

AHS Board and Executive Expense Report

Name Brenda Huband
Title VP & Chief Health Operations Officer Central & Southern Alberta
Location Calgary
 Expenses submitted during the month of March 2018

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Mar-18	P-Card	Meetings			1,407	778	2,185			
Mar-18	Expense Claim	Meetings		217		130	347			
Mar-18	Direct Billing	Meetings	2,129				2,129			
Total			\$ 2,129	\$ 217	\$ 1,407	\$ 908	\$ 4,661	\$ -	\$ -	\$ -

Total for the Month \$ 4,661

Maximum daily single meal expense claimed in the month \$ 24
 Maximum daily base hotel rate claimed in the month \$ 179
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
HUBAND, BRENDA	VP & Chief Health Operations Officer, Central & Southern Alberta	Calgary	\$ 1,628.30								
2/15/2018	Parking at YYC while in Edmonton to attend Connect Care Direction Setting sessions, ELT Budget meeting, meetings with UNA and AH/AHS Indigenous Health	AB - Local	Parking - Lot or Parkade	\$ 88.05			Parking at YYC while in Edmonton to attend Connect Care Direction Setting sessions, ELT Budget meeting, meetings with UNA and AH/AHS Indigenous Health Pipe Ceremony.	4			
2/15/2018	Taxi from Federal Building to YEG with Ted Braun - in Edmonton to attend Connect Care Direction Setting sessions, ELT Budget meeting, meetings with UN	AB - Local	Taxi	\$ 66.00	Federal Building	YEG	Taxi from Federal Building to YEG with Ted Braun - in Edmonton to attend Connect Care Direction Setting sessions, ELT Budget meeting, meetings with UNA and AH/AHS Indigenous Health Pipe Ceremony.	1			
2/19/2018	Taxi from YEG to Westin Hotel - in Edmonton for ELT, ELT Budget meeting, and All Chiefs meeting.	AB - Local	Taxi	\$ 66.00	YEG	Westin Edmonton	Taxi from YEG to Westin Hotel - in Edmonton for ELT, ELT Budget meeting, and All Chiefs meeting.	1			
2/19/2018	Accommodations while in Edmonton for ELT, ELT Budget meeting, and All Chiefs meeting	AB - Local	Accommodations	\$ 602.88			Accommodations while in Edmonton for ELT, ELT Budget meeting, and All Chiefs meeting.	3			
2/22/2018	Parking at YYC while in Edmonton for ELT, ELT Budget meeting, All Chief's meeting, and Executive Steering Committee for Calgary Cancer Project.	AB - Local	Parking - Lot or Parkade	\$ 117.40			Parking at YYC while in Edmonton for ELT, ELT Budget meeting, All Chief's meeting, and Executive Steering Committee for Calgary Cancer Project.	4			
2/22/2018	Taxi from SSP to YEG along with Peter McKinnon. In Edmonton for ELT, ELT Budget meeting, All Chief's meeting, and Executive Steering Committee for Ca	AB - Local	Taxi	\$ 66.00	SSP	YEG	Taxi from SSP to YEG along with Peter McKinnon. In Edmonton for ELT, ELT Budget meeting, All Chief's meeting, and Executive Steering Committee for Calgary Cancer Project.	1			
2/26/2018	Taxi from YEG to Westin - In Edmonton for HSIF Gathering, ELT, ELT Budget meeting, meeting with CEO and meeting with UNA.	AB - Local	Taxi	\$ 66.00	YEG	Westin	Taxi from YEG to Westin - In Edmonton for HSIF Gathering, ELT, ELT Budget meeting, meeting with CEO and meeting with UNA.	1			

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
HUBAND, BRENDA	VP & Chief Health Operations Officer, Central & Southern Alberta	Calgary	\$ 1,628.30								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
2/26/2018	Accommodation while in Edmonton for HSIF Gathering, ELT, ELT Budget meeting, meeting with CEO and meeting with UNA.	AB - Local	Accommodations	\$ 401.92			Accommodation while in Edmonton for HSIF Gathering, ELT, ELT Budget meeting, meeting with CEO and meeting with UNA.	2			
2/28/2018	Parking at YYC while in Edmonton for HSIF Gathering, ELT, ELT Budget meeting, meeting with CEO and meeting with UNA.	AB - Local	Parking - Lot or Parkade	\$ 88.05			Parking at YYC while in Edmonton for HSIF Gathering, ELT, ELT Budget meeting, meeting with CEO and meeting with UNA.	3			
2/28/2018	Taxi from SSP to YEG - in Edmonton for HSIF Gathering, ELT, ELT Budget meeting, meeting with CEO and meeting with UNA.	AB - Local	Taxi	\$ 66.00	SSP	YEG	Taxi from SSP to YEG - in Edmonton for HSIF Gathering, ELT, ELT Budget meeting, meeting with CEO and meeting with UNA.	1			
Approver(s) for the claim		Approval Status	Approval Date								
YIU, VERNA		Approve	10-Apr-18								

RECEIPT
GST NO. R122556194

TKT NO: [REDACTED]
POF: C52
IN: 02/12/18 16:41
OUT: 02/15/18 14:48
PAID: \$ 88.05
DURATION: 2 22: 07
(GST INCLUDED)

MASTERCARD
[REDACTED]

YOU HAVE 10 MIN.
TO EXIT



#2

ATS GROUP
4608 101 ST NW
7809897099
EDMONTON AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2018/02/15
TIME 0761 12:50:29
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
TOTAL

\$66.00

MasterCard
[REDACTED]

APPROVED

AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GST 73871 2892 RT0001

#3

ATS GROUP
4608 101 ST NW
7809897099
EDMONTON AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2018/02/19
TIME 9323 20:03:15
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
TOTAL

\$66.00

MasterCard
[REDACTED]

APPROVED

AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
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GST 73871 2892 RT0001

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 Canada
 Tel: 780-426-3636 Fax: 780-428-1454



Brenda Huband
 Alberta Health Services li

Page Number : 1 Invoice Nbr : [REDACTED]
 Guest Number : [REDACTED]
 Folio ID : [REDACTED]
 Arrive Date : 19-FEB-18 20:15
 Depart Date : 22-FEB-18 06:12
 No. Of Guest : 1
 Room Number : [REDACTED]
 Club Account : [REDACTED]

Tax Invoice

Tax ID : 815461330RT001
 The Westin Edmonton FEB-22-2018 06:20 [REDACTED]

Date	Reference	Description	Charges (CAD)	Credits (CAD)
19-FEB-18	[REDACTED]	Room Charge	179.00	
19-FEB-18	[REDACTED]	GST	9.22	
19-FEB-18	[REDACTED]	Destination Marketing Fee	5.37	
19-FEB-18	[REDACTED]	Tourism Levy	7.37	
20-FEB-18	[REDACTED]	Room Charge	179.00	
20-FEB-18	[REDACTED]	GST	9.22	
20-FEB-18	[REDACTED]	Destination Marketing Fee	5.37	
20-FEB-18	[REDACTED]	Tourism Levy	7.37	
21-FEB-18	[REDACTED]	Room Charge	179.00	
21-FEB-18	[REDACTED]	GST	9.22	
21-FEB-18	[REDACTED]	Destination Marketing Fee	5.37	
21-FEB-18	[REDACTED]	Tourism Levy	7.37	
22-FEB-18	[REDACTED]	Mastercard-[REDACTED]		-602.88

[REDACTED]

Continued on the next page

#5
RECEIPT
GST NO. R122556194

TKT NO [REDACTED]
POF: C58
IN: 02/19/18 16:11
OUT: 02/22/18 19:48
PAID: \$ 117.48
DURATION: 3 03: 37
(GST INCLUDED)

MASTERCARD
[REDACTED]

YOU HAVE 10 MIN.
TO EXIT



#6
ATS GROUP
4608 101 ST NW
7809897099
EDMONTON AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2018/02/22
TIME 6330 16:28:10
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
TOTAL

\$66.00

MasterCard
[REDACTED]

APPROVED

AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
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GST 73871 2892 RT0001

#7
ATS GROUP
4608 101 ST NW
7809897099
EDMONTON AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2018/02/26
TIME 5315 19:42:06
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
TOTAL

\$66.00

MasterCard
[REDACTED]

APPROVED

AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
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GST 73871 2892 RT0001

#8

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
Canada
Tel: 780-426-3636 Fax: 780-428-1454



Brenda Huband
Alberta Health Services li
[Redacted]

Page Number : 1 Invoice Nbr : [Redacted]
Guest Number : [Redacted]
Folio ID : [Redacted]
Arrive Date : 26-FEB-18 19:54
Depart Date : 28-FEB-18 06:11
No. Of Guest : 1
Room Number : [Redacted]
Club Account : [Redacted]

Tax Invoice

Tax ID : 815461330RT001
The Westin Edmonton FEB-28-2018 06:20 [Redacted]

Date	Reference	Description	Charges (CAD)	Credits (CAD)
26-FEB-18	[Redacted]	Room Charge	179.00	
26-FEB-18	[Redacted]	GST	9.22	
26-FEB-18	[Redacted]	Destination Marketing Fee	5.37	
26-FEB-18	[Redacted]	Tourism Levy	7.37	
27-FEB-18	[Redacted]	Room Charge	179.00	
27-FEB-18	[Redacted]	GST	9.22	
27-FEB-18	[Redacted]	Destination Marketing Fee	5.37	
27-FEB-18	[Redacted]	Tourism Levy	7.37	
28-FEB-18	[Redacted]	Mastercard [Redacted]		-401.92

[Redacted]

** Total 401.92 -401.92
*** Balance 0.00

Continued on the next page

#4

RECEIPT
GST NO. R122556194

TKT NO [REDACTED]
POF: C50
IN: 02/26/18 16:25
OUT: 02/28/18 19:33
PAID: \$ 88.05
DURATION: 2 03: 08
(GST INCLUDED)

MASTERCARD
[REDACTED]

YOU HAVE 10 MIN.
TO EXIT



#10

ATS GROUP
4608 101 ST NW
7809897099
EDMONTON AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2018/02/28
TIME 0578 16:10:35
INVOICE # 873
RECEIPT NUMBER [REDACTED]

PURCHASE
TOTAL

\$66.00

MasterCard
[REDACTED]

APPROVED

AUTH# [REDACTED]
THANK YOU

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GST 73871 2892 RT0001

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
HUBAND, BRENDA	VP & Chief Health Operations Officer, Central & Southern Alberta	Calgary	\$ 555.97								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
3/6/2018	Taxi from SSP to YEG - in Edmonton for SZ Org Design Project, Labour Relations Steering Committee, ELT, ELT Budget meeting	AB - Local	Taxi	\$ 66.00	SSP	YEG	Taxi from SSP to YEG - in Edmonton for SZ Org Design Project, Labour Relations Steering Committee, ELT, ELT Budget meeting and North South Dyad	1			
3/6/2018	Parking at YYC - in Edmonton for SZ Org Design Project, Labour Relations Steering Committee, ELT, ELT Budget meeting	AB - Local	Parking - Lot or Parkade	\$ 88.05			Parking at YYC - in Edmonton for SZ Org Design Project, Labour Relations Steering Committee, ELT, ELT Budget meeting and North South Dyad	2			
3/6/2018	Accommodations while in Edmonton for SZ Org Design Project, Labour Relations Steering Committee, ELT, ELT Budget meeting	AB - Local	Accommodations	\$ 401.92			Accommodations while in Edmonton for SZ Org Design Project, Labour Relations Steering Committee, ELT, ELT Budget meeting and North South Dyad	2			
Approver(s) for the claim		Approval Status	Approval Date								
YIU, VERNA		Approve	10-Apr-18								

#1

ATS GROUP
4608 101 ST NW
7809897099
EDMONTON AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2018/03/06
TIME 0704 16:27:24
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
TOTAL

\$66.00

MasterCard

[REDACTED]

APPROVED

AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GST 73871 2892 RT0001

#3

RECEIPT
GST NO. R122556194

TKT NO [REDACTED]
POF: C50
IN: 03/04/18 16:13
OUT: 03/06/18 19:39
PAID: \$ 88.05
DURATION: 2 03: 26
(GST INCLUDED)

MASTERCARD
[REDACTED]

YOU HAVE 12 MIN.
TO EXIT

00 FIVVYC

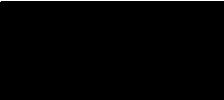
YYC CALGARY INTERNATIONAL AIRPORT

#2

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
Canada
Tel: 780-426-3636 Fax: 780-428-1454



Brenda Huband
Alberta Health Services li



Page Number : 1 Invoice Nbr :
Guest Number :
Folio ID :
Arrive Date : 04-MAR-18 20:12
Depart Date : 06-MAR-18 06:10
No. Of Guest : 1
Room Number :
Club Account :

Tax Invoice

Tax ID : 815461330RT0001

The Westin Edmonton MAR-06-2018 06:20

Date	Reference	Description	Charges (CAD)	Credits (CAD)
04-MAR-18		Room Charge	179.00	
04-MAR-18		GST	9.22	
04-MAR-18		Destination Marketing Fee	5.37	
04-MAR-18		Tourism Levy	7.37	
05-MAR-18		Room Charge	179.00	
05-MAR-18		GST	9.22	
05-MAR-18		Destination Marketing Fee	5.37	
05-MAR-18		Tourism Levy	7.37	
06-MAR-18		Mastercard		-401.92



Continued on the next page

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
HUBAND, BRENDA	VP & Chief Health Operations Officer, Central & Southern Alberta	Calgary		\$ 263.41							
2/15/2018	Breakfast while in Edmonton for Connect Care Direction Setting sessions (last day - other days claimed last month).	AB - Local	Meals Per Diem	\$ 10.50			Breakfast while in Edmonton for Connect Care Direction Setting sessions (last day - other days claimed last month) and AH/AHS Indigenous Health Pipe Ceremony. Bfast \$10.50	1			
2/15/2018	Travel from YYC to Home after attending Connect Care Direction Setting Sessions, ELT Budget meeting, and AHS/AH Indigenous Health Pipe Ceremony in Edm		Mileage-Local-Home Zone	\$ 19.19	YYC	Home	Travel from YYC to Home after attending Connect Care Direction Setting Sessions, ELT Budget meeting, and AHS/AH Indigenous Health Pipe Ceremony in Edmonton	1			38
2/19/2018	Home to YYC and Return while in Edmonton to attend ELT, ELT Budget meeting and All Chief's meeting.		Mileage-Local-Home Zone	\$ 38.38	Home	YYC and return	Home to YYC and Return while in Edmonton to attend ELT, ELT Budget meeting and All Chief's meeting.	4			19
2/19/2018	Meals while in Edmonton for ELT, ELT Budget meeting, All Chiefs meeting.	AB - Local	Meals Per Diem	\$ 34.50			Meals while in Edmonton for ELT, ELT Budget meeting, All Chiefs meeting. Bfast \$10.50 Dinner \$24.00	1			
2/20/2018	Meals while in Edmonton for ELT, ELT Budget meeting, All Chiefs meeting.	AB - Local	Meals Per Diem	\$ 34.50			Meals while in Edmonton for ELT, ELT Budget meeting, All Chiefs meeting. Bfast \$10.50 Dinner \$24.00	1			
2/21/2018	Meals while in Edmonton for ELT, ELT Budget meeting, All Chiefs meeting.	AB - Local	Meals Per Diem	\$ 10.50			Meals while in Edmonton for ELT, ELT Budget meeting, All Chiefs meeting. Bfast \$10.50	1			
2/26/2018	SPTT to YYC - travel to Edmonton to attend ELT, ELT Budget meeting, HSIF Gathering and meeting with UNA.		Mileage-Local-Home Zone	\$ 14.65	SPTT	YYC	SPTT to YYC - travel to Edmonton to attend ELT, ELT Budget meeting, HSIF Gathering and meeting with UNA.	1			29
2/26/2018	Meals while in Edmonton for HSIF Gathering, ELT, ELT Budget meeting, meeting with UNA.	AB - Local	Meals Per Diem	\$ 24.00			Meals while in Edmonton for HSIF Gathering, ELT, ELT Budget meeting, meeting with UNA. Diiner \$24.00	1			

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
HUBAND, BRENDA	VP & Chief Health Operations Officer, Central & Southern Alberta	Calgary	\$ 263.41								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
2/27/2018	Meals while in Edmonton for HSIF Gathering, ELT, ELT Budget meeting, meeting with UNA.	AB - Local	Meals Per Diem	\$ 34.50			Meals while in Edmonton for HSIF Gathering, ELT, ELT Budget meeting, meeting with UNA. Bfast \$10.50 Dinner \$24.00	1			
2/28/2018	Meals while in Edmonton for HSIF Gathering, ELT, ELT Budget meeting, meeting with UNA.	AB - Local	Meals Per Diem	\$ 23.50			Meals while in Edmonton for HSIF Gathering, ELT, ELT Budget meeting, meeting with UNA. Bfast \$10.50 Lunch \$13.00	1			
2/28/2018	YYC to home - return from Edmonton after attending ELT, ELT Budget meeting, HSIF Gathering and meeting with UNA.		Mileage-Local-Home Zone	\$ 19.19	YYC	Home	YYC to home - return from Edmonton after attending ELT, ELT Budget meeting, HSIF Gathering and meeting with UNA.	1			38
Approver(s) for the claim		Approval Status	Approval Date								
YIU, VERNA		Approve	10-Apr-18								

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
HUBAND, BRENDA	VP & Chief Health Operations Officer, Central & Southern Alberta	Calgary	\$ 83.38								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
3/4/2018	Travel Home to YYC and return while in Edmonton for SZ Organization Design Project, ELT, ELT Budget meeting, North South Dyad meeting and Labour Relat		Mileage-Local-Home Zone	\$ 38.38	Home	YYC and return	Travel Home to YYC and return while in Edmonton for SZ Organization Design Project, ELT, ELT Budget meeting, North South Dyad meeting and Labour Relations Steering Committee.	3			25.3
3/5/2018	Meals while in Edmonton for SZ Organization Design Project, ELT, ELT Budget meeting, North South Dyad meeting and Labour Relations Steering Committee.	AB - Local	Meals Per Diem	\$ 34.50			Meals while in Edmonton for SZ Organization Design Project, ELT, ELT Budget meeting, North South Dyad meeting and Labour Relations Steering Committee. Bfast \$10.50 Dinner \$24.00	1			
3/6/2018	Meals while in Edmonton for SZ Organization Design Project, ELT, ELT Budget meeting, North South Dyad meeting and Labour Relations Steering Committee.	AB - Local	Meals Per Diem	\$ 10.50			Meals while in Edmonton for SZ Organization Design Project, ELT, ELT Budget meeting, North South Dyad meeting and Labour Relations Steering Committee. Bfast \$10.50	1			
Approver(s) for the claim		Approval Status		Approval Date							
YIU, VERNA		Approve		10-Apr-18							

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name : Brenda Huband	Reporting Period for the Month of : February - March 2018
-----------------------------	--

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
19-Feb-2018	Direct Billing	Airline Ticket	Travel to and return from Edmonton to attend ELT, ELT Budget meeting, All Chiefs meeting and Zone Executive Leadership meeting	Marlin Travel	475.16
26-Feb-2018	Direct Billing	Airline Ticket	Travel to and return from Edmonton to attend ELT, ELT Budget meeting, HSIF Gatherine, meeting with UNA and meeting with CEO	Marlin Travel	541.66
4-Mar-2018	Direct Billing	Airline Ticket	Travel to and return from Edmonton to attend South Zone Organizationa Design Project workshop, ELT, ELT Budget meeting, and North South dyad meeting	Marlin Travel	512.21
11-Mar-2018	Direct Billing	Airline Ticket	Travel to and return from Edmonton to attend meeting with Deputy Minister's office, ELT, ELT Budget meeting, meeting with CEO and Connect Care direction setting sessions	Marlin Travel	495.11
18-Mar-2018	Direct Billing	Airline Ticket	Change flight from 7:45 pm to 6.20 pm from Edmonton to Calgary	Marlin Travel	29.85
Total Paid in the Month					\$ 2,053.99

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name : Brenda Huband	Reporting Period for the Month of : February - March 2018
-----------------------------	--

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
14 Marh 2018	Direct Billing	Airline Ticket	Change fee to change flight time from 7.45 pm to 6.30 pm on March 14, 2018	Marlin Travel	75.00
	Direct Billing	Airline Ticket		Marlin Travel	
	Direct Billing	Airline Ticket		Marlin Travel	
	Direct Billing	Airline Ticket		Marlin Travel	
	Direct Billing	Airline Ticket		Marlin Travel	
Total Paid in the Month					\$ 75.00



A DIRECT TRAVEL® COMPANY

Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4	Trip #: [REDACTED] Booking Date: 15 Feb 18 Client: [REDACTED] Agent: [REDACTED] File Locator: [REDACTED]
--	--

PASSENGERS: MS BRENDA HUBAND

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	400.20	0.00	\$0.00	74.96	0.00	475.16 CAD
Total:	400.20	0.00	0.00	74.96	0.00	475.16 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	02/15/2018	[REDACTED]	[REDACTED]	475.16 CAD
Total Payment:					475.16 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL ELT

***** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 ***** **PLEASE REVIEW YOUR ITINERARY FOR ACCURACY**
 PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -----
 ---AIR CANADA RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO CHECK IN AND PRINT YOUR BOARDING PASS. ----- ****PLEASE NOTE CHECKIN TIMES***** **DOMESTIC FLIGHTS--CHECKIN 90 MINUTES PRIOR **DOMESTIC COUNTER WILL CLOSE 45 MINUTES PRIOR

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 15 Feb 18
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
BRENDA HUBAND	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: BRENDA HUBAND

Booking Date: 15 Feb 18
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08225	CALGARY INTL 19 Feb 18 6:20PM		EDMONTON INTL 19 Feb 18 7:12PM	W/	
AIR CANADA	08155	EDMONTON INTL 22 Feb 18 6:30PM		CALGARY INTL 22 Feb 18 7:24PM	G/	



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ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4	Trip #: [REDACTED] Booking Date: 23 Feb 18 Client: [REDACTED] Agent: [REDACTED] File Locator: [REDACTED]
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PASSENGERS: MS BRENDA HUBAND

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	466.70	0.00	\$0.00	74.96	0.00	541.66 CAD
Total:	466.70	0.00	0.00	74.96	0.00	541.66 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	02/23/2018	[REDACTED]	[REDACTED]	541.66 CAD
Total Payment:					541.66 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL ELT

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ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 23 Feb 18
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
BRENDA HUBAND	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers:	Booking Date:
BRENDA HUBAND	23 Feb 18

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08225	CALGARY INTL 26 Feb 18 6:20PM		EDMONTON INTL 26 Feb 18 7:12PM	B/	
AIR CANADA	08155	EDMONTON INTL 28 Feb 18 6:30PM		CALGARY INTL 28 Feb 18 7:24PM	Q/	

Vision

A DIRECT TRAVEL® COMPANY

Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4	Trip #: [REDACTED] Booking Date: 01 Mar 18 Client: [REDACTED] Agent: [REDACTED] File Locator: [REDACTED]
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PASSENGERS: MS BRENDA HUBAND

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	437.25	0.00	\$0.00	74.96	0.00	512.21 CAD
Total:	437.25	0.00	0.00	74.96	0.00	512.21 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	03/01/2018	[REDACTED]	[REDACTED]	512.21 CAD
Total Payment:					512.21 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL ELT

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ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 01 Mar 18
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
BRENDA HUBAND	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: BRENDA HUBAND

Booking Date: 01 Mar 18
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08225	CALGARY INTL 04 Mar 18 6:20PM		EDMONTON INTL 04 Mar 18 7:12PM	H/	
AIR CANADA	08155	EDMONTON INTL 06 Mar 18 6:30PM		CALGARY INTL 06 Mar 18 7:24PM	Q/	

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ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4	Trip #: [REDACTED] Booking Date: 07 Mar 18 Client: [REDACTED] Agent: [REDACTED] File Locator: [REDACTED]
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PASSENGERS: MS BRENDA HUBAND

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	420.15	0.00	\$0.00	74.96	0.00	495.11 CAD
Total:	420.15	0.00	0.00	74.96	0.00	495.11 CAD

PAYMENTS		Invoice #	Payment Date	Card Holder	Form of Payment	Amount
		[REDACTED]	03/07/2018	[REDACTED]	[REDACTED]	495.11 CAD
Total Payment:						495.11 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL ELT

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ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 07 Mar 18
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
BRENDA HUBAND	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: BRENDA HUBAND
Booking Date: 07 Mar 18
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08225	CALGARY INTL 11 Mar 18 6:20PM		EDMONTON INTL 11 Mar 18 7:12PM	H/	
AIR CANADA	08157	EDMONTON INTL 14 Mar 18 7:45PM		CALGARY INTL 14 Mar 18 8:46PM	V/	

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Invoice

ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON, AB T5J 3E4
CANADA

Trip #: [REDACTED]
Booking Date: 14 Mar 18
Client: [REDACTED]
Agent: [REDACTED]

File Locator:

PASSENGERS: MS. BRENDA HUBAND

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	29.85	0.00	\$0.00	0.00	0.00	29.85 CAD
AIR CANADA ONLINE Confirmation # [REDACTED]	75.00	0.00	\$0.00	0.00	0.00	75.00 CAD
Total:	104.85	0.00	0.00	0.00	0.00	104.85 CAD

PAYMENTS

Invoice #	Payment Date	Card Holder	Form of Payment	Amount
[REDACTED]	03/14/2018		[REDACTED]	29.85 CAD
[REDACTED]	03/14/2018		[REDACTED]	75.00 CAD
Total Payment:				104.85 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON, AB T5J 3E4
CANADA

Trip #: [REDACTED]
Booking Date: 14 Mar 18
Client: [REDACTED]
Agent: [REDACTED]

File Locator:

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
BRENDA HUBAND	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: BRENDA HUBAND

Booking Date: 14 Mar 18
File Locator/Ticket #: [REDACTED]

From: EDMONTON INTL
To: [REDACTED]
Departing on: 14 Mar 18
Returning on: [REDACTED]



AIR

Passengers: BRENDA HUBAND

Booking Date: 14 Mar 18
File Locator/Ticket #: [REDACTED]

From: EDMONTON INTL
To: [REDACTED]
Departing on: 14 Mar 18
Returning on: [REDACTED]