

AHS Board and Executive Expense Report

Name Brenda Huband
Title VP & Chief Health Operations Officer Central & Southern Alberta
Location Calgary
 Expenses submitted during the month of November 2019

Travel (1)

MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Nov-19	P-Card	Meetings				132	132			
Nov-19	Expense Claim	Meetings		24		29	53			
Nov-19	Direct Billing	Meetings	1,612				1,612			
Total			\$ 1,612	\$ 24	\$ -	\$ 161	\$ 1,797	\$ -	\$ -	\$ -

Total for the Month \$ 1,797

Maximum daily single meal expense claimed in the month \$ 24
 Maximum daily base hotel rate claimed in the month \$ -
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
HUBAND, BRENDA	VP & Chief Health Operations Officer, Central & Southern Alberta	Calgary	\$ 132.00								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
10/15/2019	Taxi from SSP to YEG - in Edmonton for ELT.	AB - Local	Taxi	\$ 66.00	SSP	YEG		1			
11/17/2019	Taxi from YEG to Westin Hotel, Edmonton - in Edmonton for meeting with UNA, ELT, and ELT Budget meeting.	AB - Local	Taxi	\$ 66.00	YEG	Westin Hotel Edmonton		1			
Approver(s) for the claim		Approval Status		Approval Date							
YIU, VERNA		Approve		22-Nov-19							

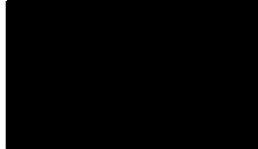
ATS GROUP
4608 101 ST NW
7809897099
EDMONTON AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2019/10/15
TIME 9713 16:15:47
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
TOTAL

\$66.00

MasterCard



APPROVED

AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

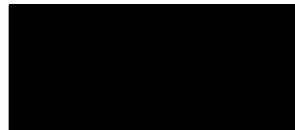
ATS GROUP
4608 101 ST NW
7809897099
EDMONTON AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2019/11/17
TIME 9760 16:53:47
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
TOTAL

\$66.00

MasterCard



APPROVED

AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
HUBAND, BRENDA	VP & Chief Health Operations Officer, Central & Southern Alberta	Calgary	\$ 53.29									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
11/17/2019	Travel from SPTT to YYC and return - travel to Edmonton for meeting with UNA, ELT, and ELT Budget meeting.		Mileage-Other	\$ 29.29	SPTT to YYC	YYC to SPTT		3			19.3	
11/17/2019	Dinner Monday, November 18 - in Edmonton for meeting with UNA, ELT, and ELT Budget meeting.	AB - Local	Meals Per Diem	\$ 24.00				3				
Approver(s) for the claim		Approval Status		Approval Date								
YIU, VERNA		Approve		22-Nov-19								

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

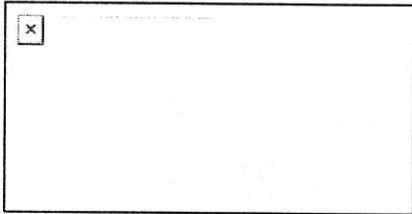
- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

Name :	Brenda Huband	Reporting Period for the Month of :	Nov-19
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
18-Oct-2019	Direct Billing	Airline Ticket	Meeting with CEO in Edmonton - Flight from Calgary to Edmonton on October 25, 2019 with same day return. Includes change fee from October 21 flight	Vision Travel	\$340.32
25-Oct-2019	Direct Billing	Airline Ticket	ELT and ELT Budget Meeting in Edmonton - Flight from Calgary to Edmonton on November 25 and return on November 26, 2019	Vision Travel	\$493.10
25-Oct-2019	Direct Billing	Airline Ticket	ELT and ELT Budget Meeting in Edmonton - Flight from Calgary to Edmonton on December 2 and return on December 3, 2019	Vision Travel	\$389.04
25-Oct-2019	Direct Billing	Airline Ticket	ELT, North South Dyad, Wisdom Council Meetings in Edmonton - Flight from Calgary to Edmonton on December 9 and return on December 12, 2019	Vision Travel	\$389.04
Total Paid in the Month					\$ 1,611.50

From: [REDACTED]@visiontravel.ca
Sent: Friday, October 18, 2019 3:58 PM
To: [REDACTED]@VISIONTRAVEL.CA
Subject: Invoice and Itinerary for HUBAND/BRENDA MS - 25October19 - Vision Travel Locator: [REDACTED]

Caution - This email came from an external address and may contain unsafe content. Ensure you trust this sender before opening attachments or clicking any links in this message.



Vision Travel DT Ontario-West Inc
9929 - 108 St.
Edmonton, AB
T5K 1G8
(780) 425-8611 1-866-425-8611

www.visiontravel.ca
GST Reg : 723782728 RT 0001

Invoice/Itinerary

Invoice [REDACTED]
Issued: 18 October 2019

Agency Ref. [REDACTED]
Sales Person [REDACTED]

Customer Number: [REDACTED]
Customer Ref.: [REDACTED]

ALBERTA HEALTH SERVICES
10030 107 STREET
EDMONTON AB
T5J 3E4

Passenger(s): HUBAND/BRENDA MS

Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

Air Passenger Protection Regulations:

As of July 15, 2019, airlines will be required to meet new obligations concerning communication, denied boarding, tarmac delay, baggage and the transportation of musical instruments. For more information visit : <https://rppa-appr.ca>

AC : <https://www.aircanada.com/ca/en/aco/home/legal/conditions-carriage-tariffs.html>

AIR - Friday, October 25 2019

[Add To Calendar](#)

Air Canada Flight AC8130 Economy Class

Depart	Calgary, Alberta Weather Calgary International Airport 07:35 AM Friday, October 25 2019	Arrive	Edmonton, Alberta Weather Edmonton International Airport 08:26 AM Friday, October 25 2019
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Duration: 0 hour(s) and 51 minute(s) Non-stop
 Status: Confirmed
 Operated By: AIR CANADA EXPRESS - JAZZ
 FF Number: [REDACTED] - HUBAND/BRENDA MS - please reconfirm at check-in
 Online Check In: Available 24 hours prior - [click here](#)
 E Upgrade: For Eligible Flight - Aeroplan Members [click here](#)

Remarks: SEAT 2F
 AIR CANADA CONFIRMATION [REDACTED]
 TICKET NUMBER [REDACTED]
 PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ

AIR - Friday, October 25 2019

[Add To Calendar](#)

Air Canada Flight AC8151 Economy Class

Depart	Edmonton, Alberta Weather Edmonton International Airport 03:25 PM Friday, October 25 2019	Arrive	Calgary, Alberta Weather Calgary International Airport 04:18 PM Friday, October 25 2019
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Duration: 0 hour(s) and 53 minute(s) Non-stop
 Status: Confirmed
 Operated By: AIR CANADA EXPRESS - JAZZ
 FF Number: [REDACTED] HUBAND/BRENDA MS - please reconfirm at check-in
 Online Check In: Available 24 hours prior - [click here](#)
 E Upgrade: For Eligible Flight - Aeroplan Members [click here](#)

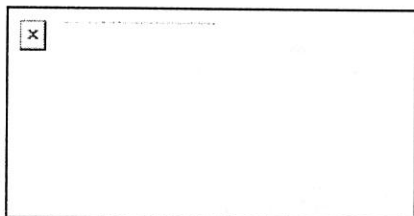
Remarks: SEAT 1A
 AIR CANADA CONFIRMATION [REDACTED]
 TICKET NUMBER [REDACTED]
 PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ

Invoice Details

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number:	[REDACTED]					
Vendor AC AIR CANADA	[REDACTED]	240.32	0.00	0.00	0.00	240.32
Vendor WEBSAV AIR CANADA	[REDACTED]	100.00	0.00	0.00	0.00	100.00
					Billed to: [REDACTED]	
					Billed to: [REDACTED]	
	Totals:	340.32	0.00	0.00	0.00	340.32
					Total Credit Card Billing:	340.32
					Balance Due:	0.00

From: tripinfo@visiontravel.ca
Sent: Friday, October 25, 2019 3:15 PM
To: [REDACTED]@DT.COM
Subject: Invoice and Itinerary for HUBAND/BRENDA MS - 25November19 - Vision Travel Locator: [REDACTED]

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Vision Travel DT Ontario-West Inc
[REDACTED], Canada,
www.visiontravel.ca
GST Reg : 723782728 RT 0001

Invoice/Itinerary

Invoice [REDACTED]
Issued: 25 October 2019

Agency Ref. [REDACTED]
Sales Person: [REDACTED]

Customer Number: [REDACTED]
Customer Ref.: [REDACTED]

ALBERTA HEALTH SERVICES
10030 107 STREET
EDMONTON AB
T5J 3E4

Passenger(s): HUBAND/BRENDA MS

Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

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AC : <https://www.aircanada.com/ca/en/aco/home/legal/conditions-carriage-tariffs.html>

AIR - Monday, November 25 2019

[Add To Calendar](#)

Air Canada Flight AC8158 Economy Class

Depart	Calgary, Alberta Weather Calgary International Airport 07:40 PM Monday, November 25 2019	Arrive	Edmonton, Alberta Weather Edmonton International Airport 08:34 PM Monday, November 25 2019
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Duration: 0 hour(s) and 54 minute(s) Non-stop
 Status: Confirmed - Air Canada Booking Reference: [REDACTED]
 Operated By: AIR CANADA EXPRESS - JAZZ
 FF Number: [REDACTED] HUBAND/BRENDA MS - please reconfirm at check-in
 Online Check In: Available 24 hours prior - [click here](#)
 E Upgrade: For Eligible Flight - Aeroplan Members [click here](#)

Remarks: SEAT 10F - HUBAND/BRENDA MS
PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ

AIR - Tuesday, November 26 2019

[Add To Calendar](#)

Air Canada Flight AC8157 Economy Class

Depart	Edmonton, Alberta Weather Edmonton International Airport 06:10 PM Tuesday, November 26 2019	Arrive	Calgary, Alberta Weather Calgary International Airport 07:05 PM Tuesday, November 26 2019
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Duration: 0 hour(s) and 55 minute(s) Non-stop
 Status: Confirmed - Air Canada Booking Reference [REDACTED]
 Operated By: AIR CANADA EXPRESS - JAZZ
 FF Number: [REDACTED] HUBAND/BRENDA MS - please reconfirm at check-in
 Online Check In: Available 24 hours prior - [click here](#)

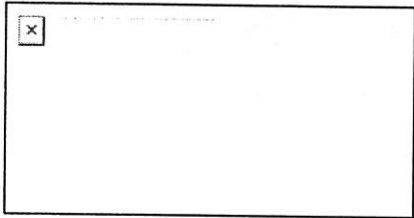
Remarks: SEAT 10F - HUBAND/BRENDA MS
PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ

Invoice Details

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number	[REDACTED]					
Vendor AC AIR CANADA	[REDACTED]	418.14	74.96	0.00	0.00	493.10
				Billed to: [REDACTED]		
	Totals:	418.14	74.96	0.00	0.00	493.10
				Total Credit Card Billing:		493.10
				Balance Due:		0.00

From: tripinfo@visiontravel.ca
Sent: Friday, October 25, 2019 3:18 PM
To: [REDACTED]@DT.COM
Subject: Invoice and Itinerary for HUBAND/BRENDA MS - 02December19 - Vision Travel Locator: [REDACTED]

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Vision Travel DT Ontario-West Inc
[REDACTED], Canada,
www.visiontravel.ca
GST Reg : 723782728 RT 0001

Invoice/Itinerary

Invoice: [REDACTED]
Issued: 25 October 2019

Agency Ref.: [REDACTED]
Sales Person: [REDACTED]

Customer Number: [REDACTED]
Customer Ref.: [REDACTED]

ALBERTA HEALTH SERVICES
10030 107 STREET
EDMONTON AB
T5J 3E4

Passenger(s): HUBAND/BRENDA MS

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AC : <https://www.aircanada.com/ca/en/aco/home/legal/conditions-carriage-tariffs.html>

AIR - Monday, December 2 2019

[Add To Calendar](#)

Air Canada Flight AC8158 Economy Class

Depart	Calgary, Alberta Weather Calgary International Airport 07:40 PM Monday, December 2 2019	Arrive	Edmonton, Alberta Weather Edmonton International Airport 08:34 PM Monday, December 2 2019
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Duration: 0 hour(s) and 54 minute(s) Non-stop
 Status: Confirmed - Air Canada Booking Reference: [REDACTED]
 Operated By: AIR CANADA EXPRESS - JAZZ
 FF Number: [REDACTED] HUBAND/BRENDA MS - please reconfirm at check-in
 Online Check In: Available 24 hours prior - [click here](#)

Remarks: SEAT 10F - HUBAND/BRENDA MS
 PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ

AIR - Tuesday, December 3 2019

[Add To Calendar](#)

Air Canada Flight AC8157 Economy Class

Depart	Edmonton, Alberta Weather Edmonton International Airport 06:10 PM Tuesday, December 3 2019	Arrive	Calgary, Alberta Weather Calgary International Airport 07:05 PM Tuesday, December 3 2019
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Duration: 0 hour(s) and 55 minute(s) Non-stop
 Status: Confirmed - Air Canada Booking Reference: [REDACTED]
 Operated By: AIR CANADA EXPRESS - JAZZ
 FF Number: [REDACTED] HUBAND/BRENDA MS - please reconfirm at check-in
 Online Check In: Available 24 hours prior - [click here](#)

Remarks: SEAT 10F - HUBAND/BRENDA MS
 PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ

MISCELLANEOUS - Wednesday, April 1 2020

Great Plains Airlines

Depart: Edmonton International Airport, Canada [Weather](#)
 12:00 AM Wednesday, April 1 2020
Passive Miscellaneous Info: -**PNR RETENTION**

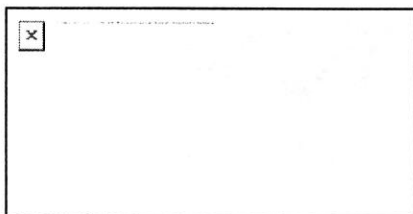
Invoice Details

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number	[REDACTED]					
Vendor AC AIR CANADA		314.08	74.96	0.00	0.00	389.04
		Billed to: [REDACTED]				
	Totals:	314.08	74.96	0.00	0.00	389.04
		Total Credit Card Billing:				389.04
		Balance Due:				0.00

[Redacted]

From: tripinfo@visiontravel.ca
Sent: Friday, October 25, 2019 3:24 PM
To: [Redacted]@DT.COM
Subject: Invoice and Itinerary for HUBAND/BRENDA MS - 09December19 - Vision Travel Locator: [Redacted]

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Vision Travel DT Ontario-West Inc

, , Canada,

www.visiontravel.ca
GST Reg : 723782728 RT 0001

Invoice/Itinerary

Invoice [Redacted]
Issued: 25 October 2019

Agency Ref: [Redacted]
Sales Person:

Customer Number: [Redacted]
Customer Ref.:

ALBERTA HEALTH SERVICES
10030 107 STREET
EDMONTON AB
T5J 3E4

Passenger(s): HUBAND/BRENDA MS

Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

Air Passenger Protection Regulations:

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AC : <https://www.aircanada.com/ca/en/aco/home/legal/conditions-carriage-tariffs.html>

AIR - Monday, December 9 2019

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Air Canada Flight AC8158 Economy Class

Depart	Calgary, Alberta Weather Calgary International Airport 07:40 PM Monday, December 9 2019	Arrive	Edmonton, Alberta Weather Edmonton International Airport 08:34 PM Monday, December 9 2019
---------------	---	---------------	---

Duration: 0 hour(s) and 54 minute(s) Non-stop
Status: Confirmed - Air Canada Booking Reference: [REDACTED]
Operated By: AIR CANADA EXPRESS - JAZZ
FF Number: [REDACTED] HUBAND/BRENDA MS - please reconfirm at check-in
Online Check In: Available 24 hours prior - [click here](#)

Remarks: SEAT 10F - HUBAND/BRENDA MS
PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ

AIR - Thursday, December 12 2019

[Add To Calendar](#)

Air Canada Flight AC8157 Economy Class

Depart	Edmonton, Alberta Weather Edmonton International Airport 06:10 PM Thursday, December 12 2019	Arrive	Calgary, Alberta Weather Calgary International Airport 07:05 PM Thursday, December 12 2019
---------------	--	---------------	--

Duration: 0 hour(s) and 55 minute(s) Non-stop
Status: Confirmed - Air Canada Booking Reference: [REDACTED]
Operated By: AIR CANADA EXPRESS - JAZZ
FF Number: [REDACTED] HUBAND/BRENDA MS - please reconfirm at check-in
Online Check In: Available 24 hours prior - [click here](#)

Remarks: SEAT 10F - HUBAND/BRENDA MS
PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ

Invoice Details

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number	[REDACTED]					
Vendor AC AIR CANADA		314.08	74.96	0.00	0.00	389.04
				Billed to:	[REDACTED]	
	Totals:	314.08	74.96	0.00	0.00	389.04
				Total Credit Card Billing:		389.04
				Balance Due:		0.00