [REDACTED]
ACI/ISO: 001/00
Date: 28/06/2017
Time: 7:49:27 PM

APPROVED

Pump #: 8-Premium
Vol: 31.630 L
Price/L: \$1.129
Total: \$35.71

Fuel Includes:
GST/HST(5%): \$1.70

Sheraton Red Deer
3310 50 Avenue
Red Deer, AB T4N 3X9
Canada
Tel: 403-346-2091 Fax: 403-340-0255



Sheraton®

Brenda Huband

Page Number : 1 Invoice Nbr :
Guest Number :
Folio ID : A
Arrive Date : 27-JUN-17 17:21
Depart Date : 28-JUN-17 05:55
No. Of Guest : 1
Room Number :
Club Account :
Voucher Number :

Tax Invoice

Tax ID : R849702444

Sheraton Red Deer JUN-28-2017 06:00

Date	Reference	Description	Charges (CAD)	Credits (CAD)
27-JUN-17		Room Chrg Government	119.00	
27-JUN-17		GST Room Charge	6.01	
27-JUN-17		Tourism Levy	4.81	
27-JUN-17		SRD Destination Marketing	1.19	
28-JUN-17		MasterCard / Diners Int		-131.01
** Total			131.01	-131.01
*** Balance			0.00	

GST Summary	GST# R849702444	Amount (CAD)
GST Room Revenue		6.01
GST Food & Beverage		0.00
GST Telephone		0.00
GST Other		0.00
GST Total		6.01

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Continued on the next page

Sheraton Red Deer
3310 50 Avenue
Red Deer, AB T4N 3X9
Canada
Tel: 403-346-2091 Fax: 403-340-0255



Sheraton

Brenda Huband

Page Number : 2
Guest Number :
Folio ID :
Arrive Date : 27-JUN-17 17:21
Depart Date : 28-JUN-17 05:55
No. Of Guest : 1
Room Number :
Club Account :
Voucher Number :

Invoice Nbr :

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room Chgs	Food & Bev	Telephone	Other	Total	Payment
06-27-2017	131.01	0.00	0.00	0.00	131.01	0.00
06-28-2017	0.00	0.00	0.00	0.00	0.00	-131.01
	-----	-----	-----	-----	-----	-----
Total	131.01	0.00	0.00	0.00	131.01	-131.01

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
Canada
Tel: 780-426-3636 Fax: 780-428-1454

WESTIN®

HOTELS & RESORTS

Brenda Huband

Page Number : 1 Invoice Nbr [REDACTED]
Guest Number : [REDACTED]
Folio ID : [REDACTED]
Arrive Date : 03-JUL-17 20:09
Depart Date : 04-JUL-17 06:09
No. Of Guest : 1
Room Number : [REDACTED]
Club Account : [REDACTED]

Tax Invoice

Tax ID : 815461330RT0001

The Westin Edmonton JUL-04-2017 06:20 [REDACTED]

Date	Reference	Description	Charges (CAD)	Credits (CAD)
03-JUL-17	[REDACTED]	Room Charge	164.00	
03-JUL-17	[REDACTED]	GST	8.45	
03-JUL-17	[REDACTED]	Destination Marketing Fee	4.92	
03-JUL-17	[REDACTED]	Tourism Levy	6.76	
04-JUL-17	[REDACTED]	Mastercard [REDACTED]		-184.13

Approve EMV Receipt for MC [REDACTED] N Verified

Application Label:MasterCard

** Total	184.13	-184.13
*** Balance	-0.00	

FUEL YOUR BODY - It's easy to maintain a healthy lifestyle on the road. Our extensive SuperFoodsRx(TM) menu features nutrient-rich, delicious dishes that fuel your body and give you the focused energy you need. Discover dishes to supercharge your day at westin.com/eatwell

Continued on the next page

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
Canada
Tel: 780-426-3636 Fax: 780-428-1454

WESTIN®

HOTELS & RESORTS

Brenda Huband
Alberta Health Services li

Page Number : 2 Invoice Nbr :
Guest Number :
Folio ID : A
Arrive Date : 03-JUL-17 20:09
Depart Date : 04-JUL-17 06:09
No. Of Guest : 1
Room Number :
Club Account :

As a Starwood Preferred Guest you have earned at least
points for this visit

Tell us about your stay. www.westin.com/reviews

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food/Bev	Phone	Other	Total	Payment
07-03-2017	164.00	8.45	6.76	0.00	0.00	4.92	184.13	0.00
07-04-2017	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-184.13
Total	164.00	8.45	6.76	0.00	0.00	4.92	184.13	-184.13

[REDACTED]

From: ePly Registrations <Registrations@eply.com> on behalf of Quality Summit
Sent: Tuesday, July 25, 2017 9:04 AM
To: [REDACTED]
Subject: Credit Card Receipt

INTERNET CREDIT CARD RECEIPT

Event Registration: Dream It Achieve It Together - Quality & Safety Summit 2017
Dream It Achieve It Together - Quality & Safety Summit 2017

Order Date: 7/5/2017
Order Number: [REDACTED]
Card: [REDACTED]
Bank Auth Code:
Transaction Amount: \$100.00
Name on Card: Brenda Huband
Email Address: [REDACTED]

MERCHANT INFORMATION

Name on Credit Card Statement: eply.com/cc 1-800-507-3759
Merchant Name: ePly Services Inc.
Address: 224 - 145 East 15th Street
North Vancouver BC V7L 2P7
Phone: 1-800-507-3759
Email: support@eply.com

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
HUBAND, BRENDA	VP & Chief Health Operations Officer, Central & Southern Alberta	Calgary	\$ 167.99								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
6/22/2017	Travel from SPTT to Alberta Children's Hospital for ACHF Board Meeting.		Mileage-Local-Home Zone	\$ 8.69	SPTT	ACH	Travel from SPTT to Alberta Children's Hospital for ACHF Board Meeting.	1			17.2
6/22/2017	Travel from UofC Downtown campus to SPTT to attend AHS Executive Education Program Cohort #5		Mileage-Local-Home Zone	\$ 7.12	906 - 8 Avenue S.W., Calgary	SPTT	Travel from UofC Downtown campus to SPTT to attend AHS Executive Education Program Cohort #5	1			14.1
6/22/2017	Travel from SPTT to UofC Downtown campus to attend AHS Executive Education Program Cohort #5		Mileage-Local-Home Zone	\$ 7.12	SPTT	906 - 8 Aveue S.W., Calgary	Travel from SPTT to UofC Downtown campus to attend AHS Executive Education Program Cohort #5	1			14.1
6/27/2017	Travel to Red Deer, Wetaskiwin and Red Deer to attend meetings with staff.	AB - Local	Meals Per Diem	\$ 37.00			Travel to Red Deer, Wetaskiwin and Red Deer to attend meetings with staff. Lunch \$13.00 Dinner \$24.00	1			
6/28/2017	Travel to Red Deer, Wetaskiwin and Red Deer to attend meetings with staff.	AB - Local	Meals Per Diem	\$ 13.00			Travel to Red Deer, Wetaskiwin and Red Deer to attend meetings with staff. Lunch \$13.00	1			
7/3/2017	Travel to YYC to fly to Edmonton to attend ELT and meeting with CEO.		Mileage-Local-Home Zone	\$ 14.65	SPTT	YYC	Travel to YYC to fly to Edmonton to attend ELT and meeting with CEO.	1			29
7/4/2017	In Edmonton to attend meetings with CEO.	AB - Local	Meals Per Diem	\$ 13.00			In Edmonton to attend meetings with CEO. Lunch \$13.00	1			
7/4/2017	Travel from YYC to home after being in Edmonton to attend ELT and meeting with CEO.		Mileage-Local-Home Zone	\$ 19.19	YYC	Home	Travel from YYC to home after being in Edmonton to attend ELT and meeting with CEO.	1			38
7/11/2017	Travel to South Health Campus and return - attend staff event.		Mileage-Local-Home Zone	\$ 17.17	SPTT	SHC and back	Travel to South Health Campus and return - attend staff event.	1			34
7/12/2017	Travel from SPTT to RGH and return to attend staff event.		Mileage-Local-Home Zone	\$ 5.05	SPTT	RGH	Travel from SPTT to RGH and return to attend staff event.	1			10

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
HUBAND, BRENDA	VP & Chief Health Operations Officer, Central & Southern Alberta	Calgary	\$ 167.99									
Expense Date	Business reason		Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
7/13/2017	travel to Lacombe to attend meetings with staff.		AB - Local	Meals Per Diem	\$ 13.00			Travel to Lacombe to attend meetings with staff. Lunch \$13.00	1			
7/18/2017	Travel to Edmonton to attend ELT and meeting with CEO		AB - Local	Meals Per Diem	\$ 13.00			Travel to Edmonton to attend ELT and meeting with CEO Lunch \$13.00	1			
Approver(s) for the claim		Approval Status		Approval Date								
YIU, VERNA		Approve		31-Jul-17								

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

Name :	Brenda Huband	Reporting Period for the Month of :	June/July 2017
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
17-Jul-2017	Direct Billing	Airline Ticket	Travel from Calgary to Edmonton and return to attend ELT, meetings with CEO and Continuing Care Update	Marlin Travel	372.56
	Direct Billing	Choose from Drop-down List		Marlin Travel	-
	Direct Billing	Choose from Drop-down List		Marlin Travel	-
	Direct Billing	Choose from Drop-down List		Marlin Travel	-
	Direct Billing	Choose from Drop-down List		Marlin Travel	-
Total Paid in the Month					\$ 372.56

**Invoice**

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 10 Jul 17
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

PASSENGERS: MS BRENDA HUBAND

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	297.60	0.00	\$0.00	74.96	0.00	372.56 CAD
Total:	297.60	0.00	0.00	74.96	0.00	372.56 CAD

PAYMENTS

Invoice #	Payment Date	Card Holder	Form of Payment	Amount
[REDACTED]	07/10/2017	[REDACTED]	[REDACTED]	372.56 CAD
Total Payment:				372.56 CAD

Balance Due CAD Currency 0.00 CAD

CORPORATE UNIT 101
REASON FOR TRAVEL ELT

Total GST 0.00 Total HST \$0.00

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000
UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL

***** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 *****
*****PLEASE REVIEW YOUR ITINERARY FOR ACCURACY*****

PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -----
---AIR CANADA RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO CHECK IN AND PRINT YOUR BOARDING PASS. -----
*****PLEASE NOTE CHECKIN TIMES*****
*****DOMESTIC FLIGHTS--CHECKIN 90 MINUTES PRIOR **DOMESTIC COUNTER WILL CLOSE 45 MINUTES PRIOR

GOVERNMENT CENTRE
MAIN FLOOR, 9929- 108TH ST, EDMONTON, AB T5K1G8
Tél.: 780 425 8611
GST REG# 88510191

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 10 Jul 17
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
BRENDA HUBAND	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: BRENDA HUBAND

Booking Date: 12/15/2016
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
AIR CANADA	08154	CALGARY INTL 07/17/2017 6:35PM		EDMONTON INTL 07/17/2017 7:25PM	W		



AIR

Passengers: BRENDA HUBAND

Booking Date: 12/15/2016
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
AIR CANADA	08153	EDMONTON INTL 07/18/2017 6:05PM		CALGARY INTL 07/18/2017 6:57PM	W		