

AHS Board and Executive Expense Report

Name Brenda Huband
Title VP & Chief Health Operations Officer Central & Southern Alberta
Location Calgary

Expenses submitted during the month of January 2018

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Jan-18	P-Card	Meetings			586	498	1,084			
Jan-18	Expense Claim	Meetings				108	108			
Jan-18	Direct Billing	Meetings	901				901			
Total			\$ 901	\$ -	\$ 586	\$ 606	\$ 2,093	\$ -	\$ -	\$ -

Total for the Month \$ 2,093

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ 179
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total										
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance		
HUBAND, BRENDA	VP & Chief Health Operations Officer, Central & Southern Alberta	Calgary		\$ 1,083.80									
12/18/2017	In Edmonton to attend ELT, and ELT Budget meeting	AB - Local	Accommodations	\$ 184.13			In Edmonton to attend ELT, and ELT Budget meeting	1					
12/19/2017	Parking at YYC while in Edmonton for ELT, ELT Budget meeting	AB - Local	Parking - Lot or Parkade	\$ 50.35			Parking at YYC while in Edmonton for ELT, ELT Budget meeting	1					
12/19/2017	Taxi shared with Dr. T. Braun, and Dr. F. Belanger - from SSP to YEG - in Edmonton for ELT, ELT Budget meeting	AB - Local	Taxi	\$ 66.00	SSP	YEG	Taxi shared with Dr. T. Braun, and Dr. F. Belanger - from SSP to YEG - in Edmonton for ELT, ELT Budget meeting	1					
1/8/2018	Taxi from YEG to Westin Hotel - in Edmonton for Labour Relations Steering Committee, ELT, ELT Budget meeting, North South Dyad meeting	AB - Local	Taxi	\$ 66.00	YEG	Westin Hotel	Taxi from YEG to Westin Hotel - in Edmonton for Labour Relations Steering Committee, ELT, ELT Budget meeting, North South Dyad meeting	1					
1/8/2018	In Edmonton for Labour Relations Steering Committee, ELT, ELT Budget meeting and North South Dyad meeting	AB - Local	Accommodations	\$ 200.96			In Edmonton for Labour Relations Steering Committee, ELT, ELT Budget meeting and North South Dyad meeting note room charge is \$179.00-\$10 higher than usual due to Christmas season	1					
1/9/2018	Parking at YYC while in Edmonton for Labour Relations Steering Committee, ELT, ELT Budget meeting and North South Dyad meeting	AB - Local	Parking - Lot or Parkade	\$ 58.70			Parking at YYC while in Edmonton for Labour Relations Steering Committee, ELT, ELT Budget meeting and North South Dyad meeting	1					
1/9/2018	Taxi from SSP to YEG - in Edmonton for Labour Relations Steering Committee, ELT, ELT Budget meeting, North South Dyad meeting	AB - Local	Taxi	\$ 66.00	SSP	YEG	Taxi from SSP to YEG - in Edmonton for Labour Relations Steering Committee, ELT, ELT Budget meeting, North South Dyad meeting	1					
1/15/2018	In Edmonton for meeting with UNA, ELT, ELT Budget meeting, and meeting with CEO - note base rate has increased to \$179.00 at Westin	AB - Local	Accommodations	\$ 200.96			In Edmonton for meeting with UNA, ELT, ELT Budget meeting, and meeting with CEO - note base rate has increased to \$179.00 at Westin	1					

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
HUBAND, BRENDA	VP & Chief Health Operations Officer, Central & Southern Alberta	Calgary	\$ 1,083.80									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
1/15/2018	Taxi from YEG to Westin - In Edmonton for meeting with UNA, ELT, ELT Budget meeting, and meeting with CEO	AB - Local	Taxi	\$ 66.00	YEG	Westin	Taxi from YEG to Westin - In Edmonton for meeting with UNA, ELT, ELT Budget meeting, and meeting with CEO	1				
1/16/2018	Parking at YYC - Taxi from YEG to Westin Hotel - in Edmonton for meeting with UNA, ELT, ELT Budget meeting, and meeting with CEO	AB - Local	Parking - Lot or Parkade	\$ 58.70			Parking at YYC - Taxi from YEG to Westin Hotel - in Edmonton for meeting with UNA, ELT, ELT Budget meeting, and meeting with CEO	1				
1/16/2018	In Edmonton to attend ELT, and ELT Budget meeting	AB - Local	Taxi	\$ 66.00	SSP	YEG	Taxi from SSP to YEG - in Edmonton to attend ELT, ELT Budget meeting, meeting with CEO and meeting with UNA	1				
Approver(s) for the claim		Approval Status		Approval Date								
YIU, VERNA		Approve		16-Feb-18								

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The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
Canada
Tel: 780-426-3636 Fax: 780-428-1454

WESTIN®

HOTELS & RESORTS

Brenda Huband
Alberta Health Services li

Page Number : 1 Invoice Nbr : [REDACTED]
Guest Number : [REDACTED]
Folio ID : [REDACTED]
Arrive Date : 18-DEC-17 20:10
Depart Date : 19-DEC-17 06:16
No. Of Guest : 1
Room Number : [REDACTED]
Club Account : [REDACTED]

Tax Invoice

Tax ID : 815461330RT0001

The Westin Edmonton DEC-19-2017 06:20 [REDACTED]

Date	Reference	Description	Charges (CAD)	Credits (CAD)
18-DEC-17	[REDACTED]	Room Charge	164.00	
18-DEC-17	[REDACTED]	GST	8.45	
18-DEC-17	[REDACTED]	Destination Marketing Fee	4.92	
18-DEC-17	[REDACTED]	Tourism Levy	6.76	
19-DEC-17	[REDACTED]	Mastercard-[REDACTED]		-184.13

Approve EMV Receipt for MC - [REDACTED] IN Verified

Application Label:MasterCard

** Total 184.13 -184.13
*** Balance -0.00

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Continued on the next page

ATS GROUP
4608 101 ST NW
7809897099
EDMONTON AB

ATS GROUP
4608 101 ST NW
7809897099
EDMONTON AB

RECEIPT
GST NO. R122556194

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2018/01/16
TIME 6327 16:56:43
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2017/12/19
TIME 5379 15:00:00
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

TKT NO [REDACTED]
POF: C52
IN: 01/08/18 14:30
OUT: 01/09/18 21:11
PAID: \$ 58.70
DURATION: 1 06: 41
(GST INCLUDED)

PURCHASE
TOTAL

\$66.00

PURCHASE
TOTAL

\$66.00

MASTERCARD
[REDACTED]

YOU HAVE 10 MIN.
TO EXIT

MasterCard

MasterCard

FlyYYC

YYC CALGARY INTERNATIONAL AIRPORT

APPROVED

AUTH# [REDACTED]
THANK YOU

APPROVED

AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

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IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GST 73871 2892 RT0001

GST 73871 2892 RT0001

RECEIPT
GST NO. R122556194

TKT NO [REDACTED]
POF: C54
IN: 12/18/17 16:30
OUT: 12/19/17 17:58
PAID: \$ 50.35
DURATION: 1 01: 28
(GST INCLUDED)

MASTERCARD
[REDACTED]

YOU HAVE 10 MIN.
TO EXIT

FlyYYC

YYC CALGARY INTERNATIONAL AIRPORT

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ATS GROUP
4608 101 ST NW
7809897099
EDMONTON AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2018/01/09
TIME 0469 16:52:30
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
TOTAL

\$66.00

MasterCard

[REDACTED]

APPROVED

AUTH# [REDACTED]
THANK YOU

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ATS GROUP
4608 101 ST NW
7809897099
EDMONTON AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2018/01/08
TIME 0126 17:23:29
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
TOTAL

\$66.00

MasterCard

[REDACTED]

APPROVED

AUTH# [REDACTED]
THANK YOU

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GST#819813700

RECEIPT
GST NO. R122556194

TKT N [REDACTED]
POF: C52
IN: 01/15/18 16:32
OUT: 01/16/18 19:37
PAID: \$ 58.70
DURATION: 1 03: 05
(GST INCLUDED)

MASTERCARD

[REDACTED]

YOU HAVE 10 MIN.
TO EXIT



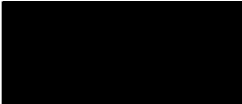
6

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
Canada
Tel: 780-426-3636 Fax: 780-428-1454

WESTIN®

HOTELS & RESORTS

Brenda Huband
Alberta Health Services li



Page Number : 1 Invoice Nbr :

Guest Number :

Folio ID :

Arrive Date : 08-JAN-18 17:25

Depart Date : 09-JAN-18 06:12

No. Of Guest : 1

Room Number :

Club Account :

Tax Invoice

Tax ID : 815461330RT0001

The Westin Edmonton JAN-09-2018 06:20

Date	Reference	Description	Charges (CAD)	Credits (CAD)
08-JAN-18		Room Charge	179.00	
08-JAN-18		GST	9.22	
08-JAN-18		Destination Marketing Fee	5.37	
08-JAN-18		Tourism Levy	7.37	
09-JAN-18		Mastercard		-200.96

Approve EMV Receipt for MC PIN Verified

Application Label:MasterCard

** Total 200.96 -200.96
*** Balance 0.00

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(10)

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
Canada
Tel: 780-426-3636 Fax: 780-428-1454



Brenda Huband
Alberta Health Services li

Page Number : 1 Invoice Nbr : [REDACTED]
Guest Number : [REDACTED]
Folio ID : [REDACTED]
Arrive Date : 15-JAN-18 20:16
Depart Date : 16-JAN-18 06:12
No. Of Guest : 1
Room Number : [REDACTED]
Club Account : [REDACTED]

Tax Invoice

Tax ID : 815461330RT0001
The Westin Edmonton JAN-16-2018 06:20 [REDACTED]

Date	Reference	Description	Charges (CAD)	Credits (CAD)
15-JAN-18	[REDACTED]	Room Charge	179.00	
15-JAN-18	[REDACTED]	GST	9.22	
15-JAN-18	[REDACTED]	Destination Marketing Fee	5.37	
15-JAN-18	[REDACTED]	Tourism Levy	7.37	
16-JAN-18	[REDACTED]	Mastercard [REDACTED]		-200.96

Approve EMV Receipt for MC - [REDACTED] IN Verified
[REDACTED]
Application Label:MasterCard

** Total 200.96 -200.96
*** Balance 0.00

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Continued on the next page

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ATS GROUP
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7809897099
EDMONTON AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2018/01/15
TIME 2395 20:01:46
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
TOTAL
\$66.00

MasterCard
[REDACTED]

APPROVED
AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GST 73871 2892 RT0001

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total										
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance		
HUBAND, BRENDA	VP & Chief Health Operations Officer, Central & Southern Alberta	Calgary		\$ 108.07									
12/18/2017	Travel to YYC to fly to Edmonton for ELT, ELT Budget meeting and return		Mileage-Local-Home Zone	\$ 29.29	SPTT	YYC	Travel to YYC to fly to Edmonton for ELT, ELT Budget meeting and return	2			29		
1/8/2018	Travel from SPTT to YYC and return - fly to Edmonton to attend Labour Relations Steering Committee, ELT, ELT Budget meeting and North South Dyad		Mileage-Local-Home Zone	\$ 29.29	SPTT	YYC and return	Travel from SPTT to YYC and return - fly to Edmonton to attend Labour Relations Steering Committee, ELT, ELT Budget meeting and North South Dyad	2			29		
1/11/2018	Travel from Fort Calgary to SPTT after attending ZMAC meeting		Mileage-Local-Home Zone	\$ 5.05	Fort Calgary	SPTT	Travel from Fort Calgary to SPTT after attending ZMAC meeting	1			10		
1/12/2018	Travel from SPTT to Calgary Remand Centre for tour of Remand Centre, Calgary Correctional Centre and Calgary Young Offenders Centre		Mileage-Local-Home Zone	\$ 15.15	SPTT	Calgary Remand Centre	Travel from SPTT to Calgary Remand Centre for tour of Remand Centre, Calgary Correctional Centre and Calgary Young Offenders Centre	1			30		
1/15/2018	Travel to YYC from SPTT and return - in Edmonton for ELT, ELT Budget meeting, Southern DYAD meeting and meeting with UNA		Mileage-Local-Home Zone	\$ 29.29	SPTT	YYC	Travel to YYC from SPTT and return - in Edmonton for ELT, ELT Budget meeting, Southern DYAD meeting and meeting with UNA	1			58		
Approver(s) for the claim		Approval Status		Approval Date									
YIU, VERNA		Approve		16-Feb-18									

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

Name : Brenda Huband	Reporting Period for the Month of : December 2017-January 20, 2018
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
8-Jan-2018	Direct Billing	Airline Ticket	Travel from Calgary to Edmonton and return to attend Labour Relations Steering Committee, ELT, ELT Budget meeting and North South Dyad meeting	Marlin Travel	443.81
15-Jan-2018	Direct Billing	Airline Ticket	Travel from Calgary to Edmonton and return to attend meeting with UNA, ELT, ELT Budget meeting and meeting with CEO	Marlin Travel	457.11
	Direct Billing	Choose from Drop-down List		Marlin Travel	-
	Direct Billing	Choose from Drop-down List		Marlin Travel	-
	Direct Billing	Choose from Drop-down List		Marlin Travel	-
Total Paid in the Month					\$ 900.92



Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4	Trip #: [REDACTED] Booking Date: 02 Jan 18 Client: [REDACTED] Agent: [REDACTED] File Locator: [REDACTED]
--	---

PASSENGERS: MS BRENDA HUBAND

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	368.85	0.00	\$0.00	74.96	0.00	443.81 CAD
Total:	368.85	0.00	0.00	74.96	0.00	443.81 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	01/02/2018	[REDACTED]	[REDACTED]	443.81 CAD
Total Payment:					443.81 CAD
Balance Due CAD Currency					0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL ELT

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
 ***** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 *****
 *****PLEASE REVIEW YOUR ITINERARY FOR ACCURACY***
 PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -----
 ---AIR CANADA RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO CHECK IN AND PRINT YOUR BOARDING PASS. -----
 *****PLEASE NOTE CHECKIN TIMES*****
 **DOMESTIC FLIGHTS--CHECKIN 90 MINUTES PRIOR **DOMESTIC COUNTER WILL CLOSE 45 MINUTES PRIOR

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 02 Jan 18
Client: [REDACTED]
Agent: [REDACTED]
File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
BRENDA HUBAND	Not Specified	Not Specified

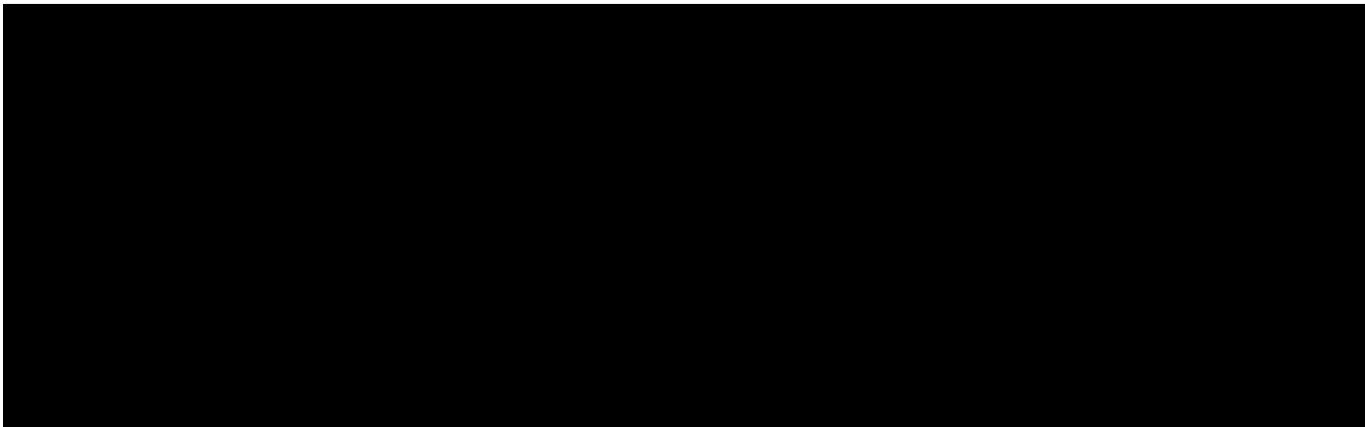
All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: BRENDA HUBAND
Booking Date: 02 Jan 18
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08225	CALGARY INTL 08 Jan 18 6:20PM		EDMONTON INTL 08 Jan 18 7:12PM	W/	



AIR

Passengers: BRENDA HUBAND
Booking Date: 02 Jan 18
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08155	EDMONTON INTL 09 Jan 18 6:30PM		CALGARY INTL 09 Jan 18 7:24PM	G/	



Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4	Trip #: [REDACTED] Booking Date: 08 Jan 18 Client: [REDACTED] Agent: [REDACTED] File Locator: [REDACTED]
--	--

PASSENGERS: MS BRENDA HUBAND

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket : [REDACTED]	382.15	0.00	\$0.00	74.96	0.00	457.11 CAD
Total:	382.15	0.00	0.00	74.96	0.00	457.11 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	01/08/2018	[REDACTED]	[REDACTED]	457.11 CAD
Total Payment:					457.11 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL ELT

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
 ***** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 ***** **PLEASE REVIEW YOUR ITINERARY FOR ACCURACY**
 PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -----
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ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 08 Jan 18
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
BRENDA HUBAND	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers:	Booking Date:
BRENDA HUBAND	08 Jan 18
File Locator/Ticket #:	[REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08225	CALGARY INTL 15 Jan 18 6:20PM		EDMONTON INTL 15 Jan 18 7:12PM	V/	



AIR

Passengers:	Booking Date:
BRENDA HUBAND	08 Jan 18
File Locator/Ticket #:	[REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08155	EDMONTON INTL 16 Jan 18 6:30PM		CALGARY INTL 16 Jan 18 7:24PM	G/	