

AHS Board and Executive Expense Report

Name Brenda Huband
Title VP & Chief Health Operations Officer Central & Southern Alberta
Location Calgary
 Expenses submitted during the month of November 2018

Travel (1)

MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Nov-18	P-Card	Meetings			402	305	707			
Nov-18	Expense Claim	Meetings		37		110	147			
Nov-18	Direct Billing	Meetings	1,171				1,171			
Total			\$ 1,171	\$ 37	\$ 402	\$ 415	\$ 2,025	\$ -	\$ -	\$ -

Total for the Month \$ 2,025

Maximum daily single meal expense claimed in the month \$ 13
 Maximum daily base hotel rate claimed in the month \$ 179
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
HUBAND, BRENDA	VP & Chief Health Operations Officer, Central & Southern Alberta	Calgary	\$ 706.97								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
11/5/2018	Accommodation in Edmonton to attend ELT, ELT Budget meeting and meeting with CEO.	AB - Local	Accommodations	\$ 200.96			Accommodation in Edmonton to attend ELT, ELT Budget meeting and meeting with CEO.	1			
11/5/2018	Parking at Red Deer Regional Hospital to attend meeting with UNA.	AB - Local	Parking - Lot or Parkade	\$ 8.50			Parking at Red Deer Regional Hospital to attend meeting with UNA.	1			
11/6/2018	Taxi from YEG to Westin Hotel Edmonton with Tina Giesbrecht - in Edmonton for ELT, ELT Budget meeting and meeting with CEO.	AB - Local	Taxi	\$ 66.00	YEG	Westin Hotel Edmonton	Taxi from YEG to Westin Hotel Edmonton with Tina Giesbrecht - in Edmonton for ELT, ELT Budget meeting and meeting with CEO.	1			
11/6/2018	Parking at YYC while in Edmonton to attend ELT, ELT Budget meeting and meeting with CEO.	AB - Local	Parking - Lot or Parkade	\$ 58.70			Parking at YYC while in Edmonton to attend ELT, ELT Budget meeting and meeting with CEO.	1			
11/13/2018	Accommodation in Edmonton while attending Labour Relations Steering Committee, ELT Budget meeting and North South Dyad meeting.	AB - Local	Accommodations	\$ 200.96			Accommodation in Edmonton while attending Labour Relations Steering Committee, ELT Budget meeting and North South Dyad meeting.	1			
11/13/2018	Taxi from YEG to Westin Hotel Edmonton - in Edmonton to attend COEC, ELT and Apprehension and Conveyance meeting.	AB - Local	Taxi	\$ 66.00	YEG	Westin Hotel Edmonton	Taxi from YEG to Westin Hotel Edmonton - in Edmonton to attend COEC, ELT and Apprehension and Conveyance meeting.	1			
11/14/2018	Parking at YYC while in Edmonton to attend COEC, ELT and Apprehension and Conveyance meeting.	AB - Local	Parking - Lot or Parkade	\$ 39.85			Parking at YYC while in Edmonton to attend COEC, ELT and Apprehension and Conveyance meeting.	1			
11/14/2018	Taxi from SSP to YEG, accompanied by Tina Giesbrecht - in Edmonton to attend COEC, ELT and Apprehension and Conveyance meeting.	AB - Local	Taxi	\$ 66.00	SSP	YEG	Taxi from SSP to YEG, accompanied by Tina Giesbrecht - in Edmonton to attend COEC, ELT and Apprehension and Conveyance meeting.	1			
Approver(s) for the claim		Approval Status		Approval Date							
YIU, VERNA		Approve		30-Nov-18							

#3

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
Canada
Tel: 780-426-3636 Fax: 780-428-1454



MOBI Brenda Huband
Alberta Health Services li

Page Number : 1 Invoice Nbr : [REDACTED]
Guest Number : [REDACTED]
Folio ID : [REDACTED]
Arrive Date : 05-NOV-18 20:44
Depart Date : 06-NOV-18 06:03
No. Of Guest : 1
Room Number : [REDACTED]
Club Account : [REDACTED]

Tax Invoice

Tax ID : 815461330RT0001

The Westin Edmonton NOV-06-2018 06:10 [REDACTED]

Date	Reference	Description	Charges (CAD)	Credits (CAD)
05-NOV-18	[REDACTED]	Room Charge	179.00	
05-NOV-18	[REDACTED]	GST	9.22	
05-NOV-18	[REDACTED]	Destination Marketing Fee	5.37	
05-NOV-18	[REDACTED]	Tourism Levy	7.37	
06-NOV-18	[REDACTED]	Mastercard [REDACTED]		-200.96
		** Total	200.96	-200.96
		*** Balance	0.00	

FIND CLARITY. BOOST HAPPINESS - Like a gym membership for your mind, Headspace gives you simple tools to feel happier, work smarter and sleep better. Get some Headspace at westin.com/headspace

Tell us about your stay, www.westin.com/reviews

Continued on the next page

#1

RECEIPT

RED DEER
REGIONAL HOSPITAL
PARKING

License Plate Number

[Redacted]

Expiration Date/Time

07:02 AM
NOV 06, 2018

Purchase Date/Time: 07:03am Nov 05, 2018

Total Due: \$8.50 Rate: 24 HRS - \$8.50
Total Paid: \$8.50 Pmt Type: CC (Swipe)
Ticket # [Redacted]
S/N # [Redacted]
Setting: Red Deer
Mach Name: CE-RDRH-013

MasterCard Auth # [Redacted]

THANK YOU
DRIVE SAFELY

#2

ATS GROUP
4608 101 ST NW
7809897099
EDMONTON AB

CARD [Redacted]
CARD TYPE MASTERCARD
DATE 2018/11/06
TIME 5050 15:54:03
INVOICE # [Redacted]
RECEIPT NUMBER [Redacted]

PURCHASE
TOTAL

\$66.00

MasterCard

[Redacted]

APPROVED

AUTH# [Redacted]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

#4

RECEIPT
GST NO. R122556194

TKT NO: [Redacted]
POF: C52
IN: 11/05/18 16:06
OUT: 11/06/18 19:55
PAID: \$ 58.70
DURATION: 1 03: 49
(GST INCLUDED)

MASTERCARD

[Redacted]

YOU HAVE 10 MIN.
TO EXIT

FlyYYC

YYC CALGARY INTERNATIONAL AIRPORT

#5

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
Canada
Tel: 780-426-3636 Fax: 780-428-1454



Brenda Huband
Alberta Health Services li

Page Number : 1 Invoice Nbr : [REDACTED]
Guest Number : [REDACTED]
Folio ID : [REDACTED]
Arrive Date : 13-NOV-18 21:39
Depart Date : 14-NOV-18 06:14
No. Of Guest : 1
Room Number : [REDACTED]
Club Account : [REDACTED]

Tax Invoice

Tax ID : 815461330RT0001

The Westin Edmonton NOV-14-2018 06:20 [REDACTED]

Date	Reference	Description	Charges (CAD)	Credits (CAD)
13-NOV-18	[REDACTED]	Room Charge	179.00	
13-NOV-18	[REDACTED]	GST	9.22	
13-NOV-18	[REDACTED]	Destination Marketing Fee	5.37	
13-NOV-18	[REDACTED]	Tourism Levy	7.37	
14-NOV-18	[REDACTED]	Mastercard [REDACTED]		-200.96
		** Total	200.96	-200.96
		*** Balance	0.00	

BETTER BALANCE - The soothing scent of White Tea revitalizes and uplifts from the moment you step through our doors. Enhance any environment by taking our signature scent home with you. Learn more at westin.com/store

Tell us about your stay, www.westin.com/reviews

Continued on the next page

#6

#7

#8

RECEIPT
GST NO. R122556194

TKT NO. [REDACTED]
EXIT No. A1
IN: 11/13/18 18:24
OUT: 11/14/18 18:49
DURATION: 1 00: 25
PAID: \$ 39.85
(GST INCLUDED)
MASTERCARD

AUTH. CODE [REDACTED]
REF. [REDACTED]
THANK YOU FOR



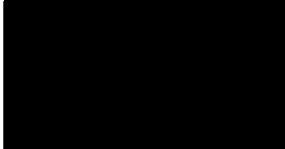
ATS GROUP
4608 101 ST NW
7809897099
EDMONTON AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2018/11/13
TIME 3174 21:34:39
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
TOTAL

\$66.00

MasterCard



APPROVED

AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GST#801566050

ATS GROUP
4608 101 ST NW
7809897099
EDMONTON AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2018/11/14
TIME 9384 15:39:13
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
TOTAL

\$66.00

MasterCard



APPROVED

AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GST 73871 2892 RT0001

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
HUBAND, BRENDA	VP & Chief Health Operations Officer, Central & Southern Alberta	Calgary	\$ 146.59									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
10/29/2018	Mileage from SPTT to YYC and return to attend Senior Leaders meeting at Marriott Calgary Airport In-terminal Hotel.		Mileage-Local-Home Zone	\$ 29.29	SPTT to YYC	YYC to SPTT	Mileage from SPTT to YYC and return to attend Senior Leaders meeting at Marriott Calgary Airport In-terminal Hotel.	1			58	
11/2/2018	SPTT to SHC and return - Attend and provide opening remarks for In Person Learning Session for COPD-Heart Failure Outcomes Improvement Initiative.		Mileage-Local-Home Zone	\$ 17.17	SPTT to SHC	SHC to SPTT	SPTT to SHC and return - Attend and provide opening remarks for In Person Learning Session for COPD-Heart Failure Outcomes Improvement Initiative.	1			34	
11/5/2018	SPTT to YYC and Return - fly to Edmonton to attend ELT, and ELT Budget meeting.		Mileage-Local-Home Zone	\$ 29.29	SPTT to YYC	YYC to SPTT	SPTT to YYC and Return - fly to Edmonton to attend ELT, and ELT Budget meeting.	1			58	
11/6/2018	Meals while in Edmonton for ELT, ELT Budget meeting.	AB - Other Zones	Meals Per Diem	\$ 23.50			Meals while in Edmonton for ELT, ELT Budget meeting. Bfast \$10.50 Lunch \$13.00	2				
11/8/2018	Fort Calgary to SPTT - travel to SPTT after attending ZMAC.		Mileage-Local-Home Zone	\$ 5.05	Fort Calgary	SPTT	Fort Calgary to SPTT - travel to SPTT after attending ZMAC.	1			10	
11/13/2018	SPTT to YYC and return - fly to Edmonton for COEC, ELT, and Apprehension & Conveyance meeting.		Mileage-Local-Home Zone	\$ 29.29	SPTT to YYC	YYC to SPTT	SPTT to YYC and return - fly to Edmonton for COEC, ELT, and Apprehension & Conveyance meeting.	1			58	
11/14/2018	Lunch while in Edmonton for COEC, ELT and Apprehension and Conveyance meeting.	AB - Other Zones	Meals Per Diem	\$ 13.00			Lunch while in Edmonton for COEC, ELT and Apprehension and Conveyance meeting. Lunch \$13.00	2				
Approver(s) for the claim		Approval Status		Approval Date								
YIU, VERNA		Approve		30-Nov-18								

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

Name : Brenda Huband	Reporting Period for the Month of : Nov-18
-----------------------------	---

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
5-Nov-2018	Direct Billing	Airline Ticket	Travel to Edmonton and Return- attend ELT, ELT Budget meeting and meeting with CEO.	Marlin Travel	574.96
13 ov 2018	Direct Billing	Airline Ticket	Travel to Edmonton and Return - attend COEC, ELT and Apprehension & Conveyance meeting.	Marlin Travel	595.81
	Direct Billing	Choose from Drop-down List		Marlin Travel	-
	Direct Billing	Choose from Drop-down List		Marlin Travel	-
	Direct Billing	Choose from Drop-down List		Marlin Travel	-
Total Paid in the Month					\$ 1,170.77



Vision Travel DT Ontario-West Inc
 9929 - 108 St.
 Edmonton, AB
 T5K 1G8
 (780) 425-8611 1-866-425-8611

www.visiontravel.ca
 GST Reg : 723782728 RT 0001

E-Ticket Receipt

Ticket Number: [REDACTED]
 Invoice: [REDACTED]
 Sales Person: Leisa King Whitby

Issuing Airline: AC
 Agency Ref. [REDACTED]
 IATA Number [REDACTED]

Issued: 01Nov18
 Customer Number: [REDACTED]
 Customer Ref.: N/A

Passenger(s): HUBAND/BRENDAMS

AIR - Monday, November 5 2018	
Air Canada Flight AC8154 Economy Class - Seat 12F (Non smoking) Confirmed	
Depart	Arrive
Calgary, Alberta Calgary International Airport 06:35 PM Monday, November 5 2018	Edmonton, Alberta Edmonton International Airport 07:31 PM Monday, November 5 2018
Duration:	0 hour(s) and 56 minute(s) Non-stop
Status:	Confirmed - Air Canada Booking Reference: [REDACTED]
Operated By:	AIR CANADA EXPRESS - JAZZ
FF Number:	540001906 - HUBAND/BRENDA MS - please reconfirm at check-in
Online Check In:	Available 24 hours prior
Baggage Allowance:	1 Piece(s)
Remarks:	PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ
Fare Basis:	Q3ZLAFL
Not Valid Before:	05Nov
Not Valid After:	05Nov

AIR - Tuesday, November 6 2018	
Air Canada Flight AC8157 Economy Class - Seat 12F (Non smoking) Confirmed	
Depart	Arrive
Edmonton, Alberta Edmonton International Airport 06:25 PM Tuesday, November 6 2018	Calgary, Alberta Calgary International Airport 07:26 PM Tuesday, November 6 2018
Duration:	1 hour(s) and 1 minute(s) Non-stop
Status:	Confirmed - Air Canada Booking Reference: [REDACTED]
Operated By:	AIR CANADA EXPRESS - JAZZ
FF Number:	540001906 - HUBAND/BRENDA MS - please reconfirm at check-in
Online Check In:	Available 24 hours prior
Baggage Allowance:	1 Piece(s)
Remarks:	PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ
Fare Basis:	Q3WLAFL
Not Valid Before:	06Nov
Not Valid After:	06Nov

Fare

Form of payment:	Credit Card
Endorsements / restrictions:	NONE
Fare calculation:	AC ONLY-NONREF-CHGE FEE ABHEA LTH SERVICES COF 5NOV YYC AC YEA Q9.00Q3.00 243.00AC YYC Q9.00Q3.00 233.00CAD500.00END
Fare:	CAD 574.96
Equivalent amount paid:	

Positive identification required for airport check in**Notice:**

Transportation and other services provided by the carrier are subject to conditions of contract and other important notices. Please ensure that you have received these notices, and if not, contact the travel agent or issuing carrier to obtain a copy prior to the commencement of your trip.

If the passenger journey involves an ultimate destination or stop in a country other than the country of departure, the Warsaw Convention may be applicable. This convention governs and on most cases limits the liability of carriers for death or personal injury and in respect of loss of, or damage to baggage.



Vision Travel DT Ontario-West Inc
 9929 - 108 St.
 Edmonton, AB
 T5K 1G8
 (780) 425-8611 1-866-425-8611

www.visiontravel.ca
 GST Reg : 723782728 RT 0001

Invoice/Itinerary

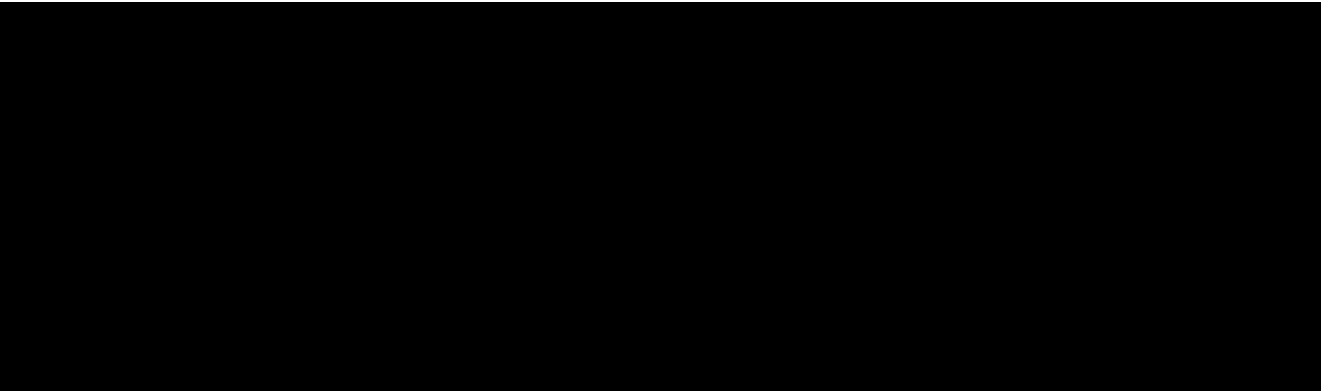
Invoice: [REDACTED] Agency Ref.: [REDACTED] Customer Number: [REDACTED]
 Issued: [REDACTED] Sales Person: [REDACTED] Customer Ref.: [REDACTED]

ALBERTA HEALTH SERVICES
 10030 - 107 STREET
 EDMONTON AB
 T5J 3E4

Passenger(s): HUBAND/BRENDA MS

Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

AIR - Tuesday, November 13 2018		Add To Calendar	
Air Canada Flight AC8154 Economy Class			
Depart	Calgary, Alberta Calgary International Airport 06:35 PM Tuesday, November 13 2018	Arrive	Edmonton, Alberta Edmonton International Airport 07:31 PM Tuesday, November 13 2018
Duration:	0 hour(s) and 56 minute(s) Non-stop		
Status:	Confirmed - Air Canada Booking Reference: [REDACTED]		
Operated By:	AIR CANADA EXPRESS - JAZZ		
FF Number:	540001906 - HUBAND/BRENDA MS - please reconfirm at check-in		
Online Check In:	Available 24 hours prior - click here		
Remarks:	SEAT 12F - HUBAND/BRENDA MS PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ		



AIR - Wednesday, November 14 2018

[Add To Calendar](#)

Air Canada Flight AC8155 Economy Class

Depart	Edmonton, Alberta Edmonton International Airport 05:25 PM Wednesday, November 14 2018	Arrive	Calgary, Alberta Calgary International Airport 06:20 PM Wednesday, November 14 2018
---------------	---	---------------	---

Duration:	0 hour(s) and 55 minute(s) Non-stop
Status:	Confirmed - Air Canada Booking Reference: [REDACTED]
Operated By:	AIR CANADA EXPRESS - JAZZ
FF Number:	540001906 - HUBAND/BRENDA MS - please reconfirm at check-in
Online Check In:	Available 24 hours prior - click here
Remarks:	SEAT 12F - HUBAND/BRENDA MS PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ

Invoice Details

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number	[REDACTED]					
Vendor AC Domestic Air	[REDACTED]	595.81	0.00	0.00	0.00	595.81
					Billed to: [REDACTED]	
	Totals:	595.81	0.00	0.00	0.00	595.81
					Total Credit Card Billing:	595.81
					Balance Due:	0.00