

AHS Board and Executive Expense Report

Name: Brenda Hubley
Title: Chief Program Officer Cancer Care Alberta
Location: Edmonton
 Expenses approved during the month of October 2023

			Travel (1)					Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel			
Oct-23	P-Card	Meetings				241	241			
Oct-23	Expense Claim	Meetings	1,282				1,282		6,275	
	Direct Bill	Meetings					-			
Total			\$ 1,282	\$ -	\$ -	\$ 241	\$ 1,523	\$ -	\$ 6,275	\$ -

Total for the Month \$ 7,797

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ -
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

AHS Executive Expenses Report P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
HUBLEY, BRENDA	Chief Program Officer Cancer Care Alberta	Edmonton	\$ 241.10								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
9/15/2023	Attend the Cancer Provincial Advisory Council meeting in Calgary on September 16	AB - Local	Taxi	\$ 65.55	home	Edmonton Airport		1			
9/15/2023	Attend the Cancer Provincial Advisory Council meeting in Calgary on September 16	AB - Other Zones	Taxi	\$ 55.60	Calgary Airport	Hamptons Inn - meeting room		1			
9/16/2023	Attend the Cancer Provincial Advisory Council meeting in Calgary on September 16	AB - Other Zones	Taxi	\$ 48.65	Hotel	Calgary Airport		1			
9/16/2023	Attend the Cancer Provincial Advisory Council meeting in Calgary on September 16	AB - Local	Taxi	\$ 71.30	Edmonton Airport	Home		1			
Approver(s) for the claim	Approval Status	Approval Date									
HORON, KAREN L	Approve	2-Oct-23									

YEG - HOME
Cancer PAC
TRANSACTION RECORD
AIRPORT TAXI SERVICE
4608 101 ST NW
EDMONTON AB

Cancer PAC
YYC - Hotel
CHECKER

ASSOCIATED CAB
ALLIED LIMOUSINE
307-41 AVENUE N E
CALGARY, AB T2E2N4
(403) 299-1199

Download our convenient app.

Purchase

Sep 16, 2023 17:56:06
MASTERCARD
Entry: Chip (C)
Auth# [redacted] Response: 01-027
Order:
Username: [redacted]

Amount \$ 62.00
Tip \$ 9.30
Total \$ 71.30

Approved

For GST# see "Username" above
Important: Retain this copy for your record



CHECKER CABS
316 MERIDIAN RD SE
CALGARY, AB T2A 1X2
4032999999
WWW.NONE.COM

Checker Cabs Calgary
Cashier: GUTAMA G.
Transaction [redacted]

Total CA\$48.35
Tip CA\$7.25
CREDIT CARD SALE CA\$55.60

Retain this copy for statement validation



SALE

Batch #: [redacted] REF#: [redacted]
09/16/23 SEQ: 15:07:42
APPR CODE: [redacted]
MASTERCARD
[redacted] **/**

AMOUNT \$42.30
TIP \$6.35
TOTAL \$48.65

00 - APPROVED - 001



Thank You
Please Come Again!
CUSTOMER COPY

Cancer PAC
HOME ST YEG
TRANSACTION RECORD
GREATER EDMONTON TAXI SERVICE
10135 31 AVE NW
EDMONTON AB

Purchase

Sep 15, 2023 16:58:17
MASTERCARD
Invoice # [redacted]
TID: [redacted] Entry: Chip (C)
Sequence: [redacted]
Auth# [redacted] Response [redacted]
Batch: 001

Amount \$ 57.00
Tip \$ 8.55
Total \$ 65.55

Approved

Important: Retain this copy for your record
Cardholder copy



Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- Refer to Quick Reference Guide for: [Providing a Standard Business Reason\(s\)](#)
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

Name :	Brenda Hubley	Reporting Period for the Month of :	Oct-23
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Invoice Date DD-MMM-YYYY	Payment Method	Category	Business Reason	Name of Vendor	Amount Paid
20-Sep-23	Direct Billing	Working Session	Catering by Aramark on September 20, 2023, for Cancer Care Alberta (Day 1) Strategic Planning Roadmap session	Aramark Canada Ltd	\$1,856.10
21-Sep-23	Direct Billing	Working Session	Catering by Aramark on September 21, 2023, for Cancer Care Alberta (Day 2) Strategic Planning Roadmap session	Aramark Canada Ltd	\$1,313.30
25-Sep-23	Direct Billing	Working Session	Venue for September 20 & 21, 2023, for Cancer Care Alberta Strategic Planning Roadmap session	University of Alberta	\$3,105.00
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
Total Paid in the Month					\$ 6,274.40



Working Session Pre-Approval Request

In accordance with the [Travel, Hospitality & Working Session Expenses Policy #1122](#) this form must be pre-approved for working sessions estimated to cost \$500.00 or more, in accordance with the [Delegation of Authority for Financial Commitments "Financial Authorization" Matrix](#).

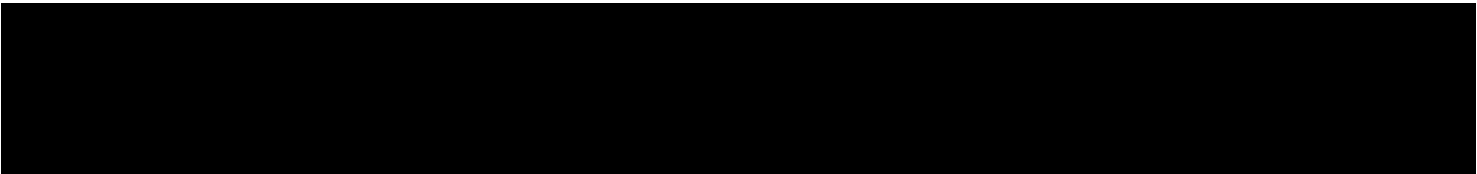
Select healthy food and drink choices for working sessions to align with the [Healthy Eating Environment](#) policy (#1138). Refer to [Eat Smart Meet Smart](#) for planning.

Details of Working Session Request

Describe the purpose of the working session		
Cancer Care Alberta developing 3-year Strategic Plan and will be engaging a group of approximately 30 individuals to guide this work. Two day facilitated in-person DESIGN session will take place on September 20 & 21, 2023.		
Name of Event		Date of Request (dd-mmm-yyyy)
Cancer Care Alberta Strategic Plan – Design Session		14-Aug-2023
Event Lead (Name, Position, Department)		
Brenda Hubley, Chief Program Officer, Cancer Care Alberta		
Location of Venue	Event Date(s)	Number of Attendees
City Room - Peter Lougheed - Lister Hall	September 20 & 21, 2023	35
Guest Speaker(s) /Facilitators	Title/Role	Organization
Don Winn	CEO	

Proposed Budget

Venue cost	\$3,000.00
Meals	\$2,385.00
Non- Alcoholic Beverages	\$57.00
Other <input type="text" value="Audio Visual Equipment"/>	\$105.00
GST (if applicable)	
Total Planned Event Budget	\$5,547.00



Authorization

Name	Position/Title	DOA Level
Karen Horon	Action VP, CCA & CSS	2
Signature <input type="text"/>	Date (dd-mmm-yyyy)	
	24-Aug-2023	

PARTICIPANT LIST

	Domain	Location	Invitee/Participant
1.	ELT	Provincial/Calgary	Dean
2.	ELT	Provincial/Edmonton	Brenda
3.	ELT	Provincial/Edmonton	Liz
4.	ELT/Supportive Care	Provincial/Calgary	Linda
5.	ELT	Regional/Rural/Red Deer	Shelley
6.	ELT/Radiation Oncology	Regional/Rural/Lethbridge	AJ
7.	ELT	CCI/Edmonton	David
8.	ELT/Surgical Oncology	CCI/Edmonton	Helen
9.	ELT/Medical Oncology	TBCC/Calgary	Don
10.	ELT	TBCC/Calgary	Caroline
11.	ELT	Provincial/Edmonton	Angie
12.	ELT/Hematology	Provincial/Calgary	Doug
13.	ELT	Provincial/Edmonton	Donna
14.	ELT	Provincial/Edmonton	Paula
15.	ELT	Provincial/	CR&A ED
16.	Primary Care	Provincial/Edmonton	Rob Skrypnik
17.	Treatment/Radiation Oncology/Section Head	TBCC/Calgary	Dr. Lisa Barbera
18.	Clinical Trials/Medical Oncology	CCI/Edmonton	Dr. Randeep Sangha
19.	Indigenous/Front Line	South/Calgary	Arrow Big Smoke
20.	Treatment/Medical Oncology/Section Head	CCI/Edmonton	Dr. John Walker
21.	Palliative Care/Symptom Control/Front Line	Provincial	Michelle Peterson Fraser
22.	Pediatric Oncology	TBCC/Calgary	Dr. Natalie Logie
23.	Adolescent and Young Adult	CCI/Stollery/Edmonton	Dr. Sarah Mckillop
24.	Cellular Therapy/Heme/BMT	TBCC/Calgary	Dr. Mona Shafey
25.	Quality/Safety/Professional Practice/NP	Provincial/Calgary	Krista Rawson
26.	Zone Leadership	Rural	Dr. Brian Muir
27.	Patient Advisor/PAC		Don Wood
28.	Medical Physics/Front Line	CCI/Edmonton	Jihyun Yun
29.	Front Line Manager	TBCC/Calgary	Michelle Bonnier
30.			



E-mail attached

INVOICE/ FACTURE

Invoice to/ Facture à:

Alberta Health Services
Seventh Street Plaza
14th Floor, North Tower
10030 – 107 Street NW
EDMONTON AB T5J 3E4

Invoice from/ Facture de:

Aramark Canada Ltd.
Spectrum Business Park
5150 Spectrum Way, Suite 200
Mississauga ON L4W 5G2
615-761-0627

Invoice Details/ Détails de la facture:

Invoice No/ Numéro de facture: [REDACTED]

Invoice Date/ Date de facture: 20-09-2023

Currency/ Devise: CAD

Customer No/ Numéro du client:

Customer Site/ Site du client: UNIVERSITY OF ALBERTA

Billing Contact Details/ Détails de contact de facturation:

[REDACTED]

Payment Details/ Détails de paiement:

Remit To/ Remettre A:

PO BOX 950, Station U, Toronto, Ontario, M8Z 5Y7

For EFT or Wire Payment, Please send all remittance advice to/
Veuillez faire parvenir tous les paiements à

[REDACTED]

Terms/ Termes:
Due Upon Presentation/ Dû à la présentation

PLEASE PAY THIS AMOUNT
VEUILLEZ PAYER CE MONTANT
1,856.10

Sale Date Date de vente	Description	Quantity Quantité	Price Prix	Amount Montant
20-09-2023	U OF A - CLASSIC FARE CATERING			
	Sales - Catering Food and Beverage. Catering [REDACTED]			1,611.00
	Administrative Fee. Administrative Charges ADMIN FEE			128.88
	Accrued Payroll-Other. Billed Gratuities GRATS			112.77
	[REDACTED]			1,852.65

20-09-2023 U OF A - CLASSIC FARE CATERING

	Sales - Catering Food and Beverage. Catering [REDACTED]			3.00
	Administrative Fee. Administrative Charges ADMIN FEE			0.24

Accrued Payroll-Other. Billed
Gratuities

0.21

GRATS



3.45

G.S.T/H.S.T Registration: Registre T.P.S/T.V.H.:	Aramark Canada Ltd. Aramark Canada Ltee.	134071117RT0001	G.S.T/H.S.T. T.P.S/T.V.H.	0.00
Q.S.T Registration: Registre T.V.Q.:	Aramark Canada Ltd. Aramark Canada Ltee.	1015259198TQ0001	PROV. SALES TAX TAXE DE VENTE PROV.	0.00
Please Make Cheque Payable to: S.V.P., faire le chèque payable à:	Aramark Canada Ltd. Aramark Canada Ltee.		Total	1856.10



E-mail attached

INVOICE/ FACTURE

Invoice to/ Facture à:

Alberta Health Services
Seventh Street Plaza
14th Floor, North Tower
10030 – 107 Street NW
EDMONTON AB T5J 3E4

Invoice from/ Facture de:

Aramark Canada Ltd.
Spectrum Business Park
5150 Spectrum Way, Suite 200
Mississauga ON L4W 5G2
615-761-0627

Invoice Details/ Détails de la facture:

Invoice No/ Numéro de facture: [REDACTED]

Invoice Date/ Date de facture: 27-09-2023

Currency/ Devise: CAD

Customer No/ Numéro du client:

Customer Site/ Site du client: UNIVERSITY OF ALBERTA

Billing Contact Details/ Détails de contact de facturation:

[REDACTED]

Payment Details/ Détails de paiement:

Remit To/ Remettre A:

PO BOX 950, Station U, Toronto, Ontario, M8Z 5Y7

For EFT or Wire Payment, Please send all remittance advice to/
Veuillez faire parvenir tous les paiements à

[REDACTED]

Terms/ Termes:
Due Upon Presentation/ Dû à la présentation

PLEASE PAY THIS AMOUNT
VEUILLEZ PAYER CE MONTANT
1,313.30

Sale Date Date de vente	Description	Quantity Quantité	Price Prix	Amount Montant
21-09-2023	U OF A - CLASSIC FARE CATERING			
	Sales - Catering Food and Beverage, Catering [REDACTED]			1,142.00
	Administrative Fee. Administrative Charges ADMIN FEE			91.36
	Accrued Payroll-Other. Billed Gratuities GRATS			79.94
	[REDACTED]			1,313.30

G.S.T/H.S.T Registration: Registre T.P.S/T.V.H.:	Aramark Canada Ltd. Aramark Canada Ltee.	134071117RT0001	G.S.T/H.S.T. T.P.S/T.V.H.	0.00
Q.S.T Registration: Registre T.V.Q.:	Aramark Canada Ltd. Aramark Canada Ltee.	1015259198TQ0001	PROV. SALES TAX TAXE DE VENTE PROV.	0.00
Please Make Cheque Payable to: S.V.P., faire le chèque payable à:	Aramark Canada Ltd. Aramark Canada Ltee.		Total	1313.30

11613 - 87 Avenue NW (Room 1-047 Lister Centre)
Edmonton, AB T6G 2H6
Tel: 780.492.6067
www.conference.ualberta.ca :: conference.services@ualberta.ca

INVOICE

Bill To: [REDACTED]
Alberta Health Services - Cancer Care Alberta

Edmonton AB

Invoice #: [REDACTED]
Invoice Date: 09/25/23
Invoice Due: 10/25/23
Booking No: [REDACTED]
GST #: 108 102 831

Phone: [REDACTED]
Fax: [REDACTED]

Description: Cancer Care Alberta Design Session
Event Name: Cancer Care Alberta Design Session

Wednesday, September 20, 2023

Location: PLH City Room (5th Floor)

From - To	Function Setup	#	Status	Price	Tax
7:00 AM - 5:30 PM	Cancer Care Alberta Design Session	30	CONFIRMED FS	\$1,500.00	
8:00 AM - 4:30 PM	6 rounds of 5				

Lister Centre Other Services

From	To	Description	Quantity	Price	Total	Tax
7:00 AM	5:30 PM	Power to each table	3	\$35.00	\$105.00	

Thursday, September 21, 2023

Location: PLH City Room (5th Floor)

From - To	Function Setup	#	Status	Price	Tax
7:00 AM - 2:00 PM	Cancer Care Alberta Design Session	30	CONFIRMED FS	\$1,500.00	
8:00 AM - 1:00 PM	6 rounds of 5				

Total:	\$3,105.00
Discount:	\$0.00
Sub Total:	\$3,105.00
GST:	\$0.00
GST-ON CAMPUS GROUP:	\$0.00
ADMINISTRATIVE FEE:	\$0.00
Total:	\$3,105.00
Less Payments/Credits:	\$0.00
Amount Due:	\$3,105.00 Cdn

[REDACTED]

Expense Report Direct Bill Summary

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- Refer to Quick Reference Guide for: [Providing a Standard Business Reason\(s\)](#)
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name : Brenda Hubley	Reporting Period for the Month of : Oct 2023
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Invoice Date DD-MMM-YYYY	Payment Method	Category	Business Reason	Name of Vendor	Amount Paid
29-Aug-23	Direct Billing	Airline Ticket	Attend the Cancer Care AB Provincial Advisory Council meeting held in Calgary on Saturday, September 16, 2023	Vision Travel DT Ontario-West Inc	\$445.25
31-Aug-23	Direct Billing	Airline Ticket	Meet with Cancer Care staff located in Grande Prairie. Several engagement sessions held on October 11, 2023, regarding Cancer Care Strategic Plan	Vision Travel DT Ontario-West Inc	\$347.25
31-Aug-23	Direct Billing	Airline Ticket	Attend 2 day conference in Calgary from October 16-17, 2023, with the Alberta Patient Reported Outcomes Measures (PROMs)and EuroQoL Research and Support Unit.	Vision Travel DT Ontario-West Inc	\$489.25
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
Total Paid in the Month					\$ 1,281.75



Vision Travel DT Ontario-West Inc
 9929 - 108th Street
 Edmonton AB T5K 1G8
 833-692-4120

www.dt.ca
 GST Reg : 723782728 RT 0001

Invoice/Itinerary

Invoice [REDACTED]
 Issued: 29 August 2023
ALBERTA HEALTH SERVICES
 10030 107 STREET
 EDMONTON AB Z/T5H3E4

Agency Ref. [REDACTED]
 Sales Person [REDACTED]

Customer Number [REDACTED]
 Customer Ref.: N/A
 Passenger(s): HUBLEY/BRENDA MS

Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.
Important Information Related To Your Travels:

For complete Canadian Government details for returning to or travelling to Canada – click [here](#)
 Please [click here](#) upon receipt of your itinerary for valuable information that may be critical to the success of your travels. We strongly recommend you continue to come back to this information regularly in advance of and during travel as requirements and restrictions could change.

AIR - Friday, September 15 2023		Add To Calendar
Air Canada Flight [REDACTED]	Economy Class - Seat [REDACTED]	(Non smoking, Aisle) Confirmed
Depart	Edmonton, Alberta Weather Edmonton International Airport 06:15 PM Friday, September 15 2023	Arrive Calgary, Alberta Weather Calgary International Airport 07:08 PM Friday, September 15 2023
Duration:	0 hour(s) and 53 minute(s) Non-stop	
Status:	Confirmed - Air Canada Booking Reference: [REDACTED]	
Operated By:	AIR CANADA EXPRESS - JAZZ	
FF Number:	[REDACTED] - HUBLEY/BRENDA MS - please reconfirm at check-in	
Online Check In:	Available 24 hours prior - click here	
E Upgrade:	For Eligible Flight - Aeroplan Members click here	
Baggage Allowance:	1 Piece(s)	
Remarks:	PLEASE CHECK IN WITH AIR CANADA EXPRESS JAZZ	

AIR - Saturday, September 16 2023		Add To Calendar
Air Canada Flight [REDACTED]	Economy Class - Seat [REDACTED]	(Non smoking, Aisle) Confirmed
Depart	Calgary, Alberta Weather Calgary International Airport 04:30 PM Saturday, September 16 2023	Arrive Edmonton, Alberta Weather Edmonton International Airport 05:21 PM Saturday, September 16 2023
Duration:	0 hour(s) and 51 minute(s) Non-stop	
Status:	Confirmed - Air Canada Booking Reference: [REDACTED]	
Operated By:	AIR CANADA EXPRESS - JAZZ	
FF Number:	[REDACTED] - HUBLEY/BRENDA MS - please reconfirm at check-in	
Online Check In:	Available 24 hours prior - click here	
Baggage Allowance:	1 Piece(s)	
Remarks:	PLEASE CHECK IN WITH AIR CANADA EXPRESS JAZZ	

Invoice Details

Transaction Number / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number: [REDACTED]					
Air Canada [REDACTED]	332.00	113.25	0.00	0.00	445.25
				Billed to [REDACTED]	
Totals:	332.00	113.25	0.00	0.00	445.25
				Total Credit Card Billing:	445.25
				Balance Due:	0.00

Remarks

24 HOUR EMERGENCY TRAVEL ASSISTANCE
 OUTSIDE REGULAR BUSINESS HOURS - MONDAY TO FRIDAY
 A SERVICE FEE MAY APPLY FOR CALLS TO THIS SERVICE
 WITHIN NORTH AMERICA - CALL 1-888-700-6063
 OUTSIDE NORTH AMERICA - CALL COLLECT 1-514-855-4263
 PLEASE QUOTE ACCESS CODE [REDACTED]

RECOMMENDED CHECK-IN TIME IS AT LEAST 120 MINUTES
 PRIOR TO DEPARTURE. AFTER CHECK-IN YOU MUST BE
 AVAILABLE AT THE BOARDING GATE AT LEAST 60 MINUTES
 PRIOR TO DEPARTURE OR YOU MAY BE DENIED BOARDING.
 PLEASE ENSURE THAT YOU HAVE VALID GOVERNMENT ISSUED
 PHOTO I.D. GATE ASSIGNMENTS AND DEPARTURE
 ARRIVAL INFORMATION ARE SUBJECT TO CHANGE.
 PLEASE CHECK MONITORS AT THE AIRPORT.
 PLEASE RECONFIRM ALL FLIGHTS
 IT IS YOUR RESPONSIBILITY TO VERIFY FLIGHT TIMES WITH
 THE AIRLINE PRIOR TO YOUR DEPARTURE. SCHEDULE CHANGE
 MAY OCCUR AT ANY TIME WITHOUT NOTICE BY THE AIRLINE.

ENSURE ALL TRAVELLERS HAVE PROPER TRAVEL DOCUMENTS
 CHECK THIS WEBSITE FOR AIRPORT SECURITY INFO
 WWW.CATSA.GC.CA
 ---AIRPORT SECURITY REVISIONS---
 BAGGAGE ALLOWANCE-SPECIFIC SIZE AND WEIGHT
 RESTRICTIONS VARY BETWEEN AIRLINES. EXCESS CHARGES
 MAY APPLY. VISIT THE AIRLINES WEBSITE TO SEE THE
 EXACT BAGGAGE RESTRICTIONS AND FEES.
 MOST AIRLINE BAGGAGE LINKS ARE AVAILABLE BY VISITING
 WWW.DT.CA/BAGGAGE/
 --- AIRPORT ARRIVAL TIMES FOR DOMESTIC FLIGHTS ---
 DUE TO COVID 19-RELATED TRAVEL REQUIREMENTS
 AIRPORTS ARE MUCH BUSIER THAN USUAL
 CUSTOMERS FLYING WITHIN CANADA MUST NOW ARRIVE AT THE
 AIRPORT AT LEAST 120 MINUTES PRIOR TO THEIR FLIGHT
 TO ENSURE A SMOOTH AIRPORT EXPERIENCE.
 FAILURE TO DO SO MAY CAUSE THEM TO MISS THEIR FLIGHT.
 *****BAGGAGE CHECK IN FOR FLIGHTS WITHIN CANADA
 WILL CLOSE 45 MINUTES PRIOR DEPARTURE.
 WITH THE EXCEPTION OF FLIGHTS LEAVING
 FROM TORONTO CITY AIRPORT YTZ-WHERE CHECK-IN
 AND BAG DROP-OFF WILL REMAIN AVAILABLE UNTIL
 20 MINUTES BEFORE DEPARTURE.
 THIS IS AN ELECTRONIC TICKET VALID ONLY ON ISSUING AIRLINE
 PHOTO ID REQUIRED FOR CHECK IN.



Vision Travel DT Ontario-West Inc
 9929 - 108th Street
 Edmonton AB T5K 1G8
 833-692-4120

www.dt.ca
 GST Reg : 723782728 RT 0001

Invoice/Itinerary

Invoice [REDACTED]
 Issued: 31 August 2023
ALBERTA HEALTH SERVICES
 10030 107 STREET
 EDMONTON AB Z/T5H3E4

Agency Ref [REDACTED]
 Sales Person [REDACTED]

Customer Number [REDACTED]
 Customer Ref.: N/A
 Passenger(s): HUBLEY/BRENDA MS

Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.
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 Please [click here](#) upon receipt of your itinerary for valuable information that may be critical to the success of your travels. We strongly recommend you continue to come back to this information regularly in advance of and during travel as requirements and restrictions could change.

AIR - Tuesday, October 10 2023		Add To Calendar	
Air Canada Flight [REDACTED]		Economy Class	
Depart	Edmonton, Alberta Weather Edmonton International Airport 02:40 PM Tuesday, October 10 2023	Arrive	Calgary, Alberta Weather Calgary International Airport 03:33 PM Tuesday, October 10 2023
Duration:	0 hour(s) and 53 minute(s) Non-stop		
Status:	Confirmed - Air Canada Booking Reference: [REDACTED]		
Operated By:	AIR CANADA EXPRESS - JAZZ		
FF Number:	[REDACTED] - HUBLEY/BRENDA MS - please reconfirm at check-in		
Online Check In:	Available 24 hours prior - click here		
Baggage Allowance:	1 Piece(s)		
Remarks:	PLEASE CHECK IN WITH AIR CANADA EXPRESS JAZZ		

AIR - Tuesday, October 10 2023		Add To Calendar	
Air Canada Flight [REDACTED]		Economy Class	
Depart	Calgary, Alberta Weather Calgary International Airport 04:15 PM Tuesday, October 10 2023	Arrive	Grande Prairie, Alberta Weather Grande Prairie Municipal Airport 05:40 PM Tuesday, October 10 2023
Duration:	1 hour(s) and 25 minute(s) Non-stop		
Status:	Confirmed - Air Canada Booking Reference: [REDACTED]		
Operated By:	AIR CANADA EXPRESS - JAZZ		
FF Number:	[REDACTED] - HUBLEY/BRENDA MS - please reconfirm at check-in		
Online Check In:	Available 24 hours prior - click here		
Baggage Allowance:	1 Piece(s)		
Remarks:	PLEASE CHECK IN WITH AIR CANADA EXPRESS JAZZ		

AIR - Wednesday, October 11 2023		Add To Calendar	
Air Canada Flight [REDACTED] Economy Class			
Depart	Grande Prairie, Alberta Weather Grande Prairie Municipal Airport 06:15 PM Wednesday, October 11 2023	Arrive	Calgary, Alberta Weather Calgary International Airport 07:32 PM Wednesday, October 11 2023
Duration:	1 hour(s) and 17 minute(s) Non-stop		
Status:	Confirmed - Air Canada Booking Reference: [REDACTED]		
Operated By:	AIR CANADA EXPRESS - JAZZ		
FF Number:	[REDACTED] - HUBLEY/BRENDA MS - please reconfirm at check-in		
Online Check In:	Available 24 hours prior - click here		
Baggage Allowance:	1 Piece(s)		
Remarks:	PLEASE CHECK IN WITH AIR CANADA EXPRESS JAZZ		

AIR - Wednesday, October 11 2023		Add To Calendar	
Air Canada Flight [REDACTED] Economy Class			
Depart	Calgary, Alberta Weather Calgary International Airport 08:30 PM Wednesday, October 11 2023	Arrive	Edmonton, Alberta Weather Edmonton International Airport 09:21 PM Wednesday, October 11 2023
Duration:	0 hour(s) and 51 minute(s) Non-stop		
Status:	Confirmed - Air Canada Booking Reference: [REDACTED]		
Operated By:	AIR CANADA EXPRESS - JAZZ		
FF Number:	[REDACTED] - HUBLEY/BRENDA MS - please reconfirm at check-in		
Online Check In:	Available 24 hours prior - click here		
Baggage Allowance:	1 Piece(s)		
Remarks:	PLEASE CHECK IN WITH AIR CANADA EXPRESS JAZZ		

Invoice Details						
Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number:	[REDACTED]					
Air Canada	[REDACTED]	244.00	103.25	0.00	0.00	347.25
					Billed to [REDACTED]	
Totals:		244.00	103.25	0.00	0.00	347.25
				Total Credit Card Billing:		347.25
				Balance Due:		0.00

Remarks

24 HOUR EMERGENCY TRAVEL ASSISTANCE
 OUTSIDE REGULAR BUSINESS HOURS - MONDAY TO FRIDAY
 A SERVICE FEE MAY APPLY FOR CALLS TO THIS SERVICE
 WITHIN NORTH AMERICA - CALL 1-888-700-6063



Vision Travel DT Ontario-West Inc
 9929 - 108th Street
 Edmonton AB T5K 1G8
 833-692-4120

www.dt.ca
 GST Reg : 723782728 RT 0001

Invoice/Itinerary

Invoice [REDACTED]
 Issued: 31 August 2023
ALBERTA HEALTH SERVICES
 10030 107 STREET
 EDMONTON AB Z/T5H3E4

Agency Ref. [REDACTED]
 Sales Person [REDACTED]

Customer Number [REDACTED]
 Customer Ref.: N/A
 Passenger(s): HUBLEY/BRENDA MS

Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.
Important Information Related To Your Travels:

For complete Canadian Government details for returning to or travelling to Canada – click [here](#)
 Please [click here](#) upon receipt of your itinerary for valuable information that may be critical to the success of your travels. We strongly recommend you continue to come back to this information regularly in advance of and during travel as requirements and restrictions could change.

AIR - Monday, October 16 2023		Add To Calendar
Air Canada Flight [REDACTED]	Economy Class	
Depart	Edmonton, Alberta Weather Edmonton International Airport 10:20 AM Monday, October 16 2023	Arrive Calgary, Alberta Weather Calgary International Airport 11:13 AM Monday, October 16 2023
Duration:	0 hour(s) and 53 minute(s) Non-stop	
Status:	Confirmed - Air Canada Booking Reference [REDACTED]	
Operated By:	AIR CANADA EXPRESS - JAZZ	
FF Number:	[REDACTED] - HUBLEY/BRENDA MS - please reconfirm at check-in	
Online Check In:	Available 24 hours prior - click here	
Baggage Allowance:	1 Piece(s)	
Remarks:	PLEASE CHECK IN WITH AIR CANADA EXPRESS JAZZ	

AIR - Tuesday, October 17 2023[Add To Calendar](#)

Air Canada Flight [REDACTED] Economy Class	
Depart	Calgary, Alberta Weather Calgary International Airport 04:30 PM Tuesday, October 17 2023
Arrive	Edmonton, Alberta Weather Edmonton International Airport 05:21 PM Tuesday, October 17 2023
Duration:	0 hour(s) and 51 minute(s) Non-stop
Status:	Confirmed - Air Canada Booking Reference: [REDACTED]
Operated By:	AIR CANADA EXPRESS - JAZZ
FF Number:	[REDACTED] - HUBLEY/BRENDA MS - please reconfirm at check-in
Online Check In:	Available 24 hours prior - click here
E Upgrade:	For Eligible Flight - Aeroplan Members click here
Baggage Allowance:	1 Piece(s)
Remarks:	PLEASE CHECK IN WITH AIR CANADA EXPRESS JAZZ

Invoice Details

Transaction Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number: [REDACTED]					
Air Canada [REDACTED]	376.00	113.25	0.00	0.00	489.25
				Billed to [REDACTED]	
Totals:	376.00	113.25	0.00	0.00	489.25
			Total Credit Card Billing:		489.25
			Balance Due:		0.00

Remarks

 24 HOUR EMERGENCY TRAVEL ASSISTANCE
 OUTSIDE REGULAR BUSINESS HOURS - MONDAY TO FRIDAY
 A SERVICE FEE MAY APPLY FOR CALLS TO THIS SERVICE
 WITHIN NORTH AMERICA - CALL 1-888-700-6063
 OUTSIDE NORTH AMERICA - CALL COLLECT 1-514-855-4263
 PLEASE QUOTE ACCESS CODE [REDACTED]

 RECOMMENDED CHECK-IN TIME IS AT LEAST 120 MINUTES
 PRIOR TO DEPARTURE. AFTER CHECK-IN YOU MUST BE
 AVAILABLE AT THE BOARDING GATE AT LEAST 60 MINUTES
 PRIOR TO DEPARTURE OR YOU MAY BE DENIED BOARDING.
 PLEASE ENSURE THAT YOU HAVE VALID GOVERNMENT ISSUED
 PHOTO I.D. GATE ASSIGNMENTS AND DEPARTURE
 ARRIVAL INFORMATION ARE SUBJECT TO CHANGE.
 PLEASE CHECK MONITORS AT THE AIRPORT.
 PLEASE RECONFIRM ALL FLIGHTS
 IT IS YOUR RESPONSIBILITY TO VERIFY FLIGHT TIMES WITH
 THE AIRLINE PRIOR TO YOUR DEPARTURE. SCHEDULE CHANGE
 MAY OCCUR AT ANY TIME WITHOUT NOTICE BY THE AIRLINE.

 ENSURE ALL TRAVELLERS HAVE PROPER TRAVEL DOCUMENTS
 CHECK THIS WEBSITE FOR AIRPORT SECURITY INFO
 WWW.CATSA.GC.CA
 ---AIRPORT SECURITY REVISIONS---
 BAGGAGE ALLOWANCE-SPECIFIC SIZE AND WEIGHT
 RESTRICTIONS VARY BETWEEN AIRLINES. EXCESS CHARGES
 MAY APPLY. VISIT THE AIRLINES WEBSITE TO SEE THE
 EXACT BAGGAGE RESTRICTIONS AND FEES.
 MOST AIRLINE BAGGAGE LINKS ARE AVAILABLE BY VISITING